



Long Island Rail Road
Going your way

BID SHEETS

THE LONG ISLAND RAIL ROAD

ENGINEERING DEPARTMENT

REPOST

BULLETIN NO. 529

Resumes for the following Appointed Position in the Office of the Chief Engineer will be received by Lauren Saldivias – Manager – Engineering Payroll & Operational Support, emailed to: lsaldiv@lirr.org until 5:00 PM on July 14, 2023.

POSITION: Payroll Information Clerk (Appointed)

LOCATION: Engineering
Various Locations

RATE OF PAY: \$39.889

TOUR OF DUTY: 7:30 a.m. – 3:30 p.m.

RELIEF DAYS: Saturday and Sunday

PRIMARY DUTIES:

Input data in connection with the Corporate Time & Attendance Management Systems (CTAMS), using labor distribution forms generated by other employees, supervisors, and management officials. Such data includes, but is not limited to, hours worked, leave, maintenance and project accounting and labor distribution, and all other information to be used in this system. When not working on CTAMS the Clerk will perform filing, typing, and other clerical duties as assigned including, but not restricted to, the accurate transcription of Statement of Facts, Trials and Investigations, handling mail and maintaining office files, and reviewing and inputting SAFER Reports into the Efficiency Testing System (ETS). Must also have the ability to run reports from various LIRR databases and have a working knowledge of Excel and Word.

Edward McGoldrick
Chief Engineer

POSTED: July 5, 2023

POSITION DESCRIPTION

Permanent Data Coordinator – Service Planning Data Support
Service Planning Department

APPOINTED One (1) Data Coordinator position has become available in the Service Planning Department. All those interested in this position are invited to submit a resume to Anthony Kingren, Senior Manager – Customer Service Strategies. mail code 1936 or to Akingre@lirr.org All resumes must be received by 5 PM, July 14,2023. Please include the following information on your submittal: your employee number, railroad experience, and your current work location and phone number. Please note, if you have already applied to this position in the previous bid sheet there is no need to reapply.

Rate of Pay – \$40.284/HR

Location: JCC- 6th Floor

Tour: Monday – Friday, 7:30 am-3:30 pm

Rest Days: Saturday and Sunday

Position Classification – Non-Safety Sensitive

POSITION SUMMARY:

This position is responsible for maintaining TPSS/CTSS and GIRO computer system databases related to future strategies within the Service Planning Department. Additional databases include PLS and Mainframe (IDMS/Payroll and Safety). It is also responsible for coordinating data exchange within the Service Planning Department to assist in the development of timetable, equipment and crew schedules for future needs.

MAJOR RESPONSIBILITIES:

- Maintain information in TPSS/CTSS system and coordinate information consistent with crew and equipment manipulations in conjunction with TIMACS requirements
- Daily input of data in TPSS/CTSS, IDMS Mainframe and PLS
- Assist in query report generation and printing of timetable documents
- Assist in the review of future timetable, crew and equipment manipulation documents to ensure accuracy as required.
- Input schedule revisions as directed
- Other related duties as assigned (this is a wide description and I believe could include setting up meetings etc)

MINIMUM REQUIREMENTS:

- Must have an understanding of the operations of the LIRR
- Must be familiar with timetable schedules, train routings, crew and equipment cycling and manpower utilizations
- Must have knowledge of computer applications and operations with the ability to coordinate activities of timetable, crew and equipment needs
- Must be able to demonstrate strong, effective communication skills

PREFERRED/DESIRABLE SKILLS/QUALIFICATIONS:

- Familiarity with Excel, Power Point, MS Word, Adobe
- Must have the ability to quickly and proficiently learn new computer applications as necessary.

Must have attended LIRR Basic Rules Training (applicant may be granted 6 months to complete this requirement)

Charles M. McKiernan
Chief - Service Planning Officer
MTA Long Island Rail Road

JOB NO. 32

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	2:30 PM to 10:30 PM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 30
QUALIFICATIONS	SAME AS JOB NO. 30

JOB NO. 8

POSITION PERMANENT	CLERK RELIEF – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	Sun-Mon 6:30 a.m. to 2:30 p.m. Tue-Wed-Thu 2:30 p.m. to 10:30 p.m.
RELIEF DAYS	FRIDAY & SATURDAY
RATE OF PAY	SAME AS JOB NO. 30
QUALIFICATIONS	SAME AS JOB NO. 30

JOB NO. 35

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION <i>Brijmohan, A.</i>	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY <i>Resignation</i>	10:30 PM to 6:30 AM
RELIEF DAYS	FRIDAY & SATURDAY
RATE OF PAY	SAME AS JOB NO. 30
QUALIFICATIONS	SAME AS JOB NO. 30

JOB NO. 28

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 30
QUALIFICATIONS	SAME AS JOB NO. 30

JOB NO. 34

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 30
QUALIFICATIONS	SAME AS JOB NO. 30

K. WIEBER
OFFICE OF M/E MANPOWER, HMC 3011

LONG ISLAND RAILROAD
 MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: USBUL2-71 **Sequence:** 58

Description: USHER BULLETIN 2/71

Open: 06/21/2023 00:01 Close: 06/30/2023 17:00 Effective: 07/05/2023 00:01 Posted: 06/21/2023 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank	From
JAU5	USHERS	Permanent	JAMAICA	55471	CAGNINA, C	16	NYU4 US NYK
RUH2	USHERS	Permanent	RELIEF CREW	58095	HOWARD, CH	23	

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL2-72

Bulletin Seq: 72

Bulletin Description: USHER BULLETIN 2/72

Open: 07/05/2023 00:01

Close: 07/14/2023 17:00

Effective: 07/19/2023 00:01

Posted: 07/01/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
JAU7	USHERS	Permanent	JAMAICA

Location JAMAICA

Report Time 4PM

Rest Days MONDAY & TUESDAY

Rate Of Pay \$41.763 HOURLY
\$1.650 DIFFERENTIAL

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/72

Open: 07/05/2023 00:01

Close: 07/14/2023 17:00

Effective: 07/19/2023 00:01

Posted: 07/01/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
NYU4	USHERS	Permanent	NEW YORK

Location NEW YORK

Report Time 3PM

Rest Days SATURDAY & SUNDAY

Rate Of Pay \$41.763 HOURLY
\$1.650 DIFFERENTIAL
MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: TELBUL3-9 **Sequence:** 9

Description: TELEGRAPHERS BULLETIN 3-9

Open: 06/21/2023 00:01 Close: 06/30/2023 17:00 Effective: 07/05/2023 00:01 Posted: 06/20/2023 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank	From
FT2	BLOCK OPERATOR	Permanent	BROOK		Readvertis		
FT3	BLOCK OPERATOR	Permanent	BROOK		Readvertis		
TR16	BLOCK OPERATOR	Temporary	BROOK		Readvertis		
GCM21	TRAIN DIRECTOR	Permanent	GRAND CENTRAL MADISON		Readvertis		
GCM22	TRAIN DIRECTOR	Temporary	GRAND CENTRAL MADISON		Readvertis		
JCCMT2	BLOCK OPERATOR	Permanent	JCC TOWER		Readvertis		
JCCMT3	BLOCK OPERATOR	Temporary	JCC TOWER		Readvertis		
JCHN12	TRAIN DIRECTOR	Permanent	JCC TOWER	51770	SMILLIE, JM	46	JCHNA2 AT JCCT
TR9	BLOCK OPERATOR	Permanent	JCC TOWER		Readvertis		
BO1047	BLOCK OPERATOR	Permanent	LIRR-Extra List		Readvertis		
BO1051	BLOCK OPERATOR	Permanent	LIRR-Extra List		Readvertis		
BO1052	BLOCK OPERATOR	Temporary	LIRR-Extra List		Readvertis		
BO1055	BLOCK OPERATOR	Permanent	LIRR-Extra List		Readvertis		
BO1056	BLOCK OPERATOR	Permanent	LIRR-Extra List		Readvertis		
BO1057	BLOCK OPERATOR	Temporary	LIRR-Extra List		Readvertis		
BO1058	BLOCK OPERATOR	Temporary	LIRR-Extra List		Readvertis		
BO1059	BLOCK OPERATOR	Permanent	LIRR-Extra List		Readvertis		
MDSY31	TRAIN DIRECTOR	Permanent	MIDDAY STORAGE YARD	58603	TORRES, M	152	JCBJ22 TR JCCT
WS31	TRAIN DIRECTOR	Permanent	WEST SIDE YARD	59914	SANTORO, CS	191	TX1002 BO LIRR

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL3-10

Bulletin Seq: 10

Bulletin Description: TELEGRAPHERS BULLETIN 3-10

Open: 07/05/2023 00:01

Close: 07/14/2023 17:00

Effective: 07/19/2023 00:01

Posted: 07/03/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
JCHNA2	ASST. TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$55.157 HOURLY \$2.040 DIFFERENTIAL		
BO1047	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY SUNDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
BO1051	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
BO1052	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
BO1055	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: TELEGRAPHERS BULLETIN 3-10

Open: 07/05/2023 00:01

Close: 07/14/2023 17:00

Effective: 07/19/2023 00:01

Posted: 07/03/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1056	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
BO1057	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
BO1058	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
BO1059	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days FRIDAY & SATURDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
FT2	BLOCK OPERATOR	Permanent	BROOK
	Location BROOK TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: TELEGRAPHERS BULLETIN 3-10

Open: 07/05/2023 00:01

Close: 07/14/2023 17:00

Effective: 07/19/2023 00:01

Posted: 07/03/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
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FT3	BLOCK OPERATOR	Permanent	BROOK
	Location	BROOK TOWER	
	Report Time	1001PM	
	Rest Days	WEDNESDAY & THURSDAY	
	Rate Of Pay	\$43.355 HOURLY \$1.666 DIFFERENTIAL	

JCCMT2	BLOCK OPERATOR	Permanent	JCC TOWER
	Location	JCC TOWER	
	Report Time	201PM	
	Rest Days	MONDAY & TUESDAY	
	Rate Of Pay	\$43.355 HOURLY \$1.666 DIFFERENTIAL	

JCCMT3	BLOCK OPERATOR	Temporary	JCC TOWER
	Location	JCC TOWER	
	Report Time	1001PM	
	Rest Days	WEDNESDAY & THURSDAY	
	Rate Of Pay	\$43.355 HOURLY \$1.666 DIFFERENTIAL	

TR16	BLOCK OPERATOR	Temporary	BROOK
	Location	BROOK TOWER	
	Report Time	VARIOUS	
	Rest Days	THURSDAY & FRIDAY	
	Rate Of Pay	\$43.355 HOURLY \$1.666 DIFFERENTIAL	
		SATURDAY & SUNDAY: FT1; 601AM	
		MONDAY & TUESDAY: FT2: 201PM	
		WEDNESDAY: FT3: 1001PM	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: TELEGRAPHERS BULLETIN 3-10

Open: 07/05/2023 00:01

Close: 07/14/2023 17:00

Effective: 07/19/2023 00:01

Posted: 07/03/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
TR9	BLOCK OPERATOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		
	SATURDAY & SUNDAY: JCCMT1; 601AM		
	MONDAY & TUESDAY: JCCMT2; 201PM		
	WEDNESDAY: JCCMT3; 1001PM		

GCM21	TRAIN DIRECTOR	Permanent	GRAND CENTRAL MADISON
	Location GRAND CENTRAL MADISON		
	Report Time 201PM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$55.157 DIFF \$2.04		

GCM22	TRAIN DIRECTOR	Temporary	GRAND CENTRAL MADISON
	Location GRAND CENTRAL MADISON		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$55.157 DIFF \$2.04		

JCBJ22	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$53.034 HOURLY \$2.050 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**THE LONG ISLAND RAIL ROAD
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution**

July 5, 2023

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY
ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
3389	Warehouse Person RH/MP-Various/Various (D. Mendez)	Ravi Singh	7/19/23
3390	Warehouse Person Permanent (A. Medina)	Peter Rivera	7/5/23
3391	Stores Truck Driver Permanent (M. Reynolds)	NO BIDS RECEIVED	

Eric Florio
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
July 5, 2023

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3392**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, July 14, 2023**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Stores Truck Driver – (M. Reynolds) – Permanent
RE-ADVERTISED (3354, 3359, 3363, 3368, 3373, 3377, 3385 & 3391)

LOCATION: Hillside

TOUR OF DUTY: 7:30 AM – 3:30 PM

REST DAYS: Saturday & Sunday

RATE OF PAY: \$37.906 per hour

DUTIES: Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to be familiar with the New York City and State roads, highways and expressways as they relate to the Long Island Rail Road’s property. **New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00AM
July 5, 2023

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3393**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, July 14, 2023**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Stores Truck Driver – (J. Cruz-Pacheco) – Temporary
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$37.906 per hour

DUTIES: Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to be familiar with the New York City and State roads, highways and expressways as they relate to the Long Island Rail Road’s property. **New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Acting Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00AM
July 5, 2023

**THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: July 5, 2023

BULLETIN NO. SD-13-2023

This bulletin will close **at 5:00 PM on Friday, July 14, 2023**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Stations Department – Crew Office, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: LIRRStationsDeptBids@lirr.org or you can fax your CT-88 to the crew office at 718-558-7429.

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you do not receive a response after 48 hours, please call the crew dispatcher's office to inquire.

Position No.	1	Temporary	Agent (A700)
Location:			Bethpage Facility
Tour of Duty:			6:00 AM – 2:00 PM
Rate of Pay:			\$50.245
Rest Days:			Sunday/Monday
Position No.	2	Permanent	SPVG Agent (A121)
Location:			Penn Station
Tour of Duty:			2:00 PM – 10:00 PM
Rate of Pay:			\$52.670
Rest Days:			Saturday/Sunday
Position No.	3	Permanent	SPVG Agent (A505)
Location:			Atlantic Terminal
Tour of Duty:			6:00AM – 2:00PM
Rate of Pay:			\$52.670
Rest Days:			Wednesday/Thursday
Position No.	4	Permanent	Agent (A901) – <i>B. Rooney Assigned</i>
Location:			Atlantic Terminal/Jamaica Theater
Tour of Duty:			Wed/Thur Atlantic Terminal 6:00 AM – 2:00 PM Friday Jamaica Theater 2:00 PM – 10:00 PM Sat/Sun Atlantic Terminal 2:00 PM – 10:00 PM
Rate of Pay:			Wed/Thur/Sat/Sun \$52.670 Friday \$50.245
Rest Days:			Monday/Tuesday

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

Notice of Awards to Bulletin SD-12-2023

Position Number	Type	Job Number	Name	Award Date
1	Permanent	A505	Re-Advertise	
2	Temporary	A702	J. D'Alto	7/12/2023
3	Permanent	A901-Rooney (A)	Re-Advertise	

**THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: July 5, 2023

BULLETIN NO. SD-13-2023

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For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you don't receive a response after 48 hours, please call the crew dispatcher's office to inquire.

PRIMARY DUTIES WILL BE LOCATED AT THE END OF THE POSTING

Position No.	1	Temporary	STIMS/Info Clerk (TS-4)
Location:			Jamaica
Tour of Duty:			8:00AM – 4:00PM
Rate of Pay:			\$40.222
Rest Days:			Tuesday/Wednesday

Position No.	2	Permanent	Ticket/Info Clerk (C703)
Location:			Westbury
Tour of Duty:			6:00AM – 2:00 PM
Rate of Pay:			\$37.857
Rest Days:			Saturday/Sunday

Position No.	3	Permanent	Ticket/Info Clerk (CG942)
Location:			Grand Central Madison
Tour of Duty:			Mon/Tues Info Clerk 10:00AM – 6:00PM Wed Ticket Clerk 6:00 AM – 2:00 PM Thursday Info Clerk 6:00AM – 2:00 PM Friday Ticket Clerk 4:00 PM – 12:00 AM
Rate of Pay:			Mon/Tues/Thurs \$37.226 Wednesday/Friday \$40.052
Rest Days:			Saturday/Sunday

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

Position No.	4-10	Permanent	Ambassador (7 Available)
Location:			Various
Tour of Duty:			Various
Rate of Pay:			\$35.680
Rest Days:			Various
Position No.	11	Temporary	Station Appearance Maintainer (ARCH900)
Location:			Freeport/Arch St Facility/Northport
Tour of Duty:			Mon Freeport 5:00 AM – 1:00 PM Thurs/Fri Arch St Facility 6:00 AM – 2:00 PM Sat/Sun Northport 6:00 AM – 2:00 PM
Rate of Pay:			Mon/Thur/Fri \$33.194 Sat/Sun \$34.214
Rest Days:			Tuesday/Wednesday
Position No.	12	Temporary	Station Appearance Maintainer/Chief (GCM985)
Location:			Grand Central Madison
Tour of Duty:			Wed/Thur/Fri SAM 2:00 PM – 10:00 PM Sat Sun Chief SAM 2:00 PM – 10:00 PM
Rate of Pay:			Wed/Thur/Fri \$33.194 Sat/Sun \$37.914
Rest Days:			Monday/Tuesday
Position No.	13	Temporary	Station Appearance Maintainer (GCM988)
Location:			Grand Central Madison
Tour of Duty:			2:00 PM – 10:00 PM
Rate of Pay:			\$33.194
Rest Days:			Friday/Saturday
Position No.	14	Temporary	Station Appearance Maintainer (L404)
Location:			Wyandanch
Tour of Duty:			5:00 AM – 1:00 PM
Rate of Pay:			\$33.194
Rest Days:			Wednesday/Thursday
Position No.	15	Temporary	Station Appearance Maintainer (L905)
Location:			Babylon Yard/Lynbrook/Great Neck
Tour of Duty:			Monday Babylon Yard 6:00 AM – 2:00 PM Tues/Wed Lynbrook 5:00 AM – 1:00 PM Thurs/Fri Great Neck 6:00 AM – 2:00 PM
Rate of Pay:			\$33.194
Rest Days:			Saturday/Sunday
Position No.	16	Temporary	Station Appearance Maintainer (SL-01)
Location:			Long Beach
Tour of Duty:			11:30 AM – 7:30 PM
Rate of Pay:			\$33.194
Rest Days:			Tuesday/Wednesday
Position No.	17	Temporary	Station Appearance Maintainer (SL-02)
Location:			Babylon Yard
Tour of Duty:			6:00 AM – 2:00 PM
Rate of Pay:			\$34.214
Rest Days:			Wednesday/Thursday

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

Position No.	18 Temporary	Station Appearance Maintainer (V919)
Location:		Woodside/Hicksville/Woodside
Tour of Duty:		Mon/Sun Woodside 6:00 AM – 2:00 PM Tues Hicksville 2:00 PM – 10:00 PM Fri/Sat Woodside 5:00 AM – 1:00 PM
Rate of Pay:		Mon/Tues/Sun \$33.194 Fri/Sat \$34.214
Rest Days:		Wednesday/Thursday
Position No.	19 Permanent	Station Appearance Maintainer (GCM672)
Location:		Grand Central Madison
Tour of Duty:		2:00 PM – 10:00PM
Rate of Pay:		\$33.194
Rest Days:		Wednesday/Thursday
Position No.	20 Permanent	Station Appearance Maintainer (GCM677)
Location:		Grand Central Madison
Tour of Duty:		10:00 PM – 6:00 AM
Rate of Pay:		\$33.194
Rest Days:		Wednesday/Thursday
Position No.	21 Permanent	SW Station Appearance Maintainer (H502)
Location:		Jamaica/Atlantic/Nostrand
Tour of Duty:		10:00 PM – 6:00 AM
Rate of Pay:		\$34.666
Rest Days:		Saturday/Sunday
Position No.	22 Permanent	HD Station Appearance Maintainer (H553) – <i>A. Salerno assigned</i>
Location:		Port Washington/Valley Yard/Divide
Tour of Duty:		6:00 AM – 2:00 PM
Rate of Pay:		\$34.364
Rest Days:		Monday/Tuesday
Position No.	23 Permanent	HD Chief (HC501)
Location:		Jamaica/Atlantic/Nostrand
Tour of Duty:		10:00 PM – 6:00 AM
Rate of Pay:		\$38.216
Rest Days:		Saturday/Sunday
Position No.	24 Permanent	Station Appearance Maintainer (JAM112)
Location:		Jamaica
Tour of Duty:		Mon/Tue/Fri: 4:00 PM – 12:00 AM Sat/Sun: 1:30 PM – 9:30 PM
Rate of Pay:		\$33.194
Rest Days:		Wednesday/Thursday
Position No.	25 Permanent	Station Appearance Maintainer (L314)
Location:		Ronkonkoma Station
Tour of Duty:		3:00 PM – 11:00 PM
Rate of Pay:		\$33.194
Rest Days:		Monday/Tuesday
Position No.	26 Permanent	Station Appearance Maintainer (L327)
Location:		Westbury Station
Tour of Duty:		6:00 AM – 2:00 PM
Rate of Pay:		\$33.194
Rest Days:		Saturday/Sunday

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

Position No.	27	Permanent	Station Appearance Maintainer/Laborer (L328)
Location:			Mineola Station
Tour of Duty:			2:00 PM – 10:00 PM
Rate of Pay:			\$33.194
Rest Days:			Saturday/Sunday
Position No.	28	Permanent	Station Appearance Maintainer (L901)
Location:			Massapequa Park/Seaford/Copiague
Tour of Duty:			Mon/Tues 5:00 AM – 1:00 PM Wednesday Seaford 5:00 PM – 1:00 PM Sat/Sun Copiague 5:00 AM – 1:00 PM
Rate of Pay:			\$33.194
Rest Days:			Thursday/Friday
Position No.	29	Permanent	Station Appearance Maintainer (L902)
Location:			Rockville Center/Seaford/Bellmore/Freeport
Tour of Duty:			5:00 AM – 1:00 PM
Rate of Pay:			\$33.194
Rest Days:			Monday/Tuesday
Position No.	30	Permanent	Station Appearance Maintainer (L904) – <i>K. Anthony assigned</i>
Location:			Bayside/Wyandanch/Port Washington
Tour of Duty:			Mon/Sun Bayside 6:00 AM – 2:00 PM Thursday Wyandanch 5:00 AM – 1:00 PM Fri/Sat Port Washington 5:00 AM – 1:00 PM
Rate of Pay:			\$33.194
Rest Days:			Tuesday/Wednesday
Position No.	31	Permanent	Station Appearance Maintainer (L906)
Location:			Mineola/Wyandanch
Tour of Duty:			Mon/Tue/Sat/Sun Mineola 6:00 AM – 2:00 PM Wednesday Wyandanch 5:00 AM – 1:00 PM
Rate of Pay:			\$33.194
Rest Days:			Thursday/Friday
Position No.	32	Permanent	Station Appearance Maintainer (MP101)
Location:			Morris Park Comm Bldg
Tour of Duty:			7:15 AM – 3:15 PM
Rate of Pay:			\$33.194
Rest Days:			Saturday/Sunday
Position No.	33	Permanent	Station Appearance Maintainer (MP102)
Location:			Morris Park Blg #17
Tour of Duty:			7:15 AM – 3:15 PM
Rate of Pay:			\$33.194
Rest Days:			Saturday/Sunday
Position No.	34	Permanent	Station Appearance Maintainer/Chief (RSC1)
Location:			Jamaica
Tour of Duty:			Wed/Thur/Fri: SAM 4:00 PM – 12:00 AM Sat/Sun: CHIEF 4:00pm – 12:00 AM
Rate of Pay:			Wed/Thur/Fri: \$33.194 Sat/Sun: \$37.914
Rest Days:			Monday/Tuesday

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

Position No.	35	Permanent	Station Appearance Maintainer – Spray Wash (SSM23)
Location:			Valley Stream/Long Beach
Tour of Duty:			7:30 AM – 3:30 PM
Rate of Pay:			\$34.666
Rest Days:			Friday/Saturday
Position No.	36	Permanent	Station Appearance Maintainer (V471)
Location:			Garden City Station
Tour of Duty:			6:00 AM – 2:00 PM
Rate of Pay:			\$34.214
Rest Days:			Friday/Saturday
Position No.	37	Permanent	Station Appearance Maintainer/Laborer (V482)
Location:			Ronkonkoma Yard
Tour of Duty:			5:00 AM – 1:00 PM
Rate of Pay:			\$34.214
Rest Days:			Sunday/Monday
Position No.	38	Permanent	Station Appearance Maintainer (V489)
Location:			Woodside
Tour of Duty:			5:00 AM – 1:00 PM
Rate of Pay:			\$34.214
Rest Days:			Friday/Saturday
Position No.	39	Permanent	Station Appearance Maintainer (V910)
Location:			Garden City/Rockville Centre/Roslyn
Tour of Duty:			Mon/Sun Garden City Facility 8:00 AM – 4:00 PM Tuesday Rockville Centre 5:00 AM – 1:00 PM Fri/Sat Roslyn 5:00 AM – 1:00 PM
Rate of Pay:			Mon/Fri/Sat/Sun \$34.214 Tuesday \$33.194
Rest Days:			Wednesday/Thursday
Position No.	40	Permanent	Station Appearance Maintainer (V912) – <i>K. Anthony assigned</i>
Location:			Morris Park/Garden City Station
Tour of Duty:			Mon/Tues/Sat/Sun Morris Park 6:15 AM – 2:15 PM Friday Garden City Station 6:00 AM – 2:00 PM
Rate of Pay:			\$34.214
Rest Days:			Wednesday/Thursday
Position No.	41	Permanent	Station Appearance Maintainer (V913)
Location:			Babylon Yard/Cold Spring Harbor/Long Beach
Tour of Duty:			Mon/Sun Babylon 6:00 AM – 2:00PM Thur Cold Spring Harbor 6:00 AM – 2:00 PM Fri/Sat Long Beach 5:00 AM – 1:00 PM
Rate of Pay:			\$34.214
Rest Days:			Tuesday/Wednesday

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

TICKET CLERK POSTINGS

C703

Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must possess the ability to exercise good judgment and efficiently perform assigned duties. Will be required to work as directed.

TS4

Primary Duties for Ticket Clerk: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must possess the ability to exercise good judgment and efficiently perform assigned duties. Will be required to work as directed.

Primary Duties for Information Clerk: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, ticket types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

CG942

Primary Duties for Ticket Clerk and TR: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must possess the ability to exercise good judgment and efficiently perform assigned duties. Will be required to work as directed.

Primary Duties for Information Clerk: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, ticket types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

CUSTOMER SERVICE AMBASSADOR POSTINGS

Primary Duties Customer Service Ambassador Positions

Required to work singly or as part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. This position is the main point of contact for all LIRR CARES customers. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Applicant will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's four main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Monday for the following payroll week. Applicant must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed. Applicant could be required to work split shifts (two four-hour shifts in any given twelve-hour period) at various locations which include but not limited to Penn Station, Jamaica Station, Atlantic Terminal, Grand Central Madison, and Citified

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

STATION APPEARANCE MAINTAINER (SAM) POSTINGS

GCM672, GCM677, GCM988

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Leaders and/or Branch Line Leaders.

GCM985

Primary Duties: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Leaders and/or Branch Line Leaders. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

HC501

Primary Duties for Heavy Duty Chief: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Leaders and/or Branch Line Leaders. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

H502, H553

Primary Duties for Heavy Duty: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Leaders and/or Branch Line Leaders. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

JAM112

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Leaders and/or Branch Line Leaders.

RSC1

Primary Duties: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised.

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Leaders and/or Branch Line Leaders. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

SSM23

Primary Duties for Chief Spray Wash: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised.

Primary Duties for Chief and Extra List: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Leaders and/or Branch Line Leaders. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

ARCH900, L314, L327, L328, L404, L901, L902, L904, L905, L906,

MP101, MP102, SL01, SL02, V471, V482, V489, V910, V912, V913, V919

Van and Line Job Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by the Foremen, Terminal Leaders and/or Branch Line Leaders.

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

Notice of Awards to Bulletin SD-12-2023

Position Number	Type	Job Number	Name	Award Date
1	Permanent	C160	Withdrawn	
2	Permanent	C922	D.Brienza	7/12/2023
3	Permanent	C980	G. Leon	Pending
4	Temporary	CT565	K.Reid	Pending
5	Permanent	C148	C.Sakowski	Pending
6	Temporary	AMB	Withdrawn	
7	Temporary	AMB	Withdrawn	
8	Temporary	AMB	Withdrawn	
9	Temporary	AMB	Withdrawn	
10	Temporary	AMB	Withdrawn	
11	Permanent	AMB	Re-Advertise	
12	Permanent	AMB	Re-Advertise	
13	Permanent	AMB	Re-Advertise	
14	Permanent	AMB	Re-Advertise	
15	Permanent	AMB	Re-Advertise	
16	Permanent	AMB	Re-Advertise	
17	Permanent	AMB	Re-Advertise	
18	Permanent	V910	Re-Advertise	
19	Permanent	V489	Re-Advertise	
20	Permanent	L902	Re-Advertise	
21	Permanent	L904	S. Girratano (A)	7/5/2023
22	Permanent	GCM677	Re-Advertise	
23	Permanent	H553	A. Salerno (A)	7/5/2023
24	Permanent	RSC1-McCravey (A)	Withdrawn	
25	Permanent	V913	Re-Advertise	
26	Permanent	L906	Re-Advertise	
27	Permanent	L304	M. Leone	7/12/2023
28	Permanent	V912	K. Nolan (A)	7/5/2023
29	Permanent	JAM122	J.Cedeno	7/5/2023
30	Permanent	GCM660	H.Cartagena	7/5/2023
31	Temporary	L404	Re-Advertise	
32	Temporary	ARCH900	Re-Advertise	
33	Temporary	L905	Withdrawn	7/5/2023
34	Temporary	V919	Re-Advertise	
35	Temporary	GCM671	C.Shaughnessy	7/5/2023
36	Temporary	SL01	Re-Advertise	
37	Temporary	SL02	Re-Advertise	
38	Temporary	GCM985	Re-Advertise	
39	Temporary	JAM130	L. McCravey	7/5/2023
40	Temporary	GCM677	Withdrawn	




Long Island Rail Road

STATIONS DEPARTMENT



NOTICE NO. 2023-38

Date: June 27, 2023
 To: Stations Department Employees
 From: Theresa Dorsey, Chief Stations Officer 
 Subject: HOLIDAY – Independence Day, Tuesday, July 4, 2023

TICKET AGENTS - The following positions **WILL** work:

Job #	Location	Job #	Location	Job #	Location	Job #	Location
A102	HSF TVM	A311	BETH TVM	A710	RONKONKOMA	AG615	GCM
A106	HSF TVM	A312	BETH TVM	A806	BABYLON	AG918	GCM
A110	PENN	A505	ATLANTIC	A808	PATCHOGUE	SXA1	WESTHAMPTON
A120	PTH	A506	ATLANTIC	A961	BROADWAY	SXA2	EAST HAMPTON
A121	PTH	A602	HUNTINGTON	A972	RONKONKOMA	SXA3	SOUTHAMPTON
A200	WOODSIDE	A700	BETH TVM	A985	HUNTINGTON	SXA4	MONTAUK
A250	JAMAICA THEATRE	A701	MINEOLA	A984	BETH TVM		
A251	JAMAICA THEATRE	A702	BETH TVM	A986	PENN TVM		
A252	JAMAICA THEATRE	A703	HICKSVILLE	A988	PENN		
A303	LONG BEACH	A709	RONKONKOMA	AG610	GCM TVM		

Any questions, please refer to any Stations Dept. Manager.



TICKET CLERKS - The following positions **WILL** work:

Job #	Location	Job #	Location	Job #	Location	Job #	Location
C101	PENN	C175	PTH	C901	PENN	CG626	GCM
C102	PENN	C201	WOODSIDE	C907	PENN	CG627	GCM
C103	PTH	C313	LONG BEACH	C910	PENN	CG630	GCM
C106	PENN	C331	BETH TVM	C911	PENN	CG631	GCM
C108	PENN	C411	PORT WASH	C912	PTH	CG632	GCM
C109	PENN	C412	PORT WASH	C913	PENN TVM	CG633	GCM
C114	PENN	C602	HUNTINGTON	C916	PENN	CG634	GCM
C115	PTH	C700	BETH TVM	C917	PENN	CG635	GCM
C118	PENN	C702	BETH TVM	C918	PTH	CG940	GCM
C126	PTH	C704	HICKSVILLE	C922	JAMAICA	CG941	GCM
C127	PENN	C709	BETH CASHIER	C923	JAMAICA	CG942	GCM
C132	ATLANTIC	C802	FREEPORT	C924	JAMAICA	TS2	WOODSIDE
C136	ATLANTIC	C814	BABYLON	C953	BETH TVM	TS5	LYNBROOK
C140	JAMAICA	C821	HSF TVM	C963	HICKSVILLE		
C143	JAMAICA	C822	HSF TVM	C964	BABYLON		
C145	JAMAICA	C823	HSF CASHIER	C993	PENN		
C160	JAMAICA	C840	MINEOLA	CG620	GCM TVM		

Any questions, please refer to any Stations Dept. Manager.



STATION APPEARANCE MAINTAINERS – The following positions WILL work:

Job #	Location	Job #	Location	Job #	Location	Job #	Location
ATL102	ATLANTIC	HMC112	HSF	L322	RONKONKOMA YD	V485	NORTHPORT
ATL103	ATLANTIC	HMC124	HSF	L402	SEAFORD	V489	WOODSIDE
ATL105	ATLANTIC	JAC1	JAMAICA	L404	WYANDANCH	V490	VALLEY YD
ATL107	ATLANTIC	JAM102	JAMAICA	L901	MASSAPEQUA PK	V491	VALLEY YD
ATL108	ATLANTIC	JAM104	JAMAICA	RSC2	ATLANTIC	V495	WESTHAMPTON
ATL109	ATLANTIC	JAM108	JAMAICA	RSC3	ATLANTIC	V910	RVC
ATL110	ATLANTIC	JAM109	JAMAICA	SL02	LONG BEACH	V912	MORRIS PK
GCC680	GCM Chief	JAM112	JAMAICA	SV01	WESTHAMPTON	V914	KO YARD
GCM662	GCM	JAM118	JAMAICA	SV02	BABYLON YARD	V915	KO YARD
GCM663	GCM	JAM119	JAMAICA	V450	MORRIS PK	VD100	VD YARD
GCM665	GCM	JAM120	JAMAICA	V453	PORT WASH	WSC1	WSY
GCM668	GCM	JAM124	JAMAICA	V454	PORT WASH	WSY101	WSY
GCM672	GCM	JAM130	JAMAICA	V456	GARDEN CTY	WSY900	WSY
GCM674	GCM	JAM131	JAMAICA	V457	GARDEN CTY		
GCM676	GCM	JAM132	JAMAICA	V460	BABYLON YD		
GCM678	GCM	L302	MINEOLA	V461	BABYLON YD		
GCM987	GCM	L304	FREEPORT	V462	BABYLON YD		
GCM988	GCM	L307	BABYLON	V466	NORTHPORT		
GCM990	GCM	L308	BABYLON YD	V467	COLD SPR.HBR.		
H552	PORT WASH	L309	HICKSVILLE	V471	GARDEN CITY		
H562	JAMAICA	L311	HUNTINGTON	V472	GARDEN CITY		
H571	NORTHPORT	L312	RONKONKOMA	V477	LONG BEACH		
H572	NORTHPORT	L315	BAYSIDE	V479	KO YARD		
HC551	PORT WASH	L316	WOODSIDE	V480	KO YARD		
HC561	JAMAICA	L317	GREAT NECK	V482	RONKONKOMA YD		
HC571	NORTHPORT	L320	PORT WASH	V484	NORTHPORT		

Any questions, please refer to any Stations Dept. Manager.



AMBASSADORS – The following positions **WILL** work:

PENN	JAMAICA	ATLANTIC	GCM
ALL REGULARLY SCHEDULED	ALL REGULARLY SCHEDULED	ALL REGULARLY SCHEDULED	ALL REGULARLY SCHEDULED
WILL WORK	WILL WORK	WILL WORK	WILL WORK

LEAD FRMN/FRMN/ASST FRMN: HSF WILL NOT work. GCM Foremen & Asst. Foremen, Atlantic, Jamaica WILL Work. Island Foremen positions refer to weekly Island Foremen schedule. Island Asst. Foremen WILL NOT work.

OFFICES CLOSED: General Offices, Medical, Lost and Found, Mail & Ride.

MESSANGER SERVICE: **WILL NOT** operate.

TICKET SALES: Senior/Off-Peak Fares in effect all day.

TICKET OFFICE HOURS: Open Ticket Offices follow the weekend schedule as shown on the Ticket Sales Hours Card

TRAIN SERVICE: Will operate on a holiday schedule.

Any questions, please refer to any Stations Dept. Manager.



**STATIONS DEPARTMENT
NOTICE NO. 2023-39**

Date: June 26, 2023

To: All Stations' Department Employees

From: Theresa Dorsey, Chief Stations Officer *T. Dorsey*

Re: Verification of Posted Customer Information

It is the responsibility of all Stations' employees to report if the posted information for our customers is inaccurate or outdated.

I am asking every Stations employee to be vigilant in checking posted information while at our stations for any reason: cleaning, ticket selling, inspections, waiting for a train etc.

If you see information that is incorrect or outdated, please send an email to our Station Operations Desk at LIRRStationIssues@lirr.org with the location and the issue, the desk agents will ensure it gets to the correct person for updating. You can also advise your supervisor of the issue.

All Agents- please double and triple check all your bulletin boards for information, now that Elmont and Grand Central Madison are open, please make sure all maps include those locations. If they don't, please remove and advise the Branch Leader that you need the new updated map. We are trying to get the maps out to everyone, for now you can add an evergreen poster (Lost & Found info or LIRR CARES) to your bulletin board.

- Reminder- all bulletin boards should be neat and clean looking. If you have a bulletin board that is old, moldy, dirty etc. please request a new one for that location. Also cover the brown bulletin board backing with white paper to make it look clean and fresh. Replace the paper often to keep the clean appearance. Remove all old tape as needed.

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Thank you everyone, it's the little things that show we care