



Long Island Rail Road
Going your way

BID SHEETS

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**

February 20, 2019

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY
ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
P&L 2771	Warehouse Person Temporary (C. Elliot)	K. Alves	2/27/19
P&L 2772	Warehouse Person-Warehouse 15 SF-V/V- Permanent (A. Kennedy)	NO BIDS RECEIVED	
P&L 2773	Assistant Warehouse Person- Hillside Warehouse 15 Shop Floor Permanent (J. Macedonia)	NO BIDS RECEIVED	
P&L 2774	Assistant Warehouse Person Bethpage Temporary (J. Chavatte)	Joseph Mathieson	2/20/19
P&L 2775	Clerk Typist Temporary (F. Calderon)	WITHDRAWN	
P&L 2776	Warehouse Person Temporary (S. Yasparro)	S. Brisco	2/20/19

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
February 20, 2019

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L - 2777

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, March 1, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (K. Holland) – Temporary
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
February 20, 2019

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2778

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, March 1, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (A. Kennedy) – Permanent
RE-ADVERTISED (P&L – 2650, 2660, 2673, 2685, 2698, 2713, 2723,
2735 & 2743, 2753,2768,2772)
LOCATION: Hillside Warehouse 15 Shop Floor
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
February 20, 2019

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L - 2779**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF
CLERICAL FORCES:**

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, March 1, 2019. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person (J. Macedonia) – Permanent
RE-ADVERTISED (P&L 2773)
LOCATION: Hillside Warehouse 15 Shop Floor
TOUR OF DUTY: 8:00AM – 4:00PM
REST DAYS: Friday & Saturday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENT: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
February 20, 2019

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2780

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, March 1, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person – (J. Mathiesen) – Temporary
LOCATION: East Side Access Glendale (84-02 72nd Dr.)
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
February 20, 2019

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2781**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, March 1, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Stores Truck Driver – (K. Alves) –Temporary
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$34.51 per hour

DUTIES: Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to operate two-way radio equipment and be familiar with the New York City and State roads, highways and expressways as they relate to the Long island Rail Road’s property. **New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00AM
February 20, 2019

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: February 20, 2019

AGENT'S BULLETIN NO. SD-03-2019

This bulletin will close **at 5:00 PM on Friday, March 1, 2019**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Alicia St Nicholas, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No. 1	Permanent	Agent (A806)
Location:		Babylon
Tour of Duty:		6am – 2pm
Rate of Pay:		\$43.617
Rest Days:		Saturday/Sunday
Primary Duties:		

Position No. 2	Temporary	Agent (AT315)
Location:		Bethpage Facility
Tour of Duty:		8am – 4pm
Rate of Pay:		\$45.743
Rest Days:		Saturday/Sunday
Primary Duties:		

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: February 20, 2019

BULLETIN NO. SD-04-2019

This bulletin will close **at 5:00 PM on Friday, March 1, 2019**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Alicia St Nicholas, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No. 1	Permanent			Ticket Clerk (C 905)
Location:	Penn Station/Atlantic Terminal			
Tour of Duty:	<u>Wednesday – Penn</u> 6am-2pm	<u>Thursday – ATL. Term</u> 6am-2pm	<u>Friday/Monday – ATL Term.</u> 7am-3pm	<u>Tuesday - Penn</u> 6am-2pm
Rate of Pay:	\$34.463	\$35.209	\$35.209	\$36.463
Rest Days:	Saturday/Sunday			

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 2	Temporary	Ticket Clerk (CT334)
Location:	Bethpage Facility	
Tour of Duty:	8am-4pm	
Rate of Pay:	\$36.618	
Rest Days:	Saturday/Sunday	

Primary Duties: Must have a full understanding of the sales and accounting of tickets and the daily servicing of ticket vending machines. Responsible for completing daily-tour incident reports. Must drive between Long Island Rail Road properties; must make minor repairs (i.e., change flat tires) as necessary for completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket-page device while on duty to communicate between supervisors and carry photo I.D. to provide positive identification at all times.

Must possess the ability to service, define error codes and correct malfunctions in the S&B TVM's. Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a "state report" from the S&B TVM utilizing a computer notebook.

Must possess the ability to exercise good judgment. Applicant must be customer oriented and be capable of effectively and courteously relating to customers.

Position No. 3	Temporary	Ticket Clerk (CT335)
Location:		Bethpage Facility
Tour of Duty:		8am-4pm
Rate of Pay:		\$36.618
Rest Days:		Saturday/Sunday

Primary Duties: Must have a full understanding of the sales and accounting of tickets and the daily servicing of ticket vending machines. Responsible for completing daily-tour Incident reports. Must drive between Long Island Rail Road properties; must make minor repairs (i.e., change flat tires) as necessary for completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket-page device while on duty to communicate between supervisors and carry photo I.D. to provide positive identification at all times.

Must possess the ability to service, define error codes and correct malfunctions in the S&B TVM's. Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a "state report" from the S&B TVM utilizing a computer notebook.

Must possess the ability to exercise good judgment. Applicant must be customer oriented and be capable of effectively and courteously relating to customers.

Position No. 6 Temporary Station Appearance Maintainer (V466)

Location: Northport

Tour of Duty: 6am-2pm

Rate of Pay: \$31.148

Rest Days: Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Position No. 7 Temporary Station Appearance Maintainer (V464)

Location: Ronkonkoma Yard

Tour of Duty: 6am-2pm

Rate of Pay: \$31.148

Rest Days: Monday/Tuesday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Position No. 8

Temporary

Station Appearance Maintainer (CD102)

Location: Jamaica Crew Dispatcher

Tour of Duty: 10pm-6am

Rate of Pay: \$45.233

Rest Days: Sunday/Monday

Primary Duties: Bids will only be valid from applicants qualified through the Stations Crew Dispatching Training Program, or from employees who have previously owned an Assignment Clerk position in the Stations Department.

Must have a complete understanding of the manipulation and regulations governing the Agent's, Ticket Clerk's and Station Cleaner's, Assistant Station Masters, and Public Information Office's crew boards to be able to cover assignments on a daily basis. Must be able to prepare and post weekly time cards for all Agents, Ticket Clerks, and Station Cleaners based on daily crew sheets and other crew board documentation. Must have thorough knowledge of the rules, regulations and agreements governing the working conditions of employees represented by the Transportation Communications Union. Must update absence-control records and work as directed within the office the Director Stations Support and Administration.

Position No. 9

Temporary

Station Appearance Maintainer (WSY101)

Location: West Side Yard

Tour of Duty: 6:30am-2:30pm

Rate of Pay: \$30.220

Rest Days: Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

AWARDS TO BULLETIN SD-03-2019

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Permanent C913	M. Howlett	2-20-19
POSITION NO. 2	Permanent V453	T. Portesy	2-20-19
POSITION NO. 3	Permanent SSM9	J. Urban	2-20-19
POSITION No. 4	Permanent SSM10	J. Keefe	2-20-19

AWARDS TO AGENT'S BULLETIN SD-02-2019

POSITION NO. 1	Permanent	A103	G. Ferdinand	2-20-19
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Alicia St. Nicholas, Manager Station Services Support
Posted: February 20, 2019

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF ENGINEER

BULLETIN NO. 482

Bids for the following position in the Office of the Chief Engineer will be received by Stephanie Nutzul, Manager – Resource Development and Administration (m/c 3146 or smnutzu@lirr.org) until 5:00 PM on Friday, March 1, 2019. **Qualified bidders must include seniority date, date last awarded a position, and the position held at time of bid also please include a daytime phone number.**

POSITION: (2) Clerk-Typists

LOCATION: Office of the Chief Engineer
(Various)

RATE OF PAY: \$33.995

TOUR OF DUTY: 7:30 AM – 3:30 PM

REST DAYS: Saturday and Sunday

PRIMARY DUTIES: Perform filing, typing, and other clerical duties as assigned including, but not restricted to, the accurate transcription of Statement of Facts, Trials and Investigations, handling mail and maintaining office files. Must be a qualified typist (45 WPM), experienced on Microsoft Word and have a thorough knowledge of grammar, punctuation, spelling and letter composition, to perform typing assignments consisting of letters, memos, forms, lists and reports. Must be familiar with the handling of expense requests/requisitions. Ability to run reports from various LIRR database. Also, must have a working knowledge of Excel and Access.

Glenn Greenberg, P.E.
Acting Chief Engineer

POSTED: February 20, 2019

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF ENGINEER

BULLETIN NO. 483

Bids for the following position in the Office of the Chief Engineer will be received by Stephanie Nutzul, Manager – Resource Development and Administration (m/c 3146 or smnutzu@lirr.org) until 5:00 PM on Friday, March 1, 2019. **Qualified bidders must include seniority date, date last awarded a position, and the position held at time of bid also please include a daytime phone number.**

POSITION: Clerk-Typist (Temporary)

LOCATION: Office of the Chief Engineer
(Various)

RATE OF PAY: \$33.995

TOUR OF DUTY: 7:30 AM – 3:30 PM

REST DAYS: Saturday and Sunday

PRIMARY DUTIES: Perform filing, typing, and other clerical duties as assigned including, but not restricted to, the accurate transcription of Statement of Facts, Trials and Investigations, handling mail and maintaining office files. Must be a qualified typist (45 WPM), experienced on Microsoft Word and have a thorough knowledge of grammar, punctuation, spelling and letter composition, to perform typing assignments consisting of letters, memos, forms, lists and reports. Must be familiar with the handling of expense requests/requisitions. Ability to run reports from various LIRR database. Also, must have a working knowledge of Excel and Access.

Glenn Greenberg, P.E.
Acting Chief Engineer

POSTED: February 20, 2019

THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF TRANSPORTATION OFFICER

February 20, 2019

NOTICE OF AWARD

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM
SENIORITY ROSTER OF CLERICAL FORCES:**

<u>BULLETIN NO.</u>	<u>POSITION</u>	<u>NAME</u>	<u>EFFECTIVE DATE</u>
01-19	Denial Clerk	J. Soltys	February 27, 2019

Melissa Newell
Assistant to the Chief Transportation Officer

POSTED: 9:00 AM
February 20, 2019

**OPERATIONS DIVISION
SERVICE PLANNING DEPARTMENT**

BULLETIN NO. SP-01-19

TO ALL CLERICAL EMPLOYEES:

Candidates for the **temporary** appointed position of Service Planning Coordinator in the Service Planning Department are currently being considered. All interested applicants should forward their resume to Charles McKiernan, General Manager – Service Planning Department, JCC Building, Mail Code 1936, by 5 PM, Friday, March 1, 2019.

QUALIFICATIONS: The incumbent must have an understanding of the operations of the LIRR; must be proficient in Microsoft Word, Excel, PowerPoint and Outlook; have the ability to learn new computer scheduling applications quickly, without formal training; and must be able to work with sensitive material in a confidential manner.

The primary duties of the Service Planning Coordinator include:

- Maintain data in Train Planning Scheduling System (TPSS) and update as required for General Orders, Track Work Programs and Special Programs.
- Coordinate inter-departmental download of information to TIC, TIMACS, Solari, AVPS, etc.
- Make necessary changes to Timetable Special Instructions and coordinate with Transportation Rules Examiner.
- Maintain data in Crew and Equipment Scheduling Systems and update as necessary.
- Enter and maintain data in Ridership Database System and assist in the production of the Annual Ridership Book.
- Maintain PeopleSoft files and analyze invoices to be approved for payment.
- Enter departmental payroll information into CTAMS system and maintain accurate records.
- Prepare departmental reports as required.
- Produce, coordinate and progress for concurrence such documents as may be required, i.e., staff summaries, memorandums of understanding and contract documents.
- Arrange and coordinate large meetings for department.
- Monitor department office supplies and order items as needed.
- Other related duties as assigned.

Rate of Pay: \$36.675/hourly
Relief Days: Saturday and Sunday
Location: JCC Building
Posted: February 20, 2019

Charles McKiernan
General Manager – Service Planning

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: USBUL1-87 **Sequence:** 18

Description: USHER BULLETIN 1/87

Open: 02/06/2019 00:01 **Close:** 02/15/2019 17:00 **Effective:** 02/20/2019 00:01 **Posted:** 02/06/2019 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
RUH3	USHERS	Permanent	JAMAICA	51971	GARDEN,T	16 UX0002 US LIRR

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL1-88

Bulletin Seq: 18

Bulletin Description: USHER BULLETIN 1/88

Open: 02/20/2019 00:01

Close: 03/01/2019 17:00

Effective: 03/06/2019 00:01

Posted: 02/20/2019 00:01

Asgn	Position	Perm Or Temp	Terminal
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UX0002	USHERS	<i>Temp</i>	LIRR-Extra List
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Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay *\$37.884 BASE RATE

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1 - Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. C"1-88 receipts is honored only if signed by employees working in the transportation crew management services office.

02/19/20 8:31

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-95 **Sequence:** 19

Description: TELEGRAPHERS BULLETIN 2-95

Open: 02/20/2019 00:01

Close: 03/01/2019 08:00

Effective: 03/06/2019 00:01

Posted: 02/18/2019 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
BO1056	BLOCK OPERATOR	Permanent	LIRR-Extra List	58066	FREER, WAYNE	
BO1058	BLOCK OPERATOR	Permanent	LIRR-Extra List	53067	BENNETT, DENNIS	
MT3013	MVB GROUP 3 TRAINING	TEMP	JAMAICA			
MT3015	MVB GROUP 3 TRAINING	TEMP	JAMAICA			

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-95

Bulletin Seq: 19

Bulletin Description: TELEGRAPHERS BULLETIN 2-95

Open: 02/20/2019 00:01

Close: 03/01/2019 08:00

Effective: 03/06/2019 00:01

Posted: 02/18/2019 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1050	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$39.471 HOURLY* (MINIMUM)		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		
BO1052	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$39.471 HOURLY* (MINIMUM)		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		
BO1056	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$39.471 HOURLY* (MINIMUM)		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		
BO1058	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$39.471 HOURLY* (MINIMUM)		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin ID: TELBUL2-95

Bulletin Seq: 19

Bulletin Description: TELEGRAPHERS BULLETIN 2-95

Open: 02/20/2019 00:01

Close: 03/01/2019 08:00

Effective: 03/06/2019 00:01

Posted: 02/18/2019 00:01

Asgn	Position	Perm Or Temp	Terminal
TR9	BLOCK OPERATOR	TEMPORARY	NASSAU TOWER
	Location	NASSAU TOWER	
	Report Time	VARIOUS	
	Rest Days	THURSDAY & FRIDAY	
	Rate Of Pay	\$39.471 HOURLY*	
		SATURDAY/SUNDAY -MT1	601AM
		MONDAY/TUESDAY -MT2	201PM
		WEDNESDAY -MT3	1001PM

*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY

WS11	TRAIN DIRECTOR	Temporary	WEST SIDE YARD
	Location	WEST SIDE YARD	
	Report Time	7AM	
	Rest Days	SATURDAY & SUNDAY	
	Rate Of Pay	*\$48.282 HOURLY	
		*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: CREW8-72 **Sequence:** 79
Description: C/D BULLETIN 8-72
Open: 02/06/2019 00:01 **Close:** 02/15/2019 17:00 **Effective:** 02/20/2019 00:01 **Posted:** 02/05/2019 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
CX4002	CREW DISPATCHER	Permanent	LIRR-Extra List	53325	TIEDEMANN, BT	28 DT4105 DT LIRR
CX4004	CREW DISPATCHER	Permanent	LIRR-Extra List		Readvertis	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: CREW8-73

Bulletin Seq: 80

Bulletin Description: C/D BULLETIN 8-73

Open: 02/20/2019 00:01

Close: 03/01/2019 17:00

Effective: 03/06/2019 00:01

Posted: 02/19/2019 00:01

Asgn	Position	Perm Or Temp	Terminal
CX4004	CREW DISPATCHER	Permanent	LIRR-Extra List

Location: MANAGER-TRANS. CREW MANAGEMENT JAMAICA

Report Time: VARIOUS

Rest Days: VARIOUS

Rate Of Pay: \$43.810 HOURLY*

*RATE OF JOB COVERED WITH \$26.629 MINIMUM

APPLICATIONS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A

THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE

MANAGER - TRANSPORTATION CREW MANAGEMENT SERVICES.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

02/19/20 8:32

STATIONS DEPARTMENT

NOTICE NO. 2019-03

Date: February 8, 2019
 To: All Stations Department Employees
 From: James Compton, Chief Stations Officer
 Subject: Holiday – Presidents' Day Monday, February 18, 2019

On Monday, February 18, 2019, the following will be in effect:

TICKET AGENTS - The following positions WILL work:

A101 Hillside Parts	A303 Long Beach	A702 Bethpage TVM	A961 Broadway
A102 Hillside TVM	A310 Hempstead	A703 Hicksville	A971 Ronkonkoma
A103 Penn TVM	A311 Bethpage TVM	A709 Ronkonkoma	A972 Ronkonkoma
A105 Penn TVM	A312 Bethpage TVM	A710 Ronkonkoma	A982 Bethpage TVM
A106 Hillside TVM	A602 Huntington	A801 Rockville Centre	A984 Bethpage TVM
A110 Penn	A603 Huntington	A802 Baldwin	A988 Penn
A200 Woodside	A701 Mineola	A806 Babylon	

TICKET CLERKS - The following positions WILL work:

C102 Penn	C134 Atlantic	C333 Bethpage Cashier	C901 Penn
C104 Penn	C136 Atlantic	C406 Great Neck	C904 Penn
C106 Penn	C139 Jamaica	C411 Port Wash (AM)	C911 Penn
C107 Penn	C140 Jamaica	C412 Port Wash (PM)	C917 Penn
C108 Penn	C142 Jamaica	C602 Huntington	C923 Jamaica
C110 Penn	C143 Jamaica	C702 Bethpage TVM	C924 Jamaica
C114 Penn	C145 Jamaica	C704 Hicksville (AM)	C952 Bethpage TVM
C117 Penn	C149 Jamaica	C706 Hicksville (PM)	C953 Bethpage TVM
C118 Penn	C151 Penn TVM	C802 Freeport	C997 Bethpage Rif Cshr
C121 Penn	C152 Penn TVM	C813 Babylon (AM)	CT707 Hicksville
C126 Penn	C201 Woodside	C814 Babylon (PM)	CT721 Hicksville
C127 Penn	C310 Valley Stream	C821 Hillside TVM	CT980 Hicksville
C130 Atlantic	C313 Long Beach	C822 Hillside TVM	CT971 Hicksville
C132 Atlantic	C331 Bethpage TVM	C823 Hillside Cashier	

STATION APPEARANCE MAINTAINERS - The following positions WILL work:

ATL102	JAM108	L312 Ronkonkoma	V471 Garden City (AM)
ATL103	JAM112	L313 Farmingdale	V474 Valley Stream (AM)
ATL105	JAM118	L315 Bayside	V477 Long Beach
ATL106	JAM119	L319 Hempstead	V479 Ronkonkoma (PM)
ATL107	JAM120	L320 Port Wash	V480 Ronkonkoma (PM)
ATL109	JAM124	RSC2 Atlantic	V484 Northport (PM)
ATL110	JAM130	RSC3 Atlantic	V485 Northport (PM)
H552 Port Wash	JAM131	V453 Port Wash (PM)	V488 Ronkonkoma
H572 Baby/Hicks/Nrthprt.	JAM132	V454 Port Wash (PM)	V490 Valley (PM)
HC551 Port Wash (QRT)	L302 Mineola	V455 Garden City (AM)	V491 Valley (PM)
HC571 Bby/Hicks/Npt (QLT)	L303 Lindenhurst	V456 Garden City (PM)	V902 Morris Park
HMC112	L304 Freeport	V457 Garden City (PM)	V903 Ronkonkoma
HMC123	L305 Wantagh	V459 Valley Stream (AM)	V904 Ronkonkoma
HMC125	L307 Babylon	V460 Babylon Yd (PM)	WSY101
JAC1 Jamaica	L309 Hicksville	V461 Babylon Yd (PM)	WSY900
JAM102 (Platform Sam)	L309P Hicksville	V462 Babylon Yd	
JAM104	L311 Huntington	V466 Northport (AM)	

AMBASSADORS – The following positions WILL work:

AMB01-PENN	AMB81-JAMAICA (6am-2pm Holiday)	AMB11 ATLANTIC (6am-2pm Holiday)
AMB03-PENN	AMB91-JAMAICA	AM92 ATLANTIC

FOREMEN: All working
OFFICES CLOSED: General Offices, Lost & Found, Mail Room, Medical Facility
TICKET OFFICE HOURS: HOLIDAY hours as shown on the Ticket Sales Hours Card.
TICKET SALES: Senior Citizens and Off Peak tickets will be valid on all trains.
TRAIN SERVICE: Will operate on a HOLIDAY schedule.

*If you have any questions, please contact your manager ***