



**Long Island Rail Road**  
*Going your way*

**BID SHEETS**

**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

**DATE: September 6, 2023**

**BULLETIN NO.: SD-17-2023**

**This bulletin will close at 5:00 PM on Friday, September 15, 2023**

It will be open to employees included in the consolidated system seniority roster for AGENT forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Stations Department – Crew Office, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: [LIRRStationsDeptBids@lirr.org](mailto:LIRRStationsDeptBids@lirr.org) or you can fax your CT-88 to the crew office at 718-558-7429.

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you do not receive a response after 48 hours, please call the crew dispatcher's office to inquire.

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<b>Position No.</b>	1	Permanent	(A703) Agent
<b>Location:</b>			Hicksville
<b>Tour of Duty:</b>			6:00AM – 2:00PM
<b>Rate of Pay:</b>			\$49.055
<b>Rest Days:</b>			Thursday / Friday

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**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

<b>Position No.</b>	2	Permanent	(A901) SPVG Agent / Agent
<b>Location:</b>	Atlantic Terminal / Jamaica Theater		
<b>Tour of Duty:</b>	Wed / Thu – Atlantic Terminal - SPVG Agent - 6:00AM – 2:00PM Fri – Jamaica Theater - Agent - 2:00PM - 10:00PM Sat / Sun – Atlantic Terminal - SPVG Agent - 2:00PM – 10:00PM		
<b>Rate of Pay:</b>	Wed / Thu / Sat / Sun - SPVG Agent \$52.670 Fri – Agent \$50.245		
<b>Rest Days:</b>	Monday / Tuesday		
<b>Position No.</b>	3	Permanent	(A971) Agent
<b>Location:</b>	Ronkonkoma / Huntington		
<b>Tour of Duty:</b>	Mon / Tue - Ronkonkoma – 5:00AM – 1:00PM Fri / Sat – Huntington – 5:00AM – 1:00PM Sun – Ronkonkoma – 8:00AM – 4:00PM		
<b>Rate of Pay:</b>	Mon / Tue - \$47.910 Fri / Sat - \$46.914 Sun - \$47.361		
<b>Rest Days:</b>	Wednesday / Thursday		

**Notice of Awards to Bulletin SD-16-2023**

<b>Position Number</b>	<b>Type</b>	<b>Job Number</b>	<b>Name</b>	<b>Award Date</b>
1	Permanent	A700	J.DERONDE	9/6/2023
2	Permanent	A708	T.J DOWNS	8/30/2023
3	Permanent	A901	RE-ADVERTISED	8/30/2023

**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

**DATE: September 6, 2023**

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All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you do not receive a response after 48 hours, please call the crew dispatcher's office to inquire.

**PRIMARY DUTIES WILL BE LISTED AFTER THE JOB POSTINGS**

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<b>Position No.</b>	1 Temporary	(C134) Ticket Clerk
<b>Location:</b>		Atlantic Avenue
<b>Tour of Duty:</b>		1:00PM – 9:00PM
<b>Rate of Pay:</b>		\$38.674
<b>Rest Days:</b>		Saturday / Sunday

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**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

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<b>Position No.</b>	2	Temporary	(C993) Ticket Clerk
<b>Location:</b>	Penn Station / Massapequa / Lynbrook / Flushing / Huntington		
<b>Tour of Duty:</b>	Tue – Penn Station - 6:15AM – 2:15PM Wed – Massapequa – 6:00AM – 2:00PM Thu – Lynbrook – 6:00AM – 2:00PM Fri – Flushing - 6:05AM – 2:05PM Sat – Huntington - 8:00AM – 4:00PM		
<b>Rate of Pay:</b>	Tue - \$40.052 Wed - \$37.857 Thu - \$37.218 Fri / Sat - \$38.008		
<b>Rest Days:</b>	Sunday / Monday		

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<b>Position No.</b>	3	Permanent	(C700) TSM Clerk
<b>Location:</b>	Bethpage Facility		
<b>Tour of Duty:</b>	6:00AM – 2:00PM		
<b>Rate of Pay:</b>	\$40.222		
<b>Rest Days:</b>	Sunday / Monday		

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<b>Position No.</b>	4	Permanent	(P201) Mail & Ride Typist/Clerk
<b>Location:</b>	Jamaica Mail & Ride		
<b>Tour of Duty:</b>	7:30AM – 3:30PM		
<b>Rate of Pay:</b>	\$39.309		
<b>Rest Days:</b>	Saturday / Sunday		

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<b>Position No.</b>	5	Temporary	(ATL106) Station Appearance Maintainer
<b>Location:</b>	Atlantic Ave		
<b>Tour of Duty:</b>	2:00PM – 10:00PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Friday / Saturday		

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**THE LONG ISLAND RAILROAD  
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<b>Position No.</b>	6	Temporary	(HCT10) Station Appearance Maintainer - Heavy Duty Chief
<b>Location:</b>	Jamaica / Atlantic		
<b>Tour of Duty:</b>	9:00AM – 5:00PM		
<b>Rate of Pay:</b>	\$38.065		
<b>Rest Days:</b>	Saturday / Sunday		

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<b>Position No.</b>	7	Temporary	(HGM650) Station Appearance Maintainer - Heavy Duty
<b>Location:</b>	Grand Central Madison		
<b>Tour of Duty:</b>	10:00PM – 6:00AM		
<b>Rate of Pay:</b>	\$34.515		
<b>Rest Days:</b>	Sunday / Monday		

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<b>Position No.</b>	8	Temporary	(JAM133) Station Appearance Maintainer
<b>Location:</b>	Jamaica		
<b>Tour of Duty:</b>	10:00AM – 6:00PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Saturday / Sunday		

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<b>Position No.</b>	9	Temporary	(V919) Station Appearance Maintainer
<b>Location:</b>	Woodside / Hicksville		
<b>Tour of Duty:</b>	Sun / Mon – Woodside - 6:00AM – 2:00PM Tue – Hicksville – 2:00PM – 10:00PM Fri / Sat – Woodside – 5:00AM – 1:00PM		
<b>Rate of Pay:</b>	Sun / Mon / Tue - \$33.194 Fri / Sat - \$34.214		
<b>Rest Days:</b>	Wednesday / Thursday		

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**THE LONG ISLAND RAILROAD  
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<b>Position No.</b>	14	Permanent	(GCM685) Station Appearance Maintainer
<b>Location:</b>	Grand Central Madison		
<b>Tour of Duty:</b>	2:00PM – 10:00PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Tuesday / Wednesday		

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<b>Position No.</b>	15	Permanent	(GCM991) Station Appearance Maintainer
<b>Location:</b>	Grand Central Madison		
<b>Tour of Duty:</b>	2:00PM – 10:00PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Monday / Tuesday		

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<b>Position No.</b>	16	Permanent	(L309P) Station Appearance Maintainer
<b>Location:</b>	Hicksville		
<b>Tour of Duty:</b>	2:00PM – 10:00PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Monday / Tuesday		

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<b>Position No.</b>	17	Permanent	(L902) Station Appearance Maintainer
<b>Location:</b>	Rockville Centre / Seaford / Bellmore / Freeport		
<b>Tour of Duty:</b>	Wed – Rockville Centre - 5:00AM – 1:00PM Thu – Seaford – 5:00AM – 1:00PM Fri / Sat – Bellmore – 5:00AM – 1:00PM Sun – Freeport – 5:00AM – 1:00PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Monday / Tuesday		

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**THE LONG ISLAND RAILROAD  
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<b>Position No.</b>	18	Permanent	(L904) Station Appearance Maintainer
<b>Location:</b>	Bayside / Wyandanch / Port Washington		
<b>Tour of Duty:</b>	Sun / Mon – Bayside – 6:00AM – 2:00PM Thu – Wyandanch – 5:00AM – 1:00PM Fri / Sat – Port Washington – 5:00AM – 1:00PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Tuesday / Wednesday		

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<b>Position No.</b>	19	Permanent	(L905) Station Appearance Maintainer
<b>Location:</b>	Babylon Yard / Lynbrook / Great Neck		
<b>Tour of Duty:</b>	Mon – Babylon Yard – 6:00AM – 2:00PM Tue / Wed – Lynbrook – 5:00AM – 1:00PM Thu / Fri – Great Neck – 6:00AM – 2:00PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Saturday / Sunday		

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<b>Position No.</b>	20	Permanent	(L913) Station Appearance Maintainer
<b>Location:</b>	New Hyde Park Station / Wyandanch / Mineola		
<b>Tour of Duty:</b>	Mon / Tue – New Hyde Park – 6:00AM – 2:00PM Wed – Wyandanch 5:00AM – 1:00PM Sat / Sun – Mineola 6:00AM – 2:00PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Thursday / Friday		

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<b>Position No.</b>	21	Permanent	(RSC1) Station Appearance Maintainer / Chief SAM
<b>Location:</b>	Jamaica		
<b>Tour of Duty:</b>	Wed / Thu / Fri – SAM – 4:00PM – 12:00AM Sat / Sun – Chief SAM – 4:00PM – 12:00AM		
<b>Rate of Pay:</b>	Wed / Thu / Fri – SAM \$ 33.194 Sat / Sun – Chief SAM - \$37.914		
<b>Rest Days:</b>	Monday / Tuesday		

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**THE LONG ISLAND RAILROAD  
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<b>Position No.</b>	22	Permanent	(SSM21) Station Appearance Maintainer
<b>Location:</b>	Port Washington / Roslyn		
<b>Tour of Duty:</b>	7:30AM – 3:30PM		
<b>Rate of Pay:</b>	\$34.666		
<b>Rest Days:</b>	Friday / Saturday		

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<b>Position No.</b>	23	Permanent	(V489) Station Appearance Maintainer
<b>Location:</b>	Woodside		
<b>Tour of Duty:</b>	5:00AM – 1:00PM		
<b>Rate of Pay:</b>	\$34.214		
<b>Rest Days:</b>	Friday / Saturday		

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<b>Position No.</b>	24	Permanent	(V910) Station Appearance Maintainer
<b>Location:</b>	Garden City Facility / Rockville Centre / Roslyn		
<b>Tour of Duty:</b>	Sun / Mon – Garden City – 8:00AM – 4:00PM Tue – Rockville Centre – 5:00AM – 1:00PM Fri / Sat – Roslyn - 5:00AM – 1:00PM		
<b>Rate of Pay:</b>	Sun / Mon / Fri / Sat - \$34.214 Tue - \$33.194		
<b>Rest Days:</b>	Wednesday / Thursday		

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<b>Position No.</b>	25	Permanent	(V912) Station Appearance Maintainer
<b>Location:</b>	Morris Park / Garden City Station		
<b>Tour of Duty:</b>	Mon / Tue / Sat / Sun – Morris Park 6:15AM – 2:15PM Fri – Garden City Station – 6:00AM – 2:00PM		
<b>Rate of Pay:</b>	\$34.214		
<b>Rest Days:</b>	Wednesday / Thursday		

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**THE LONG ISLAND RAILROAD  
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<b>Position No.</b>	26	Permanent	(V913) Station Appearance Maintainer
<b>Location:</b>	Babylon Yard / Cold Spring Harbor / Long Beach		
<b>Tour of Duty:</b>	Sun / Mon – Babylon Yard – 6:00AM – 2:00PM Thu – Cold Spring Harbor – 6:00AM – 2:00PM Fri / Sat – Long Beach – 5:00AM – 1:00PM		
<b>Rate of Pay:</b>	\$34.214		
<b>Rest Days:</b>	Tuesday / Wednesday		

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<b>Position No.</b>	27	Permanent	(V915) Station Appearance Maintainer
<b>Location:</b>	Ronkonkoma Yard / Ronkonkoma YD with (V464) / Westhampton		
<b>Tour of Duty:</b>	Sun / Mon – Ronkonkoma Yard – 5:00AM – 1:00PM Tue – Ronkonkoma Yard with (V464) – 6:00AM – 2:00PM Fri / Sat – Westhampton 5:00AM – 1:00PM		
<b>Rate of Pay:</b>	\$34.214		
<b>Rest Days:</b>	Wednesday / Thursday		

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**THE LONG ISLAND RAILROAD**  
**OFFICE OF THE CHIEF STATIONS OFFICER**  
**STATIONS DEPARTMENT**  
**Tickets Jobs Posted**

**C134, C993**

Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must possess the ability to exercise good judgment and efficiently perform assigned duties. Will be required to work as directed.

**C700**

Must have a full understanding of the sales and accounting of tickets and related duties. Must possess the ability to service, define error codes and correct malfunctions in the Ticket Vending Machines (TVM). Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a "state report" from the TVM utilizing a computer notebook. Verify TVM cash removals and prepare deposits from these removals. Must be able to verify the contents of change modules removed from the TVMs and refill these modules for replenishment of the machines. Prepare deposit for change orders and verify change orders when received. Must be able to reconcile all cash removals, deposits, and coin refills processed against reports generated daily and cashier's safe. Will assist the Agent with the transfer of parts for repair between location and service contractor for TSMs. Record, verify, and forward any claims to Automated Ticket Sales area for processing. Must be able to lift full coin hoppers as part of daily routine. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must be qualified in the sale and accounting of tickets or ticket vending machines. Must possess the ability to exercise good judgment and perform all assigned and related duties. Qualification of all TVM duties required. Incumbent must be customer oriented and be capable of effectively and courteously relating to customers. Will be required to work as directed.

**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT  
Mail & Ride Jobs Posted**

**P201**

Must be a qualified 45wpm typist and be familiar with Microsoft Word software on a personal computer. Responsible for handling all outgoing and incoming mail, administration of postal permits and accounts, and coordination between Mail & Ride and Ticket Refunds offices. Must maintain and process all claims for lost/stolen tickets for entire railroad and attempt return of recovered tickets to customers. Must have a full understanding of the sale and accounting of Mail & Ride MetroCard monthly commutation tickets and all other Mail & Ride processes (ex. Application processing, collections, returned tickets, lockbox operations, MetroCard value inquiries, Police pass program, etc.). Must be familiar with line station and terminal ticket office operations and refund policies. Must be customer-oriented and be capable of effectively, efficiently and courteously relating with customers on the telephone. Must be able to use a PC to access the Mail & Ride database for customer inquiries, electronic posting of payments, record updates, etc. Must take lost ticket reports for all commuters. Must perform pickup and delivery of payments and documents between Jamaica/Flatbush Ave./Penn Station/Hillside Facility and the Mail & Ride bank lock box, etc. Must be able to perform all other Mail & Ride related Duties. Must be able to perform all other Mail & Ride related Duties.

**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT  
SAMS Jobs Posted**

**V489, L309P, V910, V912, V913, V915, V919, L902, L904, L905, L913**

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

**HCT10**

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

**THE LONG ISLAND RAILROAD**  
**OFFICE OF THE CHIEF STATIONS OFFICER**  
**STATIONS DEPARTMENT**  
**ATL106, JAM133**

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

**RSC1**

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

**THE LONG ISLAND RAILROAD**  
**OFFICE OF THE CHIEF STATIONS OFFICER**  
**STATIONS DEPARTMENT**  
**GCC681**

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

**GCM662, GCM668, GCM672, GCM685, GCM991**

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.



**THE LONG ISLAND RAILROAD**  
**OFFICE OF THE CHIEF STATIONS OFFICER**  
**STATIONS DEPARTMENT**  
**HGM650**

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

**SSM21**

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. Primary Duties for Chief and Extra List: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

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**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

**Notice of Awards to Bulletin SD-16-2023**

<b>Position Number</b>	<b>Type</b>	<b>Job Number</b>	<b>Name</b>	<b>Award Date</b>
1	Temporary	C307	D.BRIENZA	8/30/2023
2	Temporary	CG626	C.NOEL	8/30/2023
3	Permanent	C129	K.BRATHWAITE	9/6/2023
4	Permanent	C953	T.D'AURIZIO	8/30/2023
5	Temporary	ARCH900	WITHDRAWN	WITHDRAWN
6	Temporary	GCM667	WITHDRAWN	WITHDRAWN
7	Temporary	GCM677	RE-ADVERTISED	RE-ADVERTISED
8	Temporary	GCM985	WITHDRAWN	WITHDRAWN
9	Temporary	GCM988	RE-ADVERTISED	RE-ADVERTISED
10	Temporary	HCT-10	WITHDRAWN	WITHDRAWN
11	Temporary	HGM650	RE-ADVERTISED	RE-ADVERTISED
12	Temporary	JAM133	RE-ADVERTISED	RE-ADVERTISED
13	Temporary	SL-01	WITHDRAWN	WITHDRAWN
14	Temporary	SL-02	WITHDRAWN	WITHDRAWN
15	Permanent	GCM662	RE-ADVERTISED	RE-ADVERTISED
16	Permanent	GCM668	RE-ADVERTISED	RE-ADVERTISED
17	Permanent	GCM672	RE-ADVERTISED	RE-ADVERTISED
18	Permanent	H572	J.CIAPPA	8/30/2023
19	Permanent	L309P	RE-ADVERTISED	RE-ADVERTISED
20	Permanent	L902	RE-ADVERTISED	RE-ADVERTISED
21	Permanent	L904	RE-ADVERTISED	RE-ADVERTISED
22	Permanent	L905	RE-ADVERTISED	RE-ADVERTISED
23	Permanent	L913	RE-ADVERTISED	RE-ADVERTISED
24	Permanent	RSC1	RE-ADVERTISED	RE-ADVERTISED
25	Permanent	V489	RE-ADVERTISED	RE-ADVERTISED
26	Permanent	V910	RE-ADVERTISED	RE-ADVERTISED
27	Permanent	V912	RE-ADVERTISED	RE-ADVERTISED
28	Permanent	V913	RE-ADVERTISED	RE-ADVERTISED
29	Permanent	V919	RE-ADVERTISED-	RE-ADVERTISED
30	Permanent	V920	RE-ADVERTISED	RE-ADVERTISED



JOB NO. 8

POSITION PERMANENT	CLERK RELIEF – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	Sun-Mon 6:30 a.m. to 2:30 p.m. Tue-Wed-Thu 2:30 p.m. to 10:30 p.m.
RELIEF DAYS	FRIDAY & SATURDAY
RATE OF PAY	SAME AS JOB NO. 32
QUALIFICATIONS	SAME AS JOB NO. 32

JOB NO. 28

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 32
QUALIFICATIONS	SAME AS JOB NO. 32

JOB NO. 34

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 32
QUALIFICATIONS	SAME AS JOB NO. 32

K. WIEBER  
OFFICE OF M/E MANPOWER, HMC 3011

**THE LONG ISLAND RAIL ROAD  
Assistant Deputy Chief Stores Officer  
MTA Material Management & Distribution**

**September 6, 2023**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY  
ROSTER OF CLERICAL FORCES:**

**NOTICE OF AWARDS**

<b><u>BULLETIN #</u></b>	<b><u>POSITION</u></b>	<b><u>EMPLOYEE</u></b>	<b><u>EFFECTIVE DATE</u></b>
3401	Stores Truck Driver Permanent (M. Reynolds)	NO BIDS RECEIVED	
3403	Assistant Warehouse Person Morris Park – Permanent (D. Hyde)	Wazir Mohamed	8/30/23

**Eric Florio**  
Assistant Deputy Chief Stores Officer  
MTA Material Management & Distribution

POSTED: 9:00 AM  
September 6, 2023

## **RE-ADVERTISED**

**THE LONG ISLAND RAIL ROAD  
ASSISTANT DEPUTY CHIEF STORES OFFICER  
MTA MATERIAL MANAGEMENT & DISTRIBUTION  
BULLETIN NO. 3404**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, September 15, 2023**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Stores Truck Driver – (M. Reynolds) – Permanent  
**RE-ADVERTISED (3354, 3359, 3363, 3368, 3373, 3377, 3385, 3391, 3392, 3395, 3398 & 3401)**

**LOCATION:** Hillside

**TOUR OF DUTY:** 7:30 AM – 3:30 PM

**REST DAYS:** Saturday & Sunday

**RATE OF PAY:** \$37.906 per hour

**DUTIES:** Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to be familiar with the New York City and State roads, highways and expressways as they relate to the Long Island Rail Road’s property. **New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Eric Florio**  
Assistant Deputy Chief Stores Officer  
MTA Material Management & Distribution

POSTED: 9:00AM  
September 6, 2023

**THE LONG ISLAND RAIL ROAD  
ASSISTANT DEPUTY CHIEF STORES OFFICER  
MTA MATERIAL MANAGEMENT & DISTRIBUTION  
BULLETIN NO. 3405**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, September 15, 2023**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Assistant Warehouse Person (W. Mohamed) – Permanent  
**LOCATION:** Morris Park/Richmond Hill (Mon. Tues. Wed. MP / Sat. & Sun. RH)  
**TOUR OF DUTY:** 7:30 am – 3:30 pm  
**REST DAYS:** Thursday & Friday  
**RATE OF PAY:** \$36.243 per hour

**DUTIES:** Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Eric Florio**  
Assistant Deputy Chief Stores Officer  
MTA Material Management & Distribution

POSTED: 9:00 AM  
September 6, 2023

**THE LONG ISLAND RAIL ROAD  
ASSISTANT DEPUTY CHIEF STORES OFFICER  
MTA MATERIAL MANAGEMENT & DISTRIBUTION  
BULLETIN NO. 3406**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on Friday, September 15, 2023. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Stores Truck Driver – (J. Cruz-Pacheco) – Temporary  
**LOCATION:** Hillside  
**TOUR OF DUTY:** 7:30 AM – 3:30 PM  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$37.906 per hour

**DUTIES:** Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to be familiar with the New York City and State roads, highways and expressways as they relate to the Long Island Rail Road’s property. New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Eric Florio**  
Assistant Deputy Chief Stores Officer  
MTA Material Management & Distribution

POSTED: 9:00AM  
September 6, 2023



**Bulletin ID:** USBUL2-76

**Bulletin Seq:** 76

**Bulletin Description:** USHER BULLETIN 2/76

Open: 09/06/2023 00:01

Close: 09/15/2023 17:00

Effective: 09/20/2023 00:01

Posted: 08/29/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
NYU3	USHERS	Temporary	NEW YORK

Location NEW YORK

Report Time 11AM

Rest Days SATURDAY & SUNDAY

Rate Of Pay \$41.763 HOURLY

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

\* Ushers are expected to be courteous at all times.

\* In some instances, they must be able to work with minimal direction.

\* Must work well with the public

\* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

\* During the course of the 3 week training program, the applicant will complete a review of all station stops.

\* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** TELBUL3-14

**Bulletin Seq:** 14

**Bulletin Description:** TELEGRAPHERS BULLETIN 3-14

Open: 09/06/2023 00:01

Close: 09/15/2023 17:00

Effective: 09/20/2023 00:01

Posted: 08/28/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
JCCVA1	ASST. TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 601AM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$50.261 HOURLY \$1.939 DIFFERENTIAL		
JCCVA2	ASST. TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$50.261 HOURLY \$1.939 DIFFERENTIAL		
BO1055	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
BO1056	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
BO1057	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**Bulletin ID:** TELBUL3-14

**Bulletin Seq:** 14

**Bulletin Description:** TELEGRAPHERS BULLETIN 3-14

Open: 09/06/2023 00:01

Close: 09/15/2023 17:00

Effective: 09/20/2023 00:01

Posted: 08/28/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1058	BLOCK OPERATOR	Temporary	LIRR-Extra List

Location TELEGRAPHER EXTRA LIST  
 Report Time VARIOUS  
 Rest Days THURSDAY & FRIDAY  
 Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL

BO1059	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days FRIDAY & SATURDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		

FT2	BLOCK OPERATOR	Permanent	BROOK
	Location BROOK TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		

FT3	BLOCK OPERATOR	Permanent	BROOK
	Location BROOK TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		

JCCMT2	BLOCK OPERATOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**Bulletin ID:** TELBUL3-14

**Bulletin Seq:** 14

**Bulletin Description:** TELEGRAPHERS BULLETIN 3-14

Open: 09/06/2023 00:01

Close: 09/15/2023 17:00

Effective: 09/20/2023 00:01

Posted: 08/28/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
JCCMT3	BLOCK OPERATOR	Temporary	JCC TOWER
	Location	JCC TOWER	
	Report Time	1001PM	
	Rest Days	WEDNESDAY & THURSDAY	
	Rate Of Pay	\$43.355 HOURLY \$1.666 DIFFERENTIAL	

TR16	BLOCK OPERATOR	Permanent	BROOK
	Location	BROOK TOWER	
	Report Time	VARIOUS	
	Rest Days	THURSDAY & FRIDAY	
	Rate Of Pay	\$43.355 HOURLY \$1.666 DIFFERENTIAL SATURDAY & SUNDAY: FT1; 601AM MONDAY & TUESDAY: FT2; 201PM WEDNESDAY: FT3; 1001PM	

TR9	BLOCK OPERATOR	Permanent	JCC TOWER
	Location	JCC TOWER	
	Report Time	VARIOUS	
	Rest Days	THURSDAY & FRIDAY	
	Rate Of Pay	\$43.355 HOURLY \$1.666 DIFFERENTIAL SATURDAY & SUNDAY: JCCMT1; 601AM MONDAY & TUESDAY: JCCMT2; 201PM WEDNESDAY: JCCMT3; 1001PM	

JLTD1	LEAD TRAIN DIRECTOR	Permanent	JCC TOWER
	Location	JCC TOWER	
	Report Time	6AM	
	Rest Days	SATURDAY & SUNDAY	
	Rate Of Pay	\$59.944 HOURLY \$2.377 DIFFERENTIAL	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: TELEGRAPHERS BULLETIN 3-14

Open: 09/06/2023 00:01

Close: 09/15/2023 17:00

Effective: 09/20/2023 00:01

Posted: 08/28/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
JCCQN2	TRAIN DIRECTOR	Temporary	JCC TOWER
Location	JCC TOWER		
Report Time	201PM		
Rest Days	TUESDAY & WEDNESDAY		
Rate Of Pay	\$54.755 HOURLY \$2.118 DIFFERENTIAL		

JCCV1	TRAIN DIRECTOR	Permanent	JCC TOWER
Location	JCC TOWER		
Report Time	601AM		
Rest Days	SATURDAY & SUNDAY		
Rate Of Pay	\$53.824 HOURLY \$2.081 DIFFERENTIAL		

JCCV2	TRAIN DIRECTOR	Permanent	JCC TOWER
Location	JCC TOWER		
Report Time	201PM		
Rest Days	MONDAY & TUESDAY		
Rate Of Pay	\$53.824 HOURLY \$2.081 DIFFERENTIAL		

JCCV3	TRAIN DIRECTOR	Permanent	JCC TOWER
Location	JCC TOWER		
Report Time	1001PM		
Rest Days	WEDNESDAY & THURSDAY		
Rate Of Pay	\$52.164 HOURLY \$2.081 DIFFERENTIAL		

TR13	TRAIN DIRECTOR	Permanent	VALLEY TOWER
Location	VALLEY TOWER		
Report Time	VARIOUS		
Rest Days	THURSDAY & FRIDAY		
Rate Of Pay	VARIOUS		
	SATURDAY & SUNDAY: V1-601AM; \$53.824 HOURLY; \$2.081 DIFFERENTIAL		
	MONDAY & TUESDAY: V2-201PM; \$53.834 HOURLY; \$2.081 DIFFERENTIAL		
	WEDNESDAY: V3-1001PM; \$52.164 HOURLY; \$2.015 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: TELEGRAPHERS BULLETIN 3-14

Open: 09/06/2023 00:01

Close: 09/15/2023 17:00

Effective: 09/20/2023 00:01

Posted: 08/28/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
TR19	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location	JCC TOWER	
	Report Time	VARIOUS	
	Rest Days	THURSDAY & FRIDAY	
	Rate Of Pay	VARIOUS	
	SAT & SUN	BJ12 601AM \$53.034 HOURLY; \$2.050 DIFFERENTIAL	
	MON & TUE	BJ22 201PM \$53.034 HOURLY; \$2.050 DIFFERENTIAL	
	WEDNESDAY	BJ32 1001PM \$50.585 HOURLY; \$1.952 DIFFERENTIAL	

TR3	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location	JCC TOWER	
	Report Time	VARIOUS	
	Rest Days	FRIDAY & SATURDAY	
	Rate Of Pay	VARIOUS	
	SUNDAY:	JTD13 JCC-6AM; \$58.878 HOURLY; \$2.335 DIFFERENTIAL	
	MONDAY & TUESDAY:	JTD24 JCC-2PM; \$58.878 HOURLY; \$2.335 DIFFERENTIAL	
	WEDNESDAY:	JTD32 JCC-10PM; \$58.878 HOURLY; \$2.335 DIFFERENTIAL	
	THURSDAY:	V3 JCC-1001PM \$52.164 HOURLY; \$2.015 DIFFERENTIAL	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**  
**Bulletin Awards - Non-Ops**

**Bulletin ID:** TELBUL3-13    **Sequence:** 13

**Description:** TELEGRAPHERS BULLETIN 3-13

**Open:** 08/16/2023 00:01    **Close:** 08/25/2023 17:00    **Effective:** 08/30/2023 00:01    **Posted:** 08/15/2023 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
FT2	BLOCK OPERATOR	Permanent	BROOK	Readvertise		
FT3	BLOCK OPERATOR	Permanent	BROOK	Readvertise		
TR16	BLOCK OPERATOR	Permanent	BROOK	Readvertise		
JCCMT1	BLOCK OPERATOR	Permanent	JCC TOWER	58757	STELLATO, CS	186 BO1059 BO LIRR
JCCMT2	BLOCK OPERATOR	Permanent	JCC TOWER	Readvertise		
JCCMT3	BLOCK OPERATOR	Temporary	JCC TOWER	Readvertise		
JCCQN2	TRAIN DIRECTOR	Temporary	JCC TOWER	Readvertise		
JCHN11	TRAIN DIRECTOR	Permanent	JCC TOWER	27987	MCDERMOTT, MJ	3 JLTD1 LT JCCT
TR9	BLOCK OPERATOR	Permanent	JCC TOWER	Readvertise		
BO1052	BLOCK OPERATOR	Temporary	LIRR-Extra List	Withdrawn		
BO1055	BLOCK OPERATOR	Permanent	LIRR-Extra List	Readvertise		
BO1056	BLOCK OPERATOR	Permanent	LIRR-Extra List	Readvertise		
BO1057	BLOCK OPERATOR	Temporary	LIRR-Extra List	Readvertise		
BO1058	BLOCK OPERATOR	Temporary	LIRR-Extra List	Readvertise		
PX5006	PSCC CONSOLE	Permanent	LIRR-Extra List	59721	GONZALEZ, SG	183 PSCTR1 BO PSCC
MDSY31	TRAIN DIRECTOR	Permanent	MIDDAY STORAGE YARD	59903	MANNICK, NM	196 TX1002 BO LIRR

**LONG ISLAND RAILROAD**

**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** CREW9-43

**Bulletin Seq:** 43

**Bulletin Description:** C/D BULLETIN 9-43

Open: 09/06/2023 00:01

Close: 09/15/2023 17:00

Effective: 09/20/2023 00:01

Posted: 08/27/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
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DT4103	CREW DISP. TRNEE	Temporary	LIRR-Extra List
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Location TRANSPORTATION CREW MANAGEMENT, JAMAICA  
Report Time VARIOUS  
Rest Days VARIOUS  
Rate Of Pay \*\$33.245/\$40.530 HOURLY

TEMPORARY

\*\*\*FAXED BIDS WILL NOT BE ACCEPTED\*\*\*

APPLICANTS MAY BE SUBJECTED TO AN APTITUDE EXAM THAT HAS BEEN DEVELOPED BY THE HUMAN RESOURCES DEPARTMENT.

DURING THE COURSE OF THE TRAINING PROGRAM, 3 - 4 WRITTEN EXAMS WILL BE ADMINISTERED TO THE TRAINEE.

RATE OF PAY INCREASES TO \$40.530 AFTER TRAINEE HAS SUCCESSFULLY COMPLETED 3 MONTHS OF THE TRAINING PROGRAM. RATE INCREASE WILL BE RETROACTIVE TO THE INITIAL DAY IN THE TRAINING PROGRAM.

AS INFORMATION, 100% QUALIFIED CREW DISPATCHER RATE IS \$48.121

APPLICANTS FOR THIS POSITION MUST COMPLETE THE CREW DISPATCHER TRAINING PROGRAM "APPENDIX G-1" OF THE TCU CONTRACT.

TRAINEE SHALL BE BOUND BY THE PROVISIONS OF THIS AGREEMENT FOR A PERIOD OF 24 MONTHS FROM THE DAY TRAINING BEGINS UNLESS MUTUALLY AGREED TO BY THE CARRIER AND THE ORGANIZATION.

TRAINEES ASSIGNED HERETO WILL BE REQUIRED TO TRAIN ON ALL CREW DISPATCHING AND PAYROLL DISPATCHING ASSIGNMENTS IN ORDER TO BECOME CONVERSANT IN THE USE OF VARIOUS TIMETABLES, CREW BOOKS AND PAYROLL MANUALS, ETC. AND OBTAIN A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING EMPLOYEES UNDER THE JURISDICTION OF THE CREW MANAGEMENT SERVICES OFFICE.

\*DIFFERENTIAL NOT INCLUDED IN ABOVE RATES OF PAY.

CX4002	CREW DISPATCHER	Permanent	LIRR-Extra List
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Location TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)  
Report Time VARIOUS  
Rest Days VARIOUS  
Rate Of Pay \$48.121 HOURLY & \$1.896 DIFFERENTIAL

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.



**Bulletin ID:** CREW9-43

**Bulletin Seq:** 43

**Bulletin Description:** C/D BULLETIN 9-43

Open: 09/06/2023 00:01

Close: 09/15/2023 17:00

Effective: 09/20/2023 00:01

Posted: 08/27/2023 00:01

Asgn	Position	Perm Or Temp	Terminal
CX4004	CREW DISPATCHER	Temporary	LIRR-Extra List

Location MANAGER-TRANS. CREW MANAGEMENT JAMAICA

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$48.121 HOULRY & \$1.896 DIFFERENTIAL

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

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**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**  
**Bulletin Awards - Non-Ops**

**Bulletin ID:** CREW9-42      **Sequence:** 41

**Description:** C/D BULLETIN 9-42

**Open:** 08/16/2023 00:01      **Close:** 08/25/2023 17:00      **Effective:** 08/30/2023 00:01      **Posted:** 08/16/2023 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank	From
CD1D	CREW DISPATCHER	Permanent	JAMAICA	55650	LIOLIS, W	29	CX4002 CD LIRR
CD2D	CREW DISPATCHER	Temporary	JAMAICA	27222	CABRERA, RJ	30	CX4004 CD LIRR

**THE LONG ISLAND RAILROAD  
CUSTOMER CONTACT CENTER**

September 6, 2023

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY POSTER OF  
CLERICAL FORCES:**

**Notice of Awards**

<b><u>POSITION</u></b>	<b><u>EMPLOYEE</u></b>	<b><u>EFFECTIVE DATE</u></b>
Bulletin No. 08-2023 CSR-904 Appointed/Perm	Louis Montanaro	August 9, 2023
Bulletin No. 09-2023 CSR-103 Appointed/Perm	Maudeline Casimir	August 23, 2023

Gabrielle Aulicino  
Customer Contact Center  
Jam 1<sup>st</sup> Floor MC - 1188

POSTED September 6, 2023

**THE LONG ISLAND RAIL ROAD**

**ENGINEERING DEPARTMENT**

**BULLETIN NO. 531**

**TEMPORARY**

Resumes for the following Appointed Position in the Office of the Chief Engineer will be received by Lauren Saldivias – Manager – Engineering Payroll & Operational Support, emailed to: [lsaldiv@lirr.org](mailto:lsaldiv@lirr.org) **until 5:00 PM on September 15, 2023.**

**POSITION:** Payroll Information Clerk (Appointed)

**LOCATION:** Engineering  
Various Locations

**RATE OF PAY:** \$39,889

**TOUR OF DUTY:** 7:30 a.m. – 3:30 p.m.

**RELIEF DAYS:** Saturday and Sunday

**PRIMARY DUTIES:**

Input data in connection with the Corporate Time & Attendance Management Systems (CTAMS), using labor distribution forms generated by other employees, supervisors, and management officials. Such data includes, but is not limited to, hours worked, leave, maintenance and project accounting and labor distribution, and all other information to be used in this system. When not working on CTAMS the Clerk will perform filing, typing, and other clerical duties as assigned including, but not restricted to, the accurate transcription of Statement of Facts, Trials and Investigations, handling mail and maintaining office files, and reviewing and inputting SAFER Reports into the Efficiency Testing System (ETS). Must also have the ability to run reports from various LIRR databases and have a working knowledge of Excel and Word.

Edward McGoldrick  
Chief Engineer

**POSTED:** September 6, 2023

**THE LONG ISLAND RAIL ROAD**  
**OFFICE OF THE CHIEF ENGINEER**

**Bulletin No. 532**

The Office of the Chief Engineer is accepting resumes for the position of Secretary to the Chief Engineer - Engineering. Resumes for this position should be emailed to Stephanie Nutzul (smnutzu@lirr.org), Manager Resource Development and Operational Support, Engineering Department, Hillside Support Facility – 4th Floor, **no later than 5 P.M. Friday, September 15, 2023.**

**POSITION:** Secretary - Engineering (Appointed)

**LOCATION:** Office of the Chief Engineer  
Hillside Support Facility, 4<sup>th</sup> Floor.

**RATE OF PAY:** \$41,462

**TOUR OF DUTY:** 7:30 A.M. – 3:30 P.M.

**REST DAYS:** Saturday and Sunday

**PRIMARY DUTIES:** Responsible for the daily handling, coordinating and monitoring of correspondences and activities for the Chief Engineer and direct reports. Use initiative, good judgment and discretion at all times in performing non-routine administrative and secretarial duties while maintaining an efficient work environment and understanding the confidential nature of this position. Perform typing, filing and maintenance of all records (electronic & hardcopy). Perform the accurate transcription of statement of facts, trials and investigations. Organize and coordinate meetings, transcribe and distribute minutes. Provide clerical support for the Engineering Department. Perform all other clerical duties as assigned. Applicant must be an accurate typist, proficient in Outlook and Microsoft Office (Word, Excel and Access). Must have a thorough knowledge of grammar, punctuation, spelling and letter composition. A minimum of two years railroad experience preferred.

Edward McGoldrick  
Chief Engineer

**Posted:** September 06, 2023

**THE LONG ISLAND RAIL ROAD  
ASSISTANT DEPUTY CHIEF PROCUREMENT OFFICER**

**September 6, 2023**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM  
SENIORITY ROSTER OF CLERICAL FORCES:**

**NOTICE OF AWARD**

<b><u>BULLETIN #</u></b>	<b><u>POSITION</u></b>	<b><u>EMPLOYEE</u></b>	<b><u>EFFECTIVE DATE</u></b>
3415	Inquiry Clerk Permanent (Gerard Schaefer)	Patrick Melia	September 6, 2023

Jacqueline Waddell  
Sr. Director – Services & Non-Capital Procurements  
Procurement Department  
LIRR Section

Posted 9:00 AM  
September 6, 2023

**THE LONG ISLAND RAIL ROAD  
Operational Support Group**

September 6, 2023

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY  
ROSTER OF CLERICAL FORCES:**

**NOTICE OF AWARDS**

**POSITION**

Secretary

**EMPLOYEE**

Jennifer Lynch

**EFFECTIVE DATE**

September 6, 2023

**Jessica Pascual**


Project Manager – Administration  
Operational Support Group

POSTED: 9:00 AM  
September 6, 2023

# STATIONS DEPARTMENT



## STATIONS DEPARTMENT NOTICE NO. 2023-51

DATE: August 30, 2023  
TO: All Stations Department Employees  
FROM: Theresa Dorsey, Chief Stations Officer   
SUBJECT: Cool Weather Dress Code

With the return of cooler weather, all Stations Department employees are required to comply with the dress code effective **Tuesday, September 5, 2023**. As front-line employees, your appearance projects the image of the Long Island Rail Road to customers even before they enter a train. A neat and uniformed employee greeting the customer in a friendly manner, while providing efficient service, will always be remembered in a positive way. In addition, shirts must always be tucked into pants, jeans and torn clothing is prohibited.

As always, proper safety footwear must be worn in accordance with Corporate Policy and Procedure SAFE-009. All employees in safety sensitive positions "...shall be required to wear safety footwear at all times while on duty for protection against injury to the foot / toe / ankle..." and meet "... the requirements and specifications." (Appendix C attached). In addition, all safety shoes that are worn out with holes or unsecured shoelaces **must** be replaced with new ones immediately to avoid injury.

**The only hats that are allowed to be worn indoors are the Customer Service Ambassador uniform hats that are worn by that craft. No other hats are to be worn indoors.**

### Ticket Agents / Ticket Clerks

All ticket office employees will be required to wear their full uniform including tie and neck scarf. Ticket sellers may remove their jackets while selling and LIRR uniform sweaters may be worn at any time. As always, your blue agent or ticket clerk name tag must be worn or prominently displayed at the ticket window so that customers can see it. If you lose or misplace your name tag, contact your manager so that a replacement can be ordered. LIRR polo shirts are only permitted while working bus programs, or other special events approved by your manager.

### TSM Agents / Clerks / Cashiers

TSM agents, clerks and cashiers are required to wear collared shirts, uniform pants and safety shoes: **jeans and leggings are not permitted**. TSM employees working as ticket agents, clerks or ushers must wear LIRR issued uniforms as detailed above.

### Lead Foreman/ Traveling Foremen /Assistant Foremen/ Station Appearance Maintainers (SAMs)

Foremen and SAMs are required to wear railroad issued uniforms. **Jeans and leggings are not permitted**. The only shirts/sweatshirts that are allowed to be worn outside of the uniform must be navy blue and always have the LIRR logo visible; foremen and leaders need to approve. **NOTE: Proper Personal Protective Equipment (PPE) is required while on duty.**

### Customer Service Ambassadors

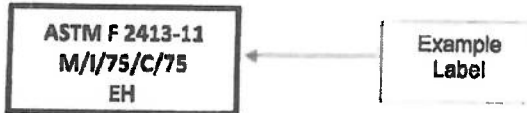
All ambassadors are required to wear their full uniform including name badge, vest and/or blazer, and tie or neck scarf. LIRR issued overcoat (weather permitting) is also required. The red ambassador sweaters are optional. If you need any uniform items, please contact your manager. The only hat that can be worn is a uniform hat that was ordered from the uniform company.

Should you have any questions about the dress code or footwear, please contact your manager.

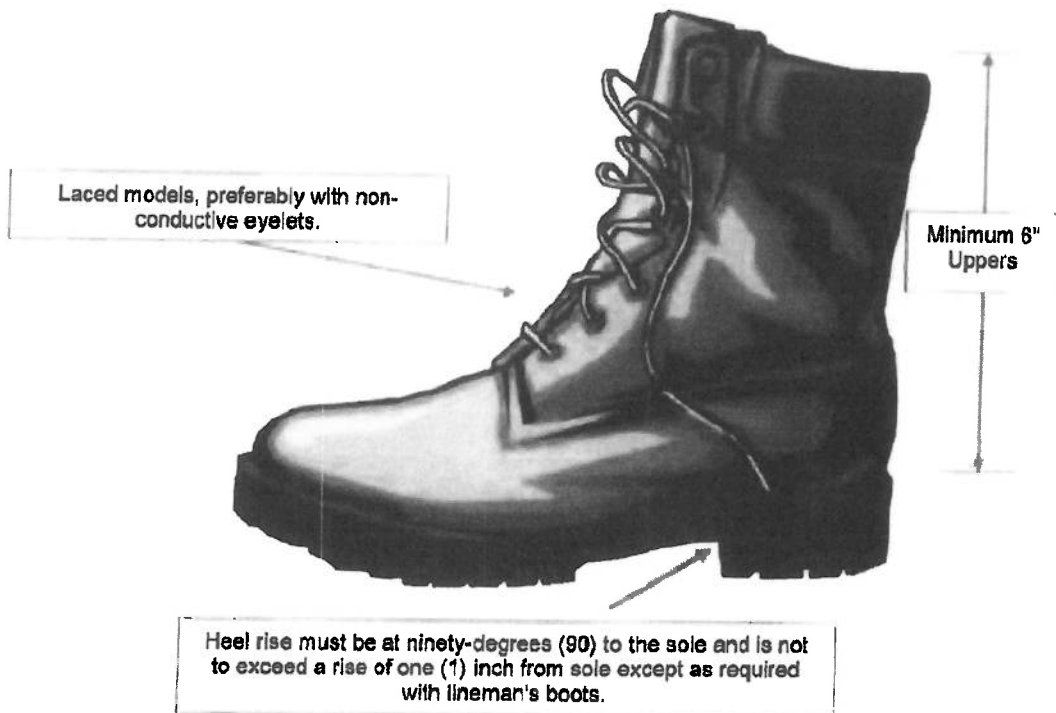


**LIRR Specific Requirements for Safety Footwear**

Protective footwear must be certified as meeting the requirements of the standard via a stitched-in label, stamping, pre-sensitized label, or a combination of all of these methods of at least one of the pair.



Safety Shoe Labeling Requirements	
Label Identification	Description
ASTM F 2413-11	Identifies that the footwear is protective footwear that complies with the 2011 ASTM standard. Note: ASTM F 2413-05 is allowable for older shoes, if in good condition.
M or F/I/75/ C/75	M=Male F=Female I=Impact resistance C=Compression resistance 75=resistant to 75 foot-pound test standards for impact and compression
EH	Identifies footwear with outsole and heel made of electrical insulation properties; shock resistant.





## STATIONS DEPARTMENT NOTICE NO. 2023-52

**Date:** September 1, 2023  
**To:** All Stations Department Employees  
**From:** Theresa Dorsey, Chief Stations Officer *T. Dorsey*  
**Subject:** Security Awareness – All Areas

With the changing times in the world today, it is important that we are always aware of our surroundings for our personal safety and the safety of our customers.

### Recognizing Threats/Suspicious Activity

- We must remain vigilant and aware of our surroundings:
- Be alert to anyone who behaves suspiciously or engages in unusual actions: these behaviors may be indications of criminal or terrorist activity. Pacing on platforms, sitting in a car watching station and trains etc.
- Make sure you promptly alert Office of Security (RSCC), MTA PD and your Terminal/Station Leaders.

### Suspicious Behavior

- Be alert for the following behaviors:
  - Nervous behavior, evasive attitudes, or undue concern with privacy to employees or customers
  - Unauthorized persons trying to gain access to restricted areas.
  - Unauthorized persons taking notes, pictures or video of station or facility.

LIRR Policy OoS-003 can be found on the LIRR Intranet page which details our ability to recognize various threats.

**DO NOT ALLOW PEOPLE INTO SECURE LOCATIONS**

**NO LIRR PASS – NO ACCESS!! Ask to see their pass.**

### Profile of an Active Shooter

An Active shooter is an individual who actively engages in killing or attempting to kill people in a confined and/or populated area. In most cases, active shooters use firearms(s) and there is no pattern or method to their selections of victims. Because active shooter situations are often over within 10 to 15 minutes, before law enforcement arrives on scene, individuals must be prepared both mentally and physically to deal with an active shooter.

- Be aware of your environment and any possible dangers.
- Take note of the two nearest exits in any facility you visit.
- If you are in an office, stay there and secure the door.
- If you are in a hallway, get into a room and secure the door.
- As a last resort, attempt to take the active shooter down. When the shooter is at close range you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.



**The best response during an active shooting situation:**

1. Run away or get into your car, lock the doors.
2. Hide (go into a building, office, or store)
3. Fight back (yell, be aggressive, scare them off)

**CALL 911 WHEN IT IS SAFE TO DO SO**

**Workplace and Domestic Violence Prevention**

If you are the subject of a Workplace Violence incident, you should follow the LIRR OoS Policy (OoS – 013) located on the LIRR Intranet page. The policy states:

- o All employees who engage or are affected by an incident of Workplace Violence, are required to report as soon as possible, to your Terminal/Station Leaders as per LIRR OoS -013
- o Terminal/Station Leaders are required to report as soon as possible every incident of Workplace Violence to the MTA PD (1-800-836-6673) and the LIRR Office of Security Workplace Violence Prevention line at  
(718) 558-3560 or by email to [wvprevention@lirr.org](mailto:wvprevention@lirr.org)
- o Any attack on an employee while working must be reported to the MTAPD and LIRR Office of Security



For Emergency situations on LIRR property you can call 911- they will route the call to MTAPD as needed

**MTA POLICE DEPARTMENT: 1-800-836-6673**

**NYPD, NASSAU & SUFFOLK POLICE EMERGENCY: 911**

**LIRR Office of Security aka: REGIONAL SECURITY COMMAND CENTER (RSCC);  
718-558-8200**