



**Long Island Rail Road**  
*Going your way*

**BID SHEETS**

# THE LONG ISLAND RAIL ROAD

## PROCUREMENT & LOGISTICS DEPARTMENT

**July 6, 2016**  
**Bulletin No. 2430**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY  
ROSTER OF CLERICAL FORCES:

**Position: Principal Buyer**

The Procurement and Logistics Department is currently considering candidates for appointment to the position of Principal Buyer.

Major responsibilities will include preparing bid packages, developing new sources of supply, obtaining bids, analyzing vendor qualifications, cost/price analysis, tabulating quotations, issuing purchase orders, negotiating sole source and Original Equipment Manufacturer (OEM) agreements, preparing MTA Board submittals, and other related duties. This position will control high value, critical and sensitive procurements.

Candidates must have extensive knowledge of procurement principles and techniques. Requires a minimum of 4 years in a Procurement & Logistics Department, including a minimum of two years as a Senior Buyer or other Supervisory level. Bachelors degree in Engineering, Business Administration or other related field is required, or demonstrated equivalent experience. Accredited Purchasing Practitioner (APP) and/or Certified Purchasing Manager (CPM) preferred.

All those interested in filling for this position are asked to submit resumes to Barbara DeBois, Manager – Administration, M/C 0335 by Friday, July 15, 2016.

Rate of Pay: \$43.204 Per Hour (incl. \$0.50 Skill Diff.)  
Hours: 7:30 am to 3:30 pm or 8:00 am – 4:00 pm  
Relief Days: Saturday & Sunday  
Location: 347 Madison Avenue NY NY

**THE LONG ISLAND RAIL ROAD**  
**PROCUREMENT & LOGISTICS DEPARTMENT**

**July 6, 2016**

**BULLETIN NO. 2429 (re-post of 2427)**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY ROSTER OF CLERICAL FORCES:**

Bids for the following position in the Procurement & Logistics Department will be accepted by the Administration Section (Barbara DeBois-bdebois@lirr.org), Mail Code 0335, until 5:00 P.M. on July 15, 2016.

**POSITION:** Clerk Typist – Procurement (C. Delgado)

**LOCATION:** 347 Madison Avenue New York NY

**TOUR OF DUTY:** 8:00 a.m. to 4:00 p.m. (or 7:30-3:30)

**REST DAYS:** Saturday and Sunday

**RATE OF PAY:** \$32.65 per hour

**DUTIES:** Must be a qualified typist (45 WPM) experienced in Microsoft Word and have a thorough knowledge of grammar, punctuation, spelling and letter composition to perform word processing assignments consisting of letters, forms, lists, bid documents, contracts, labels, mail merges, etc. Must have a working knowledge of Excel. General clerical duties include answering phones, scheduling meetings, distributing mail, filing and other related administrative duties.

**QUALIFICATIONS:** Thoroughly trained, experienced, rapid and accurate word processing skills (WORD), and working knowledge of Excel.

Barbara DeBois  
Manager – Administration

**POSTED: 9:00 AM**

**LONG ISLAND RAIL ROAD**  
**PROCUREMENT & LOGISTICS DEPARTMENT**

**JULY 6, 2016**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATE SYSTEM SENIORITY ROSTER OF CLERICAL FORCES:**

**NOTICE OF AWARD**

<u>Bulletin #</u>	<u>Position</u>	<u>Employee</u>	<u>Effective Date</u>
2414	Inquiry Clerk	C. Delgado	6/22/16



# Long Island Rail Road

## POSITION POSTING

### Job Information

**Title:** Senior Accounting Analyst/Accounting Analyst - Temporary  
**Department:** Controller Dept. - Revenue Information & Control  
**Rate of Pay:** 100% Hourly rate of pay \$42.029  
**Union Affiliation:** TCU Exception 5  
**Position Classification:** Non Safety Sensitive  
**Location:** Hillside, NY  
**Reports To:** Manager – Revenue Information & Control

### Position Summary:

Responsible for the accounting, reconciliation, and reporting of RIC revenue and expense journals and analysis.

### Major Responsibilities:

- Responsible for the accounting, inventory, maintenance, processing, administration and reporting of the Company's ticket stock returned from the Ticket Offices and Automated Ticket Sales departments.
- Account for all ticket Stock returned from ticket offices and ticket vending machines to the RIC ticket stock facility at Hillside.
- Assure the timely return of emptied ticket stock stackers to the Automated Ticket Sales department in order to be able to sell tickets.
- Generate files to be used by NYCT to put pre-valued MetroCards on the pending list.
- Prepare vouchers for payment to NYCT for sold pre-valued MetroCard ticket stock/and other joint fare vendors.
- Reconcile all returned ticket stock returned to the CSS generated records.
- Prepare ticket stock reconciliation documents for analysis and control purposes from the CSS ticket selling system.
- Research and resolve discrepancies between the Central Support System (CSS) and the bank statements. Adjust CSS accordingly to ensure data integrity of the system.
- Interact with Station Personnel, Customer Service department, and Treasury to investigate and resolve various revenue issues.
- Create and perform PeopleSoft queries to assist with the monthly close and analysis.
- Analyze and reconcile assigned general ledger accounts.
- Support Revenue Manager and Supervisors
- Heavy lifting
- Other duties as required

### Qualifications:

- Successful candidate must have a Bachelors Degree in Accounting or Finance or related degree.
- Accounting Analyst requires one to three years accounting, finance or similar experience; Senior Accounting analyst requires a minimum of five years accounting, finance or similar experience.
- Demonstration of effective analytical and problem solving skills with prior experience in positions requiring these skills.
- Must possess a strong working knowledge of both Microsoft Office, PeopleSoft, and Excel. (Oracle Business Intelligence (BI) Discoverer experience a plus)
- Must possess a strong work ethic with a high level of professional integrity.
- Ability to demonstrate effective communication and interpersonal skills.
- Ability to lift boxes in excess of 25 lbs.
- Strong organizational skills.

### Preferred/Desirable Skills:

- Working knowledge of CSS.
- MBA or CPA a plus

### Other Information:

## **LONG ISLAND RAIL ROAD**

### **BULLETIN NO. 01-2016**

Resumes are being accepted for the APPOINTED position of Customer Service Supervisor. Please submit resumes to Gabrielle Aulicino, Manager Customer Service Center, Mail Code 3140, by Friday July 15, 2016 at 5:00PM.

**POSITION:** Customer Service Supervisor CSS-102 (Appointed)      **LOCATION:** Customer Service Center (HSF)  
**TOUR OF DUTY:** 2:00 PM – 10:00 PM      **RELIEF DAYS:** Wednesday/Thursday  
**RATE OF PAY:** \$39.373 per hour

#### **JOB SUMMARY:**

Responsible to ensure all Customer Service Representatives provide superior customer service to the public regarding all Long Island Rail Road travel and ticket services.

#### **DUTIES OF CSC SUPERVISOR:**

- Supervise and monitor performance of the Customer Service Representatives and the Call Center, utilizing available systems.
- Responsible to consult with Call Center Manager on all matters related to the efficient operation of the Center.
- Responsible to maintain payroll records. Perform payroll verification & use CTAMS system.
- Responsible to maintain various records of calls received regarding elevator/escalator condition and record and post up-front messaging during service disruptions and/or as required.
- Responsible to handle customer escalations and issues as needed. Accept incoming calls and make outgoing calls as required to follow-up on a customer matter.
- Responsible to administer training to staff regarding track, train, or policy events.
- Maintains continuous contact with the Public Information Office (PIO) and if necessary the Movement Bureau in order to ensure information that is disseminated is accurate and up to date.
- Responsible to answer telephone inquiries from the public, provide information on rules and regulations (i.e. on-board information, smoking, no radio playing, safety, etc.), rates, schedules, service status, station/facility information, trip planning, fare purchase options, and permit or other application procedures for all MTA Agencies. In addition, some ad-hoc responsibilities may include replying to customers using social media to answer any questions via all LIRR Social Media platforms.
- Responsible for handling majority of calls from Corporate Communications (Complaints/Inquiries/Policy Related Questions{i.e. ticket refunds, published/non-published connections}), Mail&Ride, Ticket Refunds and Ticket Machines Assistance (i.e. document problem, send inquiry to appropriate department/subject matter expert, follow up and investigate).
- Responsible for accessing and updating manual forms and/or automated systems on behalf of customers for transactions including, but not limited to, customer account information, lost and found matters, accident reports, damage claims, delay verifications and payment transactions.
- Responsible to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- CSR will be required to document calls using a Communication Database System and provide customer with a confirmation number for incidents that require investigation and/or follow-up. Responsible to access various applications for each Department and provide customer information and/or confirm information. Answer calls, and record information, about problems, complaints, commendations, and other matters.
- Responsible to furnish information over the phone in a clear, professional and pleasant manner under all conditions.

- Responsible for reporting telephone and computer system troubles (relating to both equipment and software) to the responsible party (carrier, equipment vendors, help desk, etc.) and follow-up with same for trouble resolution.
- Responsible to properly log all reports using PC or other computer devices for all data entry forms and functions.

**QUALIFICATIONS:**

- Must have full understanding of passenger station work and train operations. Must have ability to determine what impact late trains may have on the Call Center and the Long Island Rail Road.
- Must possess superior supervisory skills.
- Must have ability to administer and train staff on various policies, procedures and programs.
- Must have excellent telephone etiquette with ability to answer telephone inquiries from the public.
- Must have excellent administrative skills with ability to maintain records.
- Must be familiar with a Communication Database System as well as other various applications including but not limited to Lost & Found, Mail&Ride, Ticket Refunds, documentation of complaints, etc.
- Must have ability to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Must be proficient in reading timetables and operating a computer in order to furnish information over the phone in a clear and pleasant manner under all conditions.
- Must be willing and able to wear a headset. Be able to execute all features associated with the automated and manual systems employed. Accept incoming calls and make outgoing calls as required to follow-up on a customer matter with a customer.
- Must have ability to understand all alarms and visual displays.
- Have familiarity with all LIRR social media interfaces for Facebook, Twitter, etc.

**THE LONG ISLAND RAIL ROAD  
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

July 6, 2016

**BULLETIN NO. SD-13-2016**

This bulletin will close **at 5:00 PM on Friday, July 15, 2016**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to John Dunne, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No: 1	Temporary	Ticket Clerk (C970)
Location:		Monday: Lynbrook Tues/Wed/Sat/Sun: Hicksville
Tour of Duty:		Monday: 5:30 AM – 2:00 PM Tues/Wed: 1:15 PM – 9:15 PM Sat/Sun: 6:00 AM – 2:00 PM
Rate of Pay:		Monday: \$32.25 Tues/Wed/Sat/Sun: \$34.244
Rest Days:		Thursday/Friday

**Primary Duties:** Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

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Position No: 2	Permanent	Station Appearance Maintainer (JAM133)
Location:		Jamaica
Tour of Duty:		10:00 AM – 6:00 PM
Rate of Pay:		\$28.763
Rest Days:		Saturday/Sunday

**Primary Duties:** Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

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Position No: 3	Permanent	Station Appearance Maintainer (L311)
Location:		Huntington
Tour of Duty:		5:00 AM – 1:00 PM
Rate of Pay:		\$28.763
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 2

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Position No: 4	Permanent	Station Appearance Maintainer (V489)
Location:		Woodside
Tour of Duty:		5:00 AM – 1:00 PM
Rate of Pay:		\$29.647
Rest Days:		Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

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Position No: 5	Temporary	Station Appearance Maintainer (JAM114)
Location:		Jamaica
Tour of Duty:		4:00 PM – 12:00 AM
Rate of Pay:		\$28.763
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 2

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Position No: 6	Temporary	Station Appearance Maintainer (JAM120)
Location:		Jamaica
Tour of Duty:		4:00 PM – 12:00 AM
Rate of Pay:		\$28.763
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 2

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Position No: 7	Temporary	Station Appearance Maintainer (ATL104)
Location:		Atlantic Terminal
Tour of Duty:		2:00 PM – 10:00 PM
Rate of Pay:		\$28.763
Rest Days:		Monday/Tuesday
Primary Duties:		Same as Position No. 2

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Position No: 8	Temporary	Relief Chief	Station Appearance Maintainer (RSC1)
Location:			Jamaica
Tour of Duty:			4:00 PM – 12:00 AM
Rate of Pay:			Wed/Thurs/Fri: \$28.763 Sat/Sun: \$32.853
Rest Days:			Monday/Tuesday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the Terminal Managers or Branch Line Managers.

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Position No: 9	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$30.918
Rest Days:		Saturday/Sunday

Primary Duties: Applicant will be required to work split shifts (two four hour shifts in any given twelve hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Friday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

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Position No: 10	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$30.918
Rest Days:		Saturday/Sunday

Primary Duties: Same as Position No. 9

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Position No: 11	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$30.918
Rest Days:		Saturday/Sunday

Primary Duties: Same as Position No. 9

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Position No: 12

Temporary

Ambassador

Location:

Various

Tour of Duty:

Various

Rate of Pay:

\$30.918

Rest Days:

Saturday/Sunday

Primary Duties:

Same as Position No. 9

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**AWARDS TO BULLETIN SD-12-2016**

	<b><u>JOB #</u></b>	<b><u>NAME</u></b>	<b><u>AWARD DATE</u></b>
POSITION NO. 1	Permanent JAM133	Re-Advertised	
POSITION NO. 2	Permanent RSC4	S. Lassiter	PENDING
POSITION NO. 3	Permanent ATL110	N. Russo	6/29/16
POSITION NO. 4	Permanent JAM119	J. Wells-Jones	6/29/16
POSITION NO. 5	Permanent L316	A. Bacchus	6/29/16
POSITION NO. 6	Temporary HMC109	Withdrawn	
POSITION NO. 7	Temporary H563	A. Salazar	6/29/16
POSITION NO. 8	Temporary JAMSS1	C. Whittaker	6/29/16
POSITION NO. 9	Temporary JAMSS2	D. Cariello	6/29/16
POSITION NO. 10	Permanent Ambassador	Re-Advertised	
POSITION NO. 11	Permanent Ambassador	Re-Advertised	
POSITION NO. 12	Permanent Ambassador	Re-Advertised	
POSITION NO. 13	Temporary Ambassador	Re-Advertised	
POSITION NO. 14	Temporary Ambassador	Re-Advertised	

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John Dunne, Manager  
Station Services Support

Posted: July 6, 2016

**THE LONG ISLAND RAIL ROAD  
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

July 6, 2016

We will be accepting resumes for the APPOINTED position of Chief Crew Dispatcher in the Stations Department. Interested applicants must email their resumes to John Dunne; Manager Stations Services Support at: [jgdunne@lirr.org](mailto:jgdunne@lirr.org) no later than 5 p.m. Friday, July 15, 2016. Resumes will ONLY be accepted via email. You will receive a response that the email has been received and will be considered. You will ONLY be contacted again to schedule an interview. Resumes will only be accepted from applicants qualified through the Stations Crew Dispatching Training Program.

Location:	Jamaica
Tour of Duty:	Mon/Tues/Thurs/Fri: 7:30 AM – 3:30 PM Wednesday: 6:00 AM – 2:00 PM
Rate of Pay:	\$45.978
Rest Days:	Saturday/Sunday

**Primary Duties:** The duties associated with this position include, but are not limited to the following tasks: Applicants must have a complete understanding of the manipulation, work rules and regulations governing the Agents, Ticket Clerks, Station Appearance Maintainers, Assistant Station Masters and the Public Information Office job assignments. Also the ideal candidate must have the ability to supervise, coordinate and instruct assignment clerks/crew dispatchers in the performance of their duties. Working experience with the current payroll system (CTAMS) is required. Candidate must be able to post, make adjustments and changes as needed to all represented Stations' employees' time cards based on information from daily crew sheets and other crew board documentation. Candidate must be able to prepare as well as oversee the preparation of the job bulletins and the awarding of positions on a bi-monthly basis. Monitoring, scheduling and tracking the training of new Stations' employees will be required. A thorough knowledge of the rules, regulations and agreements governing the working conditions of employees represented by the Transportation Communications Union is required. Candidate must have the ability to multi-task and thrive in a fast paced environment while also focusing on the task at hand. This job requires many hours of phone work along with keeping accurate lists to fill open jobs. Other duties include updating absence-control records, Initiating CAP callouts during planned and unplanned events and working as directed within the Stations manpower office. The position will be the primary liaison to the Manager - Station Services Support for the Stations Department. This position requires the use and extensive knowledge of Microsoft Office programs: Outlook, Excel, and Word with some use of Access and PowerPoint.

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**THE LONG ISLAND RAIL ROAD  
DEPUTY CHIEF STORES OFFICER – STORES OPERATION &  
MATERIALS**

**July 6, 2016**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM  
SENIORITY ROSTER OF CLERICAL FORCES:**

**NOTICE OF AWARDS**

<b><u>BULLETIN #</u></b>	<b><u>POSITION</u></b>	<b><u>EMPLOYEE</u></b>	<b><u>EFFECTIVE DATE</u></b>
P&L 2405	Stores Truck Driver ESA – Permanent (E.Schinella)	NO BIDS RECEIVED	
P&L 2406	Assistant Warehouse Person Temporary (R. Meade)	Andrea Thompson	7/6/16

Elvin Vazquez  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
July 6, 2016

**THE LONG ISLAND RAIL ROAD**  
**DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**  
**BULLETIN NO. P&L – 2408**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, July 15, 2016. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Warehouse Person – (C. Hopkins) – Temporary  
**LOCATION:** Hillside  
**TOUR OF DUTY:** 7:30 AM – 3:30 PM  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$33.632 per hour

**DUTIES:** Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
July 6, 2016



## **RE-ADVERTISED**

### **THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2407**

#### **TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, July 15, 2016**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Stores Truck Driver - (E Schinella) – Permanent  
RE-ADVERTISED (P&L – 2315, 2325, 2333, 2348, 2351, 2354, 2359, 2367 & 2372, 2374, 2381, 2385, 2390, 2393, 2396, 2403, 2404 & 2405)  
**LOCATION:** East Side Access Glendale (84-02 72<sup>nd</sup> Dr.)  
**TOUR OF DUTY:** 7:30 AM – 3:30 PM  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$ 32.846 per hour

**DUTIES:** Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class "B" CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to operate two-way radio equipment and be familiar with the New York City and State roads, highways and expressways as they relate to the Long island Rail Road's property. **New applicants must secure a New York State Class "A" CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00AM  
July 6, 2016

**THE LONG ISLAND RAIL ROAD**  
**DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**  
**BULLETIN NO. P&L – 2409**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, July 15, 2016**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Warehouse Person - (S. Williams) – Temporary  
**LOCATION:** Morris Park  
**TOUR OF DUTY:** 7:30 AM – 3:30 PM  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$33.632 per hour

**DUTIES:** Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
July 6, 2016

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin Awards - Non-Ops**

**Bulletin ID:** TELBUL2-35    **Sequence:** 69

**Description:** TELEGRAPHERS BULLETIN 2-35

**Open:** 06/15/2016 00:01    **Close:** 06/24/2016 17:00    **Effective:** 06/29/2016 00:01    **Posted:** 06/15/2016 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
B01051	BLOCK OPERATOR	TEMP	LIRR-Extra List	28821	R. GRIMALDI	
B01058	BLOCK OPERATOR	TEMP	LIRR-Extra List	56550	E. RIVIELLO	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

06/28/20 9:24

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** TELBUL2-36

**Bulletin Seq:** 70

**Bulletin Description:** TELEGRAPHERS BULLETIN 2-36

**Open:** 07/06/2016 00:01

**Close:** 07/15/2016 17:00

**Effective:** 07/20/2016 00:01

**Posted:** 07/06/2016 00:01

Asgn	Position	Perm Or Temp	Terminal
TR1	TRAIN DIRECTOR	Temp	JAMAICA

**Location** JCC

**Report Time** 11PM

**Rest Days** TUESDAY WEDNESDAY

**Rate Of Pay** \$51.020 HOURLY

FRI/SAT/SUN/MON JTD31

THUR JTD32

**\*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY**

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

07/05/20 11:29

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**  
**Bulletin Awards - Non-Ops**

**Bulletin ID:** CREW5/36      **Sequence:** 76

**Description:** C/D BULLETIN 5/36

**Open:** 06/15/2016 00:01      **Close:** 06/24/2016 17:00      **Effective:** 06/29/2016 00:01      **Posted:** 06/15/2016 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
DT4101	CREW DISP. TRNEE	TEMP.	LIRR-Extra List	53805	S. Williams	
DT4102	CREW DISP. TRNEE	TEMP.	LIRR-Extra List	27222	R. CABRERA	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

06/28/20 9:12

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin Awards - Non-Ops**

**Bulletin ID:** USBUL1-42      **Sequence:** 14

**Description:** USHER BULLETIN 1/42

**Open:** 06/15/2016 00:01      **Close:** 06/24/2016 17:00      **Effective:** 06/29/2016 00:01      **Posted:** 06/15/2016 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
BKU2	USHERS	Permanent	ATLANTIC AVE	Readvertis		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

07/05/20 9:02

Bulletin ID: USBUL1-43

Bulletin Seq: 14

Bulletin Description: USHER BULLETIN 1/43

Open: 07/06/2016 00:01

Close: 07/15/2016 17:00

Effective: 07/20/2016 00:01

Posted: 07/06/2016 00:01

Asgn	Position	Perm Or Temp	Terminal
NYU7	USHERS	Permanent	NEW YORK

Location NEW YORK

Report Time 11PM

Rest Days FRIDAY & SATURDAY

Rate Of Pay \*\$36.189 HOURLY

\*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE NJRR/TCU USHER TRAINING PROGRAM.

\* Ushers are expected to be courteous at all times.

\* In some instances, they must be able to work with minimal direction.

\* Must work well with the public

\* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

\* During the course of the 3 week training program, the applicant will complete a review of all station stops.

\* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

07/05/20 9:00

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** USBUL1-43

**Bulletin Seq:** 14

**Bulletin Description:** USHER BULLETIN 1/43

Open: 07/06/2016 00:01

Close: 07/15/2016 17:00

Effective: 07/20/2016 00:01

Posted: 07/06/2016 00:01

Asgn	Position	Perm Or Temp	Terminal
BKU2	USHERS	Permanent	ATLANTIC AVE

Location ATLANTIC AVENUE

Report Time 2301PM

Rest Days TUESDAY/WEDNESDAY

Rate Of Pay \*\$36.189 HOURLY

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MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

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07/05/20 9:00