



Long Island Rail Road
Going your way

BID SHEETS

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**

October 7, 2020

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY
ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
P&L 3003	Assistant Warehouse Person ESA-Temporary (R. Townsend)	NO BIDS RECEIVED	
P&L 3004	Assistant Warehouse Person Morris Park/Richmond Hill Permanent (J. Macedonia)	NO BIDS RECEIVED	
P&L 3005	Warehouse Person-SF-V/V Permanent (M. Lombardi)	NO BIDS RECEIVED	
P&L 3006	Warehouse Person-V/V Permanent (B. Hagemann)	NO BIDS RECEIVED	
P&L 3007	Warehouse Person Temporary (C. Elliott) 11:30 am – 7:30 pm	NO BIDS RECEIVED	
P&L 3008	Stores Truck Driver Temporary (K. Alves)	WITHDRAWN	

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
October 7, 2020

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3009

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, October 16, 2020**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (R. Townsend) – Temporary
RE-ADVERTISED (P&L – 2858, 2865, 2871, 2877, 2885, 2893, 2900
2906, 2915, 2922, 2929, 2937, 2945, 2952, 2959, 2966, 2972, 2978, 2983,
2988, 2992, 2997 & 3003)

LOCATION: East Side Access Glendale (84-02 72nd Dr.)

TOUR OF DUTY: 7:30 am – 3:30 pm

REST DAYS: Saturday & Sunday

RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
October 7, 2020

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3010

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, October 16, 2020**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person – (J. Macedonia) – Permanent
RE-ADVERTISED (P&L – 2979, 2984, 2989, 2993, 2998 & 3004)
LOCATION: Morris Park/Richmond Hill (Mon. Tues. Wed. MP / Sat. & Sun. RH)
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Thursday & Friday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
October 7, 2020

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3011

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, October 16, 2020**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (M. Lombardi) – Permanent
RE-ADVERTISED (P&L – 2840, 2848, 2856, 2863, 2869, 2875, 2881, 2889, 2897, 2903, 2909, 2918, 2925, 2932, 2940, 2948, 2955, 2962, 2969, 2980, 2985, 2990, 2994, 2999 & 3005)

LOCATION: Hillside Warehouse 15 Shop Floor

TOUR OF DUTY: Various

REST DAYS: Various

RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
October 7, 2020

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3012

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, October 16, 2020**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (B. Hagemann) – Permanent
RE-ADVERTISED (P&L – 2991, 2995, 3000 & 3006)
LOCATION: Various
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
October 7, 2020

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3013

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, October 16, 2020**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person – (C. Elliott) – Permanent
RE-ADVERTISED (P&L – 2996, 3001 & 3007)
LOCATION: Hillside
TOUR OF DUTY: 11:30 AM – 7:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
October 7, 2020

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER - STATIONS DEPARTMENT**

DATE: October 7, 2020

BULLETIN NO. SD-18-2020

This bulletin will close **at 5:00 PM on Friday, October 16, 2020**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received in the Stations Department, Jamaica, prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position. All bids should be mailed to Rosina Morates, Jamaica, Department 1106. If you fax your bid (718-558-7429), you **MUST** call the Crew Dispatcher to confirm the receipt of CT-88. It is your responsibility to keep a record of that confirmation. Bid withdrawals can only be accepted by calling Crew before the bulletin closes.

Position No. 1	Temporary	Ticket Clerk (Terminal Ambassador) CT951)
Location:		Jamaica
Tour of Duty:		2:00 PM - 10:00 PM
Rate of Pay:		\$36.463
Rest Days:		Tuesday/Wednesday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties. **MUST** be a qualified Ticket Clerk to apply and to have worked as a Ticket Clerk within the previous one-year period.

Position No. 2	Temporary	Ticket Clerk (C906)
Location:		Penn Station/Atlantic Terminal
Tour of Duty:		Wed/Thurs - Penn - 7:15 AM - 3:15 PM Friday - Atlantic - 6:00 AM - 2:00 PM Sat/Sun - Penn - 7:30 AM - 3:30 PM
Rate of Pay:		Wed/Thurs Penn - \$36.463 Friday - Atlantic - \$35.209 Sat/Sun - Penn - \$36.463
Rest Days:		Monday/Tuesday

Must be qualified in the sale and accounting of tickets and related duties. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 3	Temporary	Ticket Clerk (C121)
Location:		Penn Station - Info
Tour of Duty:		6:00 AM - 2:00 PM
Rate of Pay:		\$33.890
Rest Days:		Tuesday/Wednesday

Primary Duties: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, tickets types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the time table rack throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 4	Temporary	Ticket Clerk (C822)
Location:		Hillside TSM
Tour of Duty:		7:30 AM - 3:30 PM
Rate of Pay:		\$36.618
Rest Days:		Wednesday/Thursday

Primary Duties: Must have a full understanding of the sales and accounting of tickets and the daily servicing of ticket vending machines. Responsible for completing daily-tour incident reports. Must drive between Long Island Rail Road properties; must make minor repairs (i.e., change flat tires) as necessary for completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket-page device while on duty to communicate between supervisors and carry photo I.D. to provide positive identification at all times.

Must possess the ability to service, define error codes and correct malfunctions in the S&B TVM's. Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a "state report" from the S&B TVM utilizing a computer notebook.

Must possess the ability to exercise good judgment. Applicant must be customer oriented and be capable of effectively and courteously relating to customers.

Position No. 5	Temporary	Ticket Clerk (C201)
Location:		Woodside
Tour of Duty:		10:30 AM - 6:30 PM
Rate of Pay:		\$34.020
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 2

Position No. 6	Temporary	Ticket Clerk (C310)
Location:		Valley Stream
Tour of Duty:		6:00 AM - 2:00 PM
Rate of Pay:		\$35.255
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 2

Position No. 7	Temporary	Crew Dispatcher Trainee
Location:		Jamaica
Tour of Duty:		Various
Rate of Pay:		\$35.255
Rest Days:		Various

Primary Duties: To train on all phases of crew dispatching, payroll processing, absence control and other related clerical duties. Trainees will be required to train on all Crew Dispatching and Payroll Dispatching assignments in order to become conversant in the use of crew books, payroll manuals, manpower reports, etc. and to obtain a thorough knowledge of the regulations governing employees under the jurisdiction of the Stations Manpower office. Employees awarded a training position will post on all three shifts, for a period not to exceed two months. Trainees will be required to become fully qualified during the two-month period. If the department determines that an employee has qualified in less than the specific period, the employee will be deemed qualified at the time. Rule 33 is modified for the purposes of this program to read: ". . . fails to qualify within 60 days." During training, trainees are prohibited from bidding any other position. The trainees will not work on holidays during the training period unless specifically required to do so by the Carrier." The trainee's regular job will be bulletined as a temporary job. If no Crew Dispatcher vacancy exists when a trainee becomes qualified, the employee will revert to his/her former position, if the position has not been abolished or filled by a senior employee in the exercise of seniority. When a Crew Dispatcher (Assignment Clerk) vacancy is advertised, only bids from applicants qualified through the training program or from employees who have previously owned a Crew Dispatcher position in the Stations Department will be entertained. If no qualified bid is received, the junior qualified employee (qualified within the previous six months) will be assigned to the vacant position. If there are no qualified applicants, a Crew Dispatcher trainee position will be advertised. Once qualified, the employee will be assigned to the existing vacancy. For six months following the qualification of a trainee, the employee will be required to accept temporary vacancies refused by regularly assigned Crew Dispatcher. The trainee will work five days per week and will be assigned two relief days, not necessarily consecutive.

*Differential not included in above rate of pay.

Position No. 8	Temporary	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various

Primary Duties: Applicant will be required to work split shifts (two four hour shifts in any given twelve hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Friday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

Position No. 9	Temporary	Station Appearance Maintainer (HC571)
Location:		Babylon/Hicksville/Northport
Tour of Duty:		6:00 AM - 2:00 PM
Rate of Pay:		\$34.517
Rest Days:		Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employees and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the General Terminal Manager.

Position No. 10	Temporary	Station Appearance Maintainer (ARCH900)
Location:		Freeport/Arch St/Northport
Tour of Duty:		Mon - Freeport - 5:00 AM - 1:00 PM Thurs/Fri - Arch St - 6:00 AM - 2:00 PM Sat/Sun - Northport - 6:00 AM - 2:00 PM
Rate of Pay:		Mon - \$30.220 Thurs/Fri - \$30.220 Sat/Sun - \$31.148
Rest Days:		Tuesday/Wednesday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

Position No. 11	Temporary	Station Appearance Maintainer (HCT01)
Location:		Bethpage Facility Chief
Tour of Duty:		6:00 AM - 2:00 PM
Rate of Pay:		\$34.517
Rest Days:		Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Position No. 12	Temporary	Station Appearance Maintainer (HT02)
Location:		Bethpage Facility SAM
Tour of Duty:		6:00 AM - 2:00 PM
Rate of Pay:		\$31.285
Rest Days:		Saturday/Sunday

Primary Duties: Primary Duties for both Station Appearance Maintainer-Spray Wash and Station Appearance Maintainer-extra list are as follows:

Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must be available to drive between Long Island Rail Road properties as required. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. A copy of the driver's license must be on file with Customer Services. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Position No. 13	Temporary	Station Appearance Maintainer (H502)
Location:		JAM/ATL/NOST - Spray Wash/HD SAM
Tour of Duty:		4/1 - 11/30 - 10:00 PM - 6:00 AM - (Spray Wash) 12/1 - 3/31 - 4:00 PM - 12:00 AM - (Heavy Duty)
Rate of Pay:		4/1 - 11/30 - \$31.560 12/1 - 3/31 - \$31.423
Rest Days:		Saturday/Sunday

Primary Duties: 4/1 - 11/30 - (Spray Wash) - Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must be available to drive between Long Island Rail Road properties as required. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. A copy of the driver's license must be on file with Customer Services. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager device while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

12/1 - 3/31 - (Heavy Duty) - Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Rail Road properties. Must make minor repairs (e.g. change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must carry pocket pager devices while on duty to communicate with supervisors and carry photo identification card to provide positive employee identification at all times.

Position No. 14	Permanent	Station Appearance Maintainer (RSC1)
Location:		Jamaica Chief/SAM
Tour of Duty:		Wed/Thurs/Fri - SAM - 4:00 PM - 12:00 AM Sat/Sun - Chief - 4:00 PM - 12:00 AM
Rate of Pay:		Wed/Thurs/Fri - SAM - \$30.220 Sat/Sun - Chief - \$34.517
Rest Days:		Monday/Tuesday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised. All duties must be performed in an efficient and courteous manner. Will be responsible to complete and submit written daily cleaning reports as directed. The Chief Station Appearance Maintainer will be responsible for providing a safe, clean environment for customers and employee and will be required to perform Station Appearance Maintainer/Laborer duties as directed by the Terminal Managers or Branch Line Managers.

Position No. 15	Permanent	Station Appearance Maintainer (ATL105)
Location:		Atlantic Terminal
Tour of Duty:		2:00 PM - 10:00 PM
Rate of Pay:		\$30.220
Rest Days:		Wednesday/Thursday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Rail Road properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed.

AWARDS TO BULLETIN SD-17-2020

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Temporary CT951	Re-Advertised	
POSITION NO. 2	Temporary C107	G. Adamo	9/30/20
POSITION NO. 3	Temporary C145	D. Moran	9/30/20
POSITION NO. 4	Temporary C702	T. Gargiulo	9/30/20
POSITION NO. 5	Temporary C602	A. Gilmour	9/30/20
POSITION NO. 6	Temporary CT564	F. Farrell	9/30/20
POSITION NO. 7	Permanent C153	T. Logan	10/5/20
POSITION NO. 8	Temporary AMB	Re-Advertised	
POSITION NO. 9	Permanent JAM 122	C. Montanaro	9/30/20
POSITION NO. 10	Permanent RSC1	Re-Advertised	
POSITION NO. 11	Temporary H532	L. Farina	9/30/20
POSITION NO. 12	Temporary H502	Re-Advertised	

Rosina Morales - Manager Stations Services Support
Posted: October 7, 2020

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL2-08

Bulletin Seq: 19

Bulletin Description: USHER BULLETIN 2/08

Open: 10/07/2020 00:01

Close: 10/16/2020 17:00

Effective: 10/21/2020 00:01

Posted: 10/07/2020 00:01

Asgn	Position	Perm Or Temp	Terminal
RUH3	USHERS	Temporary	JAMAICA

Location JAMAICA & ATLANTIC AVENUE

Report Time VARIOUS

Rest Days WEDNESDAY & THURSDAY

Rate Of Pay *\$38.021 HOURLY

FRI JAU2 (6AM)
SAT/SUN JAU3 (7AM)
MON/TUES BKU1 (630AM)

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGANING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES
Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-38 **Sequence:** 49

Description: TELEGRAPHERS BULLETIN 2-38

Open: 09/16/2020 00:01 Close: 09/25/2020 17:00 Effective: 09/30/2020 00:01 Posted: 09/16/2020 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
JCCMT2	BLOCK OPERATOR	Permanent	JCC TOWER	58598	PERSAUD, S	174 TX1002 BO LIRR
JCCMT3	BLOCK OPERATOR	Permanent	JCC TOWER	Readvertis		
JCCQN2	TRAIN DIRECTOR	Temporary	JCC TOWER	57676	MORA, J	156 BO1050 BO LIRR
BO1052	BLOCK OPERATOR	Temporary	LIRR-Extra List	56754	CEDANO, P	TX1001 BO LIRR
BO1055	BLOCK OPERATOR	Permanent	LIRR-Extra List	Readvertis		
BO1056	BLOCK OPERATOR	Permanent	LIRR-Extra List	59066	BALLI, D	184 TX1006 BO LIRR
PSCTR8	BLOCK OPERATOR	Temporary	PENN STATION CENTRAL	56811	DUFFY, R	BO1058 BO LIRR

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LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-39

Bulletin Seq: 50

Bulletin Description: TELEGRAPHERS BULLETIN 2-39

Open: 10/07/2020 00:01

Close: 10/16/2020 17:00

Effective: 10/21/2020 00:01

Posted: 10/07/2020 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1050	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$39.471 HOURLY* (MINIMUM)		
	* DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		
BO1055	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$39.471 HOURLY* (MINIMUM)		
	* DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		
BO1058	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$39.471 HOURLY* (MINIMUM)		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		
JCCMT3	BLOCK OPERATOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY/THURSDAY		
	Rate Of Pay \$39.471*		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		
WS31	TRAIN DIRECTOR	Permanent	WEST SIDE YARD
	Location WEST SIDE YARD		
	Report Time 11PM		
	Rest Days TUESDAY & WEDNESDAY		
	Rate Of Pay *\$46.052 HOURLY		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		

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**OPERATIONS DIVISION
SERVICE PLANNING DEPARTMENT**

BULLETIN NO. SP-XX-20

TO ALL CLERICAL EMPLOYEES:

Candidates for the temporary appointed position of Service Planning Coordinator in the Service Planning Department are currently being considered. All interested applicants should forward their resume to Charles McKiernan, General Manager – Service Planning Department, JCC Building, Mail Code 1936, by 5 PM, XXXXX, October 20, 2020.

QUALIFICATIONS: The incumbent must have an understanding of the operations of the LIRR; must be proficient in Microsoft Word, Excel, PowerPoint and Outlook; have the ability to learn new computer scheduling applications quickly, without formal training; and must be able to work with sensitive material in a confidential manner.

The primary duties of the Service Planning Coordinator include:

- Maintain data in Train Planning Scheduling System (TPSS) and update as required for General Orders, Track Work Programs and Special Programs.
- Coordinate inter-departmental download of information to TIC, TIMACS, Solari, AVPS, etc.
- Make necessary changes to Timetable Special Instructions and coordinate with Transportation Rules Examiner.
- Maintain data in Crew and Equipment Scheduling Systems and update as necessary.
- Enter and maintain data in Ridership Database System and assist in the production of the Annual Ridership Book.
- Maintain PeopleSoft files and analyze invoices to be approved for payment.
- Enter departmental payroll information into CTAMS system and maintain accurate records.
- Prepare departmental reports as required.
- Produce, coordinate and progress for concurrence such documents as may be required, i.e., staff summaries, memorandums of understanding and contract documents.
- Arrange and coordinate large meetings for department.
- Monitor department office supplies and order items as needed.
- Other related duties as assigned.

Rate of Pay: \$36.675/hourly
Relief Days: Saturday and Sunday
Location JCC Building
Posted: October 7, 2020

Charles McKiernan
General Manager – Service Planning



STATIONS DEPARTMENT
NOTICE NO. 2020-34

Date: September 30, 2020
To: All Stations Department Employees
From: James Compton, Chief Stations Officer
Subject: Holiday - Columbus Day - Monday, October 12, 2020

Handwritten signature of James Compton

The following positions will be working on Monday, October 12, 2020:

AGENT

- A103 Penn TVM
A106 HSF TVM
A110 Penn
A200 Woodside
A250 Jam Theater
A251 Jam Theater
A311 Beth TVM
A505 Atlantic
A506 Atlantic
A602 Huntington
A702 Beth TVM
A806 Babylon
A808 Patchogue
A984 Beth TVM
A988 Penn
A900 Jam Theater
A972 Ronkonkoma
AT807 Babylon

TICKET CLERK

- C102 Penn
C104 Penn
C107 Penn
C112 Penn
C118 Penn
C121 Penn
C127 Penn
C132 Atlantic
C134 Atlantic
C139 Jam
C140 Jam
C145 Jam
C151 Penn TVM
C160 Jam
C161 Jam
C201 Woodside
C702 Beth TVM
C704 Hicksville
C813 Babylon
C821 HSF TVM
C901 Penn
C911 Penn
C917 Penn
C922 Jam
C953 Beth TVM
CT511 Jam
CT512 Jam
CT513 Jam
CT520 Atlantic
CT840 Babylon
CT841 Bay Shore
CT842 Patchogue
CT844 Oakdale
CT950 Jam
CT951 Jam

STATION APPEARANCE MAINTAINER

- ATL102 HMC101 JAM130
ATL103 HMC109 JAM131
ATL105 HMC112 JAM132
ATL106 HMC123 JACI
ATL107 HMC124 L301 Mass Pk
ATL109 HMC125 L302 Mineola
H523 VS Yd HC561 L303 Lindenhurst
H532 Baby Yd H562 L304 Freeport
H543 Ronk Yd JAM102 L305 Wantagh
H552 Pt. Wash JAM104 L307 Babylon
H572 Northpt JAM108 L308 Babylon
HC521 VS Yd JAM112 L309 Hicksville
HC531 Baby Yd JAM118 L309P Hicksville
HC541 Ronk Yd JAM119 L310 Beth Fac.
HC551 Pt Wash JAM120
HC571 Northpt JAM124
L311 Huntington
L312 Ronkonkoma
L313 Farmingdale
L315 Bayside
L319 Hempstead
L320 Pt Wash
L321 Lynbrook
L322 Ronk Yard
MP101 Morris Pk
RSC4 Atlantic
V453 Pt Wash
V454 Pt Wash
V455 Garden City
V456 Garden City
V457 Garden City
V459 Valley Stream
V460 Baby Yd
V461 Baby Yd
V462 Baby Yd
V466 Northpt
V471 Garden City
V474 VS Yd
V477 Long Bch
V479 Ronk Yd
V480 Ronk Yd
V483 Pt Wash
V484 Northpt
V485 Northpt
V486 Garden City
V488 Ronk Yd
V489 Woodside
V490 VS Yd
V491 VS Yd
V902 Morris Park
V903 Ronk Yd
V904 Ronk Yd
VD100 VD Yard
WSY101
WSY900

AMBASSADOR

- AMB01 Penn
AMB06 Jamaica
AMB11 Atlantic
AMB91 Jamaica
AMB92 Atlantic
AMB90 Penn

LEAD FOREMAN/FOREMAN: All are working
OFFICES CLOSED: Corp., Medical, Lost & Found, Mail & Ride, Penn Ticket Remittance
MESSENGER SERVICE: WLL NOT operate.
TICKET SALES: Off Peak tickets good on all trains.
TICKET OFFICE HOURS: Hicksville, Babylon, Huntington, Patchogue, Ronkonkoma (AM hours only); Penn, Jamaica, Atlantic, Woodside (regular COVID19 hours)
TRAIN SERVICE: Will operate on a Weekday schedule.

If you have any questions, please contact your manager.