



Long Island Rail Road
Going your way

BID SHEETS

**OPERATIONS DIVISION
SERVICE PLANNING DEPARTMENT**

BULLETIN NO. SP-01-18

TO ALL CLERICAL EMPLOYEES:

Candidates for the temporary appointed position of Service Planning Coordinator in the Service Planning Department are currently being considered. All interested applicants should forward their resume to Charles McKiernan, General Manager – Service Planning Department, JCC Building, Mail Code 1936, by 5 PM, Friday, November 30, 2018.

QUALIFICATIONS: The incumbent must have an understanding of the operations of the LIRR; must be proficient in Microsoft Word, Excel, PowerPoint and Outlook; have the ability to learn new computer scheduling applications quickly, without formal training; and must be able to work with sensitive material in a confidential manner.

The primary duties of the Service Planning Coordinator include:

- Maintain data in Train Planning Scheduling System (TPSS) and update as required for General Orders, Track Work Programs and Special Programs.
- Coordinate inter-departmental download of information to TIC, TIMACS, Solari, AVPS, etc.
- Make necessary changes to Timetable Special Instructions and coordinate with Transportation Rules Examiner.
- Maintain data in Crew and Equipment Scheduling Systems and update as necessary.
- Enter and maintain data in Ridership Database System and assist in the production of the Annual Ridership Book.
- Maintain PeopleSoft files and analyze invoices to be approved for payment.
- Enter departmental payroll information into CTAMS system and maintain accurate records.
- Prepare departmental reports as required.
- Produce, coordinate and progress for concurrence such documents as may be required, i.e., staff summaries, memorandums of understanding and contract documents.
- Arrange and coordinate large meetings for department.
- Monitor department office supplies and order items as needed.
- Other related duties as assigned.

Rate of Pay: \$36.675/hourly
Relief Days: Saturday and Sunday
Location JCC Building
Posted: November 21, 2018

Charles McKiernan
General Manager – Service Planning

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**

NOVEMBER 21, 2018

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY ROSTER OF
CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
P&L 2720	Warehouse Person Temporary (A. Matthew)	NO BIDS RECEIVED	
P&L 2721	Assistant Warehouse Person Temporary (E. Schinella)	NO BIDS RECEIVED	
P&L 2722	Warehouse Person Temporary (A. Okolo)	WITHDRAWN	
P&L 2723	Warehouse Person-Warehouse 15 SF-V/V-Permanent (A. Kennedy)	NO BIDS RECEIVED	
P&L 2724	Warehouse Person-V/V Permanent (M. Boyd West)	NO BIDS RECEIVED	
P&L 2725	Warehouse Person-Warehouse 15 SF-V/V- Permanent (L. Gholson)	NO BIDS RECEIVED	
P&L 2726	Warehouse Person Temporary (I. Manstra)	WITHDRAWN	
P&L 2727	Assistant Warehouse Person Warehouse 15 Shop Floor Temporary (B. Accardi)	NO BIDS RECEIVED	
P&L 2728	Warehouse Person Permanent (J. Biagini)	Andrea Thompson	11/21/18
P&L 2729	Assistant Warehouse Person Temporary (R. Lipton)	NO BIDS RECEIVED	
P&L 2730	Warehouse Person Temporary (B. Sevigny)	NO BIDS RECEIVED	
P&L 2731	Stockman Babylon Storeroom Permanent (R. Kranenberg)	Elizabeth Kilfoil	11/28/18

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
NOVEMBER 21, 2018

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2732

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 30, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person (A. Matthew) – Temporary
RE-ADVERTISED (P&L – 2682, 2695, 2710 & 2720)
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 21, 2018

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2733

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 30, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131

POSITION: Assistant Warehouse Person (E. Schinella) – Temporary
RE-ADVERTISED (P&L – 2696, 2711 & 2721)
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENT: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 21, 2018

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L - 2734**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **November 30, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Stockman - (E. Kilfoil) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$38.297 per hour

DUTIES: Must be proficient in WMS and MAXIMO operations and perform all appropriate input. Must have a complete working knowledge of all Stores activities, including knowledge of the entire Long Island Rail Road procurement system, including, but not limited to the following:

Payroll (CTAMS), and must coordinate overtime through user departments. Monthly Stock Status reports, MP-151, SK-35, MW-12, Material Consumption report. Brass report, Wheel and Axle report, Bin Location report. Must have complete working knowledge of the Long Island Rail Road accounting system and its relation to the Stores Department. Will be required to set up complete inventory system and be able to maintain same. Must have a working knowledge of Stores Department shipping and receiving systems as it relates to the user's activities. Perform all other related duties as assigned.

Must have leadership qualities as the span of control encompasses the direction, motivation, supervision and control of two or more employees. Must be able to conduct oneself in a business-like fashion in all oral and written communications.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 21, 2018

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2736

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 30, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

- POSITION:** Warehouse Person - (M. Boyd-West) – Permanent
RE-ADVERTISED (P&L – 2600, 2609, 2618, 2626, 2634, 2643, 2652, 2661, 2674, 2686, 2700, 2714 & 2724)
- LOCATION:** Various
- TOUR OF DUTY:** Various
- REST DAYS:** Various
- RATE OF PAY:** \$35.335 per hour
- DUTIES:** Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.
- Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.
- Perform all other related duties as assigned.
- REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 21, 2018

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L - 2737

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 30, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131

POSITION: Warehouse Person - (L. Gholson) – Permanent
RE-ADVERTISED (P&L – 2681, 2692, 2706, 2717 & 2725)

LOCATION: Hillside Warehouse 15 Shop Floor

TOUR OF DUTY: Various

REST DAYS: Various

RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 21, 2018

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L - 2738

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 30, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person (B. Accardi) – Temporary
RE-ADVERTISED (P&L – 2694, 2708, 2719 & 2727)
LOCATION: Hillside Warehouse 15 Shop Floor
TOUR OF DUTY: 8:00AM – 4:00PM
REST DAYS: Sunday & Monday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENT: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 21, 2018

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2739**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 30, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (R. Lipton) – Temporary
RE-ADVERTISED (P&L – 2729)
LOCATION: Hillside
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 21, 2018

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L - 2740

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 30, 2018**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (B. Sevigny) – Temporary
RE-ADVERTISED (P&L – 2730)

LOCATION: Hillside

TOUR OF DUTY: 7:30 AM – 3:30 PM

REST DAYS: Saturday & Sunday

RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 21, 2018

LONG ISLAND RAIL ROAD

Bulletin 18-2018

We are accepting resumes for the **Permanent** position of Customer Service Representative. Please forward resumes to Gabrielle Aulicino, Manager Customer Service Department, mail Code 3140 by Friday, November 30, 2018 at 5:00 PM.

POSITION: CSR - 905 (Appointed)
Customer Service Representative

LOCATION: Customer Service Center
(HSF)

RATE OF PAY: 33.868

TOUR OF DUTY: 1:00 PM – 9:00 PM

RELIEF DAYS: Tuesday and Wednesday

JOB SUMMARY:

Responsible to provide superior customer service to the public, providing accurate and up to date information regarding all Long Island Rail Road travel and ticket services.

WORK PERFORMED:

Listing of some specific duties and responsibilities:

- Responsibilities include accepting incoming calls and make outgoing calls as required to follow-up on a customer matter, provide information on rules and regulations (i.e. on-board information, smoking, no radio playing, safety, etc.), rates, schedules, service status, station/facility information, trip planning, fare purchase options, and permit or other application/policy procedures for all MTA Agencies.
- Responsible for handling all calls from Corporate Communications (Complaints/Inquiries/Policy Related Questions {i.e. ticket refunds, published/non-published connections, etc.}), Mail&Ride, Ticket Refunds and Ticket Machines Assistance (i.e. document problem, send inquiry to appropriate department/subject matter expert, follow up and investigate, etc.).
- Responsible to document all calls using a Communication Database System and provide customer with a confirmation number for incidents that require investigation and/or follow-up.
- Responsible to access various applications for each Department and provide customer information and/or confirm information. Answer and respond to incoming calls, and record information, about problems, complaints, commendations, and other matters and re-contact a customer (if required) with a call-back. In addition, some ad-hoc responsibilities may include replying to customers using social media to answer any questions via all LIRR Social Media platforms.
- Responsible for accessing and updating manual forms and/or automated systems on behalf of customers for transactions including, but not limited to, customer account information, lost and found matters, accident reports, damage claims, delay verifications and payment transactions.
- Responsible to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Responsible to furnish information over the phone in a clear, professional and pleasant manner under all conditions.
- Responsible to understand all alarms and visual displays as to network and MTA service status.

- Responsible for reporting telephone and computer system troubles (relating to both equipment and software) to the responsible party (carrier, equipment vendors, help desk, etc.) and follow-up with same for trouble resolution.
- Responsible to properly log all reports using PC or other computer devices for all data entry forms and functions.

QUALIFICATIONS:

- A four-year high school diploma or its educational equivalent (GED) approved by a State's Department of Education or recognized accredited organization
- Must have excellent telephone etiquette with ability to answer telephone inquiries from the public.
- Must be familiar with a Communication Database System as well as other various applications including but not limited to Lost & Found, Mail&Ride, Ticket Refunds, documentation of complaints, etc.
- Must be able to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Must be proficient in reading timetables and operating a computer in order to furnish information over the phone in a clear and pleasant manner under all conditions.
- Must be willing and able to wear a headset while researching and manipulating information from various systems and databases. Accept incoming calls and make outgoing calls as required to follow-up on a customer matter.
- Must have ability to understand all alarms and visual displays as to network and MTA service status.
- Have familiarity with all LIRR social media interfaces for Facebook, Twitter, etc.

Gabrielle Aulicino
Customer Service Manager

Posted November 21, 2018

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: USBUL1-84 **Sequence:** 17

Description: USHER BULLETIN 1/84

Open: 11/07/2018 00:01 **Close:** 11/16/2018 17:00

Effective: 11/21/2018 00:01 **Posted:** 11/07/2018 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
RUH1	USHERS	temp	JAMAICA	57435	CARTER, K	34 JAUP4 US JAM

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 1/85

Open: 11/21/2018 00:01

Close: 11/30/2018 17:00

Effective: 12/05/2018 00:01

Posted: 11/21/2018 00:01

Asgn Position

Perm Or Temp

Terminal

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

JAUP4 USHERS

Temporary

JAMAICA

Location JAMAICA

Report Time 2PM

Rest Days SATURDAY & SUNDAY

Rate Of Pay *\$38.021 HOURLY

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

USX50 USHERS

Temporary

NEW YORK

Location NEW YORK

Report Time 7AM

Rest Days SATURDAY & SUNDAY

Rate Of Pay *38.021 HOURLY

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin ID: USBUL1-85

Bulletin Seq: 18

Bulletin Description: USHER BULLETIN 1/85

Open: 11/21/2018 00:01

Close: 11/30/2018 17:00

Effective: 12/05/2018 00:01

Posted: 11/21/2018 00:01

Asgn **Position**
USX51 USHERS

Perm Or Temp
Temporary

Terminal
NEW YORK

Location NEW YORK

Report Time 3PM

Rest Days SATURDAY & SUNDAY

Rate Of Pay *38.021 HOURLY

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

11/21/2018 8:16

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-88 **Sequence:** 12

Description: TELEGRAPHERS BULLETIN 2-88

Open: 11/07/2018 00:01

Close: 11/16/2018 08:00

Effective: 11/21/2018 00:01

Posted: 11/07/2018 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
VA2	ASST. TRAIN DIRECTOR	Temporary	VALLEY TOWER			
MT3014	MVB GROUP 3 TRAINING	TEMP	JAMAICA		READVERTISED	
MT3015	MVB GROUP 3 TRAINING	TEMP	JAMAICA		READVERTISED	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

11/20/20 10:09

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-89

Bulletin Seq: 13

Bulletin Description: TELEGRAPHERS BULLETIN 2-89

Open: 11/21/2018 00:01

Close: 11/30/2018 08:00

Effective: 12/05/2018 00:01

Posted: 11/21/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
VA2	ASST. TRAIN DIRECTOR	PERM	VALLEY TOWER

Location VALLEY TOWER

Report Time 2PM

Rest Days SATURDAY & SUNDAY

Rate Of Pay *\$45.757 HOURLY

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

11/20/20 10:09

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-89

Bulletin Seq: 13

Bulletin Description: TELEGRAPHERS BULLETIN 2-89

Open: 11/21/2018 00:01

Close: 11/30/2018 08:00

Effective: 12/05/2018 00:01

Posted: 11/21/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
MT-3014	MOVEMENT BUREAU GROUP 3 TRAINING POSITION	Temporary	JAMAICA
	Location MOVEMENT BUREAU, JAMAICA		
	Report Time VARIOUS		
	Rest Days VARIOUS		
	Rate Of Pay \$39.471 HOURLY (MINIMUM)		

Please Note this position based in accordance with TCU agreement signed on February 16, 2018

Training position open to Block Operator: by which the carrier shall develop a training program to prepare and qualify Block Operators for Group 3. Such training shall be awarded by Block Operator seniority. Employees will be trained by carrier while maintaining their Block Operator positions. After the training is complete those Block Operators shall return to their previous positions, or at their selection may be placed on the Block Operator Extra List. They shall secure seniority on the Group 3 roster from the date they successfully completed Group 3 training. The Superintendent Train Movement will determine, based on fitness and ability, those employees who have successfully completed Group 3 training. Group 3 qualified Block Operators will receive an increase in wages of \$1.25 per hour in addition to their normal rate of pay, provided they maintain Group 3 qualifications and remain on the Group 3 seniority list. Upon completion of training program, Group 3 qualified Block Operators must bid an open Group 3 position in the Movement Bureau. Please refer to agreement/verbiage in agreement for further information.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-89

Bulletin Seq: 13

Bulletin Description: TELEGRAPHERS BULLETIN 2-89

Open: 11/21/2018 00:01

Close: 11/30/2018 08:00

Effective: 12/05/2018 00:01

Posted: 11/21/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
MT-3015	MOVEMENT BUREAU GROUP 3 TRAINING POSITION	Temporary	JAMAICA
	Location MOVEMENT BUREAU, JAMAICA		
	Report Time VARIOUS		
	Rest Days VARIOUS		
	Rate Of Pay \$39.471 HOURLY (MINIMUM)		

Please Note this position based in accordance with TCU agreement signed on February 16, 2018

Training position open to Block Operators by which the carrier shall develop a training program to prepare and qualify Block Operators for Group 3. Such training shall be awarded by Block Operator seniority. Employees will be trained by carrier while maintaining their Block Operator positions. After the training is complete those Block Operators shall return to their previous positions, or at their selection may be placed on the Block Operator Extra List. They shall secure seniority on the Group 3 roster from the date they successfully completed Group 3 training. The Superintendent Train Movement will determine, based on fitness and ability, those employees who have successfully completed Group 3 training. Group 3 qualified Block Operators will receive an increase in wages of \$1.25 per hour in addition to their normal rate of pay, provided they maintain Group 3 qualifications and remain on the Group 3 seniority list. Upon completion of training program, Group 3 qualified Block Operators must bid an open Group 3 position in the Movement Bureau. Please refer to agreement/verbiage in agreement for further information.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: CREW8-66 **Sequence:** 78

Description: C/D BULLETIN 8-67

Open: 11/07/2018 00:01

Close: 11/16/2018 17:00

Effective: 11/21/2018 00:01

Posted: 11/21/2018 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
CDIF	CREW DISPATCHER	Permanent	JAMAICA		Readvertis	
CX4004	CREW DISPATCHER	Permanent	LIRR-Extra List		Readvertis	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

11/20/20 9:28

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: CREW8-66

Bulletin Seq: 78

Bulletin Description: C/D BULLETIN 8-67

Open: 11/07/2018 00:01

Close: 11/16/2018 17:00

Effective: 11/21/2018 00:01

Posted: 11/21/2018 00:01

Asgn	Position	Perm Or Temp	Terminal
CD1F	CREW DISPATCHER	Permanent	JAMAICA

Location TRANSPORTATION CREW MANAGEMENT, JAMAICA

Report Time 759AM

Rest Days MONDAY & TUESDAY

Rate Of Pay \$43.810 HOURLY*

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

*DIFFERENTIAL NOT INCLUDED IN THE ABOVE RATE OF PAY.

CX4004	CREW DISPATCHER	Permanent	LIRR-Extra List
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Location MANAGER-TRANS. CREW MANAGEMENT JAMAICA

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$43.810 HOURLY*

*RATE OF JOB COVERED WITH \$26.629 MINIMUM

APPLICATIONS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A

THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE

MANAGER - TRANSPORTATION CREW MANAGEMENT SERVICES.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

11/20/20 8:48

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: November 21, 2018

Agent's BULLETIN NO. SD-16-2018

This bulletin will close **at 5:00 PM on Friday, November 30, 2018**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Alicia St Nicholas, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No: 1	Permanent	Agent (A603)
Location:		Huntington
Tour of Duty:		12:00 PM - 8:00 PM
Rate of Pay:		\$42.088
Rest Days:		Tuesday/Wednesday

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: November 21, 2018

BULLETIN NO. SD-21-2018

This bulletin will close **at 5:00 PM on Friday, November 30, 2018**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Alicia St Nicholas, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No. 1	Temporary	Ticket Clerk (C153)
Location:		Penn Station – Lost & Found
Tour of Duty:		11:30 AM - 7:30 PM
Rate of Pay:		\$35.209
Rest Days:		Saturday/Sunday

Primary Duties: Responsible for daily interaction with customers entering the Lost & Found Office at Penn Station. Responsible for accepting and returning to their owners items that have been left on trains or found on LIRR property. Entering lost items into the Lost & found database with complete accurate descriptions. Must possess and strong customer service skills, to help individuals who may be stressed, anxious and upset about losing their property, to start the process of being reunited with their items. Must be able to work unsupervised and meet quotas. Must be able to update the Lost and Found database to ensure accurate article descriptions and contact information whenever applicable. Must be able to perform all aspects of the Lost and Found process from item retrieval to return to owner or disposition as well as Customer Side processes and data entry. Must answer phones in a professional, courteous, customer friendly manner and also make calls to customers regarding their lost items. Perform excellent customer service when handling inquiries at the window or on the phone. Upon completion of training must exhibit a proficient knowledge of New York State Property Laws as they pertain to Item Retention Periods, disposition, and Finder's Rights. Upon completion of training must exhibit proficient knowledge of the LIRR's Lost & Found corporate policy and procedures, with regard to internal controls, maintaining an inventory of items found on trains or stations. Be familiar with the monthly/annual reports with regard to lost property handled by the Lost & Found Office. Interact with Stations Department personnel and other LIRR departments to ensure a timely collection of items found on trains and at stations. Work as directed by the LIRR Stations Department management team. Travel to outlying locations to retrieve items (yards, terminals, stations). Will be required on occasion to be "Stepped-Up" the role of Disposition Clerk. Must be able to demonstrate problem solving, a proficiency in written and oral communication and a high degree of interpersonal skills. Knowledge and proficiency with personal computers, I-pads, and I-Phones. Be able to lift 50 pounds and step up on train ladders to board train cars in the yard. Must be a Qualified Ticket Seller. Must possess a high degree of professionalism and integrity as well as organized and detail oriented. Must understand basic LIRR train movement and manipulations to assist in locating items left on trains or retrieved in train yards and communicate with field personnel in the process.

Position No. 2	Temporary	Ticket Clerk (C108)
Location:		Penn Station
Tour of Duty:		7:30 AM - 3:30 PM
Rate of Pay:		\$36.463
Rest Days:		Saturday/Sunday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 3	Temporary	Information Clerk (C147)
Location:		Jamaica
Tour of Duty:		2:00 PM - 10:00 PM
Rate of Pay:		\$33.890
Rest Days:		Saturday/Sunday

Primary Duties: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, tickets types and tour packages. Will be required to answers customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the time table rack throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 4	Permanent	Station Appearance Maintainer (H543)
Location:		Ronkonkoma/DIV/Babylon Yard
Tour of Duty:		December 1 – March 31: 6:00 AM – 2:00 PM April 1 – November 30: 7:30 AM – 3:30 PM
Rate of Pay:		\$31.285
Rest Days:		Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Position No. 5 Permanent Station Appearance Maintainer (HMC111)

Location: Hillside

Tour of Duty: 6:30 AM - 2:30 PM

Rate of Pay: \$30.220

Rest Days: Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. All duties must be performed in an efficient and courteous manner. Responsible to complete daily facility cleaning reports and to provide reports to supervisors as directed. Responsible to perform, all related duties as directed. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Appearance Maintainer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Position No. 6 Permanent Station Appearance Maintainer (ATL110)

Location: Atlantic Terminal

Tour of Duty: 3:00 PM - 11:00 PM

Rate of Pay: \$30.220

Rest Days: Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

Position No. 7	Temporary	Station Appearance Maintainer/Chief (RSC1)
Location:		Jamaica
Tour of Duty:		Wed/Thurs/Fri: 4:00 PM - 12:00 AM Sat/Sun: 4:00 PM - 12:00 AM
Rate of Pay:		Wed/Thurs/Fri: \$30.220 Sat/Sun: \$34.517
Rest Days:		Monday/Tuesday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the Terminal Managers or Branch Line Managers.

Position No. 8 Temporary Station Appearance Maintainer (SSM1)

Location: Babylon Yard

Tour of Duty: April 1 – November 30: 7:30 AM – 3:30 PM
December 1 – March 31: Various

Rate of Pay: April 1 – November 30: \$34.792
December 1 – March 31: \$31.285

Rest Days: Sunday/Monday

Primary Duties: For Chief Station Appearance Maintainer - Spray Wash: Must be able to supervise, coordinate and instruct Station Appearance Maintainers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. The Chief Station Appearance Maintainer, as directed by the foreman and/or the manager, provides a safe, clean environment for customers and employees and is required to perform Station Appearance Maintainer/Laborer duties. Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Responsible for operation of vehicles/equipment and must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. A copy of the driver's license must be on file with Customer Services. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times. Primary Duties for Extra List: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must be available to drive between Long Island Rail Road properties as required. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. A copy of the driver's license must be on file with Customer Services. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification always.

Position No. 9	Temporary	Crew Dispatcher (CDR105)
Location:		Jamaica
Tour of Duty:		Thursday: 7:30 AM – 3:30 PM Friday/Saturday: 2:00 PM – 10:00 PM Sunday/Monday: 10:00 PM – 6:00 AM
Rate of Pay:		\$45.233
Rest Days:		Tuesday/Wednesday

Primary Duties: Bids will only be valid from applicants qualified through the Stations Crew Dispatching Training Program, or from employees who have previously owned an Assignment Clerk position in the Stations Department. Must have a complete understanding of the manipulation and regulations governing the Agent's, Ticket Clerk's and Station Cleaner's, Assistant Station Masters, and Public Information Office's crew boards to be able to cover assignments on a daily basis. Must be able to prepare and post weekly time cards for all Agents, Ticket Clerks, and Station Cleaners based on daily crew sheets and other crew board documentation. Must have thorough knowledge of the rules, regulations and agreements governing the working conditions of employees represented by the Transportation Communications Union. Must update absence-control records and work as directed within the office the Director Stations Support and Administration.

Position No. 10	Permanent	Station Appearance Maintainer (HMC130)
Location:		Hillside
Tour of Duty:		3:00 PM - 11:00 PM
Rate of Pay:		\$30.220
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No.5

Position No. 11	Permanent	Station Appearance Maintainer (HMC103)
Location:		Hillside
Tour of Duty:		6:30 AM – 2:30 PM
Rate of Pay:		\$30.220
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No.5

AWARDS TO BULLETIN SD-21-2018

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Temporary C904	C. Zhu (A)	11/21/18
POSITION NO. 2	Temporary C118	W. Amore	11/21/18
POSITION NO. 3	Temporary C148	T. Logan	11/21/18
POSITION NO. 4	Temporary C151	G. Webster	11/28/18
POSITION NO. 5	Temporary P206	S. Jackson	Pending
POSITION NO. 6	Permanent V902	M. Jefferson	11/21/18
POSITION NO. 7	Permanent WSY102	J. Garcia	11/21/18
POSITION NO. 8	Permanent WSY101	S. Brisco	11/21/18
POSITION NO. 9	Permanent HMC123	T. Thorsen	11/21/18
POSITION NO. 10	Temporary V453	T. Portesy	11/21/18
POSITION NO. 11	Permanent H562	E. Ortiz	11/21/18
POSITION NO. 12	Permanent V489	S. Cush	11/21/18
POSITION NO. 13	Permanent V490	T. Kennelly	11/21/18
POSITION NO. 14	Temporary CDR105	Re-Advertised	
POSITION NO. 15	Temporary Crew Disp. Train.	C. Quinn	11/28/18

Alicia St. Nicholas
Manager Station Services Support

Posted: November 21, 2018

THE LONG ISLAND RAIL ROAD
MAINTENANCE OF EQUIPMENT DEPARTMENT

November 21, 2018

NOTICE: ALL EMPLOYEES IN THE CONSOLIDATED SYSTEM SENIORITY ROSTER OF CLERICAL FORCES

*_**

AWARD BULLETIN NO. 1705

POSITION AWARDED TO THE FOLLOWING:

- Job No. 7 No Qualified Bids Received
- Job No. 23 Canceled
- Job No. 18 No Qualified Bids Received
- Job No. 8 No Qualified Bids Received
- Job No. 27 No Qualified Bids Received
- Job No. 35 No Qualified Bids Received
- Job No. 28 No Qualified Bids Received
- Job No. 34 No Qualified Bids Received

*_**

BULLETIN NO. 1707

APPLICATIONS FOR THE FOLLOWING POSITION WILL BE ACCEPTED BY THE OFFICER NAMED BELOW UNTIL 5:00 PM – NOVEMBER 30, 2018

JOB NO. 7

POSITION PERMANENT CLERK – ASSET MANAGEMENT
LOCATION HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY 2:30 PM to 10:30 PM
RELIEF DAYS SATURDAY & SUNDAY
RATE OF PAY \$34.835 PER HOUR
QUALIFICATIONS MUST HAVE THE ABILITY TO PREPARE AND CODE DATA FOR INPUT INTO THE DEPARTMENT'S COMPUTERIZED INFORMATION SYSTEM. MUST BE QUALIFIED TO ENTER AND RETRIEVE DATA FROM THE VARIOUS SYSTEMS AND BE PROFICIENT IN EDITING AND VALIDATING ALL INFORMATION THAT IS INPUT AND EXTRACTED FROM THE SYSTEMS. MUST BE COMPETENT TYPIST AND PERFORM ALL OTHER CLERICAL DUTIES AS ASSIGNED.

JOB NO. 18

POSITION PERMANENT CLERK – CENTRAL MANPOWER
LOCATION HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY 2:30 PM to 10:30 PM
RELIEF DAYS MONDAY & TUESDAY
RATE OF PAY \$37.614 PER HOUR
QUALIFICATIONS MAINTAIN ALL RECORDS AND REPORTS RELATED TO MECHANICAL DEPARTMENT. HANDLE TIME CARDS, SICK FORMS, PERSONAL DAY FORMS, MAINTAIN FILES AND OTHER RELATED DUTIES. MUST BE A QUALIFIED AND RAPID TYPIST. CANDIDATES MUST HAVE SUCCESSFULLY COMPLETED TRAINING PROGRAM.

JOB NO. 8

POSITION PERMANENT CLERK RELIEF – CENTRAL MANPOWER
LOCATION HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY Mon-Tue-Wed 2:30 p.m. to 10:30 p.m.
 Sat-Sun 6:30 a.m. to 2:30 p.m.
RELIEF DAYS THURSDAY & FRIDAY
RATE OF PAY SAME AS JOB NO. 18
QUALIFICATIONS SAME AS JOB NO. 18

JOB NO. 27

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	FRIDAY & SATURDAY
RATE OF PAY	SAME AS JOB NO. 18
QUALIFICTIONS	SAME AS JOB NO. 18

JOB NO. 35

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	FRIDAY & SATURDAY
RATE OF PAY	SAME AS JOB NO. 18
QUALIFICTIONS	SAME AS JOB NO. 18

JOB NO. 28

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 18
QUALIFICTIONS	SAME AS JOB NO. 18

JOB NO. 34

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	MONDAY & TUESDAY
RATE OF PAY	SAME AS JOB NO. 18
QUALIFICTIONS	SAME AS JOB NO. 18

A. M. MICHELETTI
OFFICE OF M/E MANPOWER, HMC 3012



**STATIONS DEPARTMENT
NOTICE NO. 2018-38**

Date: November 13, 2018
 TO: All Stations Department Employees
 FROM: James Compton, Chief Stations Officer
 SUBJECT: **REVISED** - HOLIDAY - Thanksgiving Day, Thursday, November 22, 2018

On Thursday, November 22, 2018, the following will be in effect:

TICKET AGENTS: Only the following positions **WILL** work:

A103 PENN TVM	A303 LONG BEACH	A701 MINEOLA	A974 HSF TSM
A105 PENN TVM	A311 BETHPAGE TVM	A702 BETHPAGE TVM	A806 BABYLON
A106 HSF TVM	A602 HUNTINGTON	A708 RONKONKOMA	A982 BETHPAGE FAC
A110 PENN CS	A603 HUNTINGTON	A710 RONKONKOMA	A984 BETHPAGE TVM
A111 PENN CS	A608 PORT JEFFERSON	A941 HICKSVILLE	A985 RONKONKOMA
A200 WOODSIDE	A700 BETHPAGE TVM	A972 RONKONKOMA	

TICKET CLERKS: Only the following positions **WILL** work:

C101 PENN	C127 PENN	C152 PENN TVM	C706 HICKSVILLE	C917 PENN
C104 PENN	C130 ATLANTIC	C201 WOODSIDE	C709 BETHPAGE CSHR	C930 PATCHOGUE
C108 PENN	C139 JAMAICA	C307 HEMPSTEAD	C813 BABYLON	C952 BETHPAGE TVM
C109 PENN	C140 JAMAICA	C313 LONG BEACH	C821 HSF TVM	C953 BETHPAGE TVM
C110 PENN	C141 JAMAICA	C333 BETHPAGE CSHR	C823 HSF CASHIER	C985 BABYLON
C112 PENN	C142 JAMAICA	C403 BAYSIDE	C901 PENN	C993 LYNBROOK
C113 PENN	C143 JAMAICA	C411 PT. WASH.	C904 PENN	C994 HSF TVM
C114 PENN	C144 JAMAICA	C412 PT. WASH	C905 PENN/ATL	CT 708 HICKSVILLE
C117 PENN	C146 JAMAICA	C802 HUNTINGTON	C906 PENN	CT 971 HICKSVILLE
C119 PENN	C147 JAMAICA	C700 BETHPAGE TVM	C908 PENN	CX-28 ATLANTIC
C121 PENN	C149 JAMAICA	C702 BETHPAGE TVM	C915 ATLANTIC	
C124 PENN	C151 PENN TVM	C704 HICKSVILLE	C916 PENN	

STATION APPEARANCE MAINTAINERS: Only the following positions **WILL** work:

ATL103	JAC1	JAM132	L314 RONKONKOMA	V464 KO YD
ATL104	JAM102	JAM133	L316 WOODSIDE	V477 LONG BEACH
ATL106	JAM103	JCR2 JAMAICA	L319 HEMPSTEAD	V484 NORTHPORT
ATL108	JAM104	L302 MINEOLA	RSC1 JAMAICA	V485 NORTHPORT
ATL109	JAM108	L304 FREEPORT	RSC2 ATLANTIC	WSY101
ATL110	JAM112	L307 BABYLON	RSC3 ATLANTIC	WSY102
H553 PW/Vly Yd/Divide	JAM118	L309 HICKSVILLE	RSC4 ATLANTIC	
H573 Bby/Hicks/Nrthprt	JAM119	L309P HICKSVILLE	V453 PORT WASH	
HC551 PW/Vly/Divide	JAM124	L311 HUNTINGTON	V454 PORT WASH	
HC571 Bby/Hicks/Nrthprt	JAM130	L312 RONKONKOMA	V456 GARDEN CITY	
HMC112	JAM131	L313 FARMINGDALE	V457 GARDEN CITY	

- AMBASSADOR JOBS:** All are scheduled to work
- OFFICES CLOSED:** General Offices, Lost & Found, Mail-N-Ride, Medical Department
- MESSENGER SERVICE:** Will not operate
- TICKET OFFICE HOURS:** Will be holiday hours as shown in the Ticket Sales Hours Card
- TICKET SALES:** Senior Citizen and Off Peak tickets will be valid on all trains
- TRAIN SERVICE:** Trains will operate on a HOLIDAY schedule.

If you have any questions, please contact your supervisor. ***



STATIONS DEPARTMENT

NOTICE NO. 2018-39

Date: November 8, 2018

TO: All Stations Department Employees

FROM: James Compton, Chief Stations Officer

SUBJECT: Revised -HOLIDAY- Day After Thanksgiving Day, Friday, November 23, 2018

On Friday, November 23, 2018, the following will be in effect:

AGENTS: The following **WILL NOT** work:

A109 Claims Agent

STATION APPEARANCE MAINTAINERS: The following **WILL NOT** work:

HC561 Jam/Atl/Nost	HMC113	HMC125
H562 Jam/Atl/Nost	HMC116	JAM110
HMC101	HMC118	JAM114
HMC103	HMC120	JAM116
HMC106	HMC122	
HMC111	HMC124	

AMBASSADOR JOBS: All are scheduled to work

OFFICES CLOSED: General Offices, Lost & Found, Mail-N-Ride, Medical Department

MESSENGER SERVICE: Will not operate

TICKET OFFICE HOURS: Regular weekday schedule

TICKET SALES: Senior Citizen/Family Fares and Off Peak tickets will be valid on all trains.

TRAIN SERVICE: Trains will operate on a regular schedule.

If you have any questions, please contact your supervisor.

All employees are reminded to be watchful for suspicious activity, behavior and packages.