



Long Island Rail Road
Going your way

BID SHEETS

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**

December 18, 2019

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY
ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
P&L 2877	Assistant Warehouse Person ESA-Temporary (R. Townsend)	NO BIDS RECEIVED	
P&L 2878	Stores Truck Driver Temporary (K. Alves)	NO BIDS RECEIVED	
P&L 2879	Warehouse Person-V/V Permanent (H. Barry)	NO BIDS RECEIVED	
P&L 2880	Assistant Warehouse Person Morris Park/Richmond Hill Permanent (A. Mulet)	NO BIDS RECEIVED	
P&L 2881	Warehouse Person-SF-V/V Permanent (M. Lombardi)	NO BIDS RECEIVED	
P&L 2882	Warehouse Person – HSF Warehouse 15-Shop Floor V/V Permanent (M. Boyd-West)	NO BIDS RECEIVED	
P&L 2883	Warehouse Person -Permanent (M. Lombardi)	George Fernandez	12/18/19

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
December 18, 2019

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2884

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, December 27, 2019. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person (M. Paesano) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
December 18, 2019

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L - 2885**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, December 27, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (R. Townsend) – Temporary
RE-ADVERTISED (P&L – 2858, 2865, 2871 & 2877)
LOCATION: East Side Access Glendale (84-02 72nd Dr.)
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
December 18, 2019

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2886

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, December 27, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Stores Truck Driver – (K. Alves) –Temporary
RE-ADVERTISED (P&L – 2859, 2866, 2872 & 2878)

LOCATION: Hillside

TOUR OF DUTY: 7:30 AM – 3:30 PM

REST DAYS: Saturday & Sunday

RATE OF PAY: \$34.51 per hour

DUTIES: Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to operate two-way radio equipment and be familiar with the New York City and State roads, highways and expressways as they relate to the Long island Rail Road’s property. **New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00AM
December 18, 2019

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2887

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, December 27, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (H. Barry) – Permanent
RE-ADVERTISED (P&L-2808, 2812, 2814, 2817, 2821, 2823, 2828, 2837, 2846 & 2854, 2861, 2867, 2873 & 2879)

LOCATION: Various

TOUR OF DUTY: Various

REST DAYS: Various

RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
December 18, 2019

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2888

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, December 27, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person – (A. Mulet) – Permanent
RE-ADVERTISED (P&L – 2847, 2855, 2862, 2868, 2874 & 2880)
LOCATION: Morris Park/Richmond Hill (Mon. Tues. Wed. MP / Sat. & Sun. RH)
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Thursday & Friday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
December 18, 2019

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2889

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, December 27, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (M. Lombardi) – Permanent
RE-ADVERTISED (P&L – 2840, 2848, 2856, 2863, 2869, 2875 & 2881)
LOCATION: Hillside Warehouse 15 Shop Floor
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
December 18, 2019

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L - 2890

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, December 27, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131

POSITION: Warehouse Person - (M. Boyd-West) – Permanent
RE-ADVERTISED (P&L – 2864, 2870, 2876 & 2882)
LOCATION: Hillside Warehouse 15 Shop Floor
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
December 18, 2019

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2891

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, December 27, 2019. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person – (C. Howard-Lowe) – Temporary
LOCATION: East Side Access Glendale (84-02 72nd Dr.)
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
December 18, 2019

Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-16 **Sequence:** 35

Description: TELEGRAPHERS BULLETIN 2-16

Open: 12/04/2019 00:01 **Close:** 12/13/2019 08:00

Effective: 12/18/2019 00:01

Posted: 12/04/2019 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
PX5004	PSCC CONSOLE	Permanent	LIRR-Extra List	56346	MURPHY, R	159 TX1007 BO LIRR
MT3	BLOCK OPERATOR	Temporary	NASSAU TOWER	Readvertis		
V1	TRAIN DIRECTOR	Permanent	VALLEY TOWER	28394	MILES, WT	37 BJI TR BAB
MT3013	MVB TRAINEE	Temporary	LIRR-Extra List	57676	MORA, J	166 BO1050 BO LIRR
MT3014	MVB TRAINEE	Temporary	LIRR-Extra List	58424	BACON, R	176 BO1053 BO LIRR

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

LONG ISLAND RAILROAD

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES
Bulletin Awards - Non-Ops

Bulletin ID: USBUL2-04 **Sequence:** 18

Description: USHER BULLETIN 2/04

Open: 12/04/2019 00:01 **Close:** 12/13/2019 17:00 **Effective:** 12/18/2019 00:01 **Posted:** 11/29/2019 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
NYU4	USHERS	Permanent	NEW YORK	55471	C. CABANINA	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin ID: TELBUL2-20

Bulletin Seq: 37

Bulletin Description: TELEGRAPHERS BULLETIN 2-20

Open: 12/18/2019 00:01

Close: 12/27/2019 08:00

Effective: 01/01/2020 00:01

Posted: 12/17/2019 00:01

Asgn Position

Perm or Temp

Terminal

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

2-8 PSCC CONSOLE OPERATOR Permanent PENN STATION
CENTRAL CONTROL

Location PSCC

Report Time 3PM

Rest Days SATURDAY & SUNDAY

Rate of Pay \$52.563 HOURLY*

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY

BJ1 TRAIN DIRECTOR Permanent BABYLON

Location BABYLON TOWER

Report Time 6AM

Rest Days SUNDAY & MONDAY

Rate of Pay *\$48.282 HOURLY

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY

JCCQN1 TRAIN DIRECTOR Permanent JCC TOWER

Location JCC TOWER

Report Time 701AM

Rest Days SUNDAY& MONDAY

Rate of Pay *\$49.849 HOURLY

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATES OF PAY

JCCQN2 TRAIN DIRECTOR Permanent JCC TOWER

Location JCC TOWER

Report Time 301PM

Rest Days TUESDAY & WEDNESDAY

Rate of Pay *\$49.849 HOURLY

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATES OF PAY

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

12/17/2019 9:43

Bulletin ID: TELBUL2-20

Bulletin Seq: 37

Bulletin Description: TELEGRAPHERS BULLETIN 2-20

Open: 12/18/2019 00:01

Close: 12/27/2019 08:00

Effective: 01/01/2020 00:01

Posted: 12/17/2019 00:01

Asgn Position

Perm or Temp

Terminal

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

JCCQN3 TRAIN DIRECTOR Permanent JCC TOWER
 Location JCC TOWER
 Report Time 1101PM
 Rest Days WEDNESDAY & THURSDAY
 Rate of Pay \$47.705 HOURLY*

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATES OF PAY

TR5 TRAIN DIRECTOR Permanent JCC TOWER
 Location VARIOUS
 Report Time VARIOUS
 Rest Days FRIDAY & SATURDAY
 Rate of Pay VARIOUS*
 SUN/MON JTDX -JCC 11PM \$53.603 HOURLY*
 TUESDAY WS31-WSY 11PM \$46.052 HOURLY*
 WEDNESDAY JCCQN3-QUEENS 1101PM \$47.705 HOURLY*
 THURSDAY MT3-NASSAU 1001PM \$39.471 HOURLY*

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATES OF PAY

TR8 TRAIN DIRECTOR Permanent QUEENS TOWER
 Location QUEENS TOWER
 Report Time VARIOUS
 Rest Days FRIDAY & SATURDAY
 Rate of Pay VARIOUS*
 SUN/MON JCCQN1 701AM \$49.849 HOURLY*
 TUES/WED JCCQN2 301PM \$49.849 HOURLY*
 THURSDAY JCCQN3 1101PM \$47.705 HOURLY*

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATES OF PAY

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

12/17/2019 9:43

Bulletin ID: TELBUL2-20

Bulletin Seq: 37

Bulletin Description: TELEGRAPHERS BULLETIN 2-20

Open: 12/18/2019 00:01

Close: 12/27/2019 08:00

Effective: 01/01/2020 00:01

Posted: 12/17/2019 00:01

Asgn **Position**

Perm or Temp

Terminal

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

V2 TRAIN DIRECTOR Temporary VALLEY TOWER

Location VALLEY TOWER

Report Time 201PM

Rest Days MONDAY & TUESDAY

Rate of Pay *\$49.001 HOURLY

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

12/17/2019 9:43

THE LONG ISLAND RAIL ROAD
MAINTENANCE OF EQUIPMENT DEPARTMENT
December 18, 2019

NOTICE: ALL EMPLOYEES IN THE CONSOLIDATED SYSTEM SENIORITY ROSTER OF CLERICAL FORCES

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AWARD BULLETIN NO. 1729

POSITION AWARDED TO THE FOLLOWING:

- Job No. 7 No Qualified Bids Received
- Job No. 13 No Qualified Bids Received
- Job No. 23 K. Ferriolo (effective 12/18/2019)
- Job No. 24 B. Hotte (effective 12/18/2019)
- Job No. 8 N. Watson (effective 12/18/2019)
- Job No. 28 No Qualified Bids Received
- Job No. 34 No Qualified Bids Received

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BULLETIN NO. 1730

APPLICATIONS FOR THE FOLLOWING POSITION WILL BE ACCEPTED BY THE OFFICER NAMED BELOW UNTIL 5:00 PM – DECEMBER 27, 2019

JOB NO. 7

POSITION **TEMPORARY**

LOCATION *Mora, E.*

TOUR OF DUTY

RELIEF DAYS

RATE OF PAY

QUALIFICATIONS

CLERK – ASSET MANAGEMENT
HILLSIDE MAINTENANCE COMPLEX

2:30 PM to 10:30 PM

SATURDAY & SUNDAY

\$34.835 PER HOUR

MUST HAVE THE ABILITY TO PREPARE AND CODE DATA FOR INPUT INTO THE DEPARTMENT’S COMPUTERIZED INFORMATION SYSTEM. MUST BE QUALIFIED TO ENTER AND RETRIEVE DATA FROM THE VARIOUS SYSTEMS AND BE PROFICIENT IN EDITING AND VALIDATING ALL INFORMATION THAT IS INPUT AND EXTRACTED FROM THE SYSTEMS. MUST BE COMPETENT TYPIST AND PERFORM ALL OTHER CLERICAL DUTIES AS ASSIGNED.

JOB NO. 13

POSITION **TEMPORARY**

LOCATION *Archibald, S.*

TOUR OF DUTY *Long Term DS*

RELIEF DAYS

RATE OF PAY

QUALIFICATIONS

CLERK – CENTRAL CONTROL
M of E CENTRAL CONTROL CENTER (Jamaica)

3:30 PM to 11:30 PM

FRIDAY & SATURDAY

\$36.856 PER HOUR

BIDS WILL ONLY BE VALID FROM APPLICANTS PREVIOUSLY QUALIFIED THROUGH THE MAINTENANCE OF EQUIPMENT CENTRAL CONTROL TRAINING PROGRAM. MUST BE QUALIFIED TO MAINTAIN FILES AND INPUT RECORDS OF DAILY CAR INSPECTIONS CONSISTENT WITH ICC REGULATIONS; RECORD AND INPUT DAILY EQUIPMENT FAILURES FOR CENTRAL CONTROL USE. MUST HAVE A COMPLETE UNDERSTANDING OF THE ROLLING STOCK MAINTENANCE SYSTEM/EIS AS IT APPLIES TO CENTRAL CONTROL. MUST BE REQUIRED TO ENTER AND RETRIEVE DATA AND EDIT AND VALIDATE ALL INFORMATION THAT IS INPUTTED AND EXTRACTED FROM CENTRAL CONTROL’S PC APPLICATIONS. MUST HAVE A THOROUGH UNDERSTANDING OF THE EQUIPMENT, THE SHOP AND FIELD JARGON FOR THE EQUIPMENT FAILURES AND MUST BE KNOWLEDGEABLE OF COMPONENT CODES. MUST UNDERSTAND REPAIR CAPABILITY OF THE SHOPS AND YARDS SO THEY CAN ASSIST MASTER MECHANICS TO ROUTE REPORTS INCLUDING BUT NOT LIMITED TO OUT-OF-SERVICE REPORTS, CAM REPORTS, TOILET DEFECTS AND RADIO DEFECTS. MUST HANDLE ALL CALLS IN/OUT FROM GANG FOREMEN, ROAD CAR INSPECTORS AND CAMs. MUST PREPARE ALL OVERTIME SHEETS FOR SUPERVISORY APPROVAL. ALL OTHER RELATED DUTIES AS REQUIRED AND DIRECTED.

JOB NO. 32

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION <i>Hotte, B.</i>	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY <i>Award 1729</i>	2:30 PM to 10:30 PM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	\$37.614 PER HOUR
QUALIFICATIONS	MAINTAIN ALL RECORDS AND REPORTS RELATED TO MECHANICAL DEPARTMENT. HANDLE TIME CARDS, SICK FORMS, PERSONAL DAY FORMS, MAINTAIN FILES AND OTHER RELATED DUTIES. MUST BE A QUALIFIED AND RAPID TYPIST. CANDIDATES MUST HAVE SUCCESSFULLY COMPLETED TRAINING PROGRAM.

JOB NO. 28

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 32
QUALIFICATIONS	SAME AS JOB NO. 32

JOB NO. 34

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 32
QUALIFICATIONS	SAME AS JOB NO. 32

K. WIEBER
OFFICE OF M/E MANPOWER, HMC 3011

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: December 18, 2019

BULLETIN NO. SD-23-2019

This bulletin will close **at 5:00 PM on Friday, December 27, 2019**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Theresa Dorsey, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No. 1	Permanent	Ticket Clerk (C830)
Location:		Wyandanch Stims/Info
Tour of Duty:		6:00am-2:00pm
Rate of Pay:		\$36.618
Rest Days:		Saturday/Sunday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, tickets types and tour packages. Will be required to answers customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the time table rack throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Must have a full understanding of the sales and accounting of tickets and the daily servicing of ticket vending machines. Responsible for completing daily-tour incident reports. Must drive between Long Island Rail Road properties; must make minor repairs (i.e., change flat tires) as necessary for completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket-page device while on duty to communicate between supervisors and carry photo I.D. to provide positive identification at all times.

Must possess the ability to service, define error codes and correct malfunctions in the S&B TVM's. Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a "state report" from the S&B TVM utilizing a computer notebook.

Must possess the ability to exercise good judgment. Applicant must be customer oriented and be capable of effectively and courteously relating to customers.

Position No. 2	Permanent	Ticket Clerk (C132)
Location:		Atlantic Terminal
Tour of Duty:		6:00am-2:00pm
Rate of Pay:		\$35.209
Rest Days:		Thursday/Friday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 3	Permanent	Ticket Clerk (C706)
Location:		Hicksville
Tour of Duty:		1:15pm-9:15pm
Rate of Pay:		\$35.978
Rest Days:		Tuesday/Wednesday
Primary Duties:		Same as Position No. 2

Position No. 4	Permanent	Ticket Clerk (C153)
Location:		Penn Station – Lost & Found
Tour of Duty:		11:30am – 7:30pm
Rate of Pay:		\$35.209
Rest Days:		Saturday/Sunday

Primary Duties: Responsible for daily interaction with customers entering the Lost & Found Office at Penn Station. Responsible for accepting and returning to their owners' items that have been left on trains or found on LIRR property. Entering lost items into the Lost & found database with complete accurate descriptions. Must possess and strong customer service skills, to help individuals who may be stressed, anxious and upset about losing their property, to start the process of being reunited with their items. Must be able to work unsupervised and meet quotas. Must be able to update the Lost and Found database to ensure accurate article descriptions and contact information whenever applicable. Must be able to perform all aspects of the Lost and Found process from item retrieval to return to owner or disposition as well as Customer Side processes and data entry. Must answer phones in a professional, courteous, customer friendly manner and also make calls to customers regarding their lost items. Perform excellent customer service when handling inquiries at the window or on the phone. Upon completion of training must exhibit a proficient knowledge of New York State Property Laws as they pertain to Item Retention Periods, disposition, and Finder's Rights. Upon completion of training must exhibit proficient knowledge of the LIRR's Lost & Found corporate policy and procedures, with regard to internal controls, maintaining an inventory of items found on trains or stations. Be familiar with the monthly/annual reports with regard to lost property handled by the Lost & Found Office. Interact with Stations Department personnel and other LIRR departments to ensure a timely collection of items found on trains and at stations. Work as directed by the LIRR Stations Department management team. Travel to outlying locations to retrieve items (yards, terminals, stations). Will be required on occasion to be "Stepped-Up" the role of Disposition Clerk. Must be able to demonstrate problem solving, a proficiency in written and oral communication and a high degree of interpersonal skills. Knowledge and proficiency with personal computers, I-pads, and I-Phones. Be able to lift 50 pounds and step up on train ladders to board train cars in the yard. Must be a Qualified Ticket Seller. Must possess a high degree of professionalism and integrity as well as organized and detail oriented. Must understand basic LIRR train movement and manipulations to assist in locating items left on trains or retrieved in train yards and communicate with field personnel in the process.

Position No. 5	Permanent	Station Appearance Maintainer (V464)
Location:		Ronkonkoma Yard
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$31.147
Rest Day:		Monday/Tuesday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Position No. 6	Permanent	Station Appearance Maintainer (V904)
Location:		Babylon Yard/Ronkonkoma Yard
Tour of Duty:		Monday – KO Yard – 6:00am – 2:00pm Thurs/Fri/Sat/Sun – Babylon Yard - 6am – 2pm
Rate of Pay:		\$31.147
Rest Days:		Tuesday/Wednesday
Primary Duties:		Same as Position No. 5

Position No. 7	Permanent	Station Appearance Maintainer (V903)
Location:		Ronkonkoma Yard/Garden City
Tour of Duty:		Sun/Mon/Tues – KO Yard – 6:00am – 2:00pm Friday/Saturday – Garden City – 6am – 2pm
Rate of Pay:		\$31.147
Rest Days:		Wednesday/Thursday
Primary Duties:		Same as Position No. 5

Position No. 8	Temporary	Station Appearance Maintainer (RSC1)
Location:		Jamaica SAM/Chief
Tour of Duty:		Wed/Thurs/Fri – SAM – 4:00pm – 12:00am Saturday/Sunday – Chief - 4:00pm – 12:00am
Rate of Pay:		Wed/Thurs/Fri – SAM – \$30.220 Saturday/Sunday – Chief - \$34.517
Rest Days:		Monday/Tuesday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the Terminal Managers or Branch Line Managers.

Position No. 9	Temporary	Station Appearance Maintainer (HMC118)
Location:		Hillside Facility - Chief
Tour of Duty:		Wed/Thurs/Fri – 7:30am – 3:30pm Saturday/Sunday – 9:00am – 5:00pm
Rate of Pay:		\$34.517
Rest Days:		Monday/Tuesday

Primary Duties: Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the General Terminal Manager.

AWARDS TO BULLETIN SD-22-2019

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Permanent C700	T. D'Aurizio	12/18/19
POSITION NO. 2	Permanent C720	A. Lopez	12/18/19
POSITION NO. 3	Permanent C721	B. Moschos	12/18/19
POSITION NO. 4	Permanent C980	A. Gilmour	12/18/19
POSITION NO. 5	Permanent C110	T. Williams	12/18/19
POSITION NO. 6	Temporary AMB	C. Howard-Lowe	12/18/19
POSITION NO. 7	Temporary H532	Withdrawn	
POSITION NO. 8	Temporary V459	C. Gil	12/18/19

Theresa Dorsey, Director – Stations Support & Administration
Posted: December 18, 2019

**THE LONG ISLAND RAIL ROAD
PUBLIC INFORMATION OFFICE
BULLETIN NO. 2019-03**

TO ALL CLERICAL EMPLOYEES:

APPOINTED One (1) Public Information Officer position has become available in the Public Information Office (PIO) in the Public Affairs Department. All those interested in this position are invited to submit a resume to Susan McGowan, General Manager, Public Affairs, Mail Code 1131 or to smmcgow@lirr.org. All resumes must be received by **5 PM, December 27, 2019**. Please include the following information on your submittal: bulletin number, your employee number, railroad experience, and your current work location and phone extension. Thank you.

The Public Information Officer is responsible for providing information to Long Island Rail Road customers and the general public about all aspects of the Long Island Rail Road, including but not limited to service announcements, delays and policies.

Responsibilities:

- Monitor LIRR Train service via the Movement Bureau, Customer Communication Coordinator (CCC), TIMACS, or any other source as instructed.
- Ensure public announcements concerning train service are made as needed and are progressive in nature -- in consultation with the Customer Communications Coordinator (CCC) and at the direction of the PIO Director or his designee -- via all avenues of communication and media platforms as necessary, including but not limited to social media, customer e-Alerts and text messages, terminal message boards, digital screens, Service Status and Internet postings, public address announcements, A VPS updates (electronic signs at stations), and the LIRR's Customer Service Center.
- Ensure Assistant Station Master (ASM) communications with Train Crews and Ushers is consistent with all PIO messaging.
- Handle calls to provide current, updated information to public traffic reporting services, the LIRR's Customer Service Center Supervisor, and the MTA Press Office. Make call-arounds to the media regarding special events at the LIRR, as needed.
- Maintain an accurate record of announcements and a written transfer log including a list of all current announcements required as well as any other information relative to Public Address and A VPS operations.
- Make clear and concise announcements by microphone via the PA Console regarding train delays, cancellations, service disruptions, and short trains; and update A VPS signs at branch line stations.
- Provide a comprehensive AM or PM peak summary report, including major causes for delays at the conclusion of each rush hour; as well as a summary report for overnights and weekend AM and PM shifts.
- Assist in the research and drafting text for use in press releases, customer correspondence and other reports or documents
- Record, review and compile daily electronic news media reports and compile clipped newspaper articles
- All other duties assigned, and review reports as assigned

Qualifications

- Prior customer service experience in a high pressure environment
- Prior media relations experience preferably in an operations environment
- Superior written and oral communication skills
- Experience directly responding to customer complaints arising from service emergencies
- Demonstrate ability to read and understand timetables, reports about upcoming track maintenance, special events, holiday programs, etc.
- Superior multi-tasking skills
- Flexibility and adaptability skills with ability to work various hours (24/7) and various days, including holidays, weekends, and during inclement weather.
- Knowledge of LIRR system and customer communication needs a plus.
- Preferred Bachelor's degree in English, Communications, or Journalism; or directly related and demonstrated Journalism/News Media experience; and/or Transportation Operations experience.

Position: Public Information Officer
Location: Jamaica Station Building – 2nd Floor
Tour of Duty: Various
Relief Days: Various
Rate of Pay: \$39.90 per hour

Posted: December 18, 2019

REVISED
THE LONG ISLAND RAIL ROAD COMPANY
OFFICE OF THE CONTROLLER
BULLETIN No. 01

Bids for the following position in the Office of the Controller will be accepted by the Office named below until the close of business (5:00 p.m.) December 27, 2019. In accordance with TCU Agreement, please indicate on all bids your seniority date, date last awarded a position, and position now held. Bids can be faxed to ext. 8012 or sent via inter-office mail to MC:1421.

Position: RIC-9 Clerk **TEMPORARY**

Location: Monday, Thursday & Friday
Jamaica, NY

Tuesday & Wednesday
Hillside Support Facility

Tour of Duty: 7:00 am – 3:00 pm

Rest Days: Saturday and Sunday

Rate of Pay: \$36.95 hourly

PRIMARY DUTIES: Document receipt of all ticket stock delivered to HSF from the Ticket Selling Machine (TSM) locations. Empty ticket magazines and record ticket stock serial numbers for all ticket types into TSM workstation. Notify analyst of any irreconcilable ticket discrepancies. Destroy all ticket stock as instructed by RIC supervision. Retrieve and transport items for shredding from RIC main office as requested by RIC personnel.


Maintain inventory records of short-term storage items. Audit trainmen cash reports and cash fare duplex tickets. Issue correction notices and maintain related files and records. Maintain trainman duplex. Service punch, and performance records. Provide and maintain service punch inventory control. Prepare cash reports and duplex invoices for storage and handling. Maintain remittance control records. Must have a full understanding of passenger trainmen crewboards. Must be capable of utilizing and maintaining the "Central Support System" (CSS). Preparation, typing and filing of monthly and daily records, reports and correspondence. Must be competent in the use of a printing calculator/adding machine. Must be capable of lifting and sorting boxes of various documents and service punches on a daily basis. Must have a thorough understanding of the Manual of Instructions to Passenger Trainmen. Must be able to communicate clearly, courteously and professionally with customers, trainmen and representatives of various Railroad departments concerning complaints and inquiries. Must possess the ability to exercise good judgement and to efficiently perform related and assigned duties.

Working knowledge and experience in MS Word, Excel, Outlook and mail merge.

Must qualify in keyboard skills (25 wpm). Prepare boxes (approx. 30 pounds) to be sent to an offsite storage facility.

Other related duties.

NOTE: "Bid withdrawals can only be accepted by calling us at ext. 8044 before the bulletin closes".



M. Reilly, Controller

Posted: December 18, 2019

**REVISED STATIONS DEPARTMENT
NOTICE NO. 2019-42**



Date: December 11, 2019
 To: All Stations Department Employees
 From: James Compton, Chief Stations Officer
 Subject: Holiday – New Year's Day, Wednesday, January 1, 2020

On Wednesday, January 1, 2020, only the following will be in effect:

TICKET AGENTS: only the following positions WILL work:

A103 PENN TVM	A250 JCC THEATRE	A602 HUNTINGTON	A806 BABYLON
A106 HILLSIDE TVM	A251 JCC THEATRE	A700 BETHPAGE TVM	A901 ATLANTIC
A110 PENN	A252 JCC THEATRE	A702 BETHPAGE TVM	A974 HILLSIDE TVM
A111 PENN	A311 BETHPAGE TVM	A703 HICKSVILLE	A984 BETHPAGE TVM
A200 WOODSIDE	A312 BETHPAGE TVM	A708 RONKONKOMA AM	A985 HUNTINGTON PM
	A506 ATLANTIC	A709 RONKONKOMA PM	A986 PENN TVM

TICKET CLERKS: only the following positions WILL work:

C101 PENN	C140 JAMAICA	C412 PORT WASHINGTON	C908 PENN
C106 PENN	C141 JAMAICA	C602 HUNTINGTON	C913 PENN TVM
C108 PENN	C142 JAMAICA	C700 BETHPAGE TVM	C915 ATLANTIC
C109 PENN	C143 JAMAICA	C702 BETHPAGE TVM	C916 PENN
C110 PENN	C144 JAMAICA	C704 HICKSVILLE	C917 PENN
C114 PENN	C146 JAMAICA	C706 HICKSVILLE	C920 JAMAICA
C117 PENN	C147 JAMAICA	C709 BETHPAGE TVM	C922 JAMAICA
C118 PENN	C149 JAMAICA	C814 BABYLON	C924 JAMAICA
C119 PENN	C151 PENN TVM	C821 HILLSIDE TVM	C953 BETHPAGE TVM
C124 PENN	C201 WOODSIDE	C823 HILLSIDE CSHR	C985 BABYLON
C127 PENN	C331 BETHPAGE TVM	C901 PENN	C994 HILLSIDE TVM
C132 ATLANTIC	C333 BETHPAGE CSHR	C905 PENN	CT720 HICKSVILLE
C136 ATLANTIC	C411 PORT WASHINGTON	C906 PENN	CT980 HICKSVILLE

STATION APPEARANCE MAINTAINERS: only the following positions WILL work:

ATL101	JAC1	L302 MINEOLA	V453 PORT WASHINGTON
ATL103	JAM102	L303 LINDENHURST	V456 GARDEN CITY
ATL104	JAM104	L304 FREEPORT	V567 GARDEN CITY
ATL106	JAM108	L307 BABYLON	V460 BABYLON YD
ATL107	JAM116	L309 HICKSVILLE	V461 BABYLON YD
ATL108	JAM118	L309P HICKSVILLE	V466 NORTHPORT
ATL109	JAM119	L311 HUNTINGTON	V477 LONG BEACH
ATL110	JAM120	L312 RONKONKOMA	V479 RONKONKOMA YD
H553 PW/VLY/DIVIDE	JAM124	L313 FARMINGDALE	V480 RONKONKOMA YD
H572 BBY/HICKS/NRTHPRT	JAM130	L319 HEMPSTEAD	V483 PORT WASHINGTON
HC551 PW/VLY/DIVIDE	JAM131	L320 PORT WASHINGTON	V484 NORTHPORT
HC571 BBY/HICKS/NRTHPRT	JAM132	RSC1 JAMAICA	V485 NORTHPORT
HMC109	JAM133	RSC2 ATLANTIC	V490 VALLEY STREAM YD
HMC112		RSC3 ATLANTIC	V491 VALLEY STREAM YD
HMC123			WSY101
HMC124			WSY900

AMBASSADORS: only the following positions WILL work:

AMB01 PENN	AMB06 JAMAICA	AMB11 ATLANTIC
AMB03 PENN	AMB07 JAMAICA	AMB12 ATLANTIC

OFFICES CLOSED: General Offices, Medical, Lost and Found
MESSENGER SERVICE: WILL NOT operate
TICKET SALES: Senior Citizen and Off-Peak tickets will be valid on all trains.
TRAIN SERVICE: Trains will operate on a HOLIDAY schedule

If you have any questions, please contact your respective manager