



Long Island Rail Road
Going your way

BID SHEETS

THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

DATE: July 7, 2021

BULLETIN NO. SD-10-2021

This bulletin will close **at 5:00 PM on Friday, July 16, 2021**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Rosina Morales, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: LIRRStationsDeptBids@lirr.org or you can fax your CT-88 to the crew office at 718-558-7429

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you don't receive a response after 48 hours please call the crew dispatcher's office to inquire.

Position No. 1	Permanent	Agent (A403)
Location:		Broadway
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$43.480
Rest Days:		Monday/Tuesday

Position No. 2	Permanent	Agent (A603)
Location:		Huntington
Tour of Duty:		12:00pm – 8:00pm
Rate of Pay:		\$42.088
Rest Days:		Tuesday/Wednesday

Position No. 3	Permanent	Agent (A985)
Location:		Huntington/Ronkonkoma
Tour of Duty:		Tuesday/Wednesday – Huntington – 12:00pm – 8:00pm Thursday/Friday – Ronkonkoma – 12:00pm -8:00pm Saturday – Ronkonkoma – 8:00am – 4:00pm
Rate of Pay:		\$42.088
Rest Days:		Sunday/Monday

AWARD TO AGENT'S BULLETIN SD-09-2021

<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Permanent A603	Re-Advertised

THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

DATE: July 7, 2021

BULLETIN NO. SD- 13-2021

This bulletin will close **at 5:00 PM on Friday, June 25, 2021**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Rosina Morales, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: LIRRStationsDeptBids@lirr.org or you can fax your CT-88 to the crew office at 718-558-7429

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you don't receive a response after 48 hours please call the crew dispatcher's office to inquire.

Position No. 1	Temporary	Ticket Clerk (C136)
Location:		Atlantic Terminal
Tour of Duty:		2:30pm – 10:30pm
Rate of Pay:		\$35.209
Rest Days:		Thursday/Friday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 2	Temporary	Ticket Clerk (C153)
Location:		Penn Station Lost & Found
Tour of Duty:		11:30am – 7:30pm
Rate of Pay:		\$35.209
Rest Days:		Saturday/Sunday

Primary Duties: Responsible for daily interaction with customers entering the Lost & Found Office at Penn Station. Responsible for accepting and returning to their owner's items that have been left on trains or found on LIRR property. Entering lost items into the Lost & found database with complete accurate descriptions. Must possess strong customer service skills to help individuals who may be stressed, anxious and upset about losing their property to start the process of being reunited with their items. Must be able to work unsupervised and meet quotas. Must be able to update the Lost and Found database to ensure accurate article descriptions and contact information whenever applicable. Must be able to perform all aspects of the Lost and Found process from item retrieval to return to owner or disposition as well as customer side processes and data entry. Must answer phones in a professional, courteous, customer friendly manner and also make calls to customers regarding their lost items. Perform excellent customer service when handling inquiries at the window or on the phone. Upon completion of training must exhibit a proficient knowledge of New York State Property Laws as they pertain to Item Retention Periods, disposition, and Finder's Rights. Upon completion of training must exhibit proficient knowledge of the LIRR's Lost & Found corporate policy and procedures, with regard to internal controls, maintaining an inventory of items found on trains or stations. Be familiar with the monthly/annual reports about lost property handled by the Lost & Found Office. Interact with Stations Department personnel and other LIRR departments to ensure a timely collection of items found on trains and at stations. Work as directed by the LIRR Stations Department management team. Travel to outlying locations to retrieve items (yards, terminals, stations). Will be required on occasion to be "Stepped-Up" the role of Disposition Clerk. Must be able to demonstrate problem solving, a proficiency in written and oral communication and a high degree of interpersonal skills. Knowledge and proficiency with personal computers, I-pads, and I-Phones. Be able to lift 50 pounds and step up on train ladders to board train cars in the yard. Must be a Qualified Ticket Seller. Must possess a high degree of professionalism and integrity as well as organized and detail oriented. Must understand basic LIRR train movement and manipulations to assist in locating items left on trains or retrieved in train yards and communicate with field personnel in the process.

Position No. 3	Temporary	Ticket Clerk (C980)
Location:	Hicksville/Jamaica TSM-Info/Clerk	
Tour of Duty:	Sunday/Monday – Hicksville → 6:00am – 2:00pm Tuesday/Wednesday – Hicksville → 1:15pm – 9:15pm Saturday – Jamaica → 6:00am – 2:00pm	
Rate of Pay:	\$36.618	
Rest Days:	Thursday/Friday	

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, tickets types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must be able to use an iPad/STIMS ticket selling unit to assist customers as needed with tickets and information from various applications. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 4	Permanent	Ticket Clerk (C109)
Location:	Penn Station Ticket Clerk - TR	
Tour of Duty:	2:00pm – 10:00pm	
Rate of Pay:	\$36.463	
Rest Days:	Sunday/Monday	
Primary Duties:	Same as Position No. 1	

Position No. 5	Permanent	Ticket Clerk (C918)
Location:	Penn Station – Train Hall Info/Port Washington	
Tour of Duty:	Tuesday – Penn Station Train Hall Info → 6:00am – 2:00pm Wednesday/Thursday – Port Washington→ 6:00am – 2:00pm Friday/Saturday → Penn Station Train Hall Info – 2:00pm – 10:00pm	
Rate of Pay:	Tuesday – Penn Station Train Hall Info → \$33.890 Wednesday/Thursday – Port Washington→ \$35.978 Friday/Saturday → Penn Station Train Hall Info – \$33.890	
Rest Days:	Sunday/Monday	

Primary Duties for Ticket Clerk and TR: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Primary Duties for Information Clerk: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, tickets types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 6	Permanent	Ticket Clerk (C927)
Location:		Jamaica STIMS/Info
Tour of Duty:		Tuesday/Wednesday – 6:00am – 2:00pm Thursday/Friday/Saturday – 2:00pm – 10:00pm
Rate of Pay:		\$36.618
Rest Days:		Sunday/Monday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, tickets types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must be able to use an iPad/STIMS ticket selling unit to assist customers as needed with tickets and information from various applications. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 7	Permanent	Ticket Clerk (C960)
Location:		Woodside/Patchogue/Hicksville
Tour of Duty:		Wednesday – Woodside – 6:00am – 2:00pm Thursday – Patchogue – 5:00am – 1:00pm Friday – Hicksville – 1:00pm – 9:00pm Saturday/Sunday – Woodside – 8:00am – 4:00pm
Rate of Pay:		Wednesday – Woodside – \$34.020 Thursday – Patchogue – \$34.602 Friday – Hicksville – \$35.978 Saturday/Sunday – Woodside – \$34.020
Rest Days:		Monday/Tuesday
Primary Duties:		Same as Position No. 1

Position No. 8	Permanent	Crew Dispatcher – (CD106)
Location:		Jamaica Crew Dispatcher
Tour of Duty:		Saturday/Sunday – 6:00am – 2:00pm Monday/Tuesday – 2:00pm – 10:00pm Friday – 7:30am – 3:30pm
Rate of Pay:		\$45.233
Rest Days:		Wednesday/Thursday

Bids will only be valid from applicants qualified through the Stations Crew Dispatching Training Program, or from employees who have previously owned an Assignment Clerk position in the Stations Department.

Must have a complete understanding of the manipulation and regulations governing the Agent's, Ticket Clerk's and Station Cleaner's, Assistant Station Masters, and Public Information Office's crew boards to be able to cover assignments daily. Must be able to prepare and post weekly timecards for all Agents, Ticket Clerks, Station Cleaners, and Ambassadors based on daily crew sheets and other crew board documentation. Must be able to prepare and post the weekly ambassador schedule. Must have thorough knowledge of the rules, regulations and agreements governing the working conditions of employees represented by the Transportation Communications Union. Must be able to navigate crew dispatching system. Must update absence-control records and work as directed within the office of the Director Stations Support and Administration.

Position No. 9	Temporary	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various

Primary Duties: Applicant could be required to work split shifts (two four hour shifts in any given twelve hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Monday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

Position No. 10	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 9

Position No. 11	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 9

Position No. 12	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 9

Position No. 13	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$32.483
Rest Days:		Various
Primary Duties:		Same as Position No. 9

Position No. 14	Temporary	Station Appearance Maintainer (ARCH900)
Location:	Freeport/Arch St./Northport	
Tour of Duty:	Monday – Freeport → 5:00am – 1:00pm Thursday/Friday – Arch St. → 6:00am – 2:00pm Saturday/Sunday – Northport – 6:00am – 2:00pm	
Rate of Pay:	Monday – Freeport → \$30.220 Thursday/Friday – Arch St. → \$30.220 Saturday/Sunday – Northport – \$31.148	
Rest Days:	Tuesday/Wednesday	

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 15	Temporary	Station Appearance Maintainer (ATL102) Assigned - R. Claros
Location:		Atlantic Terminal
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$30.220
Rest Days:		Wednesday/Thursday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 16	Temporary	Station Appearance Maintainer (JAM122)
Location:		Jamaica
Tour of Duty:		4:00pm – 12:00am
Rate of Pay:		\$30.221
Rest Days:		Tuesday/Wednesday
Primary Duties:		Same as Position No. 15

Position No. 17	Temporary	Station Appearance Maintainer (SL01)
Location:		Long Beach
Tour of Duty:		11:30am – 7:30pm
Rate of Pay:		\$30.220
Rest Days:		Tuesday/Wednesday
Primary Duties:		Same as Position No. 14

Position No. 18	Temporary	Station Appearance Maintainer (SL02)
Location:		Woodside/Long Beach/Freeport
Tour of Duty:		Monday – Woodside – 8:00am – 4:00pm Tuesday/Wednesday – Long Beach → 11:30am – 7:30pm Saturday/Sunday – Freeport – 1:00pm – 9:00pm
Rate of Pay:		\$30.220
Rest Days:		Thursday/Friday
Primary Duties:		Same as Position No. 14

Position No. 19	Temporary	Station Appearance Maintainer (SSM6)
Location:	Port Washington/Roslyn Spray Wash	
Tour of Duty:	4/1 – 11/30 → 7:30am – 3:30pm 12/1 – 3/31 → 6:00am – 2:00pm	
Rate of Pay:	4/1 – 11/30 → \$31.560 12/1 – 3/31 → \$31.285	
Rest Days:	4/1 – 11/30 → Friday/Saturday 12/1 – 3/31 → Saturday/Sunday	

Primary Duties for Extra list and Spray Wash: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn

Position No. 20	Permanent	Station Appearance Maintainer (H562) Assigned – A. Newton
Location:		Jamaica/Atlantic/Nostrand
Tour of Duty:		8:00am – 4:00pm
Rate of Pay:		\$31.423
Rest Days:		Saturday/Sunday
Primary Duties:		

Position No. 21	Permanent	Station Appearance Maintainer (HMC103)
Location:		Hillside Complex
Tour of Duty:		6:30am – 2:30pm
Rate of Pay:		\$30.220
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 15

Position No. 22	Permanent	Station Appearance Maintainer (JAM104)
Location:		Jamaica/SAM/Labor
Tour of Duty:		8:00am – 4:00pm
Rate of Pay:		\$30.221
Rest Days:		Thursday/Friday

Primary Duties: Operate singly and/or part of a team to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: conference rooms, cafeteria, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties if needed. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 23	Permanent	Station Appearance Maintainer (JAM112)
Location:		Jamaica
Tour of Duty:		Monday/Tuesday/Friday – 4:00pm – 12:00am Saturday/Sunday – 1:30pm – 9:30pm
Rate of Pay:		\$30.221
Rest Days:		Wednesday/Thursday
Primary Duties:		Same as Position No. 15

Position No. 24	Permanent	Station Appearance Maintainer (SSM8)
Location:	Valley Stream/Long Beach/Extra List	
Tour of Duty:	4/1 – 11/30 – Valley Stream/Long Beach → 7:30am – 3:30pm 12/1 – 3/31 – Extra List - Various	
Rate of Pay:	4/1 – 11/30 – Valley Stream/Long Beach → \$31.560 12/1 – 3/31 – Extra List - \$31.285	
Rest Days:	Friday/Saturday	

Primary Duties for Extra list and Spray Wash: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn

Position No. 25	Permanent	Station Appearance Maintainer (V457)
Location:	Garden City	
Tour of Duty:	3:00pm – 11:00pm	
Rate of Pay:	\$31.148	
Rest Days:	Saturday/Sunday	
Primary Duties:	Same as Position No. 14	

AWARDS TO BULLETIN SD-12-2021

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Temporary C700	T. Gargiulo	6/30/21
POSITION NO. 2	Temporary C161	Withdrawn	
POSITION NO. 3	Temporary C148	T. Logan	6/30/21
POSITION NO. 4	Temporary TS2	D. Moran	6/30/21
POSITION NO. 5	Permanent C702	C. Sizemore	6/30/21
POSITION NO. 6	Permanent C822	A. Blanco	6/30/21
POSITION NO. 7	Permanent CD107	C. Velez	6/30/21
POSITION NO. 8	Temporary AMB	Re-Advertised	
POSITION NO. 9	Permanent AMB	Re-Advertised	
POSITION NO. 10	Permanent AMB	Re-Advertised	
POSITION NO. 11	Permanent AMB	Re-Advertised	
POSITION NO. 12	Temporary HMC123	M. Dienstag	6/30/21
POSITION NO. 13	Temporary V489	F. Dubois	6/30/21
POSITION NO. 14	Temporary JAM122	Re-Advertised	
POSITION NO. 15	Permanent JAM130	R. DiCinto	Pending
POSITION NO. 16	Permanent JAM109	M. Luongo	6/30/21
POSITION NO. 17	Permanent JAM113	T. Varley	6/30/21
POSITION NO. 18	Permanent JAM104	Re-Advertised	
POSITION NO. 19	Permanent V901	P. Grant	6/30/21
POSITION NO. 20	Permanent H508	N. Russo	6/30/21
POSITION NO. 21	Permanent SSM5	A. Imbriano	7/7/21

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES
Bulletin Awards - Non-Ops

Bulletin ID: USBUL2-23 **Sequence:** 20

Description: USHER BULLETIN 2/23

Open: 06/16/2021 00:01 Close: 06/25/2021 17:00 Effective: 06/30/2021 00:01 Posted: 06/16/2021 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
BKU2	USHERS	Temporary	ATLANTIC AVE	Withdrawn		

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL2-24

Bulletin Seq: 20

Bulletin Description: USHER BULLETIN 2/24

Open: 07/07/2021 00:01

Close: 07/16/2021 17:00

Effective: 07/21/2021 00:01

Posted: 07/06/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0005	USHERS	Temporary	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay *\$37.884 BASE RATE

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

07/06/20 10:03

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES
Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-56 **Sequence:** 60
Description: TELEGRAPHERS BULLETIN 2-56

Open: 06/16/2021 00:01 **Close:** 06/25/2021 17:00 **Effective:** 06/30/2021 00:01 **Posted:** 06/16/2021 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
JCCMT2	BLOCK OPERATOR	Temporary	JCC TOWER	Readvertis		
JCCQN2	TRAIN DIRECTOR	Permanent	JCC TOWER	59006	KIM, D	170 FT2
JCCQN3	TRAIN DIRECTOR	Permanent	JCC TOWER	59066	BALLI, D	176
BO1047	BLOCK OPERATOR	Permanent	LIRR-Extra List	58425	FAGAN, T	160 TX1004
						BO LIRR

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-57

Bulletin Seq: 61

Bulletin Description: TELEGRAPHERS BULLETIN 2-57

Open: 07/07/2021 00:01

Close: 07/16/2021 17:00

Effective: 07/21/2021 00:01

Posted: 07/07/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1055	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$39.471 HOURLY* (MINIMUM)		
	* DIFFERENTIAL NOT INCLUDED IN ABOVE RATE OF PAY.		
FT2	BLOCK OPERATOR	Permanent	BROOK
	Location BROOK TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$39.471 HOURLY		
	\$1.666 DIFFERENTIAL		
JC'CMT2	BLOCK OPERATOR	Temporary	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$39.471 HOURLY		
	\$1.666 DIFFERENTIAL		
2-4	PSCC CONSOLE OPERATOR	Permanent	PENN STATION CENTRAL CONTROL
	Location PSCC		
	Report Time 3PM		
	Rest Days TUESDAY & WEDNESDAY		
	Rate Of Pay \$52.563 HOURLY		
	\$2.151 DIFFERENTIAL		
BJ22	TRAIN DIRECTOR	Permanent	BABYLON
	Location BABYLON TOWER		
	Report Time 2PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$48.282 HOURLY		
	\$2.050 HOURLY		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

07/06/20 11:07

Bulletin ID: TELBUL2-57

Bulletin Seq: 61

Bulletin Description: TELEGRAPHERS BULLETIN 2-57

Open: 07/07/2021 00:01

Close: 07/16/2021 17:00

Effective: 07/21/2021 00:01

Posted: 07/07/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
JCHN31	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$52.563 HOURLY \$2.151 SHIFT DIFFERENTIAL		

TR29	TRAIN DIRECTOR	Permanent	WEST SIDE YARD
	Location WEST SIDE YARD		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay VARIOUS		

SATURDAY & SUNDAY: WS11-WSY 7AM; \$48.282 HOURLY; \$2.050 DIFFERENTIAL

MONDAY & TUESDAY: WS21-WSY 3PM; \$48.282 HOURLY; \$2.050 DIFFERENTIAL

WEDNESDAY: WS31-WSY 11PM; \$46.052 HOURLY; \$1.952 DIFFERENTIAL

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

07/06/20 11:27

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES
Bulletin Awards - Non-Ops

Bulletin ID: CREW8-99 **Sequence:** 99

Description: C/D BULLETIN 8-99

Open: 06/16/2021 00:01 **Close:** 06/25/2021 17:00 **Effective:** 06/30/2021 00:01 **Posted:** 06/15/2021 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
CX4003	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertis		

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: CREW9-01

Bulletin Seq: 1

Bulletin Description: C/D BULLETIN 9-01

Open: 07/07/2021 00:01

Close: 07/16/2021 17:00

Effective: 07/21/2021 00:01

Posted: 07/06/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
D'T4101	CREW DISP. TRNEE	Permanent	LIRR-Extra List
Location	TRANSPORTATION CREW MANAGEMENT, JAMAICA		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	*\$30.266/\$36.899 HOURLY		
	TEMPORARY		
	FAXED BIDS WILL NOT BE ACCEPTED		
	APPLICANTS MAY BE SUBJECTED TO AN APTITUDE EXAM THAT HAS BEEN DEVELOPED BY THE HUMAN RESOURCES DEPARTMENT.		
	DURING THE COURSE OF THE TRAINING PROGRAM, 3 - 4 WRITTEN EXAMS WILL BE ADMINISTERED TO THE TRAINEE.		
	RATE OF PAY INCREASES TO \$36.899 AFTER TRAINEE HAS SUCCESSFULLY COMPLETED 3 MONTHS OF THE TRAINING PROGRAM. RATE INCREASE WILL BE RETROACTIVE TO THE INITIAL DAY IN THE TRAINING PROGRAM.		
	AS INFORMATION, 100% QUALIFIED CREW DISPATCHER RATE IS \$43.810		
	APPLICANTS FOR THIS POSITION MUST COMPLETE THE CREW DISPATCHER TRAINING PROGRAM "APPENDIX G-1" OF THE TCU CONTRACT.		
	TRAINEE SHALL BE BOUND BY THE PROVISIONS OF THIS AGREEMENT FOR A PERIOD OF 24 MONTHS FROM THE DAY TRAINING BEGINS UNLESS MUTUALLY AGREED TO BY THE CARRIER AND THE ORGANIZATION.		
	TRAINEES ASSIGNED HERETO WILL BE REQUIRED TO TRAIN ON ALL CREW DISPATCHING AND PAYROLL DISPATCHING ASSIGNMENTS IN ORDER TO BECOME CONVERSANT IN THE USE OF VARIOUS TIMETABLES, CREW BOOKS AND PAYROLL MANUALS, ETC. AND OBTAIN A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING EMPLOYEES UNDER THE JURISDICTION OF THE CREW MANAGEMENT SERVICES OFFICE.		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATES OF PAY.		

CX4003	CREW DISPATCHER	Permanent	LIRR-Extra List
Location	TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	\$43.810 HOURLY*		
APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE TCU AND			
UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.			

*DIFFERENTIAL NOT INCLUDED IN THE ABOVE RATE OF PAY.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**Long Island Rail Road
Office of the Director – Employee Services**

Bulletin No. 2021-03

To all employees covered by regulations governing clerical forces on the Long Island Rail Road.

NOTE: In accordance with the TCU agreement, please include seniority date, current position, and date last awarded current position on all bids. FAX: 718-558-6824 – Send original to address below:

Bids for the following position in the Office Services Department will be accepted by the Officer named below until the close of business on **Friday, July 16, 2021**.

Position:	Mail Attendant (<i>Permanent Extra</i>)
Location:	Jamaica, New York
Tour of Duty:	7:00am – 3:00pm
Rest Days:	Saturday and Sunday
Rate of Pay:	\$31.14 per hour
Duties:	Duties will include, but not limited to, pick up U.S. Mail from Post Office, sort, distribute, and collect U.S. and interoffice mail, parcels, stationary supplies and printed matter and deliver same via hand truck to all departments within the Jamaica area. Daily use and handling of LIRR postal machines their function, operation and control. Must record and keep accurate records pertaining to all certified and registered mail. Will lend support to the Hillside Mail Room as directed. Other duties as assigned.
Requirements:	Must possess a valid driver's license subject to DMV verification, also approved safety shoes – in accordance with TCU agreement – to be furnished by the employee. Required lifting up to 70 lbs.
Contact:	Daniel Driscoll Director – Employee Services Human Resources Department Jamaica, NY – Mail Code 1157
Posted:	July 7, 2021

Safety Sensitive Position

[illegible]

We are currently considering candidates for appointment to the **PERMANENT** position of **SENIOR RECORDS CLERK – M/E (EXCEPTION 4)**

LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	6:30 AM to 2:30 PM
RELIEF DAYS	SATURDAY & SUNDAY
RATE OF PAY	\$37.612 per hour
QUALIFICATIONS	The position of M. of E. SENIOR RECORDS CLERK requires extensive knowledge of the scheduling, record keeping and administration of all AAR, FRA and EPA mandated forms and records related to locomotive and passenger coach safety standards and inspections. This position requires the ability to perform tasks with limited supervision in the exercise of good judgment, and the knowledge of numerous computer software programs for timely database entry as well as document preparation. Specifically, computer literacy is required but not limited to Excel, Dataease, Word, PowerPoint, Windows, and Asset Management software. The qualifications and responsibilities of this position include but are not limited to the following:

Schedule periodic inspection of all diesel, diesel coaches, and entire MU Fleet in compliance of federally mandated guidelines as well as scheduling of air brake work within the compliance of federally mandated guidelines.

Validate, monitor, notarize, and file Federal Locomotive Inspection and Repair Record forms, FRA F6 180-49 A, for locomotives, diesel coaches, and MU fleet (Blue Certificates).

Filing of Wheel Inspection Report, MPL 207 forms and FRA Door Inspection forms. Filing and maintaining a six- (6) year history for EPA mandated Freon Usage reports and Freon Recovery forms.

Filing of EPA mandated Asbestos Testing Results and Chain of Custody records. (Abatement Company assumes the responsibility of the Asbestos.)

Scheduling and maintaining the federally mandated Event Recorder Qualification records.
(Equipment Accident/Incident Investigation.)

Tracking and weekly reporting of car equipment modifications.

Tracking monthly component production.

Coordinate and monitor the compilation of all documentation generated by Maintenance of Equipment shops to respective areas of responsibility, i.e., Periodic Inspections.

Applicant must become a notary public. Applicant must be a qualified typist. Asset Management Data Entry. All other clerical duties as assigned.

All interested candidates should forward their resumes to C. Swicki, Sr. Manager – M of E Manpower Resource Management, at HMC Mail Code 3012 no later than the close of business July 16, 2021. Please include the bulletin number, your service date, railroad experience, and current work location and phone number.

K. WIEBER
OFFICE OF M/E MANPOWER, HMC 3011

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3086

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, July 16, 2021**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person (J. Macedonia) – Permanent
RE-ADVERTISED (P&L – 2979, 2984, 2989, 2993, 2998, 3004, 3010, 3015, 3021, 3027, 3032, 3037, 3042, 3046, 3051, 3056, 3061, 3066, 3069, 3072, 3074, 3076, 3079 & 3083)
LOCATION: Morris Park/Richmond Hill (Mon. Tues. Wed. MP / Sat. & Sun. RH)
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Thursday & Friday
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
July 7, 2021

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3087

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, July 16, 2021**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person (J. Hausle) – Temporary
RE-ADVERTISED (P&L – 3082 & 3085)
LOCATION: Various
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$32.996 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENT: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
July 7, 2021

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 3088

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, July 16, 2021**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131

POSITION: Warehouse Person – (D. Mendez) – Temporary
LOCATION: Morris Park / Richmond Hill
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
July 7, 2021

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 3089

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on Friday, July 16, 2021. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person – (R. Kielawa) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.335 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
July 7, 2021

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**

July 7, 2021

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY
ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
P&L 3083	Assistant Warehouse Person Morris Park/Richmond Hill Permanent (J. Macedonia)	NO BIDS RECEIVED	
P&L 3084	Assistant Warehouse Person Permanent (C. Jahkhah)	Keith Boykin	7/7/21
P&L 3085	Assistant Warehouse Person Various/Various Temporary (J. Hausle)	NO BIDS RECEIVED	

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
July 7, 2021

**STATIONS DEPARTMENT
NOTICE NO. 2021-26
3rd REVISION 6/23/2021**

Date: June 7, 2021

To: All Stations Department Employees

From: James Compton, Chief Stations Officer *James Compton*

Subject: **Holiday - Independence Day, Sunday, July 4, 2021**

The following positions *will be working* on Sunday, July 4, 2021:

AGENT

A102 HSF TVM
A105 Penn TVM
A111 Penn/MTH
A250 Jam Theater
A251 Jam Theater
A312 Bethpage TVM
A403 Broadway
A505 Atlantic
A602 Huntington
A603 Huntington
A703 Hicksville
A708 Ronkonkoma
A709 Ronkonkoma
A900 Jam Theater
A901 Atlantic
A941 Patchogue
A971 Ronkonkoma
A974 Bethpage TVM
A986 Penn TVM
A988 Penn/MTH

TICKET CLERK

C102 Penn	C141 Jamaica	C910 Penn
C104 Penn	C146 Jamaica	C911 Penn
C116 MTH	C152 Penn TVM	C912 MTH
C118 Penn	C170 Jam	C913 Penn TVM
C119 Penn	C171 Jam	C922 Jamaica
C121 Penn	C331 Bethpage TVM	C923 Jamaica
C124 Penn	C411 Pt. Wash	C960 Woodside
C125 MTH	C706 Hicksville	C963 Hicksville
C126 MTH	C813 Babylon	C994 Bethpage TVM
C127 Penn	C814 Babylon	TS2 Woodside
C132 Atlantic	C822 HSF TVM	
C136 Atlantic	C901 Penn	
C139 Jamaica	C906 Penn	

STATION APPEARANCE MAINTAINER

ARCH900 Nthpt	JAM103	SV-01 Ronk Yd (mtk)	V452 Morris Park
ATL102	JAM104	SL-02 Freeport	V455 Garden City
ATL103	JAM112	SL-01 Long Beach	V459 Valley Stream
ATL104	JAM118	V452 Morris Park	V462 Babylon Yard
ATL105	JAM121	V455 Garden City	V464 Ronk Yard
ATL106	JAM122	V459 Valley St. Yd	V471 Garden City
ATL107	JCR2	V462 Babylon Yd	V474 Valley St. Yard
H552 Pt. Wash	L314 Ronkonkoma	V464 Ronkonkoma Yd	V488 Ronk Yd (Mtk)
H553 Pt Wash	L322 Ronk Yard	V471 Garden City	V902 Morris Park
H572 Northport	L911 Ronk	V474 Valley St. Yd	V903 Garden City
HC551 Pt Wash	RSC1 Jamaica	V488 Ronkonkoma Yd	V904 Babylon Yard
H573 Northport		V902 Morris Park	WSY900
HMC118		V903 Ronkonkoma Yd	
HMC130 HMC124		V904 Babylon Yd	
HMC134 HMC125			

AMBASSADOR

AMB07 Jamaica
AMB12 Atlantic
AMB91 Jamaica
AMB92 Atlantic
AMB02 Penn
AMB90 Penn

LEAD FOREMAN/FOREMAN:

OFFICES CLOSED:

MESSENGER SERVICE:

TICKET SALES:

TICKET OFFICE HOURS:

TRAIN SERVICE:

Foreman positions will work

General Offices, Medical, Lost and Found, Mail & Ride.

WLL NOT operate.

Senior/Off Peak Fares in effect all day.

Weekend hours as shown on the Ticket Sales Hours Card.

Will operate on a weekend/holiday schedule.

If you have any questions, please contact your manager.

STATIONS DEPARTMENT
NOTICE NO. 2021-27
3rd REVISION 6/23/2021



Date: June 7, 2021

To: All Stations Department Employees

From: James Compton, Chief Stations Officer

James Compton

Subject: **Holiday - Independence Day, Observed Monday, July 5, 2021**

The following positions *will be working* on Monday, July 5, 2021:

AGENT

A102 HSF TVM	A709 Ronkonkoma
A103 Penn TVM	A710 Ronkonkoma
A105 Penn TVM	A806 Babylon
A110 Penn	A808 Patchogue
A120 MTH	A900 Jam Theater
A121 MTH	A961 Broadway
A200 Woodside	A971 Ronkonkoma
A250 Jam Theater	A972 Ronkonkoma
A251 Jam Theater	A982 Bethpage TVM
A303 Long Beach	A984 Bethpage TVM
A311 Bethpage TVM	A986 Penn TVM
A312 Bethpage TVM	A988 Penn
A505 Atlantic	SXA1 - Westhampton
A506	SXA2 - E. Hampton
A602 Huntington	SXA3 - Southampton
A603 Huntington	SXA4 - Montauk
A703 Hicksville	

TICKET CLERK

C102 Penn	C139 Jamaica	C813 Babylon
C103 MTH	C140	C814 Babylon
C104 Penn	C145 Jamaica	C822 HSF TVM
C108 Penn	C151 Penn TVM	C823 HSF Cash
C114 Penn	C152 Penn TVM	C901 Penn
C115 MTH	C170	C910 Penn
C116 MTH	C171	C911 Penn
C118 Penn	C201 Woodside	C912 MTH
C121 Penn	C313 Long Beach	C913 Penn
C126 MTH	C331 Bethpage TVM	C917 Penn
C127 Penn	C333 Bethpage Cash	C922 Jamaica
C132 Atlantic	C411 Pt. Wash	C923 Jamaica
C136 Atlantic	C412 Port Wash	C952 Bethpage TVM
	C602 Huntington	C953 Bethpage TVM
	C704 Hicksville	C997 Bethpage TVM
	C706 Hicksville	CT540 Penn
	C802 Freeport	

STATION APPEARANCE MAINTAINER

ATL102	HMC113	L301 Massapequa Pk	RSC3 Jamaica	V488 Ronk. Yd (mtk)
ATL103	HMC124	L302 Mineola	RSC4 Atlantic	V489 Woodside
ATL105	HMC125	L303 Lindenhurst	V453 Port Wash (pm)	V490 Valley St. Yd (pm)
ATL106	JAM102	L304 Freeport	V454 Port Wash (pm)	V491 Valley Stream Yd (pm)
ATL107	JAM108	L305 Wantagh	V455 Garden City	VT400 Woodside (pm)
H552 Pt. Wash	JAM112	L307 Babylon	V471 Garden City	VT401 Woodside (pm)
HD562	JAM118	L308 Babylon Yd (pm)	V456 Garden City (pm)	VT478 Long Beach
HC501	JAM119	L309 Hicksville	V457 Garden City (pm)	VT480 Ronkonkoma Yd (pm)
HC502	JAM120	L309P Hicksville (pm)	V459 Valley Stream Yd	VT482 Ronkonkoma Yd (pm)
HC503	JAM121	L311 Huntington	V474 Valley Stream Yd	VT500 Garden City Fac
HC551 Port Wash	JAM124	L312 Ronkonkoma	V460 Babylon Yd (pm)	VT501 Garden City Fac
HC552 Port Wash	JAM130	L313 Farmingdale	V461 Babylon Yd (pm)	V902 Morris Park
HC571 Northport	JAM131	L315 Bayside	V462 Babylon Yard	V903 Ronkonkoma Yd
H572 Northport	JAM132	LT318 Great Neck	V466 Northport	V904 Ronkonkoma Yd
HC551 Port Wash		L319 Hempstead	V477 Long Beach	WSY 102
HD561		L320 Port Washington	V479 Ronkonkoma Yd (pm)	WSY 900
HD562		L321 Lynbrook	V480 Ronkonkoma Yd (pm)	SV-01 Ronkonkoma Yd
HMC101		L322 Ronkonkoma Yd	V483 Port Washington (OB)	SL-01 Long Beach
HMC106			V484 Northport (pm)	SL-02 Woodside
HMC109			V485 Northport (pm)	
HMC112			V486 Garden City Fac.	

The following positions *will also be working* on Monday, July 5, 2021:

STATION APPEARANCE MAINTAINERS

SSM 2 Roslyn
SSM 6 Roslyn
SWT 16 Roslyn

SSM 3 Ronkonkoma
SSM 7 Ronkonkoma
SWT 17 Ronkonkoma

SSM 4 Valley Stream
SSM 8 Valley Stream
SWT 18 Valley Stream

The following positions *will be working* on Monday, July 5, 2021:

AMBASSADOR

AMB06 Jamaica
AMB11 Atlantic
AMB91 Jamaica
AMB92 Atlantic

AMB01 Penn
AMB90 Penn

LEAD FOREMAN/FOREMAN:
OFFICES CLOSED:
MESSENGER SERVICE:
TICKET SALES:
TICKET OFFICE HOURS:
TRAIN SERVICE:

Foreman positions will work to support COVID-19 sanitizing - TBD
General Offices, Medical, Lost and Found, Mail & Ride.
WLL NOT operate.
Senior/Off Peak Fares in effect all day.
Observed holiday hours as shown on the Ticket Sales Hours Card
Will operate on a weekend/holiday schedule.

If you have any questions, please contact your manager



Long Island Rail Road

**STATIONS DEPARTMENT
NOTICE NO. 2021-29 REVISED**



Date: June 16, 2021
To: All Stations Department Employees
From: James Compton, Chief Stations Officer
Subject: Holiday- Juneteenth Observed Friday, June 18, 2021

DUE TO THE MOST RECENT CHANGES IN HOW THE JUNETEENTH HOLIDAY IS BEING OBESERVED AT THE LIRR THIS NOTICE SUPERCEDES THE NOTICE THAT WAS SENT OUT ON JUNE 14, 2021.

The following positions will NOT be working on Friday, June 18:

AGENTS:

A101 HSF
A109 JAM

TICKET CLERKS:

C109 PENN TR
C129 PENN TR
C138 JAM TR
C148 L&F
C153 L&F
C916 PENN TR

STATION APPEARANCE MAINTAINERS:

ARCH900	
HMC111	JAM114
HMC116	JAM116
HMC122	JAM128
JAM103	L310
JAM110	MP101
JAM122	RSC1

Please note:

All employees whose positions are not listed on this notice will get an additional day off that must be used by November 30, 2021 (this day will be treated as a personal day and we will be utilizing the current rules we have set up for personal days). This includes employees who are on vacation or sick for this holiday.

**All positions scheduled to work
Saturday 6/19/2021 will be working.**

LEAD FOREMAN/FOREMAN:
OFFICES CLOSED:
MESSENGER SERVICE:
TICKET SALES:
TICKET OFFICE HOURS:
TRAIN SERVICE:

All are working
General Offices, Medical, Mail & Ride, TSM Claims, Lost & Found.
WLL NOT operate.
Off Peak tickets good on all trains.
All ticket offices are open.
Will operate on a normal schedule.

If you have any questions, please contact your manager.

**STATIONS DEPARTMENT
NOTICE NO. 2021-30**

Date: June 21, 2021

To: Stations Department Employees

From: James Compton, Chief Stations Officer *James Compton*

SUBJECT: **2021 Customer Appreciation - Summer Saturdays Program**

The LIRR is continuing an appreciation program for LIRR monthly commuters this summer.

Program Regulations:

- Will allow LIRR monthly ticket holders to travel system wide with up to four (4) companions (adults or children) for nine Saturdays this summer
- Will be starting on Saturday, July 3, 2021 and ending on Saturday, August 28, 2021
- \$1.00 per companion each way (children under 5 yrs. old ride free).

How & Where to Purchase:

Monthly ticket holders who wish to take advantage of this program need to purchase \$1 Family Fare tickets through:

- TVMs
- Ticket Windows
- MTA eTix
- On-board LIRR trains.

Exclusions

- The 6:45 AM, 9:42 AM and 11:42 AM trains from Penn Station and their connecting trains to Montauk (all stops)
- The 8:12 AM train from Penn Station, and its connecting train to Greenport (and all stops in between)

If there are any questions, please contact a Stations Department Manager

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CHRISTMAS PARTY

Prizes and
giveaways including
your chance to win
a big screen TV

in August

FOOD DRINKS



& MUSIC

Friday August 6, 2021

from 7:00 PM to 11:00 PM

Farrell's Bar & Grill, 263 Higbie Lane, West Islip,
Hosted by Lodges 90, 177 & 1277

