



Long Island Rail Road
Going your way

BID SHEETS

THE LONG ISLAND RAIL ROAD

ENGINEERING DEPARTMENT

BULLETIN NO. 516

Resumes for the following Appointed Position in the Office of the Chief Engineer will be received by Lauren Saldivias – Assistant Manager – Payroll & Operational Support, emailed to: lsaldiv@lirr.org **until 5:00 PM on Friday, June 25, 2021.**

POSITION: Payroll Information Clerk (Appointed)
(PERMANENT)

LOCATION: Engineering
Various Locations

RATE OF PAY: \$36.315

TOUR OF DUTY: 7:30 a.m. – 3:30 p.m.

RELIEF DAYS: Saturday and Sunday

PRIMARY DUTIES:

Input data in connection with the Corporate Time & Attendance Management Systems (CTAMS), using labor distribution forms generated by other employees, supervisors, and management officials. Such data includes, but is not limited to, hours worked, leave, maintenance and project accounting and labor distribution, and all other information to be used in this system. When not working on CTAMS the Clerk will perform filing, typing, and other clerical duties as assigned including, but not restricted to, the accurate transcription of Statement of Facts, Trials and Investigations, handling mail and maintaining office files, and reviewing and inputting SAFER Reports into the Efficiency Testing System (ETS). Must also have the ability to run reports from various LIRR databases and have a working knowledge of Excel and Word.

Glenn Greenberg, P.E.
Chief Engineer

POSTED: June 16, 2021

THE LONG ISLAND RAIL ROAD

ENGINEERING DEPARTMENT

BULLETIN NO. 517

Resumes for the following Appointed Position in the Office of the Chief Engineer will be received by Lauren Saldivias – Assistant Manager – Payroll & Operational Support, emailed to: lsaldiv@lirr.org until 5:00 PM on Friday, June 25, 2021.

POSITION: Payroll Information Clerk (Appointed)
(TEMPORARY)

LOCATION: Engineering
Various Locations

RATE OF PAY: \$36.315

TOUR OF DUTY: 7:30 a.m. – 3:30 p.m.

RELIEF DAYS: Saturday and Sunday

PRIMARY DUTIES:

Input data in connection with the Corporate Time & Attendance Management Systems (CTAMS), using labor distribution forms generated by other employees, supervisors, and management officials. Such data includes, but is not limited to, hours worked, leave, maintenance and project accounting and labor distribution, and all other information to be used in this system. When not working on CTAMS the Clerk will perform filing, typing, and other clerical duties as assigned including, but not restricted to, the accurate transcription of Statement of Facts, Trials and Investigations, handling mail and maintaining office files, and reviewing and inputting SAFER Reports into the Efficiency Testing System (ETS). Must also have the ability to run reports from various LIRR databases and have a working knowledge of Excel and Word.

Glenn Greenberg, P.E.
Chief Engineer

POSTED: June 16, 2021

THE LONG ISLAND RAIL ROAD
MAINTENANCE OF EQUIPMENT DEPARTMENT
June 16, 2021

[illegible]

AWARD BULLETIN NO. 1738

POSITION AWARDED TO THE FOLLOWING:

Group A J. Watson (effective 4/7/2021)

[illegible]

BULLETIN NO. 1739

APPLICATIONS FOR THE FOLLOWING POSITION WILL BE ACCEPTED BY THE OFFICER NAMED BELOW UNTIL
5:00 PM – JUNE 25, 2021

JOB NO. 19

POSITION PERMANENT	CLERK – ASSET MANAGEMENT - PEMD
LOCATION <i>Dawson, D.</i>	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY <i>Retirement</i>	6:30 AM to 2:30 PM
RELIEF DAYS	SATURDAY & SUNDAY
RATE OF PAY	\$36.856 PER HOUR
QUALIFICATIONS	BIDS WILL ONLY BE VALID FROM APPLICANTS PREVIOUSLY QUALIFIED THROUGH THE MAINTENANCE OF EQUIPMENT PEMD TRAINING PROGRAM. MUST BE COMPETENT AND RAPID TYPIST. MAINTAIN ALL RECORDS AND REPORTS RELATED TO THE MECHANICAL DEPARTMENT. MUST HAVE THE ABILITY TO PREPARE AND CODE DATEA FOR INPUT INTO THE COMPUTERIZED SYSTEM AND PERFORM ALL OTHER CLERICAL DUTIES.

JOB NO. 23

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION <i>Ferriolo, K.</i>	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	6:30 AM to 2:30 PM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	\$37.614 PER HOUR
QUALIFICATIONS	MAINTAIN ALL RECORDS AND REPORTS RELATED TO MECHANICAL DEPARTMENT. HANDLE TIME CARDS, SICK FORMS, PERSONAL DAY FORMS, MAINTAIN FILES AND OTHER RELATED DUTIES. MUST BE A QUALIFIED AND RAPID TYPIST. CANDIDATES MUST HAVE SUCCESSFULLY COMPLETED TRAINING PROGRAM.

JOB NO. 32

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	2:30 PM to 10:30 PM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 23
QUALIFICATIONS	SAME AS JOB NO. 23

JOB NO. 34

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 23
QUALIFICATIONS	SAME AS JOB NO. 23

K. WIEBER
OFFICE OF M/E MANPOWER, HMC 3011

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**

June 16, 2021

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY
ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
P&L 3079	Assistant Warehouse Person Morris Park/Richmond Hill Permanent (J. Macedonia)	NO BIDS RECEIVED	
P&L 3081	Warehouse Person Permanent (T. Dillman)	Christian Jahkhah	6/23/21
P&L 3082	Assistant Warehouse Person Various/Various Temporary (J. Hausle)	NO BIDS RECEIVED	

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
June 16, 2021

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3083

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, June 25, 2021**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person (J. Macedonia) – Permanent
RE-ADVERTISED (P&L – 2979, 2984, 2989, 2993, 2998, 3004, 3010, 3015, 3021, 3027, 3032, 3037, 3042, 3046, 3051, 3056, 3061, 3066, 3069, 3072, 3074, 3076 & 3079)
LOCATION: Morris Park/Richmond Hill (Mon. Tues. Wed. MP / Sat. & Sun. RH)
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Thursday & Friday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
June 16, 2021

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L –3084

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, June 25, 2021**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (C. Jahkhah) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
June 16, 2021

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3085

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, June 25, 2021**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person (J. Hausle) – Temporary
RE-ADVERTISED (P&L – 3082)
LOCATION: Various
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENT: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
June 16, 2021

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: June 16, 2021

BULLETIN NO. SD-09-2021

This bulletin will close **at 5:00 PM on Friday, June 25, 2021.** It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Rosina Morales, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: LIRRStationsDeptBids@lirr.org or you can fax your CT-88 to the crew office at 718-558-7429

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you don't receive a response after 48 hours please call the crew dispatcher's office to inquire.

Position No. 1	Permanent	Agent (A603)
Location:		Huntington
Tour of Duty:		12:00pm – 8:00pm
Rate of Pay:		\$42.088
Rest Days:		Tuesday/Wednesday

AWARD TO AGENT'S BULLETIN SD-09-2021

<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Permanent A506	M. Thomas
		6/16/21

THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

DATE: June 16, 2021

BULLETIN NO. SD- 12-2021

This bulletin will close **at 5:00 PM on Friday, June 25, 2021.** It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Rosina Morales, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: LIRRStationsDeptBids@lirr.org or you can fax your CT-88 to the crew office at 718-558-7429

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you don't receive a response after 48 hours please call the crew dispatcher's office to inquire.

Position No. 1	Temporary	Ticket Clerk (C700)
Location:		Bethpage Facility
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$36.618
Rest Days:		Sunday/Monday

Primary Duties: Must have a full understanding of the sales and accounting of tickets and related duties. Must possess the ability to service, define error codes and correct malfunctions in the Ticket Vending Machines (TVM). Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a "state report" from the TVM utilizing a computer notebook. Verify TVM cash removals and prepare deposits from these removals. Must be able to verify the contents of change modules removed from the TVMs and refill these modules for replenishment of the machines. Prepare deposit for change orders and verify change orders when received. Must be able to reconcile all cash removals, deposits, and coin refills processed against reports generated daily and cashier's safe. Will assist the Agent with the transfer of parts for repair between location and service contractor for TSMs. Record, verify, and forward any claims to Automated Ticket Sales area for processing. Must be able to lift full coin hoppers as part of daily routine. Must have a valid NYS Driver's license. Must be qualified in the sale and accounting of tickets or ticket vending machines. Must possess the ability to exercise good judgment and perform all assigned and related duties. Qualification of all TVM duties required. Incumbent must be customer oriented and be capable of effectively and courteously relating to customers.

Position No. 2	Temporary	Ticket Clerk (C161)
Location:		Jamaica STIMS/INFO
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$36.618
Rest Days:		Saturday/Sunday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, tickets types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must be able to use an iPad/STIMS ticket selling unit to assist customers as needed with tickets and information from various applications. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 3	Temporary	Ticket Clerk (C148)
Location:		Penn Station – Lost & Found
Tour of Duty:		7:00am – 3:00pm
Rate of Pay:		\$35.209
Rest Days:		Saturday/Sunday

Primary Duties: Responsible for daily interaction with customers entering the Lost & Found Office at Penn Station. Responsible for accepting and returning to their owner's items that have been left on trains or found on LIRR property. Entering lost items into the Lost & found database with complete accurate descriptions. Must possess strong customer service skills to help individuals who may be stressed, anxious and upset about losing their property to start the process of being reunited with their items. Must be able to work unsupervised and meet quotas. Must be able to update the Lost and Found database to ensure accurate article descriptions and contact information whenever applicable. Must be able to perform all aspects of the Lost and Found process from item retrieval to return to owner or disposition as well as customer side processes and data entry. Must answer phones in a professional, courteous, customer friendly manner and also make calls to customers regarding their lost items. Perform excellent customer service when handling inquiries at the window or on the phone. Upon completion of training must exhibit a proficient knowledge of New York State Property Laws as they pertain to Item Retention Periods, disposition, and Finder's Rights. Upon completion of training must exhibit proficient knowledge of the LIRR's Lost & Found corporate policy and procedures, with regard to internal controls, maintaining an inventory of items found on trains or stations. Be familiar with the monthly/annual reports about lost property handled by the Lost & Found Office. Interact with Stations Department personnel and other LIRR departments to ensure a timely collection of items found on trains and at stations. Work as directed by the LIRR Stations Department management team. Travel to outlying locations to retrieve items (yards, terminals, stations). Will be required on occasion to be "Stepped-Up" the role of Disposition Clerk. Must be able to demonstrate problem solving, a proficiency in written and oral communication and a high degree of interpersonal skills. Knowledge and proficiency with personal computers, iPads, and iPhones. Be able to lift 50 pounds and step up on train ladders to board train cars in the yard. Must be a Qualified Ticket Seller. Must possess a high degree of professionalism and integrity as well as organized and detail oriented. Must understand basic LIRR train movement and manipulations to assist in locating items left on trains or retrieved in train yards and communicate with field personnel in the process.

Position No. 4	Temporary	Ticket Clerk (TS-2)
Location:	Patchogue/Woodside/Penn Station	
Tour of Duty:	Monday- Patchogue → 6:00am – 2:00pm Tuesday/Saturday/Sunday-Woodside → 6:00am – 2:00pm Friday- Penn Station → 10:00am – 6:00pm	
Rate of Pay:	Monday- Patchogue → \$34.602 Tuesday/Saturday/Sunday-Woodside → \$34.020 Friday- Penn Station → \$36.463	
Rest Days:	Wednesday/Thursday	
Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.		

Position No. 5	Permanent	Ticket Clerk (C702)
Location:	Bethpage Facility	
Tour of Duty:	10:30am – 6:30pm	
Rate of Pay:	\$36.618	
Rest Days:	Saturday/Sunday	
Primary Duties:	Same as Position No. 1	

Position No. 6	Permanent	Ticket Clerk (C822)
Location:	Hillside TSM	
Tour of Duty:	7:30am – 3:30pm	
Rate of Pay:	\$36.618	
Rest Days:	Wednesday/Thursday	
Primary Duties:	Same as Position No. 1	

Position No. 7	Permanent	Crew Dispatcher (CD107)
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Location:	Jamaica
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Tour of Duty:	6:00am – 2:00pm
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Rate of Pay:	\$45.233
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Rest Days:	Tuesday/Wednesday
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Bids will only be valid from applicants qualified through the Stations Crew Dispatching Training Program, or from employees who have previously owned an Assignment Clerk position in the Stations Department.

Must have a complete understanding of the manipulation and regulations governing the Agent's, Ticket Clerk's and Station Cleaner's, Assistant Station Masters, and Public Information Office's crew boards to be able to cover assignments daily. Must be able to prepare and post weekly timecards for all Agents, Ticket Clerks, Station Cleaners, and Ambassadors based on daily crew sheets and other crew board documentation. Must be able to prepare and post the weekly ambassador schedule. Must have thorough knowledge of the rules, regulations and agreements governing the working conditions of employees represented by the Transportation Communications Union. Must be able to navigate crew dispatching system. Must update absence-control records and work as directed within the office of the Director Stations Support and Administration.

Position No. 8	Temporary	Ambassador
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Location:	Various
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Tour of Duty:	Various
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Rate of Pay:	\$32.483
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Rest Days:	Various
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Primary Duties: Applicant could be required to work split shifts (two four hour shifts in any given twelve hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Monday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

Position No. 9	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 8

Position No. 10	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 8

Position No. 11	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 8

Position No. 12	Temporary	Station Appearance Maintainer (HMC123)
Location:		Hillside Complex
Tour of Duty:		2:30pm – 10:30pm
Rate of Pay:		\$30.220
Rest Days:		Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 13	Temporary	Station Appearance Maintainer (V489)
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Location:	Woodside
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Tour of Duty:	5:00am – 1:00pm
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Rate of Pay:	\$31.148
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Rest Days:	Saturday/Sunday
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Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 14	Temporary	Station Appearance Maintainer (JAM122)
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Location:	Jamaica
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Tour of Duty:	4:00pm – 12:00am
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Rate of Pay:	\$30.221
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Rest Days:	Tuesday/Wednesday
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Primary Duties:	Same as Position No. 12
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Position No. 15	Permanent	Station Appearance Maintainer (JAM130)
Location:		Jamaica
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$30.221
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 12

Position No. 16	Permanent	Station Appearance Maintainer (JAM109)
Location:		Jamaica
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$30.221
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 12

Position No. 17	Permanent	Station Appearance Maintainer (JAM113)
Location:		Jamaica
Tour of Duty:		4:00pm – 12:00am
Rate of Pay:		\$30.221
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 12

Position No. 18	Permanent	Station Appearance Maintainer (JAM 104)
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Location:	Jamaica Sam/Labor
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Tour of Duty:	8:00am – 4:00pm
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Rate of Pay:	\$30.221
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Rest Days:	Thursday/Friday
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Primary Duties Operate singly and/or part of a team to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: conference rooms, cafeteria, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties if needed. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 19	Permanent	Station Appearance Maintainer (V901)
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Location:	Valley Stream/Garden City
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Tour of Duty:	Tues/Fri/Sat – Valley Stream→ 6:00am – 2:00pm Wed/Thurs – Garden City → 6:00am – 2:00pm
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Rate of Pay:	\$31.148
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Rest Days:	Sunday/Monday
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Primary Duties:	Same as Position No. 13
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Position No. 20	Permanent	Station Appearance Maintainer (H508)
Location:		Bethpage Facility/Bethpage Station/Hicksville
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$31.285
Rest Days:		Saturday/Sunday

Primary Duties for Heavy Duty: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 21	Permanent	Station Appearance Maintainer (SSM5)
Location:		Babylon Yard/Extra List
Tour of Duty:		April 1 – November 30 Babylon Yd 7:30am – 3:30pm December 1 – March 31 Various (Extra List)
Rate of Pay:		April 1 – November 30 Babylon Yd - \$31.560 December 1 – March 31 Various (Extra List) - Depends on Job taken \$31.285
Rest Days:		Sunday/Monday

Primary Duties for Extra list and Spray Wash: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

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AWARDS TO BULLETIN SD-10-2021

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Temporary C802	J. Ginocchio	6/23/21
POSITION NO. 2	Temporary TS-2	Re-Advertised	
POSITION NO. 3	Permanent C136	D. Moran (A)	6/23/21
POSITION NO. 4	Permanent C310	J. Sansone	6/16/21
POSITION NO. 5	Permanent C703	L. Batres-Toc	6/16/21
POSITION NO. 6	Permanent C994	F. Farrell	6/16/21
POSITION NO. 7	Temporary AMB	Re-Advertised	
POSITION NO. 8	Permanent AMB	Re-Advertised	
POSITION NO. 9	Permanent AMB	Re-Advertised	
POSITION NO. 10	Permanent AMB	Re-Advertised	
POSITION NO. 11	Permanent AMB	Re-Advertised	
POSITION NO. 12	Permanent AMB	Re-Advertised	
POSITION NO. 13	Permanent AMB	Re-Advertised	
POSITION NO. 14	Permanent AMB	Re-Advertised	
POSITION NO. 15	Temporary ATL102	B. Seslow (A)	6/16/21
POSITION NO. 16	Temporary H502	S. Flowers	6/21/21
POSITION NO. 17	Temporary JAM102	J. Morton (A)	6/16/21
POSITION NO. 18	Temporary JAM132	P. Caleca (A)	6/16/21
POSITION NO. 19	Temporary SL- 01	F. Dubois (A)	6/16/21
POSITION NO. 20	Temporary SL- 02	M. Luongo (A)	6/16/21
POSITION NO. 21	Temporary V464	N. Perri	6/16/21
POSITION NO. 22	Temporary V903	C. Gil	6/16/21
POSITION NO. 23	Temporary VT401	Withdrawn	
POSITION NO. 24	Temporary SSM8	Withdrawn	
POSITION NO. 25	Permanent HMC131	D. Mason	6/16/21
POSITION NO. 26	Permanent JAM 104	Withdrawn	
POSITION NO. 27	Permanent SSM1	D. Dewitt	6/16/21

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES
Bulletin Awards - Non-Ops

Bulletin ID: USBUL2-22 **Sequence:** 20

Description: USHER BULLETIN 2/22

Open: 06/02/2021 00:01 Close: 06/11/2021 17:00 Effective: 06/16/2021 00:01 Posted: 06/02/2021 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank	From		
UX0008	USHERS	Temporary	LIRR-Extra List	58420	ORTIZ, E	29	BKU2	US	ATL
RUH6	USHERS	Permanent	NEW YORK	57119	PUZINO, A	30			

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL2-23

Bulletin Seq: 20

Bulletin Description: USHER BULLETIN 2/23

Open: 06/16/2021 00:01

Close: 06/25/2021 17:00

Effective: 06/30/2021 00:01

Posted: 06/16/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
BKU2	USHERS	Temporary	ATLANTIC AVE

Location ATLANTIC AVENUE

Report Time 230PM

Rest Days TUESDAY/WEDNESDAY

Rate Of Pay *\$38.021 HOURLY

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES
Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-55 **Sequence:** 59

Description: TELEGRAPHERS BULLETIN 2-55

Open: 06/02/2021 00:01 Close: 06/11/2021 17:00 Effective: 06/16/2021 00:01 Posted: 06/01/2021 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank	From		
JCCMT2	BLOCK OPERATOR	Temporary	JCC TOWER	Readvertis					
JCHN31	TRAIN DIRECTOR	Permanent	JCC TOWER	28395	DUTHELY, M	26	JCCQN3	TR	JCCT
TR27	TRAIN DIRECTOR	Permanent	JCC TOWER	58603	TORRES, M	167	JCCQN2	TR	JCCT
BO1050	BLOCK OPERATOR	Permanent	LIRR-Extra List	59143	SMITH, J	183	TX1002	BO	LIRR
BO1053	BLOCK OPERATOR	Permanent	LIRR-Extra List	59149	BALDAN, M	184	TX1004	BO	LIRR
V1	TRAIN DIRECTOR	Permanent	VALLEY TOWER	28398	MINOR, JV	24	BO1047	BO	LIRR

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-56

Bulletin Seq: 60

Bulletin Description: TELEGRAPHERS BULLETIN 2-56

Open: 06/16/2021 00:01

Close: 06/25/2021 17:00

Effective: 06/30/2021 00:01

Posted: 06/16/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1047	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY SUNDAY		
	Rate Of Pay \$39.471 HOURLY*(MINIMUM)		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY		
JCCMT2	BLOCK OPERATOR	Temporary	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$39.471 HOURLY \$1.666 DIFFERENTIAL		
JCCQN2	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 245PM		
	Rest Days TUESDAY & WEDNESDAY		
	Rate Of Pay \$49.849 HOURLY \$2.118 DIFFERENTIAL		
JCCQN3	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 1045PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$47.705 HOURLY \$2.025 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES
Bulletin Awards - Non-Ops

Bulletin ID: CREW8-98 **Sequence:** 97

Description: C/D BULLETIN 8-998

Open: 06/02/2021 00:01 Close: 06/11/2021 17:00 Effective: 06/16/2021 00:01 Posted: 06/02/2021 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank	From
CX4003	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertis			

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: CREW8-99

Bulletin Seq: 99

Bulletin Description: C/D BULLETIN 8-99

Open: 06/16/2021 00:01

Close: 06/25/2021 17:00

Effective: 06/30/2021 00:01

Posted: 06/15/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
CX4003	CREW DISPATCHER	Permanent	LIRR-Extra List

Location TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$43.810 HOURLY*

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

*DIFFERENTIAL NOT INCLUDED IN THE ABOVE RATE OF PAY.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**STATIONS DEPARTMENT
NOTICE NO. 2021-26
2ND REVISION 6/14/2021**

Date: June 7, 2021
To: All Stations Department Employees
From: James Compton, Chief Stations Officer
Subject: **Holiday - Independence Day, Sunday, July 4, 2021**

The following positions *will be working* on Sunday, July 4, 2021:

AGENT

A102 HSF TVM
A105 Penn TVM
A111 Penn/MTH
A250 Jam Theater
A251 Jam Theater
A312 Bethpage TVM
A403 Broadway
A505 Atlantic
A602 Huntington
A603 Huntington
A703 Hicksville
A708 Ronkonkoma
A709 Ronkonkoma
A900 Jam Theater
A901 Atlantic
A941 Patchogue
A974 Bethpage TVM
A986 Penn TVM
A988 Penn/MTH

TICKET CLERK

C102 Penn	C141 Jamaica	C910 Penn
C104 Penn	C146 Jamaica	C911 Penn
C116 MTH	C152 Penn TVM	C912 MTH
C118 Penn	C170 Jam	C913 Penn TVM
C119 Penn	C171 Jam	C922 Jamaica
C121 Penn	C331 Bethpage TVM	C923 Jamaica
C124 Penn	C411 Pt. Wash	C960 Woodside
C125 MTH	C706 Hicksville	C963 Hicksville
C126 MTH	C813 Babylon	C994 Bethpage TVM
C127 Penn	C814 Babylon	TS2 Woodside
C132 Atlantic	C822 HSF TVM	
C136 Atlantic	C901 Penn	
C139 Jamaica	C906 Penn	

STATION APPEARANCE MAINTAINER

ARCH900 Nthpt	JAM103	SV-01 Ronk Yd (mtk)
ATL102	JAM104	SL-02 Freeport
ATL103	JAM112	SL-01 Long Beach
ATL104	JAM118	V452 Morris Park
ATL105	JAM121	V455 Garden City
ATL106	JAM122	V459 Valley St. Yd
ATL107	JCR2	V462 Babylon Yd
H552 Pt. Wash	L314 Ronkonkoma	V464 Ronkonkoma Yd
H553 Pt Wash	L322 Ronk Yard	V471 Garden City
H572 Northport	L911 Ronk	V474 Valley St. Yd
HC551 Pt Wash	RSC1 Jamaica	V488 Ronkonkoma Yd
H573 Northport		V902 Morris Park
HMC118		V903 Ronkonkoma Yd
HMC130 HMC124		V904 Babylon Yd
HMC131 HMC125		

V452 Morris Park
V455 Garden City
V459 Valley Stream
V462 Babylon Yard
V464 Ronk Yard
V471 Garden City
V474 Valley St. Yard
V488 Ronk Yd (Mtk)
V902 Morris Park
V903 Garden City
V904 Babylon Yard
WSY900

AMBASSADOR

AMB07 Jamaica
AMB12 Atlantic
AMB91 Jamaica
AMB92 Atlantic
AMB02 Penn
AMB90 Penn

LEAD FOREMAN/FOREMAN:
OFFICES CLOSED:
MESSENGER SERVICE:
TICKET SALES:
TICKET OFFICE HOURS:
TRAIN SERVICE:

Foreman positions will work
General Offices, Medical, Lost and Found, Mail & Ride.
WLL NOT operate.
Senior/Off Peak Fares in effect all day.
Weekend hours as shown on the Ticket Sales Hours Card.
Will operate on a weekend/holiday schedule.

If you have any questions, please contact your manager.

STATIONS DEPARTMENT
NOTICE NO. 2021-27
REVISED 6/14/2021



Date: June 7, 2021
 To: All Stations Department Employees
 From: James Compton, Chief Stations Officer
 Subject: **Holiday - Independence Day, Observed Monday, July 5, 2021**



The following positions *will be working* on Monday, July 5, 2021:

AGENT

A102 HSF TVM	A709 Ronkonkoma
A103 Penn TVM	A710 Ronkonkoma
A105 Penn TVM	A806 Babylon
A110 Penn	A808 Patchogue
A120 MTH	A900 Jam Theater
A121 MTH	A961 Broadway
A200 Woodside	A971 Ronkonkoma
A250 Jam Theater	A982 Bethpage TVM
A251 Jam Theater	A984 Bethpage TVM
A303 Long Beach	A986 Penn TVM
A311 Bethpage TVM	A988 Penn
A312 Bethpage TVM	SXA1 - Westhampton
A505 Atlantic	SXA2 - E. Hampton
A506	SXA3 - Southampton
A602 Huntington	SXA4 - Montauk
A603 Huntington	
A703 Hicksville	

TICKET CLERK

C102 Penn	C139 Jamaica	C813 Babylon
C103 MTH	C140	C814 Babylon
C104 Penn	C145 Jamaica	C822 HSF TVM
C108 Penn	C151 Penn TVM	C823 HSF Cash
C114 Penn	C152 Penn TVM	C901 Penn
C115 MTH	C170	C910 Penn
C116 MTH	C171	C911 Penn
C118 Penn	C201 Woodside	C912 MTH
C121 Penn	C313 Long Beach	C913 Penn
C126 MTH	C331 Bethpage TVM	C917 Penn
C127 Penn	C333 Bethpage Cash	C922 Jamaica
C132 Atlantic	C411 Pt. Wash	C923 Jamaica
C136 Atlantic	C412 Port Wash	C952 Bethpage TVM
	C602 Huntington	C953 Bethpage TVM
	C704 Hicksville	C997 Bethpage TVM
	C706 Hicksville	CT540 Penn
	C802 Freeport	

STATION APPEARANCE MAINTAINER

ATL102	HMC113	L301 Massapequa Pk	RSC3 Jamaica	V488 Ronk. Yd (mtk)
ATL103	HMC124	L302 Mineola	RSC4 Atlantic	V489 Woodside
ATL105	HMC125	L303 Lindenhurst	V453 Port Wash (pm)	V490 Valley St. Yd (pm)
ATL106	JAM102	L304 Freeport	V454 Port Wash (pm)	V491 Valley Stream Yd (pm)
ATL107	JAM108	L305 Wantagh	V455 Garden City	VT400 Woodside (pm)
H552 Pt. Wash	JAM112	L307 Babylon	V471 Garden City	VT401 Woodside (pm)
HD562	JAM118	L308 Babylon Yd (pm)	V456 Garden City (pm)	VT478 Long Beach
HC501	JAM119	L309 Hicksville	V457 Garden City (pm)	VT480 Ronkonkoma Yd (pm)
HC502	JAM120	L309P Hicksville (pm)	V459 Valley Stream Yd	VT482 Ronkonkoma Yd (pm)
HC503	JAM124	L311 Huntington	V474 Valley Stream Yd	VT500 Garden City Fac
HC551 Port Wash	JAM130	L312 Ronkonkoma	V460 Babylon Yd (pm)	VT501 Garden City Fac
HC552 Port Wash	JAM131	L313 Farmingdale	V461 Babylon Yd (pm)	V902 Morris Park
HC571 Northport	JAM132	L315 Bayside	V462 Babylon Yard	V903 Ronkonkoma Yd
H572 Northport		LT318 Great Neck	V466 Northport	V904 Ronkonkoma Yd
HC551 Port Wash		L319 Hempstead	V477 Long Beach	WSY 102
HD561		L320 Port Washington	V479 Ronkonkoma Yd (pm)	WSY 900
HD562		L321 Lynbrook	V480 Ronkonkoma Yd (pm)	SV-01 Ronkonkoma Yd
HMC101		L322 Ronkonkoma Yd	V483 Port Washington (OB)	SL-01 Long Beach
HMC106			V484 Northport (pm)	SL-02 Woodside
HMC109			V485 Northport (pm)	
HMC112			V486 Garden City Fac.	

If you have any questions, please contact your manager

The following positions *will also be working* on Monday, July 5, 2021:

STATION APPEARANCE MAINTAINERS

SSM 2 Roslyn	SSM 3 Ronkonkoma	SSM 4 Valley Stream
SSM 6 Roslyn	SSM 7 Ronkonkoma	SSM 8 Valley Stream
SWT 16 Roslyn	SWT 17 Ronkonkoma	SWT 18 Valley Stream

The following positions *will be working* on Monday, July 5, 2021:

AMBASSADOR

AMB06 Jamaica	AMB01 Penn
AMB11 Atlantic	AMB90 Penn
AMB91 Jamaica	
AMB92 Atlantic	

LEAD FOREMAN/FOREMAN:
OFFICES CLOSED:
MESSENGER SERVICE:
TICKET SALES:
TICKET OFFICE HOURS:
TRAIN SERVICE:

Foreman positions will work to support COVID-19 sanitizing - TBD
General Offices, Medical, Lost and Found, Mail & Ride.
WLL NOT operate.
Senior/Off Peak Fares in effect all day.
Observed holiday hours as shown on the Ticket Sales Hours Card
Will operate on a weekend/holiday schedule.


**STATIONS DEPARTMENT
NOTICE NO. 2021-29**

Date: June 14, 2021

To: All Stations Department Employees

From: James Compton, Chief Stations Officer

Subject: Holiday- Juneteenth, Saturday, June 19, 2021



In observation of Juneteenth holiday on, Saturday, June 19, 2021 the MTA wants to give employees time off to observe, but since we are a 24/7 operation there are some stipulations:

1. All support positions will have, Friday, June 18, 2021 off to celebrate the holiday if they normally have Saturday as their relief day and your manager has not deemed your position needed to work.
2. All operating positions that work on Saturday, June 19th, 2021 (crew book jobs) will be working. If you are looking to have that day off be sure to call the crew office and make the request to be off. Crew will cover as many jobs as possible – **THIS IS NOT A GUARANTEE OF BEING OFF- BE SURE CREW CONFIRMS THAT YOUR JOB HAS BEEN COVERED BEFORE TAKING THE DAY OFF. DO NOT ASSUME YOU HAVE THE DAY OFF.**
 - a. If you are not given the day off on, Saturday, June 19th you will be given a “floater”, which will be treated as a personal day and all the same rules will apply for taking that day off.
3. **If Saturday, June 19th is one of your relief days:** If your relief day falls on Saturday, June 19th and you want to take the day off on Friday to observe the holiday, Juneteenth, you must call the crew office and make the request to be off. All operating positions that work on Friday, June 18th (crew book jobs) will be working. They will cover as many jobs as possible – **THIS IS NOT A GUARANTEE OF BEING OFF- BE SURE CREW CONFIRMS THAT YOUR JOB HAS BEEN COVERED. DO NOT ASSUME YOU HAVE THE DAY OFF.**
 - a. If you are not given the day off on, Friday, June 18th than you will be given a “floater”, which will be treated as a personal day and all the same rules will apply for taking that day off.

Note: There is no “holiday pay” associated with Juneteenth. There is no additional day given if you call off sick or are on vacation.

LEAD FOREMAN/FOREMAN:	All are working
OFFICES CLOSED:	General Offices, Medical, Mail & Ride.
MESSENGER SERVICE:	WLL NOT operate.
TICKET SALES:	Off Peak tickets good on all trains.
TICKET OFFICE HOURS:	All ticket offices are open.
TRAIN SERVICE:	Will operate on a normal schedule.

If you have any questions, please contact your manager.