

**BID SHEETS** 

# THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS

### July 3, 2019

# TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY ROSTER OF CLERICAL FORCES:

### **NOTICE OF AWARDS**

BULLETIN #	POSITION	<b>EMPLOYEE</b>	EFFECTIVE DATE
P&L 2813	Warehouse Person-Warehouse 15 SF-V/V-Permanent (A. Kennedy)	NO BIDS RECEIVED	)
P&L 2814	Warehouse Person-V/V Permanent (H. Barry)	NO BIDS RECEIVE	) D

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM July 3, 2019

# THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2815

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on <u>Friday</u>, <u>July 12</u>, <u>2019</u>. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** 

Warehouse Person – (R. Forcer) – Temporary

LOCATION: TOUR OF DUTY: West Side Yard 8:00 AM – 4:00 PM Saturday & Sunday

REST DAYS: RATE OF PAY:

\$35.335 per hour

**DUTIES:** 

Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** 

Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

### Elvin Vazquez

Deputy Chief Stores Officer Stores Operation & Materials Procurement & Logistics Department

POSTED: 9:00 AM

### **RE-ADVERTISED**

# THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2816

# TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on <u>Friday</u>, <u>July 12</u>, <u>2019</u>. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** 

Warehouse Person - (A. Kennedy) - Permanent

**RE-ADVERTISED** (P&L – 2650, 2660, 2673, 2685, 2698, 2713, 2723, 2735, 2743, 2753, 2768, 2772, 2778, 2782, 2787, 2792, 2795, 2799, 2805, 2809 & 2813)

LOCATION:

Hillside Warehouse 15 Shop Floor

TOUR OF DUTY:

Various Various

REST DAYS: RATE OF PAY:

\$35.335 per hour

**DUTIES:** 

Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** 

Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

### Elvin Vazquez

Deputy Chief Stores Officer Stores Operation & Materials Procurement & Logistics Department

POSTED: 9:00 AM

### **RE-ADVERTISED**

# THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2817

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on <u>Friday</u>, <u>July 12</u>, <u>2019</u>. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION:

Warehouse Person - (H. Barry) - Permanent

RE-ADVERTISED (P&L - 2808, 2812 & 2814)

**LOCATION:** 

Various

**TOUR OF DUTY:** 

Various

**REST DAYS:** 

Various

RATE OF PAY:

\$35.335 per hour

**DUTIES:** 

Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** 

Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

### Elvin Vazquez

Deputy Chief Stores Officer Stores Operation & Materials Procurement & Logistics Department

POSTED: 9:00 AM

# THE LONG ISLAND RAIL ROAD OFFICE OF THE VICE PRESIDENT MARKET DEVELOPMENT & PUBLIC AFFAIRS

### **Notice of Awards**

Bulletin No. 03-2019, CSS 102 Permanent, has been awarded to John Walters, effective 06/28/2019.

Gabrielle Aulicino, Manager Customer Service Center HSF - 3140

POSTED: July 3, 2019

# LONG ISLAND RAIL ROAD Bulletin 4-2019

We are accepting resumes for the **Permanent** position of Customer Service Representative. Please forward resumes to Gabrielle Aulicino, Manager Customer Service Department, mail Code 3140 by Friday, July 12, 2019 at 5:00 PM.

POSITION: CSR - 905 (Appointed)

Customer Service Representative LOCATION: Customer Service Center

(HSF)

**RATE OF PAY: 33.868 TOUR OF DUTY: 1:00 PM – 9:00 PM** 

**RELIEF DAYS**: Tuesday and Wednesday

### **JOB SUMMARY**:

Responsible to provide superior customer service to the public, providing accurate and up to date information regarding all Long Island Rail Road travel and ticket services.

### WORK PERFORMED:

Listing of some specific duties and responsibilities:

- Responsibilities include accepting incoming calls and make outgoing calls as required to follow-up on a customer matter, provide information on rules and regulations (i.e. on-board information, smoking, no radio playing, safety, etc.), rates, schedules, service status, station/facility information, trip planning, fare purchase options, and permit or other application/policy procedures for all MTA Agencies.
- Responsible for handling all calls from Corporate Communications (Complaints/Inquiries/Policy Related Questions {i.e. ticket refunds, published/non-published connections, etc.}), Mail&Ride, Ticket Refunds and Ticket Machines Assistance (i.e. document problem, send inquiry to appropriate department/subject matter expert, follow up and investigate, etc.).
- Responsible to document all calls using a Communication Database System and provide customer with a confirmation number for incidents that require investigation and/or follow-up.
- Responsible to access various applications for each Department and provide customer information and/or confirm information. Answer and respond to incoming calls, and record information, about problems, complaints, commendations, and other matters and re-contact a customer (if required) with a call-back. In addition, some ad-hoc responsibilities may include replying to customers using social media to answer any questions via all LIRR Social Media platforms.
- Responsible for accessing and updating manual forms and/or automated systems on behalf of
  customers for transactions including, but not limited to, customer account information, lost and
  found matters, accident reports, damage claims, delay verifications and payment transactions.
- Responsible to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Responsible to furnish information over the phone in a clear, professional and pleasant manner under all conditions.
- Responsible to understand all alarms and visual displays as to network and MTA service status.

- Responsible for reporting telephone and computer system troubles (relating to both equipment and software) to the responsible party (carrier, equipment vendors, help desk, etc.) and follow-up with same for trouble resolution.
- Responsible to properly log all reports using PC or other computer devices for all data entry forms and functions.

### QUALIFICATIONS:

- A four-year high school diploma or its educational equivalent (GED) approved by a State's Department of Education or recognized accredited organization
- Must have excellent telephone etiquette with ability to answer telephone inquiries from the public.
- Must be familiar with a Communication Database System as well as other various applications
  including but not limited to Lost & Found, Mail&Ride, Ticket Refunds, documentation of
  complaints, etc.
- Must be able to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Must be proficient in reading timetables and operating a computer in order to furnish information over the phone in a clear and pleasant manner under all conditions.
- Must be willing and able to wear a headset while researching and manipulating information from various systems and databases. Accept incoming calls and make outgoing calls as required to follow-up on a customer matter.
- Must have ability to understand all alarms and visual displays as to network and MTA service status.
- Have familiarity with all LIRR social media interfaces for Facebook, Twitter, etc.

Gabrielle Aulicino Customer Service Manager

Posted July 3, 2019

## THE LONG ISLAND RAIL ROAD OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

DATE: July 3, 2019

### AGENT'S BULLETIN NO. SD-11-2019

This bulletin will close at 5:00 PM on Friday, July 12, 2019. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Alicia St Nicholas, Jamaica, Department 1106. If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.

Position No. 1	Temporary	Agent (A900)
Location:		Jamaica Theater
Tour of Duty:		Sunday/Monday — 10pm — 6am Thursday/Friday — 6am — 2pm Saturday — 2pm — 10pm
Rate of Pay:		\$45.743
Rest Days:		Tuesday/ Wednesday
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Position No. 2	Temporary	Agent (AT315)
Location:		Bethpage Facility
Tour of Duty:		8am – 4pm
Rate of Pay:		\$45.743
Rest Days:		Saturday/ Sunday
Position No. 3	Temporary	Agent (AT316)
Location:		Bethpage Facility
Tour of Duty:		8am – 4pm
Rate of Pay:		\$45.743
Rest Days:		Saturday/ Sunday

Temporary

Agent (AT317)

Location:

Bethpage Facility

Tour of Duty:

8am – 4pm

Rate of Pay:

\$45.743

Rest Days:

Saturday/ Sunday

# THE LONG ISLAND RAIL ROAD OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

DATE: July 3, 2019

### BULLETIN NO. SD-13-2019

This bulletin will close at 5:00 PM on Friday, July 12, 2019. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Alicia St Nicholas, Jamaica, Department 1106. If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.

Position No. 1

**Temporary** 

Ticket Clerk (C991)

Location:

Amityville/Woodside/Hicksville

Tour of Duty:

Monday/Thursday - Amityville - 6am - 2pm

Friday – Hicksville – 1pm – 9pm

Saturday/Sunday - Woodside - 8am - 4pm

Rate of Pay:

Monday/Thursday – \$33.883 Friday – Hicksville – \$35.978 Saturday/Sunday – \$34.020

Rest Days:

Tuesday/Wednesday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 2 Temporary Ticket Clerk (C821)

Location: Hillside TSM

Tour of Duty: 6am – 2pm

Rate of Pay: \$36.618

Rest Days: Saturday/Sunday

Primary Duties: Must have a full understanding of the sales and accounting of tickets and the daily servicing of ticket vending machines. Responsible for completing daily-tour incident reports. Must drive between Long Island Rail Road properties; must make minor repairs (i.e., change flat tires) as necessary for completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket-page device while on duty to communicate between supervisors and carry photo I.D. to provide positive identification at all times.

Must possess the ability to service, define error codes and correct malfunctions in the S&B TVM's. Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a "state report" from the S&B TVM utilizing a computer notebook.

Must possess the ability to exercise good judgment. Applicant must be customer oriented and be capable of effectively and courteously relating to customers.

**Temporary** 

Ticket Clerk (C926)

Location:

Flushing/Hempstead/Atlantic Terminal

Tour of Duty:

Monday – Flushing – 6:05am – 2:05pm

Tue/Wed - Hempstead - 6am - 2pm

Sat/Sun – Atlantic Terminal Chief – 6am – 2pm

Rate of Pay:

Monday - \$34.602 Tue/Wed - \$34.994 Sat/Sun - \$46.154

**Rest Days:** 

Thursday/Friday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Must be qualified in the sale & accounting of tickets. Must be completely familiar with TSM ticket stock & types of thts & Metrocards available for sale to our customers. Must be able to supervise, coordinate & instruct employees in the performance of their duties in the tkt office. Must be able to handle all transactions pertaining to the ordering & distribution of Metrocards, including maintaining all records for ordering, receipt & transfer of Metrocards. Must have a thorough knowledge of all union rules & regulations pertaining to employees under their jurisdiction. Must be able to accurately count & verify ticket clerk's cash remittances & prepare large amounts of money for Bank deposits & change orders. Must be able to sell change to ticket clerks & balance and maintain records for a large operating safe. Must interact with the armored car service personnel & verify & document deposit pickup & change order deliveries. Must order, document & transfer CF-9 ticket stock to TOMs & rolled stock & stackers to TSMs. Must have a thorough working knowledge of the Ticket Office Machine & Ticket Vending Machines & be able to service equipment, to include but not limited to replacing rolled ticket stock and ticket stackers, take test tickets, reset MKV1 and MKV2 printers, replace MKV2 printer ribbon, produce & understand operational reports, removal & replacement of TVM bill vaults/coin vaults and hoppers. Must have at least 3 years of Ticket Selling experience. Must be able to accurately process TVM revenue, & prepare all revenue accounting documents. Must be able to produce & understand error & jammed ticket TSM reports & be able to re-boot TSM and properly power down TVM. Must be able to trouble shoot TVM malfunctions, such as BNA jams, coin errors & ticket stock problems. Must be familiar with the sales & accounting of tickets & revenue from special tours operated by the Group Sales Department. Must have a thorough working knowledge of the policies, topics, instructions & procedures governing Agents & Ticket Clerks. Must address customer complaints, questions & inquiries regarding the ticket office window and ticket vending machine operations and handle to a satisfactory conclusion. The position is responsible for insuring all customer information, such as timetables, brochures & posters are available & properly displayed. Must be able to assume complete responsibility for the efficient operation of the Jamaica Station Facility/Atlantic Terminal Facility under the Terminal Manager's jurisdiction during his/her absence.

Position No. 4 Temporary Ticket Clerk (TS-2)

Rate of Pay:

Location: Patchogue/Jamaica/Penn Station

Tour of Duty: Monday – Patchogue – 6am – 2pm

Tuesday – Jamaica – 12pm – 8pm Friday – Penn Station 12pm – 8pm Sat/Sun – Jamaica – 7am – 3pm

Sat/Sun Jamaica 7am Spn

Tuesday - \$35.131 Friday - \$35.131 Sat/Sun - \$35.131

Monday - \$34.602

Rest Days: Wednesday/Thursday

Primary Duties: Same as Position No. 1

Position No. 5 Permanent Ticket Clerk (C124)

Location: Penn Station - Info

Tour of Duty: 2:30pm – 10:30pm

Rate of Pay: \$33.890

Rest Days: Monday/Tuesday

Primary Duties: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, tickets types and tour packages. Will be required to answers customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the time table rack throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed and monies connected with special tours operated by the Group Sales Department. Must be completely familiar with and have working knowledge of the operation of Corporate and Department revenue collection and accounting systems. Must make daily assignments and cover vacant positions under their jurisdiction. Must be able to assume complete responsibility for the efficient operation of the Penn Station Facility under Terminal Transportation Services management jurisdiction.

Permanent

Ticket Clerk (C953)

Location:

Bethpage Fac. - TSM

Tour of Duty:

Monday – 5am - 2pm

Tue/Wed/Thurs/Sun - 6am - 2pm

Rate of Pay:

\$36.618

Rest Days:

Friday/Saturday

**Primary Duties:** 

Same as Position No. 2

Position No. 7

Permanent

Ticket Clerk (C815)

Location:

Babylon STIMS/Info

Tour of Duty:

1:30pm - 9:30pm

Rate of Pay:

\$36.618

Rest Days:

Saturday/Sunday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, tickets types and tour packages. Will be required to answers customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the time table rack throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 8

Permanent

Ticket Clerk (C830)

Location:

Wydanch STIMS/Info

Tour of Duty:

6am - 2pm

Rate of Pay:

\$36.618

**Rest Days:** 

Saturday/Sunday

**Primary Duties:** 

Same as Position No. 7

Permanent

Ticket Clerk (C145)

Location:

Jamaica

Tour of Duty:

2pm - 10pm

Rate of Pay:

\$36.463

Rest Days:

Wednesday/Thursday

**Primary Duties:** 

Same as Position No. 1

Position No. 10

Permanent

Crew Dispatcher/Crew Chief Dispatcher (CD-104)

Location:

Jamaica

Tour of Duty:

Mon/Tue/Wed – Crew Dispatcher – 6am – 2pm

Saturday/Sunday - Chief - 6am - 2pm

Rate of Pay:

Mon/Tue/Wed – \$45.232 Saturday/Sunday – \$48.306

Rest Days:

Thursday/Friday

Primary Duties: Bids will only be valid from applicants qualified through the Stations Crew Dispatching Training Program or from employees who have previously owned an Assignment Clerk position in the Stations Department.

Must have a complete understanding of the manipulation and regulations governing the Agent's, Ticket Clerk's, Station Appearance Maintainer's and Assistant Station Master's and Public Information Office's crew boards to be able to cover assignments on a daily basis. Must have thorough knowledge of the rules, regulations and agreements governing the working conditions of employees represented by the Transportation Communications Union. Must be able to prepare and post weekly time cards for all Agents, Ticket Clerks, and Station Appearance Maintainers based on daily crew sheets and other crew board documentation. Must update absence-control records and work as directed within the Office of the Director Stations Support and Administration. Must be able to supervise the preparation of job bulletins and the awarding of positions on a bi-monthly basis. Must be able to monitor the training of new Assignment Clerks. Must be able to supervise, coordinate and instruct Assignment Clerks in the performance of their duties.

Position No. 11 Permanent Ambassador

Location: Various

Tour of Duty: Various

Rate of Pay: \$32.483

Rest Days: Various

Primary Duties: Applicant will be required to work split shifts (two four hour shifts in any given twelve hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Friday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

Position No. 12 Temporary Station Appearance Maintainer (V902)

Location: Morris Park/Valley Stream

Tour of Duty: Mon/Tues – Morris Park - 6:15am – 2:15 pm

Wednesday – Valley Stream – 6am – 2pm

Sat/Sun – Morris Park – 6am – 2pm

Rate of Pay: \$31.147

Rest Days: Thursday/Friday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Temporary

Station Appearance Maintainer (ATL110)

Location:

Atlantic Terminal

Tour of Duty:

3pm - 11pm

Rate of Pay:

\$30.220

Rest Days:

Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

Position No. 14

Temporary

Station Appearance Maintainer (V490)

Location:

Valley Stream

Tour of Duty:

3pm - 11pm

Rate of Pay:

\$31.147

Rest Days:

Saturday/Sunday

**Primary Duties:** 

Same as Position No. 12

Position No. 15

Temporary

Station Appearance Maintainer (HC561)

Location:

Jamaica/FBA/Nostrand - HD Chief

Tour of Duty:

8am - 4pm

Rate of Pay:

\$34.654

Rest Days:

Saturday/Sunday

Primary Duties: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the Terminal Managers or Branch Line Managers.

Position No. 16 Temporary Station Appearance Maintainer (HMC111)

Location: Hillside Complex

Tour of Duty: 6:30am – 2:30pm

Rate of Pay: \$30.220

Rest Days: Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. All duties must be performed in an efficient and courteous manner. Responsible to complete daily facility cleaning reports and to provide reports to supervisors as directed. Responsible to perform, all related duties as directed.

Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Appearance Maintainer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Position No. 17 Permanent Station Appearance Maintainer (HMC101)

Location: Hillside Complex

Tour of Duty: 7:30am – 3:30pm

Rate of Pay: \$30.220

Rest Days: Saturday/Sunday

Primary Duties: Same as Position No. 16

Permanent

Station Appearance Maintainer (RSC4)

Location:

Atlantic Terminal

Tour of Duty:

Sunday/Monday – 9:30pm – 5:30am Thurs/Fri – ATL Chief – 6am – 2pm

Saturday - 2pm - 10pm

Rate of Pay:

Sunday/Monday - \$30.220 Thurs/Fri - ATL Chief - \$34.517

Saturday - \$30.220

Rest Days:

Tuesday/Wednesday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the Terminal Managers or Branch Line Managers.

Permanent

Station Appearance Maintainer (L308)

Location:

**Babylon Yard** 

Tour of Duty:

2pm - 10pm

Rate of Pay:

\$30.220

Rest Days:

Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the Terminal Managers or Branch Line Managers.

Permanent

Station Appearance Maintainer (HC571)

Location:

Babylon/Hicksville/Northport/- HD Chief

Tour of Duty:

6am - 2pm

Rate of Pay:

\$34.517

Rest Days:

Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the General Terminal Manager.

Position No. 21

Permanent

Station Appearance Maintainer (JAM132)

Location:

Jamaica

Tour of Duty:

6am - 2pm

Rate of Pay:

\$30.220

Rest Days:

Saturday/Sunday

**Primary Duties:** 

Same as Position No. 13

### **AWARDS TO BULLETIN SD-12-2019**

	JOB#	NAME	AWARD DATE
POSITION NO. 1	Temporary C124	Withdrawn	
POSITION NO. 2	Temporary C107	A Blanco	7/3/19
POSITION NO. 3	Temporary C706	W. Amore	7/3/19
POSITION NO. 4	Temporary C700	D. Mottola	7/3/19
POSITION NO. 5	Temporary C101	M. Smith	7/3/19
POSITION NO. 6	Permanent C147	B. Moise	7/3/19
POSITION NO. 7	Permanent C149	S. Massey	7/3/19
POSITION NO. 8	Permanent C114	J. Ligorio	7/10/19
POSITION NO. 9	Permanent C102	T. Avelin	7/3/19
POSITION NO. 10	Permanent C922	W. Singh	7/3/19
POSITION NO. 11	Permanent AMB	Re- Advertise	
POSITION NO. 12	Temporary SL-01	T. Varley (A)	7/10/19
POSITION NO. 13	Temporary V902	Re- Advertise	
POSITION NO. 14	Temporary H503	P. Rivera	7/3/19
POSITION NO. 15	Temporary ATL103	M. Scott	7/3/19
POSITION NO. 16	Temporary HMC106	T. Kennelly	7/3/19
POSITION NO. 17	Permanent RSC1	H. Anderson (A)	7/3/19
POSITION NO. 18	Permanent VD100	S. Parbhudial	7/3/19
POSITION NO. 19	Permanent JAM108	A Cintron	7/3/19

### **AWARDS TO AGENT'S BULLETIN SD-10-2019**

POSITION NO. 1 Temporary A984 Withdrawn

POSITION NO. 2 Temporary A701 Withdrawn

Alicia St. Nicholas, Manager Station Services Support Posted: July 3, 2019

### MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL1-94

Bulletin Seq: 18

Bulletin Description: USHER BULLETIN 1/94

Close: 07/12/2019 17:00

Effective: 07/17/2019 00:01

Posted: 07/03/2019 00:01

Asgn

Open: 07/03/2019 00:01 Position

Perm Or Temp

RUH2

Temporary

Terminal

RELIEF CREW

**USHERS** 

Location ATLANTIC AVENUE, JAMAICA & NEW YORK

Report Time VARIOUS

Rest Days SUNDAY & MONDAY

Rate Of Pay \*\$38.021 HOURLY

TUES

BKU2 (230PM)

WED/THURS JAU8 (11PM)

FRI/SAT

NYU7 (11PM)

\*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

- \* Ushers are expected to be courteous at all times.
- \* In some instances, they must be able to work with minimal direction.
- \* Must work well with the public
- \* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

- \* During the course of the 3 week training program, the applicant will complete a review of all station stops.
- \* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

# MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Sequence: 24 Bulletin ID: TELBUL2-04

Description: TELEGRAPHERS BULLETIN 2-04

Open: 06/19/2019 00:01

LIRR LIRR LIRR B0 B0 B0 180 BO1058 179 BO1053 182 TX1002 51 JTD22 Rank From Emp Num Employee Name Posted: 06/19/2019 00:01 BRATTA, N CEDANO. P JAMES, AM LEE, H REALONEIZTI SE Readvertis 57387 56754 29849 58602 Effective: 07/03/2019 00:01 LIRR-Extra List LIRR-Extra List LIQP-EXTRA UST JCC TOWER JCC TOWER JCC TOWER Perm or Temp Terminal Close: 06/28/2019 08:00 Permanent TEMP TEMP TENP PERME LEAD TRAIN DIRECTOR BLOCK OPERATOR BLOCK OPERATOR BOIUS & BLOCK OPERATOR BLOCK OPERATOR BLOCK OPEZATOK Position BO1055 BD1052 PJCCA JUID2 PJCC

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 reciepts is honored only if signed by employees working in the transportation crew management services office.

### MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-05

Bulletin Seq: 25

Bulletin Description: TELEGRAPHERS BULLETIN 2-05

Close: 07/12/2019 08:00

Effective: 07/17/2019 00:01

Posted: 07/03/2019 00:01

Asgn

Open: 07/03/2019 00:01 Position

Perm Or Temp

Terminal

BO1052 BLOCK OPERATOR

TEMP

LIRR-Extra List

Report Time VARIOUS

Rest Days SATURDAY & SUNDAY

Location TELEGRAPHER EXTRA LIST

Rate Of Pay \$39.471 HOURLY\* (MINIMUM)

\* DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.

BO1055 BLOCK OPERATOR

TEMP

LIRR-Extra List

Location TELEGRAPHER EXTRA LIST

Report Time VARIOUS

Rest Days WEDNESDAY & THURSDAY

Rate Of Pay \$39,471 HOURLY\* (MINIMUM)

\* DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.

BO1058 **BLOCK OPERATOR** 

TEMP

LIRR-Extra List

Location TELEGRAPHER EXTRA LIST

Report Time VARIOUS

Rest Days THURSDAY & FRIDAY

Rate Of Pay \$39.471 HOURLY\* (MINIMUM)

\*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.

Bulletin ID: TELBUL2-05

Bulletin Seq: 25

Bulletin Description: TELEGRAPHERS BULLETIN 2-05

Open: 07/03/2019 00:01

Close: 07/12/2019 08:00

Effective: 07/17/2019 00:01

Posted: 07/03/2019 00:01

Asgn

Position

Perm Or Temp

Terminal

PSCTR1 BLOCK OPERATOR

TEMP

Location PENN STATION CENTRAL CONTROL TEMPORARY

PENN STATION CENTRAL CONTROL

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \*\$39,471 HOURLY

CANDIDATES AWARDED POSITIONS IN PSCC WILL BE SUBJECT TO THE AGREEMENT BETWEEN THE LIRR AND TCU-TOWER EMPLOYEES.

NOTE: THESE POSITIONS SHALL BE AWARDED IN SENIORITY ORDER FROM EXTRA LIST EMPLOYEES. ONCE AWARDED A TRAINING POSITION, THE EMPLOYEE TRAINING WILL NOT BE INTERRUPTED TO FILL OTHER POSITIONS. UPON COMPLETION OF THE TRAINING PROGRAM, THE EMPLOYEE SHALL REVERT TO THE EXTRA LIST AND WILL BE PAID THE DIFFERENCE BETWEEN THE BLOCK OPERATOR RATE AND THE PSCC CONSOLE OPERATOR RATE.

APPENDIX J SECTION 3 "THE RATE OF PAY FOR A CONSOLE OPERATOR ASSIGNED TO PSCC SHALL BE \$39.471 PER HOUR. DURING THE TRAINING PERIOD, EACH EMPLOYEE SHALL BE COMPENSATED AT THE RATE OF PAY OF HIS/HER FORMER POSITION. UPON SUCCESSFUL COMPLETION OF TRAINING. THE EMPLOYEE SHALL BE PAID FOR HIS/HER TRAINING PERIOD AT THE CONSOLE OPERATOR RATE."

### \*DIFFERENTIAL IS NOT INCLUDED IN ABOVE RATE OF PAY.

PSCTR2 BLOCK OPERATOR

TEMP

PENN STATION CENTRAL CONTROL

Location PENN STATION CENTRAL CONTROL TEMPORARY

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \*\$39.471 HOURLY

> CANDIDATES AWARDED POSITIONS IN PSCC WILL BE SUBJECT TO THE AGREEMENT BETWEEN THE LIRR AND TCU-TOWER EMPLOYEES.

NOTE: THESE POSITIONS SHALL BE AWARDED IN SENIORITY ORDER FROM EXTRA LIST EMPLOYEES. ONCE AWARDED A TRAINING POSITION, THE EMPLOYEE TRAINING WILL NOT BE INTERRUPTED TO FILL OTHER POSITIONS. UPON COMPLETION OF THE TRAINING PROGRAM, THE EMPLOYEE SHALL REVERT TO THE EXTRA LIST AND WILL BE PAID THE DIFFERENCE BETWEEN THE BLOCK OPERATOR RATE AND THE PSCC CONSOLE OPERATOR RATE.

APPENDIX J SECTION 3 "THE RATE OF PAY FOR A CONSOLE OPERATOR ASSIGNED TO PSCC SHALL BE \$39.471 PER HOUR. DURING THE TRAINING PERIOD, EACH EMPLOYEE SHALL BE COMPENSATED AT THE RATE OF PAY OF HIS/HER FORMER POSITION. UPON SUCCESSFUL COMPLETION OF TRAINING, THE EMPLOYEE SHALL BE PAID FOR HIS/HER TRAINING PERIOD AT THE CONSOLE OPERATOR RATE."

\*DIFFERENTIAL IS NOT INCLUDED IN ABOVE RATE OF PAYA

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 reciepts is honored only if signed by employees working in the transportation crew management services office.

07/02/20 10:33

Bulletin ID: TELBUL2-05

Bulletin Seq: 25

Bulletin Description: TELEGRAPHERS BULLETIN 2-05

Open: 07/03/2019 00:01

Close: 07/12/2019 08:00

Effective: 07/17/2019 00:01

Posted: 07/03/2019 00:01

Asgn

Position

Perm Or Temp

Terminal

PSCTR3 BLOCK OPERATOR

TEMP

PENN STATION

Location PENN STATION CENTRAL CONTROL TEMPORARY

CENTRAL CONTROL

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay

\*\$39.471 HOURLY

CANDIDATES AWARDED POSITIONS IN PSCC WILL BE SUBJECT TO THE AGREEMENT BETWEEN THE LIRR AND TCU-TOWER EMPLOYEES.

NOTE: THESE POSITIONS SHALL BE AWARDED IN SENIORITY ORDER FROM EXTRA LIST EMPLOYEES. ONCE AWARDED A TRAINING POSITION, THE EMPLOYEE TRAINING WILL NOT BE INTERRUPTED TO FILL OTHER POSITIONS. UPON COMPLETION OF THE TRAINING PROGRAM, THE EMPLOYEE SHALL REVERT TO THE EXTRA LIST AND WILL BE PAID THE DIFFERENCE BETWEEN THE BLOCK OPERATOR RATE AND THE PSCC CONSOLE OPERATOR RATE.

APPENDIX J SECTION 3 "THE RATE OF PAY FOR A CONSOLE OPERATOR ASSIGNED TO PSCC SHALL BE \$39.471 PER HOUR. DURING THE TRAINING PERIOD, EACH EMPLOYEE SHALL BE COMPENSATED AT THE RATE OF PAY OF HIS/HER FORMER POSITION. UPON SUCCESSFUL COMPLETION OF TRAINING, THE EMPLOYEE SHALL BE PAID FOR HIS/HER TRAINING PERIOD AT THE CONSOLE OPERATOR RATE."

### \*DIFFERENTIAL IS NOT INCLUDED IN ABOVE RATE OF PAY.

PSCTR4 BLOCK OPERATOR

PEMP

PENN STATION CENTRAL CONTROL

Location PENN STATION CENTRAL CONTROL TEMPORARY

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay

\*\$39.471 HOURLY

CANDIDATES AWARDED POSITIONS IN PSCC WILL BE SUBJECT TO THE AGREEMENT BETWEEN THE LIRR AND TCU-TOWER EMPLOYEES.

NOTE: THESE POSITIONS SHALL BE AWARDED IN SENIORITY ORDER FROM EXTRA LIST EMPLOYEES, ONCE AWARDED A TRAINING POSITION, THE EMPLOYEE TRAINING WILL NOT BE INTERRUPTED TO FILL OTHER POSITIONS. UPON COMPLETION OF THE TRAINING PROGRAM, THE EMPLOYEE SHALL REVERT TO THE EXTRA LIST AND WILL BE PAID THE DIFFERENCE BETWEEN THE BLOCK OPERATOR RATE AND THE PSCC CONSOLE OPERATOR RATE.

APPENDIX J SECTION 3 "THE RATE OF PAY FOR A CONSOLE OPERATOR ASSIGNED TO PSCC SHALL BE \$39.471 PER HOUR. DURING THE TRAINING PERIOD, EACH EMPLOYEE SHALL BE COMPENSATED AT THE RATE OF PAY OF HIS/HER FORMER POSITION. UPON SUCCESSFUL COMPLETION OF TRAINING, THE EMPLOYEE SHALL BE PAID FOR HIS/HER TRAINING PERIOD AT THE CONSOLE OPERATOR RATE."

\*DIFFERENTIAL IS NOT INCLUDED IN ABOVE RATE OF PAY.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 reciepts is honored only if signed by employees working in the transportation crew management services office.

07/02/20 10:33 3

Bulletin ID: TELBUL2-05

Bulletin Seq: 25

Bulletin Description: TELEGRAPHERS BULLETIN 2-05

Open: 07/03/2019 00:01

Close: 07/12/2019 08:00

Effective: 07/17/2019 00:01

Posted: 07/03/2019 00:01

Asgn

Position

Perm Or Temp

Terminal

**BLOCK OPERATOR** PSCTR5

TEMP

Location PENN STATION CENTRAL CONTROL

TEMPORARY

PENN STATION CENTRAL CONTROL

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \*\$39.471 HOURLY

CANDIDATES AWARDED POSITIONS IN PSCC WILL BE SUBJECT TO THE AGREEMENT BETWEEN THE LIRR AND TCU-TOWER EMPLOYEES.

NOTE: THESE POSITIONS SHALL BE AWARDED IN SENIORITY ORDER FROM EXTRA LIST EMPLOYEES. ONCE AWARDED A TRAINING POSITION, THE EMPLOYEE TRAINING WILL NOT BE INTERRUPTED TO FILL OTHER POSITIONS. UPON COMPLETION OF THE TRAINING PROGRAM, THE EMPLOYEE SHALL REVERT TO THE EXTRA LIST AND WILL BE PAID THE DIFFERENCE BETWEEN THE BLOCK OPERATOR RATE AND THE PSCC CONSOLE OPERATOR RATE.

APPENDIX J SECTION 3 "THE RATE OF PAY FOR A CONSOLE OPERATOR ASSIGNED TO PSCC SHALL BE \$39.471 PER HOUR. DURING THE TRAINING PERIOD, EACH EMPLOYEE SHALL BE COMPENSATED AT THE RATE OF PAY OF HIS/HER FORMER POSITION. UPON SUCCESSFUL COMPLETION OF TRAINING. THE EMPLOYEE SHALL BE PAID FOR HIS/HER TRAINING PERIOD AT THE CONSOLE OPERATOR RATE."

### \*DIFFERENTIAL IS NOT INCLUDED IN ABOVE RATE OF PAYA

JTD22 TRAIN DIRECTOR Permanent

JCC TOWER

Location JCC TOWER

Report Time 3PM

> Rest Days SATURDAY & SUNDAY

Rate Of Pay \$53.603 HOURLY \*

\*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY\*

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 reciepts is honored only if signed by employees working in the transportation crew management services office.

07/02/20 10:33

# MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin 1D; CREW8-81 Sequence: 80

Description: C/D BULLETIN 8-81

D Effective 07/03/2019 00:01 Close: 06/28/2019 17:00 Open: 06/19/2019 00:01

	Rank From		
Tosted to the tost of	Emp Num Employee Name	Readvertis Readvertis	
TRUTT 6 HZ SCHAL (Delega) - LOSO 6 HZ SCHALL LANDENIA	Terminal	LIRR-Extra List LIRR-Extra List	
initia CHITTOTHA	Perm or Temp Terminal	Permanent Permanent	
	Position	CREW DISPATCHER CREW DISPATCHER	
	Asgn	CX4002 CX4006	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 reciepts is honored only if signed by employees working in the transportation crew management services office.

### MANAGEMENT-TRANSPORTATION CREW MANAGEMEN I SERVICES

Bulletin ID: CREW8-82

Bulletin Seq: 80

Bulletin Description: C/D BULLETIN 8-82

Open: 07/03/2019 00:01

Close: 07/12/2019 17:00

Effective: 07/17/2019 00:01

Posted: 07/03/2019 00:01

Asgn Position

Perm Or Temp

Terminal

CX4002 CREW DISPATCHER

Permanent

LIRR-Extra List

Location TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$43.810 HOURLY\*

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BYTTHE UTU, BLF, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

### \*DIFFERENTIAL NOT INCLUDED IN THE ABOVE RATE OF PAY.

CX4006 CREW DISPATCHER

Permanent

LIRR-Extra List

Location TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)

Report Time VARIOUS

Rest Days

VARIOUS

Rate Of Pay \$43.810 HOURLY\*

\*RATE OF JOB COVERED WITH \$26,629 MINIMUM

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A

THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE

MANAGER - TRANSPORTATION CREW MANAGEMENT SERVICES.

### OFFICE OF THE CHIEF ENGINEER

### **BULLETIN NO. 498**

Bids for the following position in the Office of the Chief Engineer will be received by Linda Stone, Assistant Manager – Engineering Resource & Operational Support (m/c 3146 or lstone@lirr.org) until 5:00 PM on Friday, July 12, 2019. *Qualified bidders must include seniority date, date last awarded a position, and the position held at time of bid also please include a daytime phone number.* 

**POSITION:** 

Clerk-Typist (Temporary)

LOCATION:

Office of the Chief Engineer

(Various)

**RATE OF PAY:** 

\$33.995

**TOUR OF DUTY:** 

7:30 AM - 3:30 PM

**REST DAYS:** 

Saturday and Sunday

PRIMARY DUTIES:

Perform filing, typing, and other clerical duties as assigned including, but not restricted to, the accurate transcription of Statement of Facts, Trials and Investigations, handling mail and maintaining office files. Must be a qualified typist (45 WPM), experienced on Microsoft Word and have a thorough knowledge of grammar, punctuation, spelling and letter composition, to perform typing assignments consisting of letters, memos, forms, lists and reports. Must familiar the handling with of requests/requisitions. Ability to run reports from various LIRR database. Also, must have a working knowledge of Excel and Access.

Glenn Greenberg, P.E. Acting Chief Engineer

POSTED:

### THE LONG ISLAND RAIL ROAD

### ENGINEERING DEPARTMENT

### **BULLETIN NO. 499**

Resumes for the following Appointed Position in the Office of the Chief Engineer will be received by Lauren Saldivias – Resource Analyst, Mail Code 3146 or emailed to: <a href="mailto:lsaldiv@lirr.org">lsaldiv@lirr.org</a> until 5:00 PM on Friday July 12, 2019.

**POSITION:** 

Payroll Information Clerk (Appointed)

(TEMPORAY)

**LOCATION:** 

Engineering

Various Locations

**RATE OF PAY:** 

\$36.315

**TOUR OF DUTY:** 

7:30 a.m. - 3:30 p.m.

**RELIEF DAYS:** 

Saturday and Sunday

### **PRIMARY DUTIES:**

Input data in connection with the Corporate Time & Attendance Management Systems (CTAMS), using labor distribution forms generated by other employees, supervisors, and management officials. Such data includes, but is not limited to, hours worked, leave, maintenance and project accounting and labor distribution, and all other information to be used in this system. When not working on CTAMS the Clerk will perform filing, typing, and other clerical duties as assigned including, but not restricted to, the accurate transcription of Statement of Facts, Trials and Investigations, handling mail and maintaining office files, and reviewing and inputting SAFER Reports into the Efficiency Testing System (ETS). Must also have the ability to run reports from various LIRR databases and have a working knowledge of Excel and Word.

Glenn Greenberg, P.E. Acting Chief Engineer

**POSTED:** 

### THE LONG ISLAND RAIL ROAD

### ENGINEERING DEPARTMENT

### **BULLETIN NO. 500**

Resumes for the following Appointed Position in the Office of the Chief Engineer will be received by Lauren Saldivias – Resource Analyst, Mail Code 3146 or emailed to: <a href="mailto:lsaldiv@lirr.org">lsaldiv@lirr.org</a> until 5:00 PM on Friday July 12, 2019.

**POSITION:** 

Payroll Information Clerk (Appointed)

**LOCATION:** 

Engineering

Various Locations

**RATE OF PAY:** 

\$36.315

**TOUR OF DUTY:** 

7:30 a.m. - 3:30 p.m.

**RELIEF DAYS:** 

Saturday and Sunday

### PRIMARY DUTIES:

Input data in connection with the Corporate Time & Attendance Management Systems (CTAMS), using labor distribution forms generated by other employees, supervisors, and management officials. Such data includes, but is not limited to, hours worked, leave, maintenance and project accounting and labor distribution, and all other information to be used in this system. When not working on CTAMS the Clerk will perform filing, typing, and other clerical duties as assigned including, but not restricted to, the accurate transcription of Statement of Facts, Trials and Investigations, handling mail and maintaining office files, and reviewing and inputting SAFER Reports into the Efficiency Testing System (ETS). Must also have the ability to run reports from various LIRR databases and have a working knowledge of Excel and Word.

Glenn Greenberg, P.E. Acting Chief Engineer

**POSTED:** 

### THE LONG ISLAND RAIL ROAD

### OFFICE OF THE CHIEF TRANSPORTATION OFFICER

Jamaica, NY July 3, 2019

### CHIEF TRANSPORATATION OFFICE BULLETIN NO. 2-19

### TO ALL CLERICAL EMPLOYEES:

Bids for the following position in the office of the Chief Transportation Officer will be received by Melissa Newell, Assistant to the Chief Transportation Officer, Jamaica Station Building, Third Floor, Transportation Department, Mail Code 1134, until 12:00 PM on Friday, July 12, 2019.

POSITION:

Denial Clerk

LOCATION:

Transportation Crew Management Services Office

Jamaica Station Building

RATE OF PAY:

\$33.72

TOUR OF DUTY:

8:00 AM - 4:00 PM

RELIEF DAYS:

Saturday and Sunday

### PRIMARY DUTIES:

Responsible for the handling of claim denials for passenger, yard and road service, and non-operating personnel. Responsible for mail procedures governed by various time limits as stated in various contractual agreements. Must have knowledge of office procedures in the handling of files and other correspondence relating to Transportation Department employees. Individual must be a competent typist and proficient with Microsoft Word, Outlook and Excel. Must possess effective oral communication and interpersonal skills. Candidate must work as directed, and handle all other clerical duties as assigned. Responsible for packing and lifting boxes up to 25 pounds.

POSTED: July 3, 2019 CLOSES: July 12, 2019





### STATIONS DEPARTMENT Notice No. 2019-23

Date:

June 26, 2019

To:

All Stations Department Employees

From:

James Compton, Chief Stations Department

Subject:

Holiday - Independence Day, Thursday, July 4, 2019

On Thursday, July 4, 2019, the following positions **WILL** work:

TICKET AGENTS A103 Penn TVM A105 Penn TVM A106 Hillside TVM A110 Penn A111 Penn A200 Woodside	A251 Jamaica Theater A252 Jamaica Theater A303 Long Beach A311 Bethpage TVM A403 Broadway A602 Huntington	A603 Huntington A700 Bethpage TVM A701 Mineola A702 Bethpage TVM A708 Ronkonkoma A710 Ronkonkoma	A806 Babylon A808 Patchogue A900 Jamaica Theater A941 Hicksville A972 Ronkonkoma A974 Hillside TVM	A982 Bethpage TVM A984 Bethpage TVM A985 Ronkonkoma
TICKET CLERKS	G		****	
C101 Penn	C127 Penn	C152 Penn TVM	C802 Freeport	C917 Penn
C104 Penn C108 Penn	C130 Atlantic	C201 Woodside	C813 Babylon	C920 Jamaica
C108 Penn	C139 Atlantic	C313 Long Beach	C821 Hillside TVM	C952 Bethpage TVM
C110 Penn	C140 Jamaica	C333 Bethpage Cshr	C823 Hillside Cashier	C953 Bethpage TVM
C110 Penn	C141 Jamaica C142 Jamaica	C411 Port Wash (AM) C412 Port Wash	C901 Penn C904 Penn	C985 Babylon (PM) C994 Hillside TVM
C114 Penn	C142 Jamaica C143 Jamaica	C700 Bethpage TVM	C904 Penn C905 Atlantic	CT720 Hicksville
C117 Penn	C143 Jamaica C144 Jamaica	C700 Bethpage TVM	C905 Atlantic	CT720 Hicksville
C119 Penn	C144 Jamaica C146 Jamaica	C704 Hicksville (AM)	C908 Penn	C1/21 Hicksville
C121 Penn	C149 Jamaica	C704 Hicksville	C915 Atlantic	
C124 Penn	C151 Penn TVM	C709 Bethpage Cshr	C916 Penn	
Value (Parkers 2) - 172 to 163 (163 C) 164 C)				
STATION APPEARANCE				
ATL 102 Atlantic	HC551 Port Wash	JAM131	L320 Port Wash	V461 Babylon (PM)
ATL103 Atlantic ATL104 Atlantic	HC571	JAM132	RSC1 Jamaica	V464 Ronkonkoma
ATL104 Atlantic	Bab/Hcks/Nrthprt	JAM133	RSC2 Atlantic	V466 Northport
ATL108 Atlantic	HMC118	JCR2 Jamaica	RSC3 Atlantic	V477 Long Beach
ATL108 Atlantic	JAC1 Jamaica	L302 Mineola	RSC4	V479 KO Yard (PM)
ATL109 Atlantic	JAM102 JAM103	L304 Freeport	SL01 Long Beach WSY101	V480 KO Yard (PM)
H502	JAM103 JAM108	L307 Babylon L309 Hicksville	WSY102	V488 KO Yard (MTK) V489 Woodside
H503	JAM118	L309 Hicksville	V453 Port Wash (PM)	V490 Valley (PM)
H553 Port Wash (QRT)	JAM119	L311 Huntington	V454 Port Wash (PM)	V490 Valley (PM)
H573 -	JAM120	L312 KO	V456 Garden City (PM)	V904 Babylon Yd
Bab/Hick/Nethat (OLT)	IAM124	L 215 Davaida	V457 Gordon City (PM)	1701 Dabyton 10

### **AMBASSADORS**

HC501

Bab/Hick/Nrthpt (QLT)

**AMB 01 PENN AMB 03 PENN**  AMB 06 Jamaica AMB 07 Jamaica **AMB 11 Atlantic AMB 12 Atlantic** 

V457 Garden City (PM)

V460 Babylon (PM)

OFFICES CLOSED:

General Offices, Lost & Found, Medical Facility

L315 Bayside

L316 Woodside

**MESSENGER SERVICE:** 

WILL NOT operate.

TICKET SALES:

TICKET OFFICE HOURS: HOLIDAY hours as shown on the Ticket Sales Hours Card. Senior Citizens and Off Peak tickets will be valid on all trains.

TRAIN SERVICE:

Will operate on a **HOLIDAY** schedule.

If you have any questions, please contact your manager.

JAM124

**JAM130** 

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