



**Long Island Rail Road**  
*Going your way*

**BID SHEETS**

THE LONG ISLAND RAIL ROAD COMPANY

OFFICE OF THE CONTROLLER

BULLETIN No. 2659 - **REPOSTED**

Bids for the following temporary position in the Office of the Controller will be accepted by the Officer named below until the close of business (5:00 p.m.) August 10, 2018. In accordance with TCU Agreement, please indicate on all bids your seniority date, date last awarded a position, and position now held. Bids can be faxed to ext. 8012 or sent via inter-office mail to MC:1421.


POSITION: RIC-8 Clerk **TEMPORARY**  
LOCATION: Jamaica, NY  
TOUR OF DUTY: 8:00 am – 4:00 pm  
REST DAYS: Saturday and Sunday  
RATE OF PAY: \$36.95 hourly

**PRIMARY DUTIES:** Audit and balance daily TOM tour envelopes relative to ticket sales and deposits. Process related reports in accordance with Company Policies and Procedures. Audit and prepare reports relative to Bar Cart Attendant remittances. Preparation of reports, work papers and other accounting documents pursuant to the Revenue Information and Control Department. Must have knowledge of basic Accounting Procedures, Tariff Regulations and the Instructions to Agents and Ticket Clerk.

Must qualify in keyboard skills (25 wpm). Must complete a minimum of 25 tours per day. Prepare boxes (approx. 25 pounds) to be sent to an offsite storage facility.

Other related duties.

NOTE: Bid withdrawals can only be accepted by calling us (ext. 8044) before the bulletin closes.

  
\_\_\_\_\_  
M. Reilly  
Controller

Reposted: August 1, 2018

**THE LONG ISLAND RAIL ROAD  
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**

**August 1, 2018**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY  
ROSTER OF CLERICAL FORCES:**

**NOTICE OF AWARDS**

<b><u>BULLETIN #</u></b>	<b><u>POSITION</u></b>	<b><u>EMPLOYEE</u></b>	<b><u>EFFECTIVE DATE</u></b>
P&L 2640	Warehouse Person Permanent (L. Ross)	Aileen Kennedy	8/8/18
P&L 2642	Assistant Warehouse Person West Side Yard Permanent (D. Shaw)	NO BIDS RECEIVED	
P&L 2643	Warehouse Person Various/Various-Permanent (M. Boyd West)	NO BIDS RECEIVED	
P&L 2644	Stores Truck Driver ESA – Permanent (H. Cyrus)	NO BIDS RECEIVED	
P&L 2645	Assistant Warehouse Person ESA-Temporary (R. Townsend)	NO BIDS RECEIVED	
P&L 2646	Warehouse Person Permanent (M. Boyd-West)	NO BIDS RECEIVED	
P&L 2647	Warehouse Person Permanent (H. Cyrus) 11:30 am – 7:30 pm	Adrienne Tart	8/1/18
P&L 2648	Assistant Warehouse Person Temporary (R. Lipton)	NO BIDS RECEIVED	

Elvin Vazquez  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
August 1, 2018

**THE LONG ISLAND RAIL ROAD**  
**DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**  
**BULLETIN NO. P&L – 2649**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, August 10, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131

**POSITION:** Stockman - (K. Zakshevsky) – Permanent  
**LOCATION:** Hillside  
**TOUR OF DUTY:** 7:30 am – 3:30 pm  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$38.297 per hour

**DUTIES:** Must be proficient in WMS and MAXIMO operations and perform all appropriate input. Must have a complete working knowledge of all Stores activities, including knowledge of the entire Long Island Rail Road procurement system, including, but not limited to the following:

Payroll (CTAMS), and must coordinate overtime through user departments. Monthly Stock Status reports, MP-151, SK-35, MW-12, Material Consumption report. Brass report, Wheel and Axle report, Bin Location report. Must have complete working knowledge of the Long Island Rail Road accounting system and its relation to the Stores Department. Will be required to set up complete inventory system and be able to maintain same. Must have a working knowledge of Stores Department shipping and receiving systems as it relates to the user's activities. Perform all other related duties as assigned.

Must have leadership qualities as the span of control encompasses the direction, motivation, supervision and control of two or more employees. Must be able to conduct oneself in a business-like fashion in all oral and written communications.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
August 1, 2018

**THE LONG ISLAND RAIL ROAD**  
**DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**  
**BULLETIN NO. P&L – 2650**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, August 10, 2018. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Warehouse Person - (A. Kennedy) - Permanent  
**LOCATION:** Hillside Warehouse 15 Shop Floor  
**TOUR OF DUTY:** Various  
**REST DAYS:** Various  
**RATE OF PAY:** \$35.335 per hour

**DUTIES:** Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
August 1, 2018

## **RE-ADVERTISED**

### **THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L - 2651**

#### **TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF CLERICAL FORCES:**

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, August 10, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Assistant Warehouse Person (D. Shaw) – Permanent  
**RE-ADVERTISED (P&L – 2608, 2617, 2623, 2633 & 2642)**

**LOCATION:** West Side Yard 401 10<sup>th</sup> Ave., NY, NY 10001

**TOUR OF DUTY:** 7:30 AM – 3:30 PM

**REST DAYS:** Saturday & Sunday

**RATE OF PAY:** \$32.996 per hour

**DUTIES:** Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

**REQUIREMENT:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
August 1, 2018

## RE-ADVERTISED

### THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2652

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, August 10, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Warehouse Person - (M. Boyd-West) – Permanent  
RE-ADVERTISED (P&L – 2600, 2609, 2618, 2626, 2634 & 2643)  
**LOCATION:** Various  
**TOUR OF DUTY:** Various  
**REST DAYS:** Various  
**RATE OF PAY:** \$35.335 per hour

**DUTIES:** Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
August 1, 2018

## RE-ADVERTISED

### THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2653

#### TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, August 10, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Stores Truck Driver - (H. Cyrus) – Permanent  
RE-ADVERTISED (P&L – 2585, 2592, 2601, 2610, 2620, 2627, 2635 & 2644)  
**LOCATION:** East Side Access Glendale (84-02 72<sup>nd</sup> Dr.)  
**TOUR OF DUTY:** 7:30 AM – 3:30 PM  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$ 34.51 per hour

**DUTIES:** Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to operate two-way radio equipment and be familiar with the New York City and State roads, highways and expressways as they relate to the Long Island Rail Road’s property. **New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00AM  
August 1, 2018



## **RE-ADVERTISED**

### **THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L - 2654**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, August 10, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Assistant Warehouse Person - (R. Townsend) – Temporary  
RE-ADVERTISED (P&L – 2524, 2527, 2532, 2537, 2540, 2544, 2548,  
2551, 2555, 2559, 2566, 2578, 2587, 2595, 2603, 2612, 2622, 2629, 2637  
& 2645)  
**LOCATION:** East Side Access Glendale (84-02 72<sup>nd</sup> Dr.)  
**TOUR OF DUTY:** 7:30 am – 3:30 pm  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$32.996 per hour

**DUTIES:** Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
August 1, 2018

## RE-ADVERTISED

### THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2655

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, August 10, 2018. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Warehouse Person (M. Boyd-West) – Permanent  
RE-ADVERTISED (P&L – 2631, 2639 & 2646)  
**LOCATION:** Hillside  
**TOUR OF DUTY:** 7:30 AM – 3:30 PM  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$35.335 per hour

**DUTIES:** Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
August 1, 2018

## **RE-ADVERTISED**

### **THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2656**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, August 10, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Assistant Warehouse Person - (R. Lipton) – Temporary  
RE-ADVERTISED (P&L – 2648)  
**LOCATION:** Hillside  
**TOUR OF DUTY:** 7:30 am – 3:30 pm  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$32.996 per hour

**DUTIES:** Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
August 1, 2018

**THE LONG ISLAND RAIL ROAD**  
**DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**  
**BULLETIN NO. P&L – 2657**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, August 10, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Warehouse Person – (A. Tart) – Permanent  
**LOCATION:** Hillside  
**TOUR OF DUTY:** 7:30 AM – 3:30 PM  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$35.335 per hour

**DUTIES:** Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
August 1, 2018

**THE LONG ISLAND RAIL ROAD**  
**DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**  
**BULLETIN NO. P&L – 2658**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, August 10, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Warehouse Person – (T. D’Angelis) – Temporary  
**LOCATION:** Bethpage Storeroom  
**TOUR OF DUTY:** 7:30 AM – 3:30 PM  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$35.335 per hour

**DUTIES:** Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
August 1, 2018

**THE LONG ISLAND RAIL ROAD**  
**DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**  
**BULLETIN NO. P&L – 2659**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, August 10, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Assistant Warehouse Person (C. Webb) – Permanent  
**LOCATION:** Hillside  
**TOUR OF DUTY:** 7:30 AM – 3:30 PM  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$32.996 per hour

**DUTIES:** Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

**REQUIREMENT:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
August 1, 2018



Position No.: 3	Permanent	Ticket Clerk (C119)
Location:		Penn Station
Tour of Duty:		11:30 AM – 7:30 PM
Rate of Pay:		\$36.463
Rest Days:		Monday/Tuesday
Primary Duties:		Same as Position No. 1

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Position No: 4	Temporary	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Saturday/Sunday

Primary Duties: Applicant will be required to work split shifts (two four hour shifts in any given twelve-hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Friday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

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Position No: 10                      Temporary                      Station Appearance Maintainer (SSM008)

Location:    April 1 - Nov 30: Long Beach/Valley Stream  
December 1 to March 31: Various

Tour of Duty:    April 1 to November 30: 7:30 AM - 3:30 PM  
December 1 to March 31: Various

Rate of Pay:    April 1 to November 30: \$31.560  
December 1 - March 31: \$31.285

Rest Days:    Friday/Saturday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must be available to drive between Long Island Rail Road properties as required. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. A copy of the driver's license must be on file with Customer Services. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

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Position No: 11                      Temporary                      Station Appearance Maintainer (RSC1)

Location:    Jamaica

Tour of Duty:    Wed/Thurs/Fri: - 4:00 PM – 12:00 AM  
Saturday/Sunday: - **CHIEF** 4:00 PM – 12:00AM

Rate of Pay:    Wed/Thurs/Fri: \$30.220  
Sat/Sun: \$34.517

Rest Days:    Monday/Tuesday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

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AWARDS TO BULLETIN SD-14-2018

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Temporary C926	Withdrawn	
POSITION NO. 2	Temporary C911	Re-Advertised	
POSITION NO. 3	Temporary C310	T. D'Angelis	8/8/18
POSITION NO. 4	Permanent C201	R. Reid	8/8/18
POSITION NO. 5	Temporary AMB	Re-Advertised	
POSITION NO. 6	Permanent JAM122	Z. Saracino	8/1/18
POSITION NO. 7	Permanent ATL104	Re-Advertised	
POSITION NO. 8	Permanent ATL105	Re-Advertised	
POSITION NO. 9	Temporary L316	N. Perri	8/1/18
POSITION NO. 10	Temporary H573	M. Stephens	8/1/18
POSITION NO. 11	Temporary ARCH900	Withdrawn	
POSITION NO. 12	Permanent ATL110	Re-Advertised	
POSITION NO. 13	Temporary JAM116	Withdrawn	
POSITION NO. 14	Temporary V464	Withdrawn	
POSITION NO. 15	Permanent JAM121	Re-Advertised	
POSITION NO. 16	Permanent ATL 102	R. Douyon	8/1/18
POSITION NO. 17	Temporary RSC1	Re-Advertise	
POSITION NO. 18	Permanent JAM124	B. Salisbury	8/1/18
POSITION NO. 19	Permanent RSC3	Re-Advertise	
POSITION NO. 20	Temporary JAM112	Re-Advertise	

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Alicia St. Nicholas, Manager Station Services Support  
Posted: August 1, 2018

# LONG ISLAND RAILROAD

## MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES Bulletin Awards - Non-Ops

Bulletin ID: USBUL1-77 Sequence: 16

Description: USHER BULLETIN 1/77

Open: 07/18/2018 00:01 Close: 07/27/2018 17:00 Effective: 08/01/2018 00:01 Posted: 07/18/2018 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
JAT12	USHERS		JAMAICA			
UX0010	USHERS	Temp	LIRR-Extra List	53245	C Saffer	
UX0015	USHERS	Temp	LIRR-Extra List	26406	KEMP, K	
NYU5	USHERS	Permanent	NEW YORK	54948	D CIAVOLELLA	I JAU3 US JAM

MPUs must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office

07/28/20 15:02



**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** USBUL1-78

**Bulletin Seq:** 16

**Bulletin Description:** USHER BULLETIN 1/78

Open: 08/01/2018 00:01

Close: 08/10/2018 17:00

Effective: 08/15/2018 00:01

Posted: 07/29/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
JAU3	USHERS	TEMP	JAMAICA

Location JAMAICA

Report Time 7AM

Rest Days SATURDAY & SUNDAY

Rate Of Pay \*\$38.021 HOURLY

\*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENT'S.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

\* Ushers are expected to be courteous at all times.

\* In some instances, they must be able to work with minimal direction.

\* Must work well with the public

\* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

\* During the course of the 3 week training program, the applicant will complete a review of all station stops.

\* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

07/31/20 8:02

Bulletin ID: USBUL1-78

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/78

Open: 08/01/2018 00:01

Close: 08/10/2018 17:00

Effective: 08/15/2018 00:01

Posted: 07/29/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
JAU7	USHERS	Permanent	JAMAICA

Location JAMAICA

Report Time 4PM

Rest Days MONDAY & TUESDAY

Rate Of Pay \*\$38.021 HOURLY

\*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGANING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

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Bulletin ID: USBUL1-78

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/78

Open: 08/01/2018 00:01

Close: 08/10/2018 17:00

Effective: 08/15/2018 00:01

Posted: 07/29/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
JAUP1	USHERS	Permanent	JAMAICA

Location JAMAICA

Report Time 6AM

Rest Days SATURDAY & SUNDAY

Rate Of Pay \*\$38.021 HOURLY

\*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

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Bulletin ID: USBUL1-78

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/78

Open: 08/01/2018 00:01

Close: 08/10/2018 17:00

Effective: 08/15/2018 00:01

Posted: 07/29/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
JAUP2	USHERS	Permanent	JAMAICA

Location JAMAICA

Report Time 6AM

Rest Days SATURDAY & SUNDAY

Rate Of Pay \*\$38.021 HOURLY

\*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

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07/31/20 8:02

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Bulletin ID: USBUL1-78

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/78

Open: 08/01/2018 00:01

Close: 08/10/2018 17:00

Effective: 08/15/2018 00:01

Posted: 07/29/2018 00:01

Asgn Position

Perm Or Temp

Terminal

JAUP3 USHERS

Permanent

JAMAICA

Location JAMAICA

Report Time 2PM

Rest Days SATURDAY & SUNDAY

Rate Of Pay \*\$38.021 HOURLY

\*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

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\* In some instances, they must be able to work with minimal direction.

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Part 2- Written exam - Passing grade on exam is 75%

\* During the course of the 3 week training program, the applicant will complete a review of all station stops.

\* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

07/31/20 8:02

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Bulletin ID: USBUL1-78

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/78

Open: 08/01/2018 00:01

Close: 08/10/2018 17:00

Effective: 08/15/2018 00:01

Posted: 07/29/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
JAUP4	USHERS	Permanent	JAMAICA

Location JAMAICA

Report Time 2PM

Rest Days SATURDAY & SUNDAY

Rate Of Pay \*\$38.021 HOURLY

\*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

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\* Must work well with the public

\* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

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Part 2- Written exam - Passing grade on exam is 75%

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07/31/20 8:02

Bulletin ID: USBUL1-78

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/78

Open: 08/01/2018 00:01

Close: 08/10/2018 17:00

Effective: 08/15/2018 00:01

Posted: 07/29/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
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UX0014	USHERS	TEMP	LIRR-Extra List
Location	VARIOUS		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	\$37.884 BASE RATE		
	*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.		

MUST COplete LIRR/TCU USHER TRAINING PROGRAM

USHERS ARE EXPECTED TO BE COURTEOUS AT ALL TIMES

IN SOME INSTANCES, THEY MUST BE ABLE TO WORK WITH MINIMAL DIRECTION.

MUST WORK WELL WITH THE PUBLIC

APPLICANTS WILL BE SUBJECT TO A 2 PART EXAM THAT HAS BEEN DEVELOPED BY THE GENERAL STATIONMASTER

PART 1 LIVE ANNOUNCEMENTS AND ACTUAL USE AND UNDERSTANDING OF COMPUTER SYSTEM

PART 2 WRITTEN EXAM PASSING GRADE ON EXAM IS 75%

DURING THE COURSE OF THE 3 WEEK TRAINING PROGRAM, THE APPLICANT WILL COMPLETE A REVIEW OF ALL STATION STOPS

ALL APPLICANTS SHOULD HAVE FULL KNOWLEDGE OF STATION STOPS AND CORRESPONDING BRANCHES UPON STARTING THE USHERS PROGRAM.

UX0016	USHERS	Permanent	LIRR-Extra List
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Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$37.884 BASE RATE

\*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDENCE WITH THE COLLECTIVE BARGAINING AGREEMENTS. MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM. Ushers are expected to be courteous at all times. In some instances, they must be able to work with minimal direction. Must work well with the public. Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster. Part 1- Live announcements and actual use and understanding of computer systems. Part 2- Written exam - Passing grade on exam is 75%. During the course of the 3 week training program, the applicant will complete a review of all station stops. All applicants should have a full knowledge of station stops and corresponding branches upon starting the program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin ID: USBUL1-78

Bulletin Seq: 16

Bulletin Description: USHER BULLETIN 1/78

Open: 08/01/2018 00:01

Close: 08/10/2018 17:00

Effective: 08/15/2018 00:01

Posted: 07/29/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0017	USHERS	Permanent	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$37.884 BASE RATE

\*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDENCE WITH THE COLLECTIVE BARGAINING AGREEMENTS. MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM. Ushers are expected to be courteous at all times. In some instances, they must be able to work with minimal direction. Must work well with the public Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster. Part 1- Live announcements and actual use and understanding of computer systems. Part 2- Written exam - Passing grade on exam is 75% During the course of the 3 week training program, the applicant will complete a review of all station stops. All applicants should have a full knowledge of station stops and corresponding branches upon starting the program.

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07/31/20 8:02



# LONG ISLAND RAILROAD

## MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

### Bulletin Awards - Non-Ops

Bulletin ID: 171BUL2-81      Sequence: 7

Description: TELEGRAPHERS BULLETIN 2-81

Open: 07/18/2018 00:01      Close: 07/27/2018 17:00      Effective: 08/01/2018 00:01      Posted: 07/18/2018 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
TFT3	BLOCK OPERATOR	Permanent	BROOK	<b>Readvertis</b>		
BO1050	BLOCK OPERATOR	Permanent	LIRR-Extra List	58065	FRERS, W	177 MTZ
BO1052	BLOCK OPERATOR	Permanent	LIRR-Extra List	Readvertis		BO NAS
BO1058	BLOCK OPERATOR	Permanent	LIRR-Extra List	Readvertis		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** TELBUL2-82

**Bulletin Seq:** 8

**Bulletin Description:** TELEGRAPHERS BULLETIN 2-82

Open: 08/01/2018 00:01

Close: 08/10/2018 17:00

Effective: 08/15/2018 00:01

Posted: 08/01/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1052	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$39.471 HOURLY* (MINIMUM)		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		
BO1058	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$39.471 HOURLY* (MINIMUM)		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		
FT3	BLOCK OPERATOR	Permanent	BROOK
	Location BROOK TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$39.471 HOURLY*		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		
MT2	BLOCK OPERATOR	Permanent	NASSAU TOWER
	Location NASSAU TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$39.471 HOURLY*		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

07/31/20 10:02

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

Bulletin ID: TELBUL2-82

Bulletin Seq: 8

Bulletin Description: TELEGRAPHERS BULLETIN 2-82

Open: 08/01/2018 00:01

Close: 08/10/2018 17:00

Effective: 08/15/2018 00:01

Posted: 08/01/2018 00:01

Asgn      Position

Perm Or Temp

Terminal

MT-3013    MOVEMENT BUREAU GROUP 3 TRAINING POSITION

Temporary

JAMAICA

Location    MOVEMENT BUREAU, JAMAICA

Report Time    VARIOUS

Rest Days    VARIOUS

Rate Of Pay    \$39.471 HOURLY (MINIMUM)

\*\*\*Please Note this position based in accordance with TCU agreement signed on February 16, 2018\*\*\*

Training position open to Block Operators by which "the carrier shall develop a training program to prepare and qualify Block Operators for Group 3. Such training shall be awarded by Block Operator seniority. Employees will be trained by carrier while maintaining their Block Operator positions. After the training is complete those Block Operators shall return to their previous positions, or at their selection may be placed on the Block Operator Extra List. They shall secure seniority on the Group 3 roster from the date they successfully completed Group 3 training. The Superintendent-Train Movement will determine, based on fitness and ability, those employees who have successfully completed Group 3 training. Group 3 qualified Block Operators will receive an increase in wages of \$1.25 per hour in addition to their normal rate of pay, provided they maintain Group 3 qualifications and remain on the Group 3 seniority list." Upon completion of training program, Group 3 qualified Block Operators must bid an open Group 3 position in the Movement Bureau. Please refer to agreement/verbiage in agreement for further information.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

03/20/2018 13:28

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

Bulletin ID: TELBUL 2-82

Bulletin Seq: 8

Bulletin Description: TELEGRAPHERS BULLETIN 2-82

Open: 08/01/2018 00:01

Close: 08/10/2018 17:00

Effective: 08/15/2018 00:01

Posted: 08/01/2018 00:01

Asgn Position

Perm Or Temp

Terminal

MT-3014 MOVEMENT BUREAU GROUP 3 TRAINING POSITION

Temporary

JAMAICA

Location MOVEMENT BUREAU, JAMAICA

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$39.471 HOURLY (MINIMUM)

\*\*\*Please Note this position based in accordance with TCU agreement signed on February 16, 2018\*\*\*

Training position open to Block Operators by which "the carrier shall develop a training program to prepare and qualify Block Operators for Group 3. Such training shall be awarded by Block Operator seniority. Employees will be trained by carrier while maintaining their Block Operator positions. After the training is complete those Block Operators shall return to their previous positions, or at their selection may be placed on the Block Operator Extra List. They shall secure seniority on the Group 3 roster from the date they successfully completed Group 3 training. The Superintendent-Train Movement will determine, based on fitness and ability, those employees who have successfully completed Group 3 training. Group 3 qualified Block Operators will receive an increase in wages of \$1.25 per hour in addition to their normal rate of pay, provided they maintain Group 3 qualifications and remain on the Group 3 seniority list." Upon completion of training program, Group 3 qualified Block Operators must bid an open Group 3 position in the Movement Bureau. Please refer to agreement/verbiage in agreement for further information.

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03/20/2018 13:28

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**  
**Bulletin Awards - Non-Ops**

Bulletin ID: CREW8-59      Sequence: 78  
 Description: CAD BULLETIN 8-59

Open: 07/18/2018 00:01      Close: 07/27/2018 17:00      Effective: 08/01/2018 00:01      Posted: 07/18/2018 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
CD1F	CREW DISPATCHER	Permanent	JAMAICA	<b>Readvertis</b>		
CX4002	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertis		
CX4004	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertis		
DY14103	CREW DISPATCHER	Permanent	LIRR-Extra List	<b>29749</b>	<b>A. MOORE</b>	

All bills must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** CREW8-60

**Bulletin Seq:** 78

**Bulletin Description:** C/D BULLETIN 8-60

**Open:** 08/01/2018 00:01

**Close:** 08/10/2018 17:00

**Effective:** 08/15/2018 00:01

**Posted:** 08/01/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
CDIF	CREW DISPATCHER	Permanent	JAMAICA

**Location** TRANSPORTATION CREW MANAGEMENT, JAMAICA

**Report Time** 759AM

**Rest Days** MONDAY & TUESDAY

**Rate Of Pay** \$43.810 HOURLY\*

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

\*DIFFERENTIAL NOT INCLUDED IN THE ABOVE RATE OF PAY.

CX4002	CREW DISPATCHER	Permanent	LIRR-Extra List
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**Location** TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)

**Report Time** VARIOUS

**Rest Days** VARIOUS

**Rate Of Pay** \$43.810 HOURLY\*

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

\*DIFFERENTIAL NOT INCLUDED IN THE ABOVE RATE OF PAY.

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07/31/20 9:58

**Bulletin ID:** CREW8-60

**Bulletin Seq:** 78

**Bulletin Description:** C/D BULLETIN 8-60

**Open:** 08/01/2018 00:01

**Close:** 08/10/2018 17:00

**Effective:** 08/15/2018 00:01

**Posted:** 08/01/2018 00:01

<b>Asgn</b>	<b>Position</b>	<b>Perm Or Temp</b>	<b>Terminal</b>
CX4004	CREW DISPATCHER	Permanent	LIRR-Extra List

**Location** MANAGER-TRANS. CREW MANAGEMENT JAMAICA

**Report Time** VARIOUS

**Rest Days** VARIOUS

**Rate Of Pay** \$43.810 HOURLY\*

\*RATE OF JOB COVERED WITH \$26.629 MINIMUM

APPLICATIONS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A

THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE

MANAGER - TRANSPORTATION CREW MANAGEMENT SERVICES.

All bids must be in the transportation crew management services office prior to the close of this bulletin. C1-88 receipts is honored only if signed by employees working in the transportation crew management services office.

07/31/20 9:58

2







**THE LONG ISLAND RAIL ROAD  
OFFICE OF THE CHIEF ENGINEER**

**BULLETIN NO. 466**

**TO ALL CLERICAL EMPLOYEES:**

Resumes for the following permanent position in the Office of the Chief Engineer will be received by Stephanie Nutzul, Manager – Resource, Development and Administration – (m/c 3146 or smnutzu@lirr.org) until 5:00 PM on Friday, August 10, 2018.

**POSITION:** Secretary – Engineering (Appointed)

**LOCATION:** Planning & Administration  
HSF 4<sup>th</sup> Floor

**RATE OF PAY:** \$37.747

**TOUR OF DUTY:** 8:00 AM – 4:00 PM

**RELIEF DAYS:** Saturday and Sunday

**PRIMARY DUTIES:** Responsible for the daily handling of all correspondence within the office of the Chief Engineer. Perform typing, stenography, filing, and maintenance of all records. Perform the accurate transcription of statement of facts, trials and investigations. Organize and coordinate meetings, transcribe and distribute minutes. Provide clerical support for the Engineering Department. Perform all other clerical duties as assigned. Applicant applying for the position must be an accurate typist, proficient in Microsoft Office (Access, Excel, Word & Outlook). Must have thorough knowledge of grammar, punctuation, spelling and letter composition. A minimum of two years railroad experience preferred.

Glenn Greenberg, P.E.  
Acting Chief Engineer

**POSTED:** August 1, 2018

**THE LONG ISLAND RAILROAD**  
**OFFICE OF THE CHIEF ENGINEER**

**BULLETIN NO. 467 (Repost)**

Bids for the following position in the Office of the Chief Engineer will be received by Stephanie Nutzul, Manager – Resource Development and Administration (m/c 3146 or smnutzu@lirr.org) until 5:00 PM on Friday August 10, 2018. **Qualified bidders must include seniority date, date last awarded a position, and the position held at time of bid also please include a daytime phone number.**

**POSITION:** Clerk-Typist (2)

**LOCATION:** Office of the Chief Engineer  
(Various)

**RATE OF PAY:** \$33.995

**TOUR OF DUTY:** 7:30 AM – 3:30 PM

**REST DAYS:** Saturday and Sunday

**PRIMARY DUTIES:** Perform filing, typing, and other clerical duties as assigned including, but not restricted to, the accurate transcription of Statement of Facts, Trials and Investigations, handling mail and maintaining office files. Must be a qualified typist (45 WPM), experienced on Microsoft Word and have a thorough knowledge of grammar, punctuation, spelling and letter composition, to perform typing assignments consisting of letters, memos, forms, lists and reports. Must be familiar with the handling of expense requests/requisitions. Ability to run reports from various LIRR database. Also, must have a working knowledge of Excel and Access.

Glenn Greenberg, P.E.  
Acting Chief Engineer

**POSTED:** August 1, 2018

# LONG ISLAND RAIL ROAD

## OFFICE OF EMPLOYEE TRAINING & CORPORATE DEVELOPMENT

### BULLETIN NO. 01-2018

Bids for the following position in the Employee Training & Corporate Development Department will be accepted by Timothea A. Taylor, Manager-Administration and Support, until close of business on Friday, August 10, 2018. Please forward bids to [tataylo@lirr.org](mailto:tataylo@lirr.org) or Mail Code 3149. All bids must include seniority date, current position and date awarded, Bulletin No., LIRR extension, home address, and a daytime telephone number.

POSITION: Clerk  
LOCATION: Hillside Support Facility - Building 2, Fourth Floor  
TOUR OF DUTY: 8:00 AM – 4:00 PM  
RELIEF DAYS: Saturday and Sunday  
RATE OF PAY: \$33.995

Applicant must be able to complete a high volume of data entry assignments in a timely fashion while achieving 100% accuracy. Must be able to follow instructions and complete all assignments accurately and within established time frames with minimal supervision. Candidate must be detail oriented and have excellent organizational skills with the ability to manage in a high volume, customer oriented office environment. Must be able to manage customer contacts and telephone activity in a professional and courteous manner. The ability to reason logically in a pressure filled environment is essential. When required, must be able to work overtime.

#### Primary Responsibilities:

1. Employee Training Records - Enter employee class attendance sheet information into the Enterprise Learning Management System (ELM), including the creation of activities. Data entry must be 100% accurate.
2. External Learner Training Records - Create profiles and activities along with entering the related class attendance sheet information into ELM. Data entry must be 100% accurate.
3. Accurately run ELM reports and queries.
4. Perform all other clerical tasks as assigned.

#### Qualifications:

Applicant must be a qualified typist (45 wpm), proficient in Microsoft Office, and must demonstrate the ability to understand and navigate software packages. Must be proficient in the proper usage of grammar, punctuation, and spelling.

Arthur Fougner, Senior Director  
Employee Training & Corporate Development

POSTED: August 1, 2018

**THE LONG ISLAND RAIL ROAD  
CORPORATE SAFETY DEPARTMENT**

**August 1, 2018**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY ROSTER OF  
CLERICAL FORCES:**

**NOTICE OF AWARDS**

<b><u>BULLETIN #</u></b>	<b><u>POSITION</u></b>	<b><u>EMPLOYEE</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b>01-2018</b>	<b>Safety Assistant</b>	<b>Jessica Cheung</b>	<b>8/15/18</b>

**Linda Katz  
Manager – Administration and Community Outreach**

**Posted: August 1, 2018**

**THE LONG ISLAND RAIL ROAD  
PUBLIC INFORMATION OFFICE  
BULLETIN NO. 2018-03**

**TO ALL CLERICAL EMPLOYEES:**

**APPOINTED** One (1) Public Information Officer position has become available in the Public Information Office (PIO) in the Public Affairs Department. All those interested in this position are invited to submit a resume to Stanley Davis, Director- PIO, Public Affairs, Mail Code 1131 or to [swdavis@lirr.org](mailto:swdavis@lirr.org). All resumes must be received by **5 PM, August 10, 2018**. Please include the following information on your submittal: bulletin number, your employee number, railroad experience, and your current work location and phone extension. Thank you.

The Public Information Officer is responsible for providing information to Long Island Rail Road customers and the general public about all aspects of the Long Island Rail Road, including but not limited to service announcements, delays and policies.

**Responsibilities:**

- Monitor LIRR Train service via the Movement Bureau, Customer Communication Coordinator (CCC), TIMACS, or any other source as instructed.
- Ensure public announcements concerning train service are made as needed and are progressive in nature -- in consultation with the Customer Communications Coordinator (CCC) and at the direction of the PIO Director or his designee -- via all avenues of communication and media platforms as necessary, including but not limited to social media, customer e-Alerts and text messages, terminal message boards, digital screens, Service Status and Internet postings, public address announcements, AVPS updates (electronic signs at stations), and the LIRR's Customer Service Center.
- Ensure Assistant Station Master (ASM) communications with Train Crews and Ushers is consistent with all PIO messaging.
- Handle calls to provide current, updated information to public traffic reporting services, the LIRR's Customer Service Center Supervisor, and the MTA Press Office. Make call-arounds to the media regarding special events at the LIRR, as needed.
- Maintain an accurate record of announcements and a written transfer log including a list of all current announcements required as well as any other information relative to Public Address and AVPS operations.
- Make clear and concise announcements by microphone via the PA Console regarding train delays, cancellations, service disruptions, and short trains; and update AVPS signs at branch line stations.
- Provide a comprehensive AM or PM peak summary report, including major causes for delays at the conclusion of each rush hour; as well as a summary report for overnights and weekend AM and PM shifts.
- Assist in the research and drafting text for use in press releases, customer correspondence and other reports or documents
- Record, review and compile daily electronic news media reports and compile clipped newspaper articles
- All other duties assigned, and review reports as assigned

Qualifications

- Prior customer service experience in a high pressure environment
- Prior media relations experience preferably in an operations environment
- Superior written and oral communication skills
- Experience directly responding to customer complaints arising from service emergencies
- Demonstrate ability to read and understand timetables, reports about upcoming track maintenance, special events, holiday programs, etc.
- Superior multi-tasking skills
- Flexibility and adaptability skills with ability to work various hours (24/7) and various days, including holidays, weekends, and during inclement weather.
- Knowledge of LIRR system and customer communication needs a plus.
- Preferred Bachelor's degree in English, Communications, or Journalism; or directly related and demonstrated Journalism/News Media experience; and/or Transportation Operations experience.

Position:	Public Information Officer
Location:	Jamaica Station Building –2nd Floor
Tour of Duty:	various
Relief Days:	various
Rate of Pay:	\$39.80 per hour

Posted: August 1, 2018



Long Island Rail Road



**STATIONS DEPARTMENT**

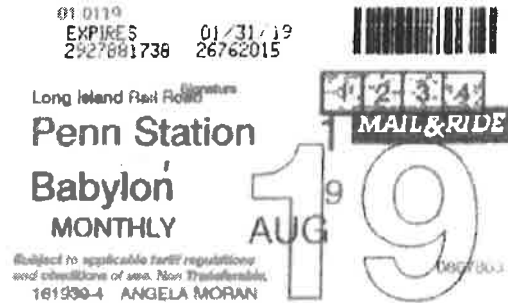
**NOTICE NO. 2018-22**

Date: July 20, 2018  
 To: All Stations Department Employees  
 From: James Compton, Chief Stations Officer  
 Subject: Two Types of Monthly Stock Utilized in August

Please be advised that there will be two types of monthly stock issued for the month of August.

The monthly **Mail & Ride** tickets will be printed on purple stock and will have the year "19" printed on it. It will have all the other usual markings on the tickets.

**August Mail & Ride Monthly Ticket Exhibit**



The monthly **TOMs and TVMs** issued tickets will be printed on emergency stock (EM51c).

Please note that the year "18" will **not** be printed on the stock; instead, a preprinted "C" will appear. All rules and conditions pertaining to the sale and refunding of monthly tickets remain in effect. Also, the MetroCard expiration date of the monthly EM51c ticket is 12/31/16 and **value cannot** be added to the monthly EM51c ticket.

**August TOM & TVM Issued Monthly Ticket Exhibit**





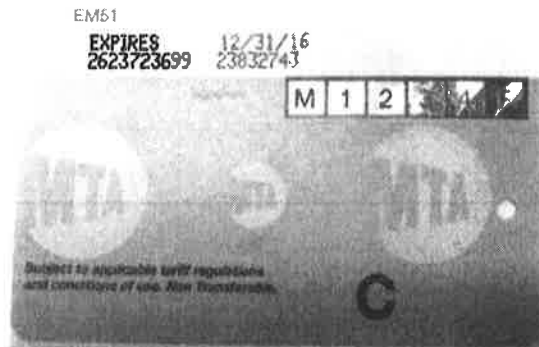
Monthly Commutation Tickets with \$50 Metro Cards will not be sold this month.

The monthly AirTVMs issued tickets will be printed on emergency stock also (EM51c).

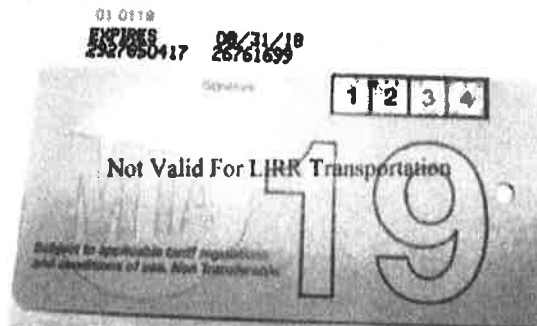
Please note that the year "18" will not be printed on the stock; instead, a preprinted "C" will appear. All rules and conditions pertaining to the sale and refunding of monthly tickets remain in effect. Also, the MetroCard expiration date of the monthly EM51c ticket is 12/31/16 and **value cannot** be added to the monthly EM51c ticket.

**August AirTVM Issued Monthly Ticket Exhibit**

**RAIL --- Ticket Exhibit**



**Metro Card --- Ticket Exhibit**



Air Train monthly stock will be sold at Jamaica Station only. Signs will be posted directing customers to first purchase their AirTrain monthly ticket then present their AirTrain monthly ticket to the Jamaica Station Ticket Office for their monthly MetroCard. The Jamaica Station Ticket Office will treat the exchange similarly to its current practice replacing damaged AirTrain monthly tickets. Additionally, the RAIL ticket (EM51c) must be punched to avoid multiple issuances of MetroCards to the same RAIL ticket (EM51c).

If you have any questions, please contact your manager.

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**AVOID DISTRACTION – KEEP SAFETY IN ACTION**

**STATIONS DEPARTMENT  
NOTICE NO. 2018-23**

Date: July 23, 2018  
To: Stations Department Employees  
From: James Compton, Chief Stations Officer  
SUBJECT: **LIRR CARE Program**



A new program – **LIRR CARE-** (CP&P PUB-003) has been rolled out for LIRR Customers.

**The Purpose of the Program is:**

The purpose of the Program is to establish the process for how the Long Island Rail Road (LIRR) will communicate and facilitate requests for assistance that come in through the LIRR CARE Customer Assistance Program from Customers with mobility limitations to board and/or disembark from a LIRR train 24 hours a day, 7 days a week, 365 days a year. Customers will call **718-LIRR-CARE (718-547-7227)** at least 2 hours prior to departure to schedule their trip.

**The Role of the Stations Department:**

- The program affects the Stations Department primarily for any travel that begins, terminates, or transfers at the 3 Western Terminals (Penn, Jamaica, and Atlantic) during the hours of 6am through 10pm seven days a week. (***Outside these hours the program will be handled by PIO and Transportation to provide assistance on and off equipment.***)
- The process relies on communication between the Customer Service Office (CSO), Jamaica and Atlantic Ticket Offices, and the Ambassadors at their respective locations.
- The Ambassador Program has been expanded to cover the Terminals from 6am to 10pm seven days a week.
- Ambassadors will provide in person service for customers to and from trains in our Western Terminals to their connecting train, departing train, or exit.
- The CSO will coordinate the notification of Ambassadors either directly (Penn) or via the Chief in Jamaica and Atlantic of the customers itinerary specifics after they receive the initial call from the CSC *or*, in the event of a request at a Western Terminal will notify the CSC on behalf of the customer to make the request.

**Miscellaneous Information:**

- An email will be sent by either the CSC (6AM-10PM) or the PIO (10PM-6AM) to inform stakeholders of a customer request for assistance. The email address is [LIRRCARE@lirr.org](mailto:LIRRCARE@lirr.org)
- It is imperative that all Stations notify the Elevator Group for any elevators that are OOS as this information will be checked when a customer makes an assistance request.

## ***Frequently Asked Questions.....***

### **What is the LIRR Care Program?**

The LIRR Care Program was created for customers with mobility limitations who require assistance to board and/or exit from a LIRR train, including but not limited to customers who use a wheeled mobility device.

### **How do I participate in the LIRR Care Program to notify the LIRR that I will be requiring assistance to board or disembark from a train?**

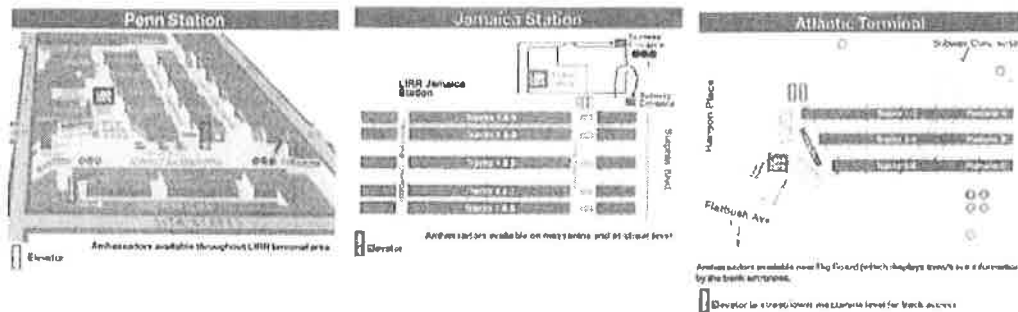
To request assistance, contact the LIRR Care Program by calling **718-LIRR-CARE (718-547-7227)**; press option 2 for immediate assistance. Please make sure to call in advance, at least 2 hours prior to the scheduled departure time of your train. Having this information will provide the LIRR enough lead time to notify train crews.

### **What hours is the LIRR Care Program available?**

The LIRR Care program is available for travel on all LIRR trains, 24-hours a day, seven days a week, including weekends and holidays. As noted above, in order to participate in the LIRR Care Program, please contact us at least 2 hours prior to the scheduled departure time of your train so that we have enough lead time to notify train crews.

### **If I am traveling from Penn Station, Jamaica or Atlantic Terminal, how can I request real-time assistance?**

Real-time assistance is available at all three locations from 6:00 AM to 10:00 PM. At Penn Station, please visit the Customer Service Office located near the main gate area next to the Penn Station Ticket Office – a Customer Service Ambassador will then assist you with boarding a train. At Atlantic Terminal or Jamaica Station, please request assistance at the Ticket Office or from an LIRR Customer Service Ambassador. Ambassadors wear orange vests and are available daily from 6:00 AM to 10:00 PM on street level or on the mezzanine level at Jamaica Station. At Atlantic Terminal, LIRR Customer Service Ambassadors are available inside the station near the Big Board by the track entrances. For real-time assistance, please provide at least 15 minutes advance notice of your train's scheduled departure time.



### **How can I confirm whether my LIRR station is accessible?**

The LIRR has 108 accessible stations throughout our system. In order to confirm if the station you are traveling to/from is accessible, please visit the LIRR station accessibility page [here](#).

**How can I find out if an escalator/elevator is out of service?**

Please visit the LIRR's escalator/elevator status page [here](#).

**Is there a Reduced-Fare program for people with disabilities?**

Yes, the LIRR offers a senior/disabled fare that can be purchased at LIRR station ticket windows, ticket machines or by using the MTA eTix app. Reduced-Fare tickets are valid at all times, except during certain morning peak periods (LIRR trains scheduled to arrive at New York City terminals between 6:00 AM and 10:00 AM). To look up fares, click [here](#).

**Is there a location on the platform where I should wait for the train?**

Customers using a wheelchair should remain at least five feet (if possible) from the platform's edge when waiting for a train, and position their wheelchair with the brakes locked and wheels parallel to the track. Unless directed otherwise by an LIRR Care Representative, it is generally best to wait in the middle of the platform because cars at either end of the train may be closed during certain times or may not line up with platforms at certain stations. Many LIRR station platforms have a two-foot-wide yellow tactile edge-warning strips. Stay behind these strips until it is time to board the train.

**I have a condition that makes it difficult to board and exit the train, but I don't use a wheeled mobility device – can I request to use a bridge plate?**

Yes, please call us at **718-LIRR-CARE (718-547-7227)** at least 2 hours prior to departure and press option 2 for assistance.

**I'm traveling during the late night, overnight or early morning hours – can I still request assistance?**

Yes, the LIRR Care Program is available 24-hours a day, seven days a week, including weekends and holidays.

**My aide is traveling with me; do I need to purchase a ticket for my personal care attendant?**

Personal Care Attendants (PCAs, i.e., people employed to assist individuals with disabilities) are eligible to ride commuter railroads free when accompanying a passenger with a disability. Where required, the PCA must carry identification that shows that he or she is employed by an agency that provides services to people with disabilities.

**Can I bring my service animal on-board the LIRR with me?**

Customers with disabilities are permitted to bring a service animal into all MTA transit facilities. The animal must be securely leashed for the safety of all customers.

**I'm in a wheelchair, how can I board/exit the train on my own?**

When boarding or leaving a train in a wheelchair, back on and off, so that the larger rear wheels lead. This makes it less likely that the small front wheels will get caught in the gap between the platform edge and the train. Whenever the gap or the difference in height between the train and the station is too large, ask the train crew to set a bridge plate in place to span the gap.

**Does the LIRR provide wheelchairs for customer use?**

No, the LIRR does not currently provide wheelchairs or any type of wheeled mobility devices for customer use.

**I'm boarding a train at Jamaica Station, how can I get assistance?**

Please visit the Ticket Office or ask an LIRR Customer Service Ambassador for assistance. Ambassadors are available from 6:00 AM to 10:00 PM, daily, and can be easily identified by their orange vests. For real-time assistance, please provide at least 15 minutes advance notice of your train's scheduled departure time. During the overnight period, Jamaica Station elevators provide customers

with access to the LIRR portal mezzanine and platforms and to the subway. At street level, just outside the LIRR Ticket Office, a bank of three elevators provides access up to the Jamaica Station portal mezzanine or down for E/J/Z subway service. The portal mezzanine has five elevators that provide access to each of the LIRR's platforms at Jamaica. The mezzanine also serves as a path to the AirTrain JFK terminal.

**I'm boarding a train at Atlantic Terminal, how can I get assistance?**

Please visit the Ticket Office or ask an LIRR Customer Service Ambassador for assistance. Ambassadors are available from 6:00 AM to 10:00 PM, daily, and can be easily identified by their orange vests. For real-time assistance, please provide at least 15 minutes advance notice of your train's scheduled departure time. During the overnight period, elevator service provides customers with access between the street and platform levels. To reach the elevator while inside Atlantic Terminal, go to the west end of Track 1; the elevator is at the end of the ramp. To reach the elevator from the street, go to Hanson Place, around the corner from the entrance on Flatbush Avenue.

**Once on-board the train, where should I position myself?**

Many MTA commuter rail cars have designated seating for individuals with disabilities and senior citizens, as well as special wheelchair areas where the seats fold up to provide adequate floor space. Please station your wheelchair in the special area or position it in the vestibule area with wheels locked.

**I am purchasing an LIRR Getaways Package – can I receive assistance through the LIRR Care program?**

Customers participating in an LIRR Getaways package who require special assistance should contact the LIRR Care Program at least 48 hours in advance, as many Getaways/Tours require coordination with other transportation modes and partners. The LIRR will make every effort to ensure that customers are properly accommodated, but some of the partners may not be fully ADA compliant. Customers are also encouraged to check with venues/facilities directly.

If you have any questions, please contact a Stations Department Manager.

\*\*\* A well-informed employee is our most valuable employee\*\*\*