

BID SHEETS

THE LONG ISLAND RAIL ROAD
OFFICE OF THE CONTROLLER
BULLETIN No. 2658

TO ALL CLERICAL EMPLOYEES:

We are accepting resumes for the APPOINTED position of Supervisor - Ticket Refunds. Please forward resumes to Michael Reilly, Controller, Mail Code 1421 F&A by Friday, March 16, 2018.

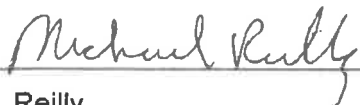
Position: Supervisor - Ticket Refunds
Location: Jamaica, NY
Tour of Duty: 8:00 am -4:00 pm
Rest Days: Saturday and Sunday
Rate of Pay: \$42.59 hourly

MAJOR RESPONSIBILITIES:

- Oversee refund process to provide prompt and accurate refunds to customers within the Company's Ticket Refund Policy
- Communicate in a courteous and professional manner with customers
- Protect Company assets relating to ticket refunds
- Coordinate and process refund applications from various sources such as the ticket offices, U.S. mail, Mail & Ride, Automated Ticket Sales and Public Affairs
- Provide timely and accurate reports related to ticket refunds
- Be proficient in refunding all types of tickets by method of payment, i.e. cash, credit, debit
- Train staff in the refund process
- Review refund batches prepared by Refund Clerks
- Interact extensively with various departments, including IT, Sales & Promotions, Automated Ticket Sales, Special Services, Ticket Receiver and Public Affairs
- Oversee refund files forwarded to storage
- Maintain Refund Policy and Procedure Manual
- Assist with various ADL 6009 related duties

REQUIREMENTS:

- Thorough knowledge of the LIRR Passenger Tariff and Ticket Refund System
- Supervisory experience
- Demonstrate effective verbal and written communication skills
- Competent in the use of computers, minimum 25 wpm
- Lifting of boxes weighing approximately 25 pounds will be necessary



M. Reilly
Controller

Posted: March 7, 2018

THE LONG ISLAND RAIL ROAD

OFFICE OF THE CHIEF PROCUREMENT & LOGISTICS OFFICER

March 7, 2018

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY ROSTER OF
CLERICAL FORCES:**

BULLETIN NO. 2579 – INQUIRY CLERK – HAS BEEN WITHDRAWN

**B. DeBois
Manager – Administration**

**Posted: 9:00 AM
March 7, 2018**

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION &
MATERIALS**

March 7, 2018

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM
SENIORITY ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
P&L 2558	Stores Truck Driver ESA – Permanent (H. Cyrus)	NO BIDS RECEIVED	
P&L 2559	Assistant Warehouse Person ESA-Temporary (R. Townsend)	NO BIDS RECEIVED	
P&L 2560	Stores Truck Driver Permanent (R. Redmond)	NO BIDS RECEIVED	
P&L 2561	Assistant Warehouse Person Temporary (R. Meade)	NO BIDS RECEIVED	
P&L 2562	Warehouse Person WSY-Temporary (D. Mejia)	Rhonda Forcer	3/7/18

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
March 7, 2018

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2563

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, March 16, 2017. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person (M. Samuels-Wright) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
March 7, 2017

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2564

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, March 16, 2018. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131

POSITION: Warehouse Person – (S. Williams) – Temporary
LOCATION: Morris Park
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
March 7, 2018

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2565

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, March 16, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Stores Truck Driver - (H. Cyrus) – Temporary
RE-ADVERTISED (P&L – 2558)

LOCATION: East Side Access Glendale (84-02 72nd Dr.)

TOUR OF DUTY: 7:30 AM – 3:30 PM

REST DAYS: Saturday & Sunday

RATE OF PAY: \$ 34.51 per hour

DUTIES: Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to operate two-way radio equipment and be familiar with the New York City and State roads, highways and expressways as they relate to the Long Island Rail Road’s property. **New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00AM
March 7, 2018

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L - 2566

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, March 16, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (R. Townsend) – Temporary
RE-ADVERTISED (P&L – 2524, 2527, 2532, 2537, 2540, 2544, 2548,
2551, 2555 & 2559)
LOCATION: East Side Access Glendale (84-02 72nd Dr.)
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
March 7, 2018

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2567

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, March 16, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Stores Truck Driver – (R. Redmond) – Permanent
RE-ADVERTISED (P&L – 2545, 2549, 2552, 2556 & 2560)

LOCATION: Hillside

TOUR OF DUTY: 7:30 AM – 3:30 PM

REST DAYS: Saturday & Sunday

RATE OF PAY: \$34.51 per hour

DUTIES: Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to operate two-way radio equipment and be familiar with the New York City and State roads, highways and expressways as they relate to the Long Island Rail Road’s property. **New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00AM
March 7, 2018

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2568**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, March 16, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (R. Meade) – Temporary
RE-ADVERTISED (P&L – 2557 & 2561)
LOCATION: Hillside
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
March 7, 2018

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L - 2569**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, March 16, 2018. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (G. Schaefer) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM –3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
March 7, 2018

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

March 7, 2018

AGENT'S BULLETIN NO. SD-04-2018

This bulletin will close **at 5:00 PM on Friday, March 16, 2018**. It will be open to Agents and Assistant Agents. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Alicia St. Nicholas, Jamaica, Dept. 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by call Crew before the bulletin closes.**

Position No: 1	Temporary	Agent (A808)
Location:		Patchogue
Tour of Duty:		5:00 AM – 1:00 PM
Rate of Pay:		\$41.580
Rest Days:		Saturday/Sunday

Position No: 2	Temporary	Agent (A603)
Location:		Huntington
Tour of Duty:		12:00 PM – 8:00 PM
Rate of Pay:		\$41.580
Rest Days:		Tuesday/Wednesday

THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

March 7, 2018

BULLETIN NO. SD-05-2018

This bulletin will close **at 5:00 PM on Friday, March 16, 2018**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Alicia St. Nicholas, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No: 1	Temporary	Ticket Clerk (C709)
Location:		Bethpage TSM
Tour of Duty:		10:30 AM – 6:30 PM
Rate of Pay:		\$40.411
Rest Days:		Sunday/Monday

Primary Duties: This position must be able to verify Ticket Vending Machine cash removals and prepare deposits from these removals. Must be able to verify the contents of change modules removed from the Ticket Vending Machines and refill these modules for replenishment of the machines. Prepare deposit for change orders and verify change orders when received. Must be able to reconcile all cash removals, deposits, and coin refills processed against reports generated daily and cashier's safe. Will assist the Agent with the transfer of parts for repair between location and service contractor for TSMs. Record, verify, and forward any claims to Automated Ticket Sales of Transportation Services for processing. Must be able to lift full coin hoppers as part of daily routine. Must be qualified in the sale and accounting of tickets or ticket vending machines. Must possess the ability to exercise good judgment and perform all assigned and related duties.

Position No: 2	Temporary	Ticket Clerk (C143)
Location:		Jamaica
Tour of Duty:		7:30 AM – 3:30 PM
Rate of Pay:		\$36.463
Rest Days:		Saturday/Sunday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No: 3	Permanent	Ticket Clerk (C923)
Location:		Mon/Tues/Sat/Sun: Jamaica Wednesday: Hicksville
Tour of Duty:		Mon/Tues/Wed: 6:00 AM – 2:00 PM Sat/Sun: 8:00 AM – 4:00 PM
Rate of Pay:		Mon/Tues/Sat/Sun: \$36.463 Wednesday: \$34.994
Rest Days:		Thursday/Friday
Primary Duties:		Same as Position No. 2

Position No: 4	Permanent	Station Appearance Maintainer (HMC113)
Location:		Hillside
Tour of Duty:		7:30 AM – 3:30 PM
Rate of Pay:		\$30.220
Rest Days:		Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. All duties must be performed in an efficient and courteous manner. Responsible to complete daily facility cleaning reports and to provide reports to supervisors as directed. Responsible to perform, all related duties as directed. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Appearance Maintainer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Position No: 5	Permanent	Station Appearance Maintainer (JAM132)
Location:		Jamaica
Tour of Duty:		6:00 AM – 2:00 PM
Rate of Pay:		\$30.220
Rest Days:		Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

Position No: 9 Temporary Station Appearance Maintainer (ATL104)

Location: Atlantic Terminal

Tour of Duty: 2:00 PM – 10:00 PM

Rate of Pay: \$30.220

Rest Days: Monday/Tuesday

Primary Duties: Same as Position No. 5

Position No: 10 Temporary Station Appearance Maintainer (JAM112)

Location: Jamaica

Tour of Duty: Mon/Tues/Fri: 4:00 PM – 12:00 AM
Sat/Sun: 1:30 PM – 9:30 PM

Rate of Pay: \$30.220

Rest Days: Wednesday/Thursday

Primary Duties: Same as Position No. 5

Position No: 11 Permanent Station Appearance Maintainer (RSC4)

Location: Atlantic Terminal

Tour of Duty: Thurs/Fri: 6:00 AM – 2:00 PM
Saturday: 2:30 PM – 10:30 PM
Sun/Mon: 9:30 PM – 5:30 AM

Rate of Pay: Thurs/Fri: \$34.517
Sat/Sun/Mon: \$30.220

Rest Days: Tuesday/Wednesday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the Terminal Managers or Branch Line Managers.

Position No: 12

Temporary

Station Appearance Maintainer (HC531)

Location:

Babylon Yard/Divide/Ronkonkoma Yard

Tour of Duty:

6:00 AM – 2:00 PM

Rate of Pay:

\$34.517

Rest Days:

Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times. Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the General Terminal Manager.

AWARDS TO AGENT'S BULLETIN SD-03-2018

	<u>JOB#</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Temporary A608	K. Bock	3/7/18
POSITION NO. 2	Temporary A982	J. Baldassarre	3/7/18
POSITION NO. 3	Temporary AT503	N. Peluso	3/7/18

AWARDS TO BULLETIN SD-04-2018

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Permanent C104	D. Brienza	3/7/18
POSITION NO. 2	Permanent ARCH100	Withdrawn	
POSITION NO. 3	Permanent HMC112	D. Campbell	3/7/18
POSITION NO. 4	Permanent HMC120	C. Mulea	3/7/18
POSITION NO. 5	Temporary V486	K. Dick	3/7/18
POSITION NO. 6	Temporary ATL104	Re-Advertised	
POSITION NO. 7	Temporary L305	C. Jessup	3/7/18
POSITION NO. 8	Temporary WSY101	N. Sangen	3/21/18
POSITION NO. 9	Permanent SSM7A	C. Supper	3/7/18

Alicia St. Nicholas, Manager
Station Services Support

Posted: March 7, 2018

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-71 **Sequence:** 98

Description: TELEGRAPHERS BULLETIN 2-71

Open: 02/21/2018 00:01 **Close:** 03/02/2018 17:00 **Effective:** 03/07/2018 00:01 **Posted:** 02/21/2018 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
FT2	BLOCK OPERATOR	Permanent	BROOK	Readvertis		
FT3	BLOCK OPERATOR	Permanent	BROOK	57887	QUINN, S	178 TX1040 BO LIRR
BO1058	BLOCK OPERATOR	Permanent	LIRR-Extra List	Readvertis		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

03/04/20 8:27

Bulletin Description: TELEGRAPHERS BULLETIN 2-72

Open: 03/07/2018 00:01

Close: 03/16/2018 17:00

Effective: 03/21/2018 00:01

Posted: 03/07/2018 00:01

Asgn Position

Perm Or Temp

Terminal

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

BO1058 BLOCK OPERATOR Permanent LIRR-Extra List

Location TELEGRAPHER EXTRA LIST

Report Time VARIOUS

Rest Days THURSDAY & FRIDAY

Rate Of Pay \$39.471 HOURLY* (MINIMUM)

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.

FT2 BLOCK OPERATOR Permanent BROOK

Location BROOK TOWER

Report Time 201PM

Rest Days MONDAY & TUESDAY

Rate Of Pay \$39.471 HOURLY*

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY

INFO-2 INFORMATION COORDINATOR Permanent JAMAICA

Location MOVEMENT BUREAU, JAMAICA

Report Time 145PM

Rest Days MONDAY & TUESDAY

Rate Of Pay \$39.471 HOURLY (MINIMUM)

Please Note this position based in accordance with TCU agreement signed on February 16, 2018

REL-4 ASST. TRAIN DISPATCHER Permanent JAMAICA

Location MOVEMENT BUREAU, JAMAICA

Report Time VARIOUS

Rest Days FRIDAY & SATURDAY

Rate Of Pay \$39.471 HOURLY (MINIMUM)

Please Note this position based in accordance with TCU agreement signed on February 16, 2018

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: CREW8-49 **Sequence:** 77

Description: C/D BULLETIN 8-49

Open: 02/21/2018 00:01 **Close:** 03/02/2018 17:00 **Effective:** 03/07/2018 00:01 **Posted:** 02/21/2018 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
CX4002	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertis		
CX4006	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertis		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

03/06/20 10:52

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: CREW8-50

Bulletin Seq: 77

Bulletin Description: C/D BULLETIN 8-50

Open: 03/07/2018 00:01

Close: 03/16/2018 17:00

Effective: 03/21/2018 00:01

Posted: 03/07/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
CX4002	CREW DISPATCHER	Permanent	LIRR-Extra List

Location TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$43.810 HOURLY*

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

*DIFFERENTIAL NOT INCLUDED IN THE ABOVE RATE OF PAY.

CX4006	CREW DISPATCHER	Permanent	LIRR-Extra List
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Location TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$43.810 HOURLY*

*RATE OF JOB COVERED WITH \$26.629 MINIMUM

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A

THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE

MANAGER - TRANSPORTATION CREW MANAGEMENT SERVICES;

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03/06/20 11:08

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: USBUL1-67 **Sequence:** 16

Description: USHER BULLETIN 1/67

Open: 02/21/2018 00:01 **Close:** 03/02/2018 17:00 **Effective:** 03/07/2018 00:01 **Posted:** 02/21/2018 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank	From		
JAU7	USHERS	Permanent	JAMAICA	56386	PEPE, CJ	28	BKU2	US	ATL
RUH3	USHERS	Permanent	JAMAICA	56344	HINRICH, T	26	UX0010	US	LIRR
UX0004	USHERS	Temporary	LIRR-Extra List	54287	JAMES, L	23	RUH6	US	NYK
UX0008	USHERS	Temporary	LIRR-Extra List	50521	AHRENS, MJ	7	JAU2	US	JAM
NYU4	USHERS	Permanent	NEW YORK	53860	PETERSON, J	21	UX0005	US	LIRR

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

03/06/20 10:30

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL1-68

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/68

Open: 03/07/2018 00:01

Close: 03/16/2018 17:00

Effective: 03/21/2018 00:01

Posted: 03/07/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
BKUJ2	USHERS	Permanent	ATLANTIC AVE

Location ATLANTIC AVENUE

Report Time 230PM

Rest Days TUESDAY/WEDNESDAY

Rate Of Pay *\$38.021 HOURLY

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

03/06/20 10:38

Bulletin ID: USBUL1-68

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/68

Open: 03/07/2018 00:01

Close: 03/16/2018 17:00

Effective: 03/21/2018 00:01

Posted: 03/07/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
JAU2	USHERS	Permanent	JAMAICA

Location JAMAICA

Report Time 615AM

Rest Days FRIDAY & SATURDAY

Rate Of Pay *\$38.021 HOURLY

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGANING AGREEMENTS.

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* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

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03/06/20 10:38

Bulletin ID: USBUL1-68

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/68

Open: 03/07/2018 00:01

Close: 03/16/2018 17:00

Effective: 03/21/2018 00:01

Posted: 03/07/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
RUH6	USHERS	Permanent	NEW YORK

Location JAMAICA & NEW YORK

Report Time VARIOUS

Rest Days TUESDAY & WEDNESDAY

Rate Of Pay *\$38.021 HOURLY

THURS/FRI BM1 (730AM)

SAT NYU2X (7AM)

SUN/MON JAU6 (3PM)

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03/06/20 10:38

Bulletin ID: USBUL1-68

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/68

Open: 03/07/2018 00:01

Close: 03/16/2018 17:00

Effective: 03/21/2018 00:01

Posted: 03/07/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0005	USHERS	Permanent	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay *\$37.884 BASE RATE

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

03/06/20 10:38

Bulletin ID: USBUL1-68

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/68

Open: 03/07/2018 00:01

Close: 03/16/2018 17:00

Effective: 03/21/2018 00:01

Posted: 03/07/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0010	USHERS	Permanent	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay *\$37.884 BASE RATE

ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COplete LIRR/TCU USHER TRAINING PROGRAM

USHERS ARE EXPECTED TO BE COURTEOUS AT ALL TIMES
IN SOME INSTANCES, THEY MUST BE ABLE TO WORK WITH MINIMAL DIRECTION.

MUST WORK WELL WITH THE PUBLIC

APPLICANTS WILL BE SUBJECT TO A 2 PART EXAM THAT HAS BEEN DEVELOPED BY THE GENERAL STATIONMASTER

PART 1 LIVE ANNOUNCEMENTS AND ACTUAL USE AND UNDERSTANDING OF COMPUTER SYSTEM

PART 2 WRITTEN EXAM PASSING GRADE ON EXAM IS 75%

DURING THE COURSE OF THE 3 WEEK TRAINING PROGRAM, THE APPLICANT WILL COMPLETE A REVIEW OF ALL STATION STOPS

ALL APPLICANTS SHOULD HAVE FULL KNOWLEDGE OF STATION STOPS AND CORRESPONDING BRANCHES UPON STARTING THE USHERS PROGRAM.

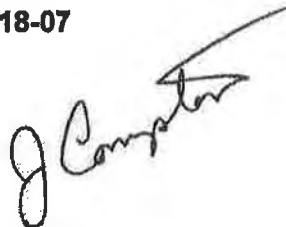
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03/06/20 10:38

STATIONS DEPARTMENT

NOTICE NO. 2018-07

Date: March 7, 2018
TO: All Stations Department Employees
FROM: James Compton, Chief Stations Officer
SUBJECT: HOLIDAY – Good Friday, Friday, March 30, 2018



On Friday, March 30, 2018, the following will be in effect:

TICKET AGENT – The following position WILL NOT work:

A601 Syosset A104 Jamaica A109 Jamaica

TICKET CLERKS - The following positions WILL NOT work:

C403 Bayside C703 Westbury C805 Bellmore

STATION APPEARANCE MAINTAINERS - The following WILL NOT work:

H562	HMC111	JAM110	JAM128
HC561	HMC113	JAM114	MP101 Morris Prk Bldg
HMC101	HMC116	JAM116	
HMC103	HMC120	JAM121	
HMC106	HMC122	JAM122	

AMBASSADORS: Will work
LOST & FOUND: Will be open
MAIL & RIDE: Closed
MESSENGER SERVICE: **WILL NOT** operate
OFFICES CLOSED: General Offices, Medical Facility
TICKET SALES: All ticket sales will be handled as normal weekday sales.
TRAIN SERVICE: Trains will operate on a **REGULAR** weekday schedule.

If you have any questions, please contact your manager.

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