



Long Island Rail Road
Going your way

BID SHEETS

REPOST

**Long Island Rail Road
Office of the Director – Employee Services**

Bulletin No. 2020-01

To all employees covered by regulations governing clerical forces on the Long Island Rail Road.
NOTE: In accordance with the TCU agreement, please include seniority date, current position, and date last awarded current position on all bids. FAX: 718-558-6824 – Send original to address below:

Bids for the following position in the Office Services Department will be accepted by the Officer named below until the close of business on **Friday, January 24, 2020**.

Position: Mail Attendant (*Temporary*)

Location: Jamaica, New York

Tour of Duty: 7:00am – 3:00pm

Rest Days: Saturday and Sunday

Rate of Pay: \$31.14 per hour

Duties: Duties will include, but not limited to, pick up U.S. Mail from Post Office, sort, distribute, and collect U.S. and interoffice mail, parcels, stationary supplies and printed matter and deliver same via hand truck to all departments within the Jamaica area. Daily use and handling of LIRR postal machines their function, operation and control. Must record and keep accurate records pertaining to all certified and registered mail. Will lend support to the Hillside Mail Room as directed. Other duties as assigned.

Requirements: Must possess a valid driver's license subject to DMV verification, also approved safety shoes – in accordance with TCU agreement – to be furnished by the employee. Required lifting up to 70 lbs.

Contact: Daniel Driscoll
Director – Employee Services
Human Resources Department
Jamaica, NY – Mail Code 1157

Posted: **January 15, 2020**

Safety Sensitive Position

THE LONG ISLAND RAIL ROAD COMPANY

OFFICE OF THE CONTROLLER

BULLETIN No. 2664

Bids for the following position in the Office of the Controller will be accepted by the Officer named below until the close of business (5:00 p.m.) January 24, 2020. In accordance with TCU Agreement, please indicate on all bids your seniority date, date last awarded a position, and position now held. Bids can be faxed to extension: 8012, or sent via inter-office mail to Mail Code 1421.

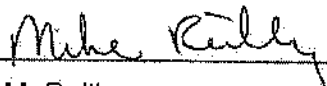
Position: Ticket Refund Clerk **TEMPORARY**
Location: Jamaica, NY
Tour of Duty: 8:00 am -4:00 pm
Rest Days: Saturday and Sunday
Rate of Pay: \$36.949 hourly

PRIMARY DUTIES: Must be able to calculate and process a minimum of 50 refund applications per day; answer customers' written and telephone inquiries concerning refund applications and fares; provide customer service in a courteous and effective manner; assist in ADL process. Must be able to work with other departments: Public Affairs, TVM's, Mail & Ride and the Ticket Offices. Candidate must be very proficient in the use of a Personal Computer with a thorough understanding of Microsoft Word and Excel, along with the current refund system. Must have thorough knowledge of the Passenger Tariff, fares, tickets, refund policies and procedures. Must perform related clerical duties as assigned.

Must qualify in keyboard skills (25 wpm). Incumbent is required to prepare boxes of files that are sent to an offsite storage facility. Lifting of boxes weighing approximately 25 pounds will be necessary.

Other related duties.

Note: Bid withdrawals can only be accepted by calling us, (ext: 8044), before the bulletin closes.



M. Reilly
Controller


Posted: January 15, 2020

THE LONG ISLAND RAIL ROAD COMPANY

OFFICE OF THE CONTROLLER

NOTICE OF AWARD

POSITION: RIC-9 Clerk **Temporary**
BULLETIN NO.: 01
LOCATION: Jamaica, NY
AWARDED TO: Salvatore Giuliano
EFFECTIVE: January 8, 2020


M. Reilly
Controller

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**

January 15, 2020

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY
ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
P&L 2892	Assistant Warehouse Person Permanent (M. Scott)	Monique Scott	1/15/20
P&L 2893	Assistant Warehouse Person ESA-Temporary (R. Townsend)	NO BIDS RECEIVED	
P&L 2894	Stores Truck Driver Temporary (K. Alves)	Alvin Johnson	1/15/20
P&L 2895	Warehouse Person-V/V Permanent (H. Barry)	NO BIDS RECEIVED	
P&L 2896	Assistant Warehouse Person Morris Park/Richmond Hill Permanent (A. Mulet)	NO BIDS RECEIVED	
P&L 2897	Warehouse Person-SF-V/V Permanent (M. Lombardi)	NO BIDS RECEIVED	
P&L 2898	Warehouse Person-HSF Warehouse 15-Shop Floor V/V Permanent (M. Boyd-West)	NO BIDS RECEIVED	
P&L 2899	Warehouse Person-ESA Temporary C. Howard-Lowe)	NO BIDS RECEIVED	

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 15, 2020

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L - 2900**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 24, 2020**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (R. Townsend) – Temporary
RE-ADVERTISED (P&L – 2858, 2865, 2871, 2877, 2885 & 2893)
LOCATION: East Side Access Glendale (84-02 72nd Dr.)
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 15, 2020

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 2901**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 24, 2020**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (H. Barry) – Permanent
RE-ADVERTISED (P&L-2808, 2812, 2814, 2817, 2821, 2823, 2828, 2837, 2846 & 2854, 2861, 2867, 2873, 2879, 2887 & 2895)

LOCATION: Various

TOUR OF DUTY: Various

REST DAYS: Various

RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 15, 2020

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2902

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 24, 2020**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person – (A. Mulet) – Permanent
RE-ADVERTISED (P&L – 2847, 2855, 2862, 2868, 2874, 2880, 2888 & 2896)

LOCATION: Morris Park/Richmond Hill (Mon. Tues. Wed. MP / Sat. & Sun. RH)

TOUR OF DUTY: 7:30 am – 3:30 pm

REST DAYS: Thursday & Friday

RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 15, 2020

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2903

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 24, 2020**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (M. Lombardi) – Permanent
RE-ADVERTISED (P&L – 2840, 2848, 2856, 2863, 2869, 2875, 2881, 2889 & 2897)
LOCATION: Hillside Warehouse 15 Shop Floor
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 15, 2020

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L - 2904

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 24, 2020**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131

POSITION: Warehouse Person - (M. Boyd-West) – Permanent
RE-ADVERTISED (P&L – 2864, 2870, 2876, 2882, 2890 & 2898)
LOCATION: Hillside Warehouse 15 Shop Floor
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 15, 2020

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 2905

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 24, 2020**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person – (C. Howard-Lowe) – Temporary
RE-ADVERTISED (P&L – 2891 & 2899)
LOCATION: East Side Access Glendale (84-02 72nd Dr.)
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 15, 2020

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER - STATIONS DEPARTMENT**

DATE: January 15, 2020

BULLETIN NO. SD-02-2020

This bulletin will close **at 5:00 PM on Friday, January 24, 2020**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Theresa Dorsey, Jamaica, Department 1106. If you fax your bid (718-558-7429), you **MUST call the Crew Dispatcher to confirm the receipt of CT-88**. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.

Position No. 1	Permanent	Ticket Clerk (C104)
Location:		Penn Station - Clerk
Tour of Duty:		6am - 2pm
Rate of Pay:		\$36.463
Rest Days:		Tuesday/Wednesday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 2	Permanent	Ticket Clerk (C721)
Location:		Hicksville TSM/INFO Clerk
Tour of Duty:		1:15pm - 9:15pm
Rate of Pay:		\$36.618
Rest Days:		Tuesday/Wednesday

Primary Duties: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, tickets types and tour packages. Will be required to answers customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the time table rack throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room.

Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Must have a full understanding of the sales and accounting of tickets and the daily servicing of ticket vending machines. Responsible for completing daily-tour incident reports.

Must drive between Long Island Rail Road properties; must make minor repairs (i.e., change flat tires) as necessary for completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket-page device while on duty to communicate between supervisors and carry photo I.D. to provide positive identification at all times.

Must possess the ability to service, define error codes and correct malfunctions in the S&B TVM's. Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book.

Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a "state report" from the S&B TVM utilizing a computer notebook.

Must possess the ability to exercise good judgment. Applicant must be customer oriented and be capable of effectively and courteously relating to customers

Position No. 3 Temporary Ticket Clerk (C136)
Location: Atlantic Terminal
Tour of Duty: 2:30pm -- 10:30pm
Rate of Pay: \$35.209
Rest Days: Thursday/Friday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 4 Permanent Mail & Ride (P202)
Location: Jamaica
Tour of Duty: 7:30AM - 3:30PM
Rate of Pay: \$36.060
Rest Days: Saturday/Sunday

Primary Duties: Must be a competent 25 wpm typist and be familiar with Microsoft Word software on a personal computer. Must have a full understanding of the sale and accounting of Mail & Ride MetroCard monthly commutation tickets and all other Mail & Ride processes (ex. Application processing, collections, returned tickets, lockbox operations, MetroCard value inquiries, Police pass program, etc.). Must be familiar with line station and terminal ticket office operations and refund policies. Must be customer-oriented and be capable of effectively, efficiently and courteously relating with customers on the telephone. Must be able to use a PC to access the Mail & Ride database for customer inquiries, electronic posting of payments, record updates, etc. Must take lost ticket reports for all commuters.

Must be able to perform all other Mail & Ride related duties.

Position No. 5	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32,483
Rest Days:		Various

Primary Duties: Applicant will be required to work split shifts (two four-hour shifts in any given twelve-hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Friday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

Position No. 6	Permanent	Station Appearance Maintainer (JAM114)
Location:		Jamaica
Tour of Duty:		4pm - 12am
Rate of Pay:		\$30,221
Rest Day:		Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

Position No. 7	Permanent	Station Appearance Maintainer (JAM122)
Location:		Jamaica
Tour of Duty:		4pm - 12am
Rate of Pay:		\$30.221
Rest Days:		Tuesday/Wednesday
Primary Duties:		Same as Position No. 6

Position No. 8	Permanent	Station Appearance Maintainer (L316)
Location:		Woodside
Tour of Duty:		6am - 2pm
Rate of Pay:		\$30.220
Rest Days:		Sunday/Monday
Primary Duties:		Same as Position No.

Position No. 9	Permanent	Station Appearance Maintainer (V902)
Location:		Morris Park/Valley Stream
Tour of Duty:		Mon/Tue - Morris Park - 6:15am - 2:15pm Wednesday - Valley Stream - 6am - 2pm Sat/Sun - Morris Park - 6am - 2pm
Rate of Pay:		\$31.147
Rest Days:		Thursday/Friday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Position No. 10	Temporary	Station Appearance Maintainer (I309P)
Location:		Hicksville.
Tour of Duty:		2pm - 10pm.
Rate of Pay:		\$30.220
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 6

AWARDS TO BULLETIN SD-01-2020

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Permanent C114	A. Wallace	1/15/20
POSITION NO. 2	Permanent C201	S. Young	1/15/20
POSITION NO. 3	Permanent V479	J. Bossone	1/15/20
POSITION NO. 4	Permanent JAM121	J. Larkin	1/15/20
POSITION NO. 5	Permanent L316	Re-Advertised	
POSITION NO. 6	Permanent V902	Re-Advertised	
POSITION NO. 7	Permanent H523	C. Stellato	1/15/20

AWARDS TO AGENT'S BULLETIN SD-01-2020

POSITION NO. 1	Temporary	A315	Withdrawn
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LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-21 **Sequence:** 37

Description: TELEGRAPHERS BULLETIN 2-21

Open: 01/02/2020 00:01 **Close:** 01/15/2020 08:00 **Effective:** 01/15/2020 00:01 **Posted:** 01/01/2020 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
B13	TRAIN DIRECTOR	Permanent	BABYLON	58607	DOWD, J	186 WS31
TR3	TRAIN DIRECTOR	Permanent	JCC TOWER	54215	WILCOX, BL	111 TR4
WL2	BLOCK OPERATOR	Temporary	LEAD	59010	BALDWIN, G	187 TX1008
MT3	BLOCK OPERATOR	Temporary	NASSAU TOWER	Readvertis		BO LIRR

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-22

Bulletin Seq: 38

Bulletin Description: TELEGRAPHERS BULLETIN 2-22

Open: 01/15/2020 00:01

Close: 01/24/2020 17:00

Effective: 01/29/2020 00:01

Posted: 01/15/2020 00:01

Asgn	Position	Perm Or Temp	Terminal
VA2	ASST. TRAIN DIRECTOR	Permanent	VALLEY TOWER
	Location VALLEY TOWER		
	Report Time 2PM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay *\$45.757 HOURLY		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		
BO1053	BLOCK OPERATOR	TEMPORARY	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$39.471 HOURLY* (MINIMUM)		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		
MT3	BLOCK OPERATOR	Temporary	NASSAU TOWER
	Location NASSAU TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$39.471 HOURLY*		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		
TR4	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location VARIOUS		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay VARIOUS		
	SAT/SUN/MON/TUES- JTD23-JCC	3PM	*\$53.603 HOURLY
	WEDNESDAY- WL3-LEAD	1001PM	*\$39.471 HOURLY
	RATE DOES NOT INCLUDE DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

01/14/20 11:24

Bulletin ID: TELBUL2-22

Bulletin Seq: 38

Bulletin Description: TELEGRAPHERS BULLETIN 2-22

Open: 01/15/2020 00:01

Close: 01/24/2020 17:00

Effective: 01/29/2020 00:01

Posted: 01/15/2020 00:01

Asgn	Position	Perm Or Temp	Terminal
WS31	TRAIN DIRECTOR	Permanent	WEST SIDE YARD
	Location		WEST SIDE YARD
	Report Time		11PM
	Rest Days		TUESDAY & WEDNESDAY
	Rate Of Pay		*\$46.052 HOURLY
			*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

01/14/20 11:24

GROUP A

POSITION **TEMPORARY**

LOCATION

TOUR OF DUTY

RELIEF DAYS

RATE OF PAY

QUALIFICATIONS

CLERK -- CENTRAL CONTROL TRAINEE

M of E CENTRAL CONTROL CENTER (Jamaica)

VARIOUS

VARIOUS

\$34.835 PER HOUR

TO TRAIN IN COVERING ALL PHASES OF CENTRAL CONTROL CLERICAL DUTIES. TRAINEES MUST HAVE THE ABILITY TO THINK AND REASON IN A PRESSURE-FILLED ATMOSPHERE, MUST HAVE GOOD DECISION-MAKING SKILLS, MUST HAVE GOOD PHONE ETIQUETTE, MUST BE A COMPETENT TYPIST, MUST BE RELIABLE AND RESPONSIBLE AND MUST BE ABLE TO WORK ANY AND ALL HOLIDAYS.

TRAINEES WILL BE REQUIRED TO HAVE COMPLETE UNDERSTANDING OF MAINTENANCE OF EQUIPMENT DEPARTMENT POLICIES. WILL BE REQUIRED TO MAINTAIN FILES AND INPUT RECORDS OF DAILY CAR INSPECTIONS CONSISTENT WITH ICC REGULATIONS; RECORD AND INPUT DAILY EQUIPMENT FAILURES FOR CENTRAL CONTROL USE. WILL BE REQUIRED TO HAVE COMPLETE UNDERSTANDING OF THE ROLLING STOCK MAINTENANCE SYSTEM/EIS AS IT APPLIES TO CENTRAL CONTROL. WILL BE REQUIRED TO ENTER AND RETRIEVE DATA AND EDIT AND VALIDATE ALL INFORMATION THAT IS INPUTTED AND EXTRACTED FROM CENTRAL CONTROL'S PC APPLICATIONS. WILL ACQUIRE A THOROUGH UNDERSTANDING OF THE EQUIPMENT, THE SHOP AND FIELD JARGON FOR THE EQUIPMENT FAILURES AND MUST BE KNOWLEDGEABLE OF COMPONENT CODES. WILL BE REQUIRED TO UNDERSTAND REPAIR CAPABILITY OF THE SHOPS AND YARDS SO THEY CAN ASSIST MASTER MECHANICS TO ROUTE EQUIPMENT WITH DEFECTS TO THE APPROPRIATE LOCATION. WILL BE REQUIRED TO PREPARE AND DISTRIBUTE VARIOUS REPORTS INCLUDING BUT NOT LIMITED TO OUT OF SERVICE REPORTS, CAM REPORTS, TOILET DEFECTS AND RADIO DEFECTS. WILL HANDLE ALL CALLS IN/OUT FROM GANG FOREMEN, ROAD CAR INSPECTORS AND CAMS. WILL PREPARE ALL OVERTIME SHEETS FOR SUPERVISORY APPROVAL. WILL LEARN ALL OTHER RELATED DUTIES AS REQUIRED AND DIRECTED.

1. Training Positions will be bulletined and awarded in accordance with the Agreement.
2. Employees awarded training positions will post on all three shifts for a period not to exceed four weeks. Trainees will be required to become fully qualified during the four-week period. As part of determining the qualifications, the trainee will be required to work "alone" during the fourth week. If the department determines that an employee has qualified in less than the specified period, the employee will be deemed qualified at that time. Employees awarded a training position, who fail to qualify, will be removed from the training position and shall return to their former position, unless it has been abolished or filled by a senior employee in the exercise of seniority.
3. During the training, trainees are prohibited from bidding any other position. Trainees will not work on holidays during the training period unless specifically required to do so by the Carrier.
4. If no Central Control vacancy exists when a trainee becomes qualified, the employee will revert to his/her former position, if the position has not been abolished or filled by a senior employee in the exercise of seniority.
5. When a Clerk -- Central Control vacancy is advertised, only bids from applicants qualified through the training program will be entertained. If no qualified bid is received, the Central Control trainee position will be advertised. Once qualified, the employee will be assigned to the existing vacancy.

---CONTINUES---

6. For one year following the qualification of the trainee, the employee will be required to accept temporary vacancies refused by regularly assigned Central Control Staff, if available to cover same.
7. A qualified employee awarded a position who has not covered a position within 6 months of the training program will be provided a five-day refresher course upon being awarded a Clerk -- Central Control position, if required.

JOB NO. 32

POSITION PERMANENT
LOCATION
TOUR OF DUTY
RELIEF DAYS
RATE OF PAY
QUALIFICATIONS

CLERK -- CENTRAL MANPOWER
HILLSIDE MAINTENANCE COMPLEX
2:30 PM to 10:30 PM
SUNDAY & MONDAY
\$37.614 PER HOUR
MAINTAIN ALL RECORDS AND REPORTS RELATED TO MECHANICAL DEPARTMENT.
HANDLE TIME CARDS, SICK FORMS, PERSONAL DAY FORMS, MAINTAIN FILES AND
OTHER RELATED DUTIES. MUST BE A QUALIFIED AND RAPID TYPIST. CANDIDATES
MUST HAVE SUCCESSFULLY COMPLETED TRAINING PROGRAM.

JOB NO. 28

POSITION PERMANENT
LOCATION
TOUR OF DUTY
RELIEF DAYS
RATE OF PAY
QUALIFICATIONS

CLERK -- CENTRAL MANPOWER
HILLSIDE MAINTENANCE COMPLEX
10:30 PM to 6:30 AM
SUNDAY & MONDAY
SAME AS JOB NO. 32
SAME AS JOB NO. 32

JOB NO. 34

POSITION PERMANENT
LOCATION
TOUR OF DUTY
RELIEF DAYS
RATE OF PAY
QUALIFICATIONS

CLERK -- CENTRAL MANPOWER
HILLSIDE MAINTENANCE COMPLEX
10:30 PM to 6:30 AM
SUNDAY & MONDAY
SAME AS JOB NO. 32
SAME AS JOB NO. 32

K. WIEBER
OFFICE OF M/E MANPOWER, HMC 3011



REVISED STATIONS DEPARTMENT

NOTICE NO. 2020-01

Date: January 10, 2020
To: All Stations Department Employees
From: James Compton, Chief Stations Officer
Subject: Holiday- Martin Luther King, Jr. Day, Monday January 20, 2020

On Monday, January 20, 2020, the following will be in effect:

AGENTS-The following positions WILL NOT work:

A109 Jamaica TVM AT315 Bethpage TVM AT316 Bethpage TVM
AT317 Bethpage TVM A986 Penn TVM A608 Port Jefferson
A808 Patchogue

TICKET CLERKS - The following positions WILL NOT work:

C129 West Side Yd T/R C148 Penn L&F C909 Atlantic CX29 Huntington
C138 Jamaica Stor. Yd C153 Penn L&F C922 Jamaica CX69 Hicksville
C943 Port Washington C985 Massapequa C992 Wantagh C970 Lynbrook
C991 Amityville CX22 Flushing C307 Hempstead C703 Westbury

STATION APPEARANCE MAINTAINERS -The following positions WILL NOT work:

HMC101 HMC113 JAM110 JAM122
HMC103 HMC116 JAM114 JAM128
HMC106 HMC118 JAM116 L310 Bethpage Fac.
HMC111 HMC122 JAM121

CUSTOMER SERVICE AMBASSADORS-The following positions WILL NOT work:

AMB08 Jamaica AMB90 Penn AMB04 Penn

OFFICES CLOSED: General Offices, Medical, Lost and Found, Mail & Ride
MESSENGER SERVICE: WLL NOT operate
TICKET SALES: Senior Citizen and Off-Peak tickets will be valid on all trains
TRAIN SERVICE: Regular weekday schedule

If you have any questions, please contact your manager.



Long Island Rail Road

STATIONS DEPARTMENT

NOTICE NO. 2020-04



Date: January 13, 2020

To: All Stations Department Employees

From: James Compton, Chief Stations Officer

Subject: Holiday- President's Day Monday February 17, 2020

On Monday, February 17, 2020, the following positions will NOT work:

AGENT:

A109 Jamaica TVM	A608 Port Jefferson	A808 Patchogue
A301 Valley Stream	A805 Massapequa Park	A941 Mineola
A601 Syosset	A802 Baldwin	A986 Penn TVM

TICKET CLERK:

C129 West Side Yd T/R	C403 Bayside	C815 Babylon Info	C943 Port Washington	C992 Wantagh
C138 Jamaica Stor. Yd	C409 Manhasset	C830 Wyandanch	C970 Lynbrook	CX22 Flushing
C148 Penn L&F	C703 Westbury	C905 Atlantic	C985 Massapequa	CX29 Huntington
C153 Penn L&F	C804 Merrick	C909 Atlantic	C991 Amityville	CX69 Hicksville
C307 Hempstead	C805 Bellmore			

STATION APPEARANCE MAINTAINER:

ARCH900 Freeport	MC106 HSF	HMC130 HSF	JAM133 Jamaica	SSM10 Npt/Beth
H523 PW/Valley/Divide	MC109 HSF	HMC131 HSF	L301 Mass Pk	V483 Port Wash
H532 Bab Yd/Divide/KO	MC111 HSF	JAM103 Jamaica	L310 Bethpg Fac.	V486 GC Facility
H543 Bab Yd/Divide/KO	MC113 HSF	JAM110 Jamaica	L321 Lynbrook	V489 Woodside
HC521 PW/Valley/Divide	MC116 HSF	JAM114 Jamaica	MP101 Morris Pk	VD100 VD Yard
HC531 Bab Yd/Divide/KO	MC118 HSF	JAM116 Jamaica	SSM2 Roslyn/PW	
HC541 KO YD/Bab Yd/Divide	MC122 HSF	JAM121 Jamaica	SSM6 Roslyn/PW	
HMC101 HSF	MC124 HSF	JAM122 Jamaica	SSM9 Npt/Beth	
HMC103 HSF				

CUSTOMER SERVICE AMBASSADOR:

AMB04 Penn	AMB08 Jamaica	AMB90 Penn
AMB05 Penn	AMB81 Jamaica	

OFFICES CLOSED: General Offices, Medical, Lost and Found, Mail & Ride.

MESSENGER SERVICE: **WLL NOT** operate.

TICKET SALES: *Senior Citizen and Off-Peak tickets will be valid on all trains*

TICKET OFFICE HOURS: **HOLIDAY** hours as shown on the Ticket Sales Hours Card.

TRAIN SERVICE: Will operate on a **HOLIDAY** schedule.

If you have any questions, please contact your manager.