



**Long Island Rail Road**  
*Going your way*

**BID SHEETS**

**THE LONG ISLAND RAIL ROAD  
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**

**May 1, 2019**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY  
ROSTER OF CLERICAL FORCES:**

**NOTICE OF AWARDS**

<b><u>BULLETIN #</u></b>	<b><u>POSITION</u></b>	<b><u>EMPLOYEE</u></b>	<b><u>EFFECTIVE DATE</u></b>
P&L 2795	Warehouse Person-Warehouse 15 SF-V/V-Permanent (A. Kennedy)	NO BIDS RECEIVED	
P&L 2796	Stores Truck Driver Temporary (K. Alves)	NO BIDS RECEIVED	
P&L 2797	Warehouse Person Permanent (S. Ysparro)	WITHDRAWN	
P&L 2798	Warehouse Person Permanent Bethpage Storeroom (T. D'Angelis)	Jed Chavatte	5/1/19

Elvin Vazquez  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
May 1, 2019

## **RE-ADVERTISED**

### **THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2799**

#### **TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, May 10, 2019. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Warehouse Person - (A. Kennedy) – Permanent  
RE-ADVERTISED (P&L – 2650, 2660, 2673, 2685, 2698, 2713, 2723, 2735, 2743, 2753, 2768, 2772, 2778, 2782, 2787, 2792 & 2795)

**LOCATION:** Hillside Warehouse 15 Shop Floor

**TOUR OF DUTY:** Various

**REST DAYS:** Various

**RATE OF PAY:** \$35.335 per hour

**DUTIES:** Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
May 1, 2019

## RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD  
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS  
BULLETIN NO. P&L – 2800**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, May 10, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Stores Truck Driver – (K. Alves) –Temporary  
RE-ADVERTISED (P&L – 2781, 2784, 2789, 2793 & 2796)  
**LOCATION:** Hillside  
**TOUR OF DUTY:** 7:30 AM – 3:30 PM  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$34.51 per hour

**DUTIES:** Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to operate two-way radio equipment and be familiar with the New York City and State roads, highways and expressways as they relate to the Long island Rail Road’s property. **New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00AM  
May 1, 2019

**THE LONG ISLAND RAIL ROAD  
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS  
BULLETIN NO. P&L – 2801**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, May 10, 2019. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131

**POSITION:** Assistant Warehouse Person - (J. Chavatte) Permanent  
**LOCATION:** Bethpage (6110 Hicksville Road)  
**TOUR OF DUTY:** 7:30 am – 3:30 pm  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$32.996 per hour

**DUTIES:** Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
May 1, 2019

**THE LONG ISLAND RAIL ROAD**  
**DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**  
**BULLETIN NO. P&L – 2802**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, May 10, 2019. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Warehouse Person (F. Perez) – Temporary  
**LOCATION:** Hillside  
**TOUR OF DUTY:** 7:30 AM – 3:30 PM  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$35.335 per hour

**DUTIES:** Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
May 1, 2019

**THE LONG ISLAND RAIL ROAD  
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS  
BULLETIN NO. P&L - 2803**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF CLERICAL FORCES:**

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, May 10, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Assistant Warehouse Person (T. Hinrichs) – Permanent  
**LOCATION:** Hillside Warehouse 15 Shop Floor  
**TOUR OF DUTY:** 8:00AM – 4:00PM  
**REST DAYS:** Friday & Saturday  
**RATE OF PAY:** \$32.996 per hour

**DUTIES:** Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

**REQUIREMENT:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Elvin Vazquez**  
Deputy Chief Stores Officer  
Stores Operation & Materials  
Procurement & Logistics Department

POSTED: 9:00 AM  
May 1, 2019

**THE LONG ISLAND RAIL ROAD  
OFFICE OF THE CHIEF STATIONS OFFICER**

DATE: 5/1/2019

**TO ALL CLERICAL EMPLOYEES:**

We will be accepting resumes for the appointed position of the Supervisor – Ticket Stock. Please email resumes to Tim Hughes, Director Ticket Selling and Technology, at [thughes@lirr.org](mailto:thughes@lirr.org) by 5pm Friday May 10, 2019. In the subject line on the email write “Submission for position of Supervisor – Ticket Stock.”

Position No.	Permanent	Supervisor – Ticket Stock (P 402)
Location:		HSF (primary)
Tour of Duty:		6:00 A.M. – 2:00 P. M.
Rate of Pay:		\$42.462
Rest Days:		Saturday/Sunday

**Major responsibilities:**

- Ordering and distribution of all LIRR ticket stock sold by all ticket offices, TVMs, TOMs and Trainmen.
- Filling ticket stock orders for Penn Station Ticket Office.
- Control of the railroad’s ticket stock depository in Penn Station. Assist with Automated Ticket Stock in HSF, as required. Assist Terminal Managers with Penn Station stock issues.
- The stocking and distribution of Trainmen and Ticket Remittance Facility supplies, including all trainman duplex tickets, seat checks and trainmen envelopes.
- Assist Agents, MTA Police, MTA Audits and others with ticket investigations and issues.
- Ordering, distribution and usage tracking of pre-valued MetroCards.



- Assist in preparation of specifications and bid reviews. Coordinate stock deliveries. Must establish effective communication with vendor representatives. Ensure that stock meets contract specifications and quality controls. Ensure contract dollar caps are not exceeded.
- Computerized tracking of ticket stocks to ensure an adequate supply at all times, and compare deliveries to releases and invoices.

Other responsibilities:

- Learn and become qualified in the use of the Module Tracking / Ticket Stock features for Ticket Selling Machines (Training will be provided for these functions).
- Use of Ticket Stock Control system for TSMs for the following functions:
  - Receipt for new ticket stock, preparation of shipping and return manifests.
  - Receipt of ticket magazines from RIC and re-filling ticket magazines with Joint Fare Cards.
  - Use of Module Tracking functions for ticket stock control functions.

Requirements - the applicant should be knowledgeable with:

- Ticket selling procedures and documentation.
  - Personal computer software; in particular Microsoft Excel and Microsoft Word.
  - PRA mainframe system.
  - PLS mainframe procurement software and LIRR's procurement process.
  - All Ticket Office Selling procedures, especially Penn Station ticket selling procedures.
  - Printing techniques and technology.
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**THE LONG ISLAND RAIL ROAD  
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: May 1, 2019

**AGENT'S BULLETIN NO. SD-08-2019**

This bulletin will close **at 5:00 PM on Friday, May 10, 2019**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Alicia St Nicholas, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No. 1	Permanent	Agent (A603)
Location:		Huntington
Tour of Duty:		12pm – 8pm
Rate of Pay:		\$42.088
Rest Days:		Tuesday/Wednesday

**THE LONG ISLAND RAIL ROAD  
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: May 1, 2019

BULLETIN NO. SD-09-2019

This bulletin will close **at 5:00 PM on Friday, May 10, 2019**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Alicia St Nicholas, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No. 1	Temporary	Ticket Clerk (C992)
Location:		Wantagh/Woodside/Bethpage Fac./Hillside Fac.
Tour of Duty:		Monday – Wantagh – 6am – 2pm Tuesday – Woodside – 6am – 2pm Friday – Bethpage Fac. – 6am – 2pm Saturday – HSF Cashier – 11am – 7pm Sunday – Bethpage Cashier – 10:30am – 6:30 pm
Rate of Pay:		Monday - \$34.857 Tuesday - \$34.020 Friday - \$36.618 Saturday/Sunday - \$40.411
Rest Days:		Wednesday/Thursday

**Primary Duties:** Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

**CASHIER:** This position must be able to verify Ticket Vending Machine cash removals and prepare deposits from these removals. Must be able to verify the contents of change modules removed from the Ticket Vending Machines and refill these modules for replenishment of the machines. Prepare deposit for change orders and verify change orders when received. Must be able to reconcile all cash removals, deposits, and coin refills processed against reports generated daily and cashier's safe. Will assist the Agent with the transfer of parts for repair between location and service contractor for TSMs. Record, verify, and forward any claims to Automated Ticket Sales of Transportation Services for processing. Must be able to lift full coin hoppers as part of daily routine. Must be qualified in the sale and accounting of tickets or ticket vending machines. Must possess the ability to exercise good judgment and perform all assigned and related duties.

**TSM CLERK:** Must have a full understanding of the sales and accounting of tickets and related duties. Must possess the ability to service, define error codes and correct malfunctions in the S&B TVM's. Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a "state report" from the S&B TVM utilizing a computer notebook.

Must possess the ability to exercise good judgment. Applicant must be customer oriented and be capable of effectively and courteously relating to customers.

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Position No. 5	Temporary	Ticket Clerk (C709)
Location:		Bethpage Facility - Cashier
Tour of Duty:		10:30am – 6:30pm
Rate of Pay:		\$40.411
Rest Days:		Sunday/Monday

Primary Duties: CASHIER: This position must be able to verify Ticket Vending Machine cash removals and prepare deposits from these removals. Must be able to verify the contents of change modules removed from the Ticket Vending Machines and refill these modules for replenishment of the machines. Prepare deposit for change orders and verify change orders when received. Must be able to reconcile all cash removals, deposits, and coin refills processed against reports generated daily and cashier's safe. Will assist the Agent with the transfer of parts for repair between location and service contractor for TSMs. Record, verify, and forward any claims to Automated Ticket Sales of Transportation Services for processing. Must be able to lift full coin hoppers as part of daily routine. Must be qualified in the sale and accounting of tickets or ticket vending machines. Must possess the ability to exercise good judgment and perform all assigned and related duties.

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Position No. 6	Temporary	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various

Primary Duties: Applicant will be required to work split shifts (two four hour shifts in any given twelve hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Friday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

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Position No. 7	Permanent	Mail & Ride (P211)
Location:		Jamaica
Tour of Duty:		9:15am – 5:15pm
Rate of Pay:		\$36.060
Rest Days:		Saturday/Sunday

Primary Duties: Must be a competent 25 wpm typist and be familiar with Microsoft Word software on a personal computer. Must have a full understanding of the sale and accounting of Mail & Ride MetroCard monthly commutation tickets and all other Mail & Ride processes (ex. Application processing, collections, returned tickets, lockbox operations, MetroCard value inquiries, Police pass program, etc.). Must be familiar with line station and terminal ticket office operations and refund policies. Must be customer-oriented and be capable of effectively, efficiently and courteously relating with customers on the telephone. Must be able to use a PC to access the Mail & Ride database for customer inquiries, electronic posting of payments, record updates, etc. Must take lost ticket reports for all commuters.

Must be able to perform all other Mail & Ride related duties.

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Position No. 8	Temporary	Ticket Clerk (CT500)
Location:		Jamaica (Hampton Reserve Office)
Tour of Duty:		8am – 4pm
Rate of Pay:		\$36.463
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 2

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Position No. 9	Temporary	Ticket Clerk (CT501)
Location:		Jamaica (Hampton Reserve Office)
Tour of Duty:		8am – 4pm
Rate of Pay:		\$36.463
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 2

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Position No. 10	Permanent	Ticket Clerk (CT721)
Location:		Hicksville
Tour of Duty:		1:15pm – 9:15pm
Rate of Pay:		\$36.618
Rest Days:		Tuesday/Wednesday
Primary Duties:		Same as Position No. 2

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Position No. 11	Temporary	Station Appearance Maintainer (JAM103)
Location:		Jamaica - Laborer
Tour of Duty:		8am – 4pm
Rate of Pay:		\$30.221
Rest Days:		Tuesday/Wednesday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

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Position No. 12	Temporary	Station Appearance Maintainer (JAM104)
Location:		Jamaica - Laborer
Tour of Duty:		Mon/Tue/Wed – 8am – 4pm Saturday/Sunday – 6am – 2pm
Rate of Pay:		\$30.221
Rest Days:		Thursday/Friday
Primary Duties:		Same as Position No. 10

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Position No. 13	Temporary	Station Appearance Maintainer (HC501)
Location:		Jamaica/Nost/Atlantic HD Chief
Tour of Duty:		4/1 – 11/30 – 10pm – 6am 12/1 – 3/31 – 4pm – 12am
Rate of Pay:		4/1 – 11/30 - \$34.791 12/1 – 3/31 - \$34.654
Rest Days:		Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the General Terminal Manager.

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AWARDS TO AGENT'S BULLETIN SD-07-2019

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Permanent A603	Re-Advertised	

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AWARDS TO BULLETIN SD-07-2019

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Temporary C143	R. Dilone	5-1-19
POSITION NO. 2	Temporary C310	S. Stark	5-1-19
POSITION NO. 3	Temporary C333	K. Tweedy	5-1-19
POSITION NO. 4	Temporary AMB	Re- Advertised	
POSITION NO. 5	Permanent P201	A. Lockett	5-15-19
POSITION NO. 6	Temporary C132	D. Chandler	5-8-19
POSITION NO. 7	Temporary C147	B. Rooney	5-1-19
POSITION NO. 8	Temporary HC571	T. Dillmann	5-1-19
POSITION NO. 9	Temporary V464	D. Gonzales	5-1-19
POSITION NO. 10	Temporary V491	F. Perez	5-8-19
POSITION NO. 11	Permanent L315	J. Centrone	5-1-19
POSITION NO. 12	Permanent ARCH900	N. Mantell (A)	5-1-19
POSITION NO. 13	Permanent HMC106	E. Freeman	5-1-19
POSITION NO. 14	Permanent JAM 116	S. Jainarine	5-1-19
POSITION NO. 15	Temporary SV-01	Withdrawn	
POSITION NO. 16	Permanent V489	A. Leo	5-1-19
POSITION NO. 17	Temporary V479	C. Senkus	5-1-19

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**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin Awards - Non-Ops**

**Bulletin ID:** CREW8-77      **Sequence:** 80  
**Description:** C/D BULLETIN 8-77  
**Open:** 04/17/2019 00:01      **Close:** 04/26/2019 17:00      **Effective:** 05/01/2019 00:01      **Posted:** 04/17/2019 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
CX4003	CREW DISPATCHER	Permanent	LIRR-Extra List	55408	MEAFORD, J	DT4102
CX4004	CREW DISPATCHER	Permanent	LJRR-Extra List	Readvertis		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** CREW8-78

**Bulletin Seq:** 80

**Bulletin Description:** C/D BULLETIN 8-78

Open: 05/01/2019 00:01

Close: 05/10/2019 17:00

Effective: 05/15/2019 00:01

Posted: 05/01/2019 00:01

Asgn	Position	Perm Or Temp	Terminal
CX4004	CREW DISPATCHER	Permanent	LIRR-Extra List

Location: MANAGER-TRANS. CREW MANAGEMENT JAMAICA

Report Time: VARIOUS

Rest Days: VARIOUS

Rate Of Pay: \$43.810 HOURLY\*

\*RATE OF JOB COVERED WITH \$26.629 MINIMUM

APPLICATIONS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A

THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE

MANAGER - TRANSPORTATION CREW MANAGEMENT SERVICES.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

04/29/20 18:15

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**  
**Bulletin Awards - Non-Ops**

**Bulletin ID:** TELBUL2-99    **Sequence:** 21  
**Description:** TELEGRAPHERS BULLETIN 2-99  
**Open:** 04/17/2019 00:01    **Close:** 04/26/2019 08:00    **Effective:** 05/01/2019 00:01    **Posted:** 04/17/2019 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank	From
FT2	BLOCK OPERATOR	Temporary	BROOK	Readverts			
HN12	TRAIN DIRECTOR	Temporary	DIVIDE	27987	MCDERMOTT, MJ	12	TR10 TR DIV
JATD2	ASST. TRAIN DIRECTOR	Temporary	JCC TOWER	56233	THOMPSON, D	153	TR5 TR JCCT
BO1050	BLOCK OPERATOR	<del>Temporary</del> TEMP	LIRR-Extra List	57676	MORA, J		
BO1056	BLOCK OPERATOR	Permanent	LIRR-Extra List	Readverts			
MT3012	MVB GROUP 3 TRAINING	TEMP	JAMAICA	58428	STRAUGH, K		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** TELBUL2-01

**Bulletin Seq:** 21

**Bulletin Description:** TELEGRAPHERS BULLETIN 2-01

Open: 05/01/2019 00:01

Close: 05/10/2019 17:00

Effective: 05/15/2019 00:01

Posted: 05/01/2019 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1056	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$39,471 HOURLY* (MINIMUM)		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		

FT2	BLOCK OPERATOR	TEMP	BROOK
	Location BROOK TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$39,471 HOURLY*		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		

TR10	TRAIN DIRECTOR	TEMP	DIVIDE
	Location DIVIDE TOWER		
	Report Time VARIOUS		
	Rest Days FRIDAY & SATURDAY		
	Rate Of Pay *\$52,563 HOURLY		
	SUN/MON HN11 DIVIDE 6:01AM		
	TUES/WED HN21 DIVIDE 2:01PM		
	THUR HN31 DIVIDE 10:01PM		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		

TR5	TRAIN DIRECTOR	TEMP	JCC TOWER
	Location VARIOUS		
	Report Time VARIOUS		
	Rest Days FRIDAY & SATURDAY		
	Rate Of Pay VARIOUS		
	SUNDAY, JTD31: \$53,603 HOURLY *		
	MONDAY, JTD31: \$53,603 HOURLY *		
	TUESDAY, WS31: \$46,052 HOURLY *		
	WEDNESDAY, QN3: \$47,705 HOURLY *		
	THURSDAY, MT3: \$39,471 HOURLY *		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin Awards - Non-Ops**

**Bulletin ID:** USBUL1-91      **Sequence:** 18

**Description:** USHER BULLETIN 1/91

**Open:** 04/17/2019 00:01

**Close:** 04/26/2019 17:00

**Effective:** 05/01/2019 00:01

**Posted:** 04/17/2019 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
BKU2	USHERS	Temporary	ATLANTIC AVE	57435	CARTER, K	33 JALP4 US JAM
JAU7	USHERS	<del>Permanent</del>	JAMAICA	57752	Forbes, T	
JAU2	USHERS	Permanent	JAMAICA	WITHDRAWN	WITHDRAWN	
RUH1	USHERS	Permanent	JAMAICA	56344	HINRICKS, T	
RUH2	USHERS	Permanent	RELIEF CREW	WITHDRAWN	WITHDRAWN	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** USBUL1-92

**Bulletin Seq:** 18

**Bulletin Description:** USHER BULLETIN 1/92

Open: 05/01/2019 00:01

Close: 05/10/2019 17:00

Effective: 05/15/2019 00:01

Posted: 05/01/2019 00:01

Asgn	Position	Perm Or Temp	Terminal
JAUP4	USHERS	Temporary	JAMAICA

Location JAMAICA

Report Time 2PM

Rest Days SATURDAY & SUNDAY

Rate Of Pay: \*\$38.021 HOURLY

\*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

\* Ushers are expected to be courteous at all times.

\* In some instances, they must be able to work with minimal direction.

\* Must work well with the public

\* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

\* During the course of the 3 week training program, the applicant will complete a review of all station stops.

\* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

04/30/20 7:49

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JOB NO. 28

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 18
QUALIFICATIONS	SAME AS JOB NO. 18

JOB NO. 34

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	MONDAY & TUESDAY
RATE OF PAY	SAME AS JOB NO. 18
QUALIFICATIONS	SAME AS JOB NO. 18

GROUP A

POSITION **TEMPORARY**

LOCATION	CLERK – CENTRAL MANPOWER TRAINEE (S)
TOUR OF DUTY	M OF E CENTRAL MANPOWER OFFICE
RELIEF DAYS	VARIOUS
RATE OF PAY	VARIOUS

QUALIFICATIONS

\$28.529 PER HOUR  
\$37.614 per hour, after successful completion of training.  
To train in covering all phases of Central Manpower clerical duties. Trainee must have the ability to think and reason in a pressure-filled atmosphere, must have phone etiquette, must be a qualified typist, must be reliable and responsible, and must work any and all holidays.

Trainee will be required to have a complete understanding of Maintenance of Equipment Department Policies and Union Agreements of the seven crafts governed by M of E Department. Trainee assigned will be required to properly handle all off-duty occurrences (notifying proper location/supervision), prepare daily off-duty report, maintain the force book, maintain sick log, maintain absence control records, prepare attendance discipline report, preparation of sick and personal leave day forms, prepare/maintain availability report, prepare/maintain accident/incident reports and AR-20s, prepare weekly payroll records using KRONOS and IDMS/LMAT computerized payroll systems, troubleshoot and edit all possible payroll problems, adjust vacation and/or personal day overuses, become knowledgeable with various computer programs (dataease, windows, lotus, etc.), dispatching the wreck crew.

1. Training position will be bulletined and awarded based on seniority, fitness and the ability of the applicants.
2. Employee awarded training position will post on all three shifts for a period not to exceed eight weeks. Trainee will be required to become fully qualified during the eight-week period. As part of determining the qualifications, the trainee will be required to work 'alone' during the eighth week. If the Department determines that an employee has qualified in less than the specified period, the employee will be deemed qualified at that time. Employee awarded a training position, who fails to qualify within eight weeks, or when it becomes evident that he/she will not qualify, will be removed from training position and shall return to his/her former position, unless it has been abolished or filled by a senior employee in the exercise of seniority. The eight-week training period may be extended at Carrier's discretion.
3. During training, trainee is prohibited from bidding other positions. Trainee will not work on holidays during the training period unless specifically required to do so by the Carrier.

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4. A trainee's regular job will be bulletined as a temporary job. If no Central Manpower vacancy exists when a trainee becomes qualified, the employee will revert to his/her former position, if the position has not been abolished or filled by a senior employee in the exercise of seniority.
5. When a Central Manpower vacancy is advertised (except the position of Head Clerk – Manpower Systems), only bids from applicants qualified through the training program, or from employees who have previously owned a Central Manpower position in the Maintenance of Equipment Department, will be entertained. If no qualified bids are received, the junior qualified employee, subject to recall, will be assigned to the vacant position. If there are no qualified applicants, the Central Manpower trainee position will be advertised. Once qualified, the employee will be assigned to the existing vacancy.
6. For 18 months following the qualification of the trainee, the employee will be required to accept temporary vacancies refused by regularly assigned Central Manpower Staff.
7. A qualified employee awarded a position who has not covered a position within six months of the training program will be provided a five-day refresher course, if required.
8. During the training period, Trainees will be compensated at the rate identified in Appendix A-1, for Clerk-Central Manpower Trainee. After the Trainee has successfully completed the training program, their rate of pay will be increased retroactive to their initial day in the training program to the Clerk – Central Manpower rate of pay. Rule 62(b) 1 and 2, Rates of Pay will apply where applicable.

K. WIEBER  
OFFICE OF M/E MANPOWER, HMC 3011

**THE LONG ISLAND RAILROAD**  
**OFFICE OF THE CHIEF ENGINEER**

**BULLETIN NO. 493**

Bids for the following position in the Office of the Chief Engineer will be received by Stephanie Nutzul, Manager – Resource Development and Administration (m/c 3146 or smnutzu@lirr.org) until 5:00 PM on Friday, May 10, 2019. **Qualified bidders must include seniority date, date last awarded a position, and the position held at time of bid also please include a daytime phone number.**

**POSITION:** (3) Clerk-Typist (Temporary)

**LOCATION:** Office of the Chief Engineer  
(Various)

**RATE OF PAY:** \$33.995

**TOUR OF DUTY:** 7:30 AM – 3:30 PM

**REST DAYS:** Saturday and Sunday

**PRIMARY DUTIES:** Perform filing, typing, and other clerical duties as assigned including, but not restricted to, the accurate transcription of Statement of Facts, Trials and Investigations, handling mail and maintaining office files. Must be a qualified typist (45 WPM), experienced on Microsoft Word and have a thorough knowledge of grammar, punctuation, spelling and letter composition, to perform typing assignments consisting of letters, memos, forms, lists and reports. Must be familiar with the handling of expense requests/requisitions. Ability to run reports from various LIRR database. Also, must have a working knowledge of Excel and Access.

Glenn Greenberg, P.E.  
Acting Chief Engineer

**POSTED:** May 1, 2019



Long Island Rail Road



STATIONS DEPARTMENT

NOTICE NO. 2019-14

Date: April 25, 2019  
To: All Stations Department Employees  
From: James Compton, Chief Stations Officer  
Subject: **Memorial Day Leave of Absence for Veteran's – Monday, May 27, 2019**

1. Pursuant to Section 63 of the New York Public Officer's Law, employees are entitled to leave with pay on Memorial Day and Veteran's Day if they served in active duty in the Armed Forces of the United States and received an honorable discharge or were separated from such service under honorable conditions. In addition, employees are entitled to these days off with pay if they served in the armed forces of a foreign country allied with the United States in any of the following conflicts;
  - World War II
  - Korea
  - Vietnam 12/21/61 through 5/7/75
  - Lebanon 6/1/83 through 12/1/87
  - Grenada 10/23/83 through 11/21/83
  - Panama 12/20/89 through 1/31/90
  - Persian Gulf Conflict
2. If you are scheduled to work on **Monday, May 27, 2019 (Memorial Day)**, and would like to request "leave with pay," you must furnish proof of having received an honorable discharge or having been separated under honorable conditions.  
**NOTE: Employees must submit a DD214 form to Crew Dispatchers Office, Mail Code, at Mail Code 1106 Jamaica. If you have any questions, please call Alicia St Nicholas at 347-494-6071.**
3. All such requests must be received **no later than Friday, May 10, 2019.**
4. All requests will be granted subject to safety concerns. If denied due to safety concerns, another day off shall be provided.
5. If you are scheduled to work on Monday, May 27, 2019, and do not request the day off, you will not be entitled to another day off in lieu of the holiday.
6. If May 27, 2019, (Memorial Day) is your relief day, no additional day will be granted. In accordance with the law, the LIRR must only allow those who are scheduled to work the day off without loss of pay.

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