



Long Island Rail Road
Going your way

BID SHEETS

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION &
MATERIALS**

December 20, 2017

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM
SENIORITY ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
P&L 2538	Assistant Warehouse Person Permanent-VariouS/VariouS (J. Cooper)	NO BIDS RECEIVED	
P&L 2539	Stores Truck Driver Temporary (P. LaMariana)	NO BIDS RECEIVED	
P&L 2540	Assistant Warehouse Person ESA-Temporary (R. Townsend)	NO BIDS RECEIVED	
P&L 2541	Warehouse Person Permanent (L. James)	Rocco Redmond	12/27/17

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
December 20, 2017

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2542**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF
CLERICAL FORCES:**

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, December 29, 2017**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person (J. Cooper) – Permanent
RE-ADVERTISED (P&L – 2515, 2519, 2521, 2525, 2530, 2535 & 2538)
LOCATION: Various
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$32.191 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENT: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
December 20, 2017

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
PROCUREMENT & LOGISTICS DEPARTMENT
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2543**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, December 29, 2017**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Stores Truck Driver - (P. LaMariana) – Temporary
RE-ADVERTISED (P&L – 2526, 2531, 2536 & 2539)

LOCATION: Hillside

TOUR OF DUTY: 7:30 AM – 3:30 PM

REST DAYS: Saturday & Sunday

RATE OF PAY: \$ 33.667 per hour

DUTIES: Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class "B" CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to operate two-way radio equipment and be familiar with the New York City and State roads, highways and expressways as they relate to the Long Island Rail Road's property. **New applicants must secure a New York State Class "A" CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00AM
December 20, 2017

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L - 2544**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, December 29, 2017. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (R. Townsend) – Temporary
RE-ADVERTISED (P&L – 2524, 2527, 2532, 2537 & 2540)
LOCATION: East Side Access Glendale (84-02 72nd Dr.)
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$32.191 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
December 20, 2017

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2545**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, December 29, 2017. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Stores Truck Driver – (R. Redmond) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$33.667 per hour

DUTIES: Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to operate two-way radio equipment and be familiar with the New York City and State roads, highways and expressways as they relate to the Long island Rail Road’s property. New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00AM
December 20, 2017

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2546

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, December 29, 2017. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (C. Sizemore) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$32.191 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
December 20, 2017

THE LONG ISLAND RAIL ROAD
OFFICE OF THE VICE PRESIDENT
MARKET DEVELOPMENT & PUBLIC AFFAIRS

Notice of Awards

Bulletin No. 33-2017, CSR 905 (Appointed), has been awarded to J. Dwyer effective 12/20/2017.

Gabrielle Aulicino, Manager
Customer Service Center
HSF - 3140

POSTED: December 20, 2017

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

December 20, 2017

AGENT'S BULLETIN NO. SD-14-2017

This bulletin will close **at 5:00 PM on Friday, December 29, 2017**. It will be open to Agents and Assistant Agents. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Theresa Dorsey, Jamaica, Dept. 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by call Crew before the bulletin closes.**

Position No: 1	Permanent	Agent (A603)
Location:		Huntington
Tour of Duty:		12:00 PM – 8:00 PM
Rate of Pay:		\$40.567
Rest Days:		Tuesday/Wednesday
<hr/>		
Position No: 2	Temporary	Agent (A105)
Location:		Penn Station TSM
Tour of Duty:		2:00 PM – 10:00 PM
Rate of Pay:		\$44.627
Rest Days:		Tuesday/Wednesday
<hr/>		

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

December 20, 2017

BULLETIN NO. SD-24-2017

This bulletin will close **at 5:00 PM on Friday, December 29, 2017**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Theresa Dorsey, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No: 1	Permanent	Ticket Clerk (C118)
Location:		Penn Station
Tour of Duty:		4:00 PM – 12:00 AM
Rate of Pay:		\$35.574
Rest Days:		Thursday/Friday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No: 2	Permanent	Station Appearance Maintainer (JAM116)
Location:		Jamaica
Tour of Duty:		4:00 PM – 12:00 AM
Rate of Pay:		\$29.483
Rest Days:		Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

AWARDS TO AGENT'S BULLETIN SD-13-2017

	<u>JOB#</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Temporary A105	Re-Advertised	

AWARDS TO BULLETIN SD-23-2017

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Permanent C104	C. Noel	12/20/17
POSITION NO. 2	Permanent C916	C. Sizemore	12/27/17
POSITION NO. 3	Permanent HC581	S. Jainarine	12/20/17
POSITION NO. 4	Temporary L302	J. Coumatos	12/20/17
POSITION NO. 5	Permanent H582	L. Jackson	12/20/17
POSITION NO. 6	Temporary AMB	Withdrawn	

Theresa Dorsey, Director
Station Services Support

Posted: December 20, 2017

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-66 **Sequence:** 93

Description: TELEGRAPHERS BULLETIN 2-66

Open: 12/06/2017 00:01

Close: 12/15/2017 17:00

Effective: 12/20/2017 00:01

Posted: 12/06/2017 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
TR19	TRAIN DIRECTOR	Permanent	BABYLON	29600	PAGANO, MT	34 WL3 BO LED
HNA1	ASST. TRAIN DIRECTOR	Permanent	DIVIDE	28211	DORAZIO, D	25 HN31 TR DIV

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

12/19/20 9:20

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-67

Bulletin Seq: 94

Bulletin Description: TELEGRAPHERS BULLETIN 2-67

Open: 12/20/2017 00:01

Close: 12/29/2017 17:00

Effective: 01/03/2018 00:01

Posted: 12/20/2017 00:01

Asgn	Position	Perm Or Temp	Terminal
------	----------	--------------	----------

MT1	BLOCK OPERATOR	Permanent	NASSAU TOWER
-----	----------------	-----------	--------------

Location NASSAU TOWER

Report Time 601AM

Rest Days SATURDAY & SUNDAY

Rate Of Pay \$38.508 HOURLY*

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY

WL3	BLOCK OPERATOR	Permanent	LEAD
-----	----------------	-----------	------

Location LEAD TOWER

Report Time 1001PM

Rest Days WEDNESDAY & THURSDAY

Rate Of Pay \$38.508 HOURLY*

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY

FIN31	TRAIN DIRECTOR	Permanent	DIVIDE
-------	----------------	-----------	--------

Location DIVIDE TOWER

Report Time 1001PM

Rest Days WEDNESDAY & THURSDAY

Rate Of Pay *\$51.281 HOURLY

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

12/19/20 11:19

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: USBUL1-62 Sequence: 16

Description: USHER BULLETIN 1/62

Open: 12/06/2017 00:01 Close: 12/15/2017 17:00 Effective: 12/20/2017 00:01 Posted: 12/06/2017 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
JAU5	USHERS	Temporary	JAMAICA	53156	MCCOY, D	19 RUHZ
JAU6	USHERS	Permanent	JAMAICA	51605	ABATE, J	16 RUH6
UX0002	USHERS	Temporary	LIRR-Extra List	56386	PEPE, CJ	29 BKU2
						US REL
						US NYK
						US ATL

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

12/19/20 8:17

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL1-63

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/63

Open: 12/20/2017 00:01

Close: 12/29/2017 17:00

Effective: 01/03/2018 00:01

Posted: 12/20/2017 00:01

Asgn	Position	Perm Or Temp	Terminal
BKU2	USHERS	Temporary	ATLANTIC AVE

Location ATLANTIC AVENUE

Report Time 230PM

Rest Days TUESDAY/WEDNESDAY

Rate Of Pay *\$37.094 HOURLY

***ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT'S.**

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

12/19/20 8:24

Bulletin ID: USBU11-63

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/63

Open: 12/20/2017 00:01

Close: 12/29/2017 17:00

Effective: 01/03/2018 00:01

Posted: 12/20/2017 00:01

Asgn	Position	Perm Or Temp	Terminal
RUI12	USHERS	Temporary	RELIEF CREW

Location ATLANTIC AVENUE, JAMAICA & NEW YORK

Report Time VARIOUS

Rest Days SUNDAY & MONDAY

Rate Of Pay *\$37.094 HOURLY

TUES BKU2 (230PM)

WED/THURS JAU8 (11PM)

FRI/SAT NYU7 (11PM)

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/MCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

12/19/20 8:24

Bulletin ID: USBUL1-63

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/63

Open: 12/20/2017 00:01

Close: 12/29/2017 17:00

Effective: 01/03/2018 00:01

Posted: 12/20/2017 00:01

Asgn	Position	Perm Or Temp	Terminal
RUH6	USHERS	Permanent	NEW YORK

Location JAMAICA & NEW YORK

Report Time VARIOUS

Rest Days TUESDAY & WEDNESDAY

Rate Of Pay *\$37.094 HOURLY

THURS/FRI BM1 (730AM)

SAT NYU2X (7AM)

SUN/MON JAU6 (3PM)

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: CREW8-44 Sequence: 77

Description: C/D BULLETIN 8-44

Open: 12/06/2017 00:01

Close: 12/15/2017 17:00

Effective: 12/20/2017 00:01

Posted: 12/06/2017 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
CD2D	CREW DISPATCHER	Permanent	JAMAICA	55650	LIOLIS, W	39 REL6 CD JAM
CX4002	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertis		
CX4006	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertis		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: CREW8-45

Bulletin Seq: 77

Bulletin Description: C/D BULLETIN 8-45

Open: 12/20/2017 00:01

Close: 12/29/2017 17:00

Effective: 01/03/2018 00:01

Posted: 12/20/2017 00:01

Asgn	Position	Perm Or Temp	Terminal
CX4002	CREW DISPATCHER	Permanent	LIRR-Extra List

Location: TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)

Report Time: VARIOUS

Rest Days: VARIOUS

Rate Of Pay: \$42.741 HOURLY*

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

*DIFFERENTIAL NOT INCLUDED IN THE ABOVE RATE OF PAY.

CX4006	CREW DISPATCHER	Permanent	LIRR-Extra List
--------	-----------------	-----------	-----------------

Location: TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)

Report Time: VARIOUS

Rest Days: VARIOUS

Rate Of Pay: \$42.741 HOURLY*

*RATE OF JOB COVERED WITH \$26.629 MINIMUM

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A

THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE

MANAGER - TRANSPORTATION CREW MANAGEMENT SERVICES.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

12/19/20 9:12

Bulletin ID: CREW8-45

Bulletin Seq: 77

Bulletin Description: C/D BULLETIN 8-45

Open: 12/20/2017 00:01

Close: 12/29/2017 17:00

Effective: 01/03/2018 00:01

Posted: 12/20/2017 00:01

Asgn	Position	Perm Or Temp	Terminal
REL6	CREW DISPATCHER	Permanent	JAMAICA
Location	TRANSPORTATION CREW MANAGEMENT, JAMAICA		
Report Time	359PM		
Rest Days	WEDNESDAY & THURSDAY		
Rate Of Pay	\$42.741 HOURLY*		
	FRI & SAT. (CD2C)		
	SUNDAY (CD2A)		
	MON & TUE (CD2D)		

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THEIR WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU, AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

*DIFFERENTIAL NOT INCLUDED IN THE ABOVE RATE OF PAY.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

12/19/20 9:12

2

THE LONG ISLAND RAIL ROAD
HUMAN RESOURCES DEPARTMENT

BULLETIN NO. HR-002

Resumes for the following Temporary Position in the Human Resources Office will be received by Tracy Hessel-Andor – HR Business Manager, tahesse@lirr.org, Mail Code 1155 **until 5:00 PM on Friday, December 29, 2017.**

POSITION: Human Resources Assistant (Temporary)

LOCATION: 5th Floor, Jamaica Station

RATE OF PAY: \$39.182 per hour

TOUR OF DUTY: 8:00 a.m. – 4:00 p.m.

RELIEF DAYS: Saturday and Sunday

PRIMARY DUTIES:

Provide a wide range of administrative functions and support to the Human Resources Department, including, but not limited to:

- Ensure accuracy and completeness of employment applications and other files.
- Schedule individuals for interviews & aptitude tests.
- Compose and mail letters, including job offer letters; handle/routing of all correspondence; generate, prepare, and maintain reports; maintain various logs and organizational charts.
- Gather and compile bid sheets for vacant positions and compose job openings for intranet & distribution.
- Handle heavy volume of telephone calls and walk-ins, and provide necessary information.
- Maintain records and arrange for storage or destruction.
- Order supplies and materials, create requisitions and process invoices.
- Assist with special projects, Open Houses, New Hire Orientations and/or research as requested.

QUALIFICATIONS

- Must possess proficient computer skills with working knowledge of Microsoft suite software (i.e., Word, Excel, PowerPoint, Outlook,), HRIS/databases (i.e., Access, PeopleSoft)
- Must have strong administrative and organization skills with ability to effectively perform various multiple tasks simultaneously in a high volume environment, while maintaining accuracy and meeting deadlines.
- Must possess effective written and oral communication skills with ability to deal professionally with people and to handle difficult situations in a calm and effective manner.
- Must be able to handle heavy volume of telephone calls.
- Must be a qualified typist (45 Net WPM).
- Must be accurate and detailed oriented.
- Must possess the ability to handle confidential information in a professional manner.
- Must be proficient in determining correct routing of all incoming/outgoing correspondence.

Mary L. Centauro
Sr. Director – Human Resources

POSTED:

December 20, 2017



Long Island Rail Road



STATIONS DEPARTMENT
NOTICE NO. 2017-37

James Compton

Date: December 5, 2017
To: Ticket Agents and Ticket Clerks
From: James Compton, Chief Stations Officer
Subject: Reminder - Elimination of Gender Designations on Monthly Tickets

Monthly tickets sold at TVM and TOMs for January 2018, which go on sale December 20, 2017, will no longer have a gender designation printed on them. The tickets will only have four punch blocks printed on them and will continue to be filled with a holographic design. This includes tickets that are distributed by the Mail & Ride system.

As per Topic 421 in the Instructions to Ticket Clerks and Agents Manual, "Processing a Ticket Exchange or Upgrade in the Ticket Office Machine", please disregard section I, line #8 and Section II, line #14 which instruct you to punch the appropriate male / female indication when making an exchange or upgrade.

01 0118
EXPIRES 06/30/18
2876142107 26276961

Signature



18

Subject to applicable tariff regulations and conditions of use. Non Transferable.

Any questions, please refer to any Stations Dept. Manager.

**STATIONS DEPARTMENT
NOTICE NO. 2017.58**

REVISED

12/13/17

Date: December 8, 2017
 To: All Stations Department Employees
 From: J. Compton, Chief Stations Officer
 Subject: Holiday – Christmas Day, Monday, December 25, 2017

On Monday, December 25, 2017, only the following will be in effect:

TICKET AGENTS: only the following positions WILL work:

A101 HILLSIDE TVM	A110 PENN	A803 HUNTINGTON	A806 BABYLON
A102 HILLSIDE TVM	A200 WOODSIDE	A808 PORT JEFFERSON	A972 RONKONKOMA
A103 PENN TVM	A311 BETHPAGE TVM	A702 BETHPAGE TVM	A982 BETHPAGE TVM
A105 PENN TVM	A312 BETHPAGE TVM	A703 HICKSVILLE	A984 BETHPAGE TVM
A106 HILLSIDE TVM	A602 HUNTINGTON	A709 RONKONKOMA	A988 PENN

TICKET CLERKS: only the following positions WILL work:

C102 PENN	C130 ATLANTIC	C201 WOODSIDE	C901 PENN
C104 PENN	C132 ATLANTIC	C307 HEMPSTEAD	C904 PENN
C106 PENN	C134 ATLANTIC	C313 LONG BEACH	C906 ATLANTIC
C107 PENN	C136 ATLANTIC	C331 BETHPAGE TVM	C909 ATLANTIC
C108 PENN	C138 JAMAICA	C333 BETHPAGE CSHR	C911 PENN
C110 PENN	C139 JAMAICA	C411 PORT WASHINGTON	C913 PENN TVM
C112 PENN	C140 JAMAICA	C412 PORT WASHINGTON	C917 PENN
C113 PENN	C142 JAMAICA	C702 BETHPAGE TVM	C822 JAMAICA
C114 PENN	C143 JAMAICA	C704 HICKSVILLE	C923 JAMAICA
C116 PENN	C144 JAMAICA	C706 HICKSVILE	C924 JAMAICA
C117 PENN	C145 JAMAICA	C813 BABYLON	C952 BETHPAGE TVM
C118 PENN	C147 JAMAICA	C814 BABYLON	C953 BETHPAGE TVM
C121 PENN	C149 JAMAICA	C821 HILLSIDE TVM	C997 BETHPAGE TVM
C126 PENN	C151 PENN TVM	C822 HILLSIDE TVM	
C127 PENN	C162 PENN TVM	C823 HILLSIDE CSHR	

STATION APPEARANCE MAINTAINERS: only the following positions WILL work:

ATL102	HMC113	JAM116	L307 BABYLON
ATL103	HMC118	JAM118	L309 HICKSVILLE
ATL105	HMC124	JAM119	L311 HUNTINGTON
ATL106	HMC125	JAM122	L312 RONKONKOMA
ATL107	HMC130	JAM124	L315 Bayside
ATL109	HMC131	JAM130	L319 HEMPSTEAD
ATL110	JAC1	JAM131	L320 PORT WASHINGTON
HC551 PW/WLY YD/DIVIDE	JAM103	JAM132	RSC1 JAMAICA
H552 PW/WLY YD/DIVIDE	JAM104	JAM133	RSC2 ATLANTIC
HC571 BBY/HICKS/NRTHPRT	JAM108	L302 MINEOLA	RSC3 ATLANTIC
H572 BBY/HICKS/NRTHPRT	JAM112	L303 LINDENHURST	RSC4 ATLANTIC
HMC112	JAM113	L304 FREEPORT	V456 GARDEN CITY

WSY101
WSY900

AMBASSADORS: WILL NOT work
OFFICES CLOSED: Commissary, General Offices, Medical, Lost and Found
MESSENGER SERVICE: WILL NOT operate
SPECIAL ATTENDANTS: WILL NOT WORK
TICKET SALES: Senior Citizen and Off Peak tickets will be valid on all trains.
TRAIN SERVICE: Trains will operate on a HOLIDAY schedule

If you have any questions, please contact your Branch Line/Terminal Manager or Station Operations Manager.

**STATIONS DEPARTMENT
NOTICE NO. 2017-39**

Date: December 8, 2017
To: All Stations Department Employees
From: J. Compton, Chief Stations Officer
Subject: Holiday – New Year's Day, Monday, January 1, 2018



**REVISED
12/13/17**

On Monday, January 1, 2018, only the following will be in effect:

TICKET AGENTS: only the following positions WILL work:

A101 HILLSIDE TVM	A110 PENN	A803 HUNTINGTON	A806 BABYLON
A102 HILLSIDE TVM	A200 WOODSIDE	A808 PORT JEFFERSON	A972 RONKONKOMA
A103 PENN TVM	A311 BETHPAGE TVM	A702 BETHPAGE TVM	A982 BETHPAGE TVM
A105 PENN TVM	A312 BETHPAGE TVM	A703 HICKSVILLE	A984 BETHPAGE TVM
A106 HILLSIDE TVM	A602 HUNTINGTON	A708 RONKONKOMA	A988 PENN
		A710 RONKONKOMA	A808 PATCHOGUE

TICKET CLERKS: only the following positions WILL work:

C102 PENN	C130 ATLANTIC	C201 WOODSIDE	C901 PENN
C104 PENN	C132 ATLANTIC	C307 HEMPSTEAD	C904 PENN
C106 PENN	C134 ATLANTIC	C313 LONG BEACH	C905 ATLANTIC
C107 PENN	C136 ATLANTIC	C331 BETHPAGE TVM	C909 ATLANTIC
C108 PENN	C138 JAMAICA	C333 BETHPAGE CSHR	C911 PENN
C110 PENN	C139 JAMAICA	C411 PORT WASHINGTON	C913 PENN TVM
C112 PENN	C140 JAMAICA	C412 PORT WASHINGTON	C917 PENN
C113 PENN	C142 JAMAICA	C702 BETHPAGE TVM	C922 JAMAICA
C114 PENN	C143 JAMAICA	C704 HICKSVILLE	C923 JAMAICA
C116 PENN	C144 JAMAICA	C706 HICKSVILLE	C924 JAMAICA
C117 PENN	C145 JAMAICA	C813 BABYLON	C952 BETHPAGE TVM
C118 PENN	C147 JAMAICA	C814 BABYLON	C953 BETHPAGE TVM
C121 PENN	C149 JAMAICA	C821 HILLSIDE TVM	C997 BETHPAGE TVM
C126 PENN	C151 PENN TVM	C822 HILLSIDE TVM	
C127 PENN	C152 PENN TVM	C823 HILLSIDE CSHR	

STATION APPEARANCE MAINTAINERS: only the following positions WILL work:

ATL102	HMC126	JAM131	RSC4 ATLANTIC
ATL103	HMC130	JAM132	V453 PORT WASHINGTON
ATL105	HMC131	JAM133	V454 PORT WASHINGTON
ATL106	JAC1	L302 MINEOLA	V456 GARDEN CITY
ATL107	JAM103	L303 LINDENHURST	V567 GARDEN CITY
ATL109	JAM104	L304 FREEPORT	V460 BABYLON YD
ATL110	JAM108	L307 BABYLON	V461 BABYLON YD
H552 PW/VLY/DIVIDE	JAM112	L309 HICKSVILLE	V466 NORTHPORT
H572 BBY/HICKS/NRTHPRT	JAM113	L311 HUNTINGTON	V477 LONG BEACH
HC551 PW/VLY/DIVIDE	JAM116	L312 RONKONKOMA	V479 RONKONKOMA YD
HC571 BBY/HICKS/NRTHPRT	JAM118	L319 HEMPSTEAD	V480 PORT WASHINGTON
HMC112	JAM119	L320 PORT WASHINGTON	V483 PORT WASHINGTON
HMC113	JAM122	RSC1 JAMAICA	V484 NORTHPORT
HMC118	JAM124	RSC2 ATLANTIC	V485 NORTHPORT
HMC124	JAM130	RSC3 ATLANTIC	V903 RONKONKOMA YD

AMBASSADORS: WILL NOT work
OFFICES CLOSED: Commissary, General Offices, Medical, Lost and Found
MESSENGER SERVICE: WILL NOT operate
SPECIAL ATTENDANTS: WILL NOT WORK

TICKET SALES: Senior Citizen and Off Peak tickets will be valid on all trains.

TRAIN SERVICE: Trains will operate on a HOLIDAY schedule

If you have any questions, please contact your Branch Line/Terminal Manager or Station Operations Manager