



Long Island Rail Road
Going your way

BID SHEETS

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**

September 18, 2019

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY
ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
P&L 2834	Assistant Warehouse Person Permanent (E. Schinella)	Monique Scott	9/18/19
P&L 2835	Warehouse Person Permanent – Hillside 2 nd Floor Tool Room (W. Fernandez)	Anthony Medina	9/18/19
P&L 2836	Warehouse Person Temporary (M. Paesano)	George Fernandez	9/18/19
P&L 2837	Warehouse Person-V/V Permanent (H. Barry)	NO BIDS RECEIVED	
P&L 2838	Assistant Warehouse Person Permanent (G. Schaefer)	Christian Jahkhah	9/18/19
P&L 2839	Assistant Warehouse Person Warehouse 15 – Shop Floor Permanent (J. Derenches)	Aaron Mulet	9/18/19
P&L 2840	Warehouse Person-SF-V/V Permanent (M. Lombardi)	NO BIDS RECEIVED	
P&L 2841	Warehouse Person Temporary (K. Holland)	Shavohnna Brisco	9/18/19
P&L 2843	Assistant Warehouse Person Permanent Bethpage (T. D'Angelis)	Joseph Mathiesen	9/18/19

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
September 18, 2019

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L - 2844

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, September 27, 2019. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (A. Medina) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
September 18, 2019

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L - 2845

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, September 27, 2019. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (J. Fanesi) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
September 18, 2019

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2846

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, September 27, 2019. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (H. Barry) – Permanent
RE-ADVERTISED (P&L – 2808, 2812, 2814, 2817, 2821, 2823, 2828 & 2837)
LOCATION: Various
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
September 18, 2019

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2847

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, September 27, 2019. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person – (A. Mulet) – Permanent
LOCATION: Morris Park/Richmond Hill (Mon. Tues. Wed. MP / Sat. & Sun. RH)
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Thursday & Friday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
September 18, 2019

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2848**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, September 27, 2019**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (M. Lombardi) – Permanent
RE-ADVERTISED (P&L – 2840)
LOCATION: Hillside Warehouse 15 Shop Floor
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
September 18, 2019

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2849

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, September 27, 2019. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person – (J. Mathiesen) – Permanent
LOCATION: East Side Access Glendale (84-02 72nd Dr.)
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
September 18, 2019

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2850

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, September 27, 2019. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person (F. Perez) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
September 18, 2019

LONG ISLAND RAIL ROAD

Bulletin 8-2019

We are accepting resumes for the **Permanent** position of Customer Service Representative. Please forward resumes to Gabrielle Aulicino, Manager Customer Service Department, mail Code 3140 by Friday, September 27, 2019 at 5:00 PM.

POSITION: CSR - 905 (Appointed)
Customer Service Representative

LOCATION: Customer Service Center
(HSF)

RATE OF PAY: 33.868

TOUR OF DUTY: 1:00 PM – 9:00 PM

RELIEF DAYS: Tuesday and Wednesday

JOB SUMMARY:

Responsible to provide superior customer service to the public, providing accurate and up to date information regarding all Long Island Rail Road travel and ticket services.

WORK PERFORMED:

Listing of some specific duties and responsibilities:

- Responsibilities include accepting incoming calls and make outgoing calls as required to follow-up on a customer matter, provide information on rules and regulations (i.e. on-board information, smoking, no radio playing, safety, etc.), rates, schedules, service status, station/facility information, trip planning, fare purchase options, and permit or other application/policy procedures for all MTA Agencies.
- Responsible for handling all calls from Corporate Communications (Complaints/Inquiries/Policy Related Questions {i.e. ticket refunds, published/non-published connections, etc.}), Mail&Ride, Ticket Refunds and Ticket Machines Assistance (i.e. document problem, send inquiry to appropriate department/subject matter expert, follow up and investigate, etc.).
- Responsible to document all calls using a Communication Database System and provide customer with a confirmation number for incidents that require investigation and/or follow-up.
- Responsible to access various applications for each Department and provide customer information and/or confirm information. Answer and respond to incoming calls, and record information, about problems, complaints, commendations, and other matters and re-contact a customer (if required) with a call-back. In addition, some ad-hoc responsibilities may include replying to customers using social media to answer any questions via all LIRR Social Media platforms.
- Responsible for accessing and updating manual forms and/or automated systems on behalf of customers for transactions including, but not limited to, customer account information, lost and found matters, accident reports, damage claims, delay verifications and payment transactions.
- Responsible to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Responsible to furnish information over the phone in a clear, professional and pleasant manner under all conditions.
- Responsible to understand all alarms and visual displays as to network and MTA service status.

- Responsible for reporting telephone and computer system troubles (relating to both equipment and software) to the responsible party (carrier, equipment vendors, help desk, etc.) and follow-up with same for trouble resolution.
- Responsible to properly log all reports using PC or other computer devices for all data entry forms and functions.

QUALIFICATIONS:

- A four-year high school diploma or its educational equivalent (GED) approved by a State's Department of Education or recognized accredited organization
- Must have excellent telephone etiquette with ability to answer telephone inquiries from the public.
- Must be familiar with a Communication Database System as well as other various applications including but not limited to Lost & Found, Mail&Ride, Ticket Refunds, documentation of complaints, etc.
- Must be able to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Must be proficient in reading timetables and operating a computer in order to furnish information over the phone in a clear and pleasant manner under all conditions.
- Must be willing and able to wear a headset while researching and manipulating information from various systems and databases. Accept incoming calls and make outgoing calls as required to follow-up on a customer matter.
- Must have ability to understand all alarms and visual displays as to network and MTA service status.
- Have familiarity with all LIRR social media interfaces for Facebook, Twitter, etc.

Gabrielle Aulicino
Customer Service Manager

Posted September 18, 2019

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE VICE PRESIDENT
MARKET DEVELOPMENT & PUBLIC AFFAIRS**

September 18, 2019

To: All Clerical Employees

From: Gabrielle Aulicino, Manager – Customer Service Center

Subject: **Posting** to Work Overtime in The **Customer Service Center**

=====

Employees interested in performing overtime service in CSC or satellite offices, are required to complete a CT-88 form, whereon the employee should state that he/she is interested in performing the above referenced **Posting** for overtime work (**on the employees own time**). Posting will take place at the CSC HSF 4th floor.

Posting Date and time is as follows:

Thursday October 17, 2019

10:00 am – 12:00 pm

All CT-88's must include a contact number, current position hours, relief days and TCU seniority date and Posting Time Requested. Bids will not be accepted without the above information. All CT-88 forms should be submitted to Mail Code #3140 no later than Friday, September 27, 2019 at 5:00 pm.

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: September 18, 2019

AGENT'S BULLETIN NO. SD-16-2019

This bulletin will close **at 5:00 PM on Friday, September 27, 2019**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Theresa Dorsey, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No. 1	Temporary	Agent (AT501)
Location:		Patchogue
Tour of Duty:		9am – 5pm
Rate of Pay:		\$41.58
Rest Days:		Saturday/Sunday

AWARDS TO AGENT'S BULLETIN SD-13-2019

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Permanent A312	J. Pitka-Kreischer	9/18/19
POSITION NO. 2	Temporary A900	R. Dilone (A)	9/18/19

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: September 18, 2019

BULLETIN NO. SD-18-2019

This bulletin will close **at 5:00 PM on Friday, September 27, 2019**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Theresa Dorsey, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No. 1	Permanent	Ticket Clerk (C911)
Location:		Penn Station
Tour of Duty:		Monday/Tuesday – 10:30pm – 6:30am Friday – 3:15pm – 11:15pm Saturday/Sunday – 2pm – 10pm
Rate of Pay:		\$36.463
Rest Days:		Wednesday/Thursday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 2	Temporary	Ticket Clerk (CT840)
Location:		Babylon
Tour of Duty:		9am – 5pm
Rate of Pay:		\$34.994
Rest Days:		Saturday/Sunday

Primary Duties: This position will be responsible for assisting customers during the bussing program that is in effect from (station name) to (station name) through (date). Ticket Clerk will be required to assist with customer flow to busses/train, check platforms before releasing of busses, make announcements on busses to determine if customers are on correct bus, make sure drivers have correct directions to locations and busses have correct designations & bus numbers in windows, and advise customers of alternate service plans. In addition this position will be responsible for reviewing the bussing program daily for any updates/changes with the Agent on duty. Position will be required to work as directed and must be in full Ticket Clerk uniform in addition to wearing the required safety vest and Long Island Rail Road identification pass.

Position No. 3	Temporary	Ticket Clerk (CT842)
Location:		Islip
Tour of Duty:		9am – 5pm
Rate of Pay:		\$34.994
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 2

Position No. 4	Temporary	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various

Primary Duties: Applicant will be required to work split shifts (two four hour shifts in any given twelve hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Friday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

Position No. 5	Temporary	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 4

Position No. 6	Temporary	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 4

Position No. 7	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 4

Position No. 8	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 4

Position No. 9	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 4

Position No.10	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 4

Position No. 11	Permanent	Station appearance Maintainer (V902)
Location:		Morris Park/Valley Stream
Tour of Duty:		Monday/Tuesday (MP) - 6:15am - 2:15pm Wednesday – (Valley Stream) - 6am – 2pm Saturday/Sunday (Morris Park) – 6am – 2pm
Rate of Pay:		\$31.147
Rest Days:		Thursday/Friday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Position No. 12	Permanent	Station appearance Maintainer (H562)
Location:		Jamaica/FBA/NOST
Tour of Duty:		8am – 4pm
Rate of Pay:		\$31.422
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No.10

Position No. 13	Permanent	Station Appearance Maintainer (L309P)
Location:		Hicksville
Tour of Duty:		2pm – 10pm
Rate of Pay:		\$30.220
Rest Days:		Saturday/Sunday

Primary Duties Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

NOTICE OF UPDATED CORRECTION

BULLETIN NO. SD-18-2019

Sept.18th, 2019

This bulletin will close **at 5:00 PM on Friday, Sept.27th,2019.** It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Theresa Dorsey, Jamaica, Department 1106. **If you fax your bid (718-558-7429), you MUST call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.**

Position No: 13	<u>UPDATED</u>	Temporary	Station Appearance Maintainer (L309P)
Location:			Hicksville
Tour of Duty:			2:00pm-10:00pm
Rate of Pay:			\$30.220
Rest Days:			Saturday / Sunday

Theresa Dorsey, Manager
Station Services Support

Posted: September 18, 2019

Position No. 14	Permanent	Station Appearance Maintainer (HC501)
Location:		Jamaica/ATL/NOST
Tour of Duty:		4/1 – 11/30 → 10pm – 6am 12/1/- 3/31 → 4pm – 12am
Rate of Pay:		4/1 – 11/30 → \$34.791 12/1/- 3/31 → \$34.654
Rest Days:		Saturday/Sunday

Primary Duties Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the General Terminal Manager.

Primary Duties for Chief Station Appearance Maintainer – Spray Wash: Must be able to supervise, coordinate and instruct Station Appearance Maintainers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. The Chief Station Appearance Maintainer, as directed by the foreman and/or the manager, provides a safe, clean environment for customers and employees and is required to perform Station Appearance Maintainer/Laborer duties. Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Responsible for operation of vehicles/equipment and must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. A copy of the driver's license must be on file with Customer Services. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all time

Primary Duties for Chief Station Appearance Maintainer – HDC Must be able to supervise, coordinate and instruct Station Appearance Maintainers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. The Chief Station Appearance Maintainer, as directed by the foreman and/or the manager, provides a safe, clean environment for customers and employees and is required to perform Station Appearance Maintainer/Laborer duties.

Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Responsible for operation of vehicles/equipment and must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. A copy of the driver's license must be on file with Customer Services. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all time

Position No. 15	Permanent	Station Appearance Maintainer (RSC4)
Location:		Atlantic Terminal SAM/Chief
Tour of Duty:		Thursday/Friday – Chief – 6am – 2pm Saturday – SAM - 2pm – 10pm Sunday/Monday – SAM - 9:30pm – 5:30am
Rate of Pay:		Thursday/Friday - Chief– \$34.517 Saturday – SAM - \$30.220 Sunday/Monday – SAM - \$30.220
Rest Days:		Tuesday/Wednesday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the Terminal Managers or Branch Line Managers.

Position No. 16	Permanent	Station Appearance Maintainer (RSC1)
Location:		Jamaica SAM/Chief
Tour of Duty:		Wed/Thurs/Fri – SAM – 4pm- 12am Saturday/Sunday – Chief – 4pm – 12am
Rate of Pay:		Wed/Thurs/Fri – SAM – \$30.220 Saturday/Sunday – Chief – \$34.517
Rest Days:		Monday/Tuesday
Primary Duties:		Same as Position No. 14

Position No. 17	Permanent	Station Appearance Maintainer (ATL110)
Location:		Atlantic Terminal
Tour of Duty:		3pm – 11pm
Rate of Pay:		\$30.220
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 12

Position No. 18	Permanent	Station Appearance Maintainer (HMC130)
Location:		Hillside Complex
Tour of Duty:		3pm – 11pm
Rate of Pay:		\$30.220
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 14

Position No. 19	Temporary	Station Appearance Maintainer (V464)
Location:		Ronkonkoma Yard
Tour of Duty:		6am – 2pm
Rate of Pay:		\$31.147
Rest Days:		Monday/Tuesday
Primary Duties:		Same as Position No. 10

Position No. 20	Temporary	Station Appearance Maintainer (WSY101)
Location:		West Side Yard
Tour of Duty:		6:30am – 2:30pm
Rate of Pay:		\$30.220
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 12

AWARDS TO BULLETIN SD-17-2019

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Temporary C991	Withdrawn	
POSITION NO. 2	Permanent C911	Re-Advertised	
POSITION NO. 3	Temporary AMB	Re-Advertised	
POSITION NO. 4	Temporary AMB	Re-Advertised	
POSITION NO. 5	Permanent AMB	Re-Advertised	
POSITION NO. 6	Permanent AMB	Re-Advertised	
POSITION NO. 7	Permanent AMB	Re-Advertised	
POSITION NO. 8	Permanent AMB	Re-Advertised	
POSITION NO. 9	Temporary JAM121	Jessie Garcia	9/18/19
POSITION NO. 10	Permanent H503	S. Miscioscia	9/18/19
POSITION NO. 11	Permanent JAM132	M. Jefferson	9/18/19
POSITION NO. 12	Temporary V453	E. Ortiz	9/18/19
POSITION NO. 13	Permanent V491	F. Perez	9/18/19
POSITION NO. 14	Permanent L316	T. Barczik	9/18/19
POSITION NO. 15	Permanent L320	J. Cruz-Pacheco	9/18/19
POSITION NO. 16	Permanent JAM103	N. Callender	9/18/19

Theresa Dorsey, Director – Stations Support & Administration
Posted: September 18, 2019

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: USBUL1-98 Sequence: 18

Description: USHER BULLETIN 1/98

Open: 09/04/2019 00:01

Close: 09/13/2019 17:00

Effective: 09/18/2019 00:01

Posted: 09/04/2019 00:01

Assign	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
UX0008	USHERS	Permanent	LIRR-Extra List	51605	ABATE, J	13
RUI12	USHERS	Permanent	RELIEF CREW	51605	ABATE, J	

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

09/17/20 8:45

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL1-99

Bulletin Seq: 18

Bulletin Description: USHER BULLETIN 1/99

Open: 09/18/2019 00:01

Close: 09/27/2019 17:00

Effective: 10/02/2019 00:01

Posted: 09/18/2019 00:01

Asgn	Position	Perm Or Temp	Terminal
NYU4	USHERS	Temporary	NEW YORK

Location NEW YORK

Report Time 3PM

Rest Days SATURDAY & SUNDAY

Rate Of Pay *\$38.021 HOURLY

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

09/17/20 8:52

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES
Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-10 **Sequence:** 29

Description: TELEGRAPHERS BULLETIN 2-10

Open: 09/04/2019 00:01

Close: 09/13/2019 08:00

Effective: 09/18/2019 00:01

Posted: 09/04/2019 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
FT3	BLOCK OPERATOR	TEMP	BROOK	Readverts		
BO1055	BLOCK OPERATOR	TEMP	LIRR-Extra List	Readverts		
PSC2R1	BLOCK OPERATOR	TEMP	PENN STATION CENTRAL	Readverts		
PX5004	PSCC CONSOLE	Permanent	LIRR-Extra List	51769	HATWOOD, LJ	68 JATDI AT JCCT
TR9	BLOCK OPERATOR	Permanent	NASSAU TOWER	Readverts		
PSC2R2	BLOCK OPERATOR	TEMP	PENN STATION CENTRAL	Readverts		
WS31	TRAIN DIRECTOR	Permanent	WEST SIDE YARD	Readverts		
BJ3	Train Director	Perm.	Babylon	52737	Flores, S	96 V3
MT3013	MVB GROUP 3 TRAINING	TEMP	JAMAICA	50346	MURPHY, R	
MT3014	MVB BRDUP 3 TRAINING	TEMP	JAMAICA	READVERTISE		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

09/13/20 14:16

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-11

Bulletin Seq: 30

Bulletin Description: TELEGRAPHERS BULLETIN 2-11

Open: 09/18/2019 00:01

Close: 09/27/2019 08:00

Effective: 10/02/2019 00:01

Posted: 09/18/2019 00:01

Asgn	Position	Perm Or Temp	Terminal
JATD1	ASST. TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 7AM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$50.978 HOURLY*		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		

BO1055	BLOCK OPERATOR	<i>TEMP</i>	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$39.471 HOURLY* (MINIMUM)		
	* DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		

FT3	BLOCK OPERATOR	<i>TEMP</i>	BROOK
	Location BROOK TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$39.471 HOURLY*		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

09/17/20 9:01

Bulletin ID: TELBUL2-11

Bulletin Seq: 30

Bulletin Description: TELEGRAPHERS BULLETIN 2-11

Open: 09/18/2019 00:01

Close: 09/27/2019 08:00

Effective: 10/02/2019 00:01

Posted: 09/18/2019 00:01

Asgn	Position	Perm Or Temp	Terminal
------	----------	--------------	----------

PSCTR1	BLOCK OPERATOR	TEMP	PENN STATION CENTRAL CONTROL
Location	PENN STATION CENTRAL CONTROL TEMPORARY		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	*\$39.471 HOURLY		
<p>CANDIDATES AWARDED POSITIONS IN PSCC WILL BE SUBJECT TO THE AGREEMENT BETWEEN THE LIRR AND TCU-TOWER EMPLOYEES.</p> <p>NOTE: THESE POSITIONS SHALL BE AWARDED IN SENIORITY ORDER FROM EXTRA LIST EMPLOYEES. ONCE AWARDED A TRAINING POSITION, THE EMPLOYEE TRAINING WILL NOT BE INTERRUPTED TO FILL OTHER POSITIONS. UPON COMPLETION OF THE TRAINING PROGRAM, THE EMPLOYEE SHALL REVERT TO THE EXTRA LIST AND WILL BE PAID THE DIFFERENCE BETWEEN THE BLOCK OPERATOR RATE AND THE PSCC CONSOLE OPERATOR RATE.</p> <p>APPENDIX J SECTION 3 "THE RATE OF PAY FOR A CONSOLE OPERATOR ASSIGNED TO PSCC SHALL BE \$39.471 PER HOUR. DURING THE TRAINING PERIOD, EACH EMPLOYEE SHALL BE COMPENSATED AT THE RATE OF PAY OF HIS/HER FORMER POSITION. UPON SUCCESSFUL COMPLETION OF TRAINING, THE EMPLOYEE SHALL BE PAID FOR HIS/HER TRAINING PERIOD AT THE CONSOLE OPERATOR RATE."</p> <p>*DIFFERENTIAL IS NOT INCLUDED IN ABOVE RATE OF PAY.</p>			

PSCTR2	BLOCK OPERATOR	TEMP	PENN STATION CENTRAL CONTROL
Location	PENN STATION CENTRAL CONTROL TEMPORARY		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	*\$39.471 HOURLY		
<p>CANDIDATES AWARDED POSITIONS IN PSCC WILL BE SUBJECT TO THE AGREEMENT BETWEEN THE LIRR AND TCU-TOWER EMPLOYEES.</p> <p>NOTE: THESE POSITIONS SHALL BE AWARDED IN SENIORITY ORDER FROM EXTRA LIST EMPLOYEES. ONCE AWARDED A TRAINING POSITION, THE EMPLOYEE TRAINING WILL NOT BE INTERRUPTED TO FILL OTHER POSITIONS. UPON COMPLETION OF THE TRAINING PROGRAM, THE EMPLOYEE SHALL REVERT TO THE EXTRA LIST AND WILL BE PAID THE DIFFERENCE BETWEEN THE BLOCK OPERATOR RATE AND THE PSCC CONSOLE OPERATOR RATE.</p> <p>APPENDIX J SECTION 3 "THE RATE OF PAY FOR A CONSOLE OPERATOR ASSIGNED TO PSCC SHALL BE \$39.471 PER HOUR. DURING THE TRAINING PERIOD, EACH EMPLOYEE SHALL BE COMPENSATED AT THE RATE OF PAY OF HIS/HER FORMER POSITION. UPON SUCCESSFUL COMPLETION OF TRAINING, THE EMPLOYEE SHALL BE PAID FOR HIS/HER TRAINING PERIOD AT THE CONSOLE OPERATOR RATE."</p> <p>*DIFFERENTIAL IS NOT INCLUDED IN ABOVE RATE OF PAY.</p>			

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

09/17/20 9:01

Bulletin ID: TELBUL2-11

Bulletin Seq: 30

Bulletin Description: TELEGRAPHERS BULLETIN 2-11

Open: 09/18/2019 00:01

Close: 09/27/2019 08:00

Effective: 10/02/2019 00:01

Posted: 09/18/2019 00:01

Asgn	Position	Perm Or Temp	Terminal
TR9	BLOCK OPERATOR	Permanent	NASSAU TOWER
	Location NASSAU TOWER		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$39.471 HOURLY*		
	SATURDAY/SUNDAY -MT1 601AM		
	MONDAY/TUESDAY -MT2 201PM		
	WEDNESDAY -MT3 1001PM		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		

V3	TRAIN DIRECTOR	Permanent	VALLEY TOWER
	Location VALLEY TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay *\$47.490 HOURLY		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		

WS31	TRAIN DIRECTOR	Permanent	WEST SIDE YARD
	Location WEST SIDE YARD		
	Report Time 11PM		
	Rest Days TUESDAY & WEDNESDAY		
	Rate Of Pay *\$46.052 HOURLY		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin ID: TELBUL2-11

Bulletin Seq: 30

Bulletin Description: TELEGRAPHERS BULLETIN 2-11

Open: 09/18/2019 00:01

Close: 09/27/2019 08:00

Effective: 10/02/2019 00:01

Posted: 09/18/2019 00:01

Asgn Position

Perm Or Temp

Terminal

MT3014	MVB TRAINEE	Temporary	LIRR-Extra List
Location	Movement Bureau		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	\$39.471 HOURLY* (MINIMUM)		

Please note this position is in accordance with the TCU agreement signed on February 16, 2018

Training position open to Block Operators by which the carrier shall develop a training program to prepare and qualify Block Operators for Group 3. Such training shall be awarded by Block Operator seniority. Employees will be trained by carrier while maintaining their Block Operator positions. After the training is complete those Block Operators shall return to their previous positions, or at their selection may be placed on the Block Operator Extra List. They shall secure seniority on the Group 3 roster from the date they successfully completed Group 3 training. The Superintendent- Train Movement will determine, based on fitness and ability, those employees who have successfully completed Group 3 training. Group 3 qualified Block Operators will receive an increase in wages of \$1.25 per hour in addition to their normal rate of pay, provided they maintain Group 3 qualifications and remain on the Group 3 seniority list. Upon completion of training program, Group 3 qualified Block Operators must bid an open Group 3 position in the Movement Bureau. Please refer to agreement/verbiage in agreement for further information.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employecs working in the transportation crew management services office.

09/17/20 9:01

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: CREW8-86 Sequence: 81

Description: C/D BULLETIN 8-86

Open: 09/04/2019 00:01

Close: 09/13/2019 17:00

Effective: 09/18/2019 00:01

Posted: 09/02/2019 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
CDIE	CREW DISPATCHER	Permanent	JAMAICA	53937	J. Rizzo	CX4006

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

09/17/20 8:36

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: CREW8-87

Bulletin Seq: 81

Bulletin Description: C/D BULLETIN 8-87

Open: 09/18/2019 00:01

Close: 09/27/2019 17:00

Effective: 10/02/2019 00:01

Posted: 09/18/2019 00:01

Asgn	Position	Perm Or Temp	Terminal
CX4006	CREW DISPATCHER	Permanent	LIRR-Extra List

Location TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$43.810 HOURLY*

*RATE OF JOB COVERED WITH \$26.629 MINIMUM

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A

THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER - TRANSPORTATION CREW MANAGEMENT SERVICES.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

09/17/20 8:40

JOB NO. 18

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	2:30 PM to 10:30 PM
RELIEF DAYS	FRIDAY & SATURDAY
RATE OF PAY	\$37.614 PER HOUR
QUALIFICATIONS	MAINTAIN ALL RECORDS AND REPORTS RELATED TO MECHANICAL DEPARTMENT. HANDLE TIME CARDS, SICK FORMS, PERSONAL DAY FORMS, MAINTAIN FILES AND OTHER RELATED DUTIES. MUST BE A QUALIFIED AND RAPID TYPIST. CANDIDATES MUST HAVE SUCCESSFULLY COMPLETED TRAINING PROGRAM.

JOB NO. 8

POSITION PERMANENT	CLERK RELIEF – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	Sun-Mon 6:30 a.m. to 2:30 p.m. Tue-Wed-Thu 2:30 p.m. to 10:30 p.m.
RELIEF DAYS	FRIDAY & SATURDAY
RATE OF PAY	SAME AS JOB NO. 18
QUALIFICATIONS	SAME AS JOB NO. 18

JOB NO. 27

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	FRIDAY & SATURDAY
RATE OF PAY	SAME AS JOB NO. 18
QUALIFICATIONS	SAME AS JOB NO. 18

JOB NO. 35

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	FRIDAY & SATURDAY
RATE OF PAY	SAME AS JOB NO. 18
QUALIFICATIONS	SAME AS JOB NO. 18

JOB NO. 28

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 18
QUALIFICATIONS	SAME AS JOB NO. 18

JOB NO. 34

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 18
QUALIFICATIONS	SAME AS JOB NO. 18

K. WIEBER
OFFICE OF M/E MANPOWER, HMC 3011

THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF TRANSPORTATION OFFICER

September 18, 2019

NOTICE OF AWARD

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM
SENIORITY ROSTER OF CLERICAL FORCES:

<u>BULLETIN NO.</u>	<u>POSITION</u>	<u>NAME</u>	<u>EFFECTIVE DATE</u>
03-19	Denial Clerk-Temp	R. Petrillo	September 11, 2019

Melissa Newell
Assistant to the Chief Transportation Officer

POSTED: 9:00 AM
September 18, 2019



REVISED STATIONS DEPARTMENT

NOTICE NO. 2019-28

Date: September 12, 2019
TO: All Stations Department Employees
FROM: James Compton, Chief Stations Officer

SUBJECT: Holiday Notice – Columbus Day – Monday, October 14, 2019

On Monday, October 14, 2019, the following will be in effect:

AGENTS - The following positions WILL NOT work:

A101 AT315 AT317
A104 ATS Claims AT316

CLERKS – The following positions WILL NOT work:

C138 Jamaica Storage Yard
C922 Jamaica

STATION APPEARANCE MAINTAINERS - The following positions WILL NOT work:

H562 Jam/Atl. Ave./Nost.	HMC113	JAM116
HC561 Jam/Atl. Ave./Nost.	HMC116	JAM121
HMC101	HMC120	JAM122
HMC103	HMC122	JAM128
HMC106	JAM110	
HMC111	JAM114	

AMBASSADORS – The following positions WILL NOT work:

AMB05 Penn AMB08 Jam

Foremen: All those scheduled to work Monday.
Offices Closed: General Offices, Lost & Found & Medical Facility
Messenger Service: Will Not operate.
Ambassadors and Clerks: All those scheduled to work Monday with the exceptions above.
Ticket Office Hours: WEEKDAY hours as shown in the Ticket Sales Hours Card.
Train Service: Trains will operate on a WEEKDAY schedule. Senior Citizens/People with Disabilities tickets will be valid on ALL trains.

If you have any questions, please contact your manager.


Employees should protect themselves, their fellow employees and the public by immediately reporting anything suspicious to MTA Police at (718) 361-2201 or “911.”



STATIONS DEPARTMENT
NOTICE NO. 2019-29

TO: All Ticket Agents, Tickets Clerks, Station Appearance Maintainers (SAMs) & Customer Service Ambassadors (CSAs)

DATE: September 12, 2019

FROM: James Compton, Chief Stations Officer 

SUBJECT: 2020 Vacation Selections

Attached is the 2020 Vacation Request Form that you **must** use to make your vacation selections. Please use the following procedure to complete the form:

A. Complete Heading:

1. LEGIBLY write your name, employee number, position and TCU seniority date.
2. Vacation allowance is based on years of LIRR service which is not necessarily your TCU seniority date. Indicate your LIRR service date, which should be used to determine your 2020 vacation allowance.
3. Using the following table, determine your 2020 vacation allowance and indicate the number of weeks or days.

YEARS OF QUALIFYING SERVICE

VACATION ALLOWANCE

15 Years and over	5 Weeks
10 Years, but less than 15 Years	4 Weeks
5 Years, but less than 10 Years	3 Weeks
1 Year, but less than 5 Years	2 Weeks
Less than 1 Year	Up to 10 days (one day per month granted for each month you worked more than 15 days)

4. Under the existing TCU Agreement, if you have three years of service, you are entitled to one extra vacation day for your birthday. Indicate whether you are entitled to the birthday vacation day.
5. If you are entitled to 5 weeks' vacation; Agents, Ticket Clerks, & SAMs (CSAs excluded) are eligible to reserve one-week vacation to be used as individual days which should be indicated on your selection form. If you schedule 5 weeks on the request form, you will not be entitled to reserve a week in days.

Please follow the list of instructions for using single vacation days (excluding CSAs):

- A. To be eligible, employee must be entitled to five (5) weeks' vacation at the beginning of the calendar year.
- B. If the eligible employee decides to use a week in days and makes any or all individual vacation day selections with his or her weeklong vacation selections, seniority will prevail in those selections. Employees not desiring to pre-pick any days with their week vacation picks will be permitted to

select them on a first come first served basis. They cannot be requested more than thirty (30) days prior and must be requested at least twenty-four (24) hours before the desired date. Abusive use of cancelling or changing single vacation days once scheduled will deem you ineligible to continue that practice.

- C. Current rules covering relief day work before and after vacation only apply when a full five (5) day week is taken.
- D. No more than three (3) eligible employees per craft will be given single vacation days on any one day.
- E. Single vacation days must be scheduled by November 30. If an employee has remaining unscheduled single vacation days, the Carrier will schedule them at its discretion during the remainder of the calendar year.
- F. No single vacation days will be granted on holidays. No single vacation days will be granted on days immediately preceding or immediately after Thanksgiving, Christmas, or New Year's Day.
- G. New for 2020: The Carrier will be adhering to Agent rule #52, Clerical rule #64 and Exception 5 rule #37 regarding holidays during vacations (we will no longer move a holiday while on vacation).

B. Entering Vacation Choices:

- 1. There are two vacation request forms - One for your weeklong vacation picks and one for your pre-picked single vacation days. Be sure to utilize the correct request form.
- 2. Vacation weeks are numbered, and each week begins with Monday. In addition, the legal holidays observed by the Company are listed and highlighted on the calendar. Your vacation will begin on the first workday following your second relief day of the week you are scheduled for.
- 3. Picking your weeks and picking your days (if you are entitled to individual days):
 - a. Choose up to 15 combinations of vacation week selections and enter each selection **going across** in the area provided. Your first choice of combinations should be on the top line; your second choice of combinations on the second line, etc. Your vacation choices will be reviewed in order. Your first available choice will be awarded. If none of your choices are available your vacation will be assigned; choose a season you prefer.
 - b. Choose up to 15 single days- indicate the actual day you are choosing NOT the week number. This is only for employees who are entitled to 5 weeks' vacation (excludes CSAs).

Notice 2019-29
2020 Vacation Selections

4. If you are entitled to the birthday vacation day, review each of your choices and select a week you would prefer to take that day with. Place the letter **A** (After your vacation week) or **B** (Before your vacation week) next to your chosen week number. **WHEN YOU CONFIRM YOUR VACATION WITH CREW THE WEEK BEFORE ITS SCHEDULED, BE SURE TO CONFIRM YOUR "A" OR "B" DAY.**
5. Sign the form and forward it to the Stations Dept. Crew Office, Jamaica Station, Mail Code 1106, by **Friday, October 11th**. If your form is not submitted by this date, your vacation will be assigned.

If you have any questions contact Theresa Dorsey 718-558-4936.

Three Attachments (2020 Vacation Calendar, Weekly Vacation Request Form, Single Day Request Form)

"All employees are reminded to be watchful for suspicious activity, behavior and packages."

Stations Department Vacation Calendar 2020

Holidays Provided by Agreement

- | | |
|---|--|
| <ul style="list-style-type: none"> New Years Day Martin Luther King Day President's Day Good Friday Memorial Day Independence Day Labor Day Columbus Day Election Day Thanksgiving Day Day After Thanksgiving Christmas Day | <ul style="list-style-type: none"> January 1st January 20th February 17th April 10th May 25th July 4th September 7th October 12th November 3rd November 26th November 27th December 25th |
|---|--|

JANUARY

WK	M	T	W	T	F	S	S	
1	6	7	8	1	2	3	4	6
2	13	14	15	16	17	18	19	
3	20	21	22	23	24	25	26	
4	27	28	29	30	31			

FEBRUARY

WK	M	T	W	T	F	S	S
4						1	2
5	3	4	5	6	7	8	9
6	10	11	12	13	14	15	16
7	17	18	19	20	21	22	23
8	24	25	26	27	28	29	

MARCH

WK	M	T	W	T	F	S	S
8							1
9	2	3	4	5	6	7	8
10	9	10	11	12	13	14	15
11	16	17	18	19	20	21	22
12	23	24	25	26	27	28	29
13	30	31					

APRIL

WK	M	T	W	T	F	S	S
13			1	2	3	4	5
14	6	7	8	9	10	11	12
15	13	14	15	16	17	18	19
16	20	21	22	23	24	25	26
17	27	28	29	30			

MAY

WK	M	T	W	T	F	S	S
17					1	2	3
18	4	5	6	7	8	9	10
19	11	12	13	14	15	16	17
20	18	19	20	21	22	23	24
21	25	26	27	28	29	30	31

JUNE

WK	M	T	W	T	F	S	S
22	1	2	3	4	5	6	7
23	8	9	10	11	12	13	14
24	15	16	17	18	19	20	21
25	22	23	24	25	26	27	28
26	29	30					

JULY

WK	M	T	W	T	F	S	S
26			1	2	3	4	5
27	6	7	8	9	10	11	12
28	13	14	15	16	17	18	19
29	20	21	22	23	24	25	26
30	27	28	29	30	31		

AUGUST

WK	M	T	W	T	F	S	S
30						1	2
31	3	4	5	6	7	8	9
32	10	11	12	13	14	15	16
33	17	18	19	20	21	22	23
34	24	25	26	27	28	29	30
35	31						

SEPTEMBER

WK	M	T	W	T	F	S	S
36		1	2	3	4	5	6
36	7	8	9	10	11	12	13
37	14	15	16	17	18	19	20
38	21	22	23	24	25	26	27
39	28	29	30				

OCTOBER

WK	M	T	W	T	F	S	S
39				1	2	3	4
40	5	6	7	8	9	10	11
41	12	13	14	15	16	17	18
42	19	20	21	22	23	24	25
43	26	27	28	29	30	31	

NOVEMBER

WK	M	T	W	T	F	S	S
43							1
44	2	3	4	5	6	7	8
45	9	10	11	12	13	14	15
46	16	17	18	19	20	21	22
47	23	24	25	26	27	28	29
48	30						

DECEMBER

WK	M	T	W	T	F	S	S
48		1	2	3	4	5	6
49	7	8	9	10	11	12	13
50	14	15	16	17	18	19	20
51	21	22	23	24	25	26	27
52	28	29	30	31			

Stations Department 2020 Vacation Week Request Form

(Please Print Clearly)

PLEASE PRINT

Name
Employee Number

TCU Seniority Date
Date of Service for Vacation Allowance
Number of Weeks Claimed
Birthday Vacation Day Allowance Claimed (Yes/No)
Entitled to 5 weeks vacation electing to take a week of vacation in days (Yes/No)

Office Use Only	
Week	A/B

Please check one:

	Station		
	Ticket	Appearance	
Agent	Clerk	Maintainer	Ambassador
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WEEKLY Vacation Selections

Choice								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

Example

1st Choice	2	9A	44		
2nd Choice	2	20B	51		

Employee has 3 weeks vacation and is requesting to have the following weeks off for 2020

Choice 1

Week 2 - week of 1/13/20
Week 9A - week of 3/2/20 - w/birthday
Week 44 - week of 11/02/20

Choice 2

Week 2 - week of 1/13/20
Week 20B - week of 5/18/20 w/birthday
Week 51 - week of 12/21/20

If you run out of choices, which would you prefer:

Winter Summer	<input style="width: 100%; height: 20px;" type="checkbox"/>	Spring Fall	<input style="width: 100%; height: 20px;" type="checkbox"/>
------------------	---	----------------	---

Prepared By (Signature)
Date Prepared

RETURN TO:
Stations Department Crew
Jamaica Station
Mail Code 1106

Stations Department 2020 Single Vacation Day Request Form

(Please Print Clearly)

Name
Employee Number

TCU Seniority Date
Date of Service for Vacation Allowance
Only employees who are entitled to 5 weeks vacation are to fill out this sheet

Office Use Only					
DATE					
<table border="1" style="margin: auto;"> <tr><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td></tr> </table>					

Please check one:

	Station	
Agent	Ticket Clerk	Appearance Maintainer
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Single Vacation DAY Selections

Choice	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: center;">1</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">2</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">3</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">4</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">5</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">6</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">7</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">8</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">9</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">10</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">11</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">12</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">13</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">14</td><td style="height: 20px;"></td></tr> <tr><td style="text-align: center;">15</td><td style="height: 20px;"></td></tr> </table>	1		2		3		4		5		6		7		8		9		10		11		12		13		14		15		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Example</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">1st Choice</td> <td style="padding: 2px; text-align: center;">5/5/2020</td> </tr> <tr> <td style="padding: 2px;">2nd Choice</td> <td style="padding: 2px; text-align: center;">8/7/2020</td> </tr> </table>	Example		1st Choice	5/5/2020	2nd Choice	8/7/2020	<p style="margin-top: 20px;">Enter the date you want to use one of your vacation days. You have 15 choices.</p> <p style="margin-top: 10px;">Please do NOT enter the week number, just the actual date you are requesting.</p> <p style="margin-top: 10px;">No single vacation days will be granted on holidays or days immediately preceding or immediately following Thanksgiving, Christmas or New Year's Day.</p>
1																																							
2																																							
3																																							
4																																							
5																																							
6																																							
7																																							
8																																							
9																																							
10																																							
11																																							
12																																							
13																																							
14																																							
15																																							
Example																																							
1st Choice	5/5/2020																																						
2nd Choice	8/7/2020																																						

Prepared By (Signature)
Date Prepared

RETURN TO:
Stations Department Crew
Jamaica Station
Mail Code 1106