



Long Island Rail Road
Going your way

BID SHEETS

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: USBUL2-32 **Sequence:** 27

Description: USHER BULLETIN 2/32

Open: 11/03/2021 00:01 Close: 11/12/2021 17:00 Effective: 11/17/2021 00:01 Posted: 11/01/2021 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
UX0012	USHERS	Permanent	LIRR-Extra List	Readvertis		
UX0013	USHERS	Permanent	LIRR-Extra List	Readvertis		
RUH6	USHERS	Permanent	NEW YORK	Readvertis		

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL2-33

Bulletin Seq: 27

Bulletin Description: USHER BULLETIN 2/33

Open: 11/17/2021 00:01

Close: 11/26/2021 17:00

Effective: 11/30/2021 00:01

Posted: 11/17/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
NYU3	USHERS	Permanent	NEW YORK

Location NEW YORK

Report Time 11AM

Rest Days SATURDAY & SUNDAY

Rate Of Pay \$39.564 HOURLY & \$1.650 DIFFERENTIAL

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL2-32

Bulletin Seq: 27

Bulletin Description: USHER BULLETIN 2/32

Open: 11/03/2021 00:01

Close: 11/12/2021 17:00

Effective: 11/17/2021 00:01

Posted: 11/01/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
RUH6	USHERS	Permanent	NEW YORK

Location JAMAICA & NEW YORK

Report Time VARIOUS

Rest Days TUESDAY & WEDNESDAY

Rate Of Pay \$39.564 HOURLY & \$1.650 DIFFERENTIAL

THURS/FRI: BM1 (7AM)

SAT: NYU2X (7AM)

SUN/MON: JAU6 (3PM)

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Effective: 11/17/2021 00:01

Posted: 11/01/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0012	USHERS	Permanent	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$39.511 HOURLY & \$1.650 DIFFERENTIAL BASE RATE
MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM

USHERS ARE EXPECTED TO BE COURTEOUS AT ALL TIMES

IN SOME INSTANCES, THEY MUST BE ABLE TO WORK WITH MINIMAL DIRECTION.

MUST WORK WELL WITH THE PUBLIC

APPLICANTS WILL BE SUBJECT TO A 2 PART EXAM THAT HAS BEEN DEVELOPED BY THE GENERAL STATIONMASTER

PART 1 LIVE ANNOUNCEMENTS AND ACTUAL USE AND UNDERSTANDING OF COMPUTER SYSTEM

PART 2 WRITTEN EXAM PASSING GRADE ON EXAM IS 75%

DURING THE COURSE OF THE 3 WEEK TRAINING PROGRAM, THE APPLICANT WILL COMPLETE A REVIEW OF ALL STATION STOPS

ALL APPLICANTS SHOULD HAVE FULL KNOWLEDGE OF STATION STOPS AND CORRESPONDING BRANCHES UPON STARTING THE USHERS PROGRAM.

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Effective: 11/17/2021 00:01

Posted: 11/01/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0013	USHERS	Permanent	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$39.511 HOURLY & \$1.650 DIFFERENTIAL BASE RATE
MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM

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LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES
Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-69 **Sequence:** 69

Description: TELEGRAPHERS BULLETIN 2-69

Open: 11/03/2021 00:01 Close: 11/12/2021 17:00 Effective: 11/17/2021 00:01 Posted: 11/02/2021 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank	From		
BJ12	TRAIN DIRECTOR	Temporary	BABYLON	28211	DORAZIO, D	13	BO1048	BO	LIRR
FT2	BLOCK OPERATOR	Temporary	BROOK	Readvertis					
JCCMT2	BLOCK OPERATOR	Permanent	JCC TOWER	Readvertis					
BO1053	BLOCK OPERATOR	Permanent	LIRR-Extra List	Readvertis					
BO1055	BLOCK OPERATOR	Permanent	LIRR-Extra List	Readvertis					

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-70

Bulletin Seq: 70

Bulletin Description: TELEGRAPHERS BULLETIN 2-70

Open: 11/17/2021 00:01

Close: 11/26/2021 17:00

Effective: 12/01/2021 00:01

Posted: 11/14/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1048	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days FRIDAY & SATURDAY		
	Rate Of Pay \$56.917 HOURLY & \$2.377 DIFFERENTIAL		
BO1053	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$41.166 HOURLY & \$1.666 DIFFERENTIAL		
BO1054	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SUNDAY & MONDAY		
	Rate Of Pay \$41.166 HOURLY & \$1.666 DIFFERENTIAL		
BO1055	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$41.166 HOURLY & \$1.666 DIFFERENTIAL		
BO1056	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$41.166 HOURLY & \$1.666 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin ID: TELBUL2-70**Bulletin Seq:** 70**Bulletin Description:** TELEGRAPHERS BULLETIN 2-70

Open: 11/17/2021 00:01

Close: 11/26/2021 17:00

Effective: 12/01/2021 00:01

Posted: 11/14/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1057	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$41.166 HOURLY & \$1.666 DIFFERENTIAL		
BO1058	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$41.166 HOURLY & \$1.666 DIFFERENTIAL		
FT2	BLOCK OPERATOR	Temporary	BROOK
	Location BROOK TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$41.166 HOURLY \$1.666 DIFFERENTIAL		
JCCMT2	BLOCK OPERATOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$41.166 HOURLY \$1.666 DIFFERENTIAL		
JCBJ1	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 601AM		
	Rest Days SUNDAY & MONDAY		
	Rate Of Pay \$50.356 HOURLY \$2.050 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: TELEGRAPHERS BULLETIN 2-70

Open: 11/17/2021 00:01

Close: 11/26/2021 17:00

Effective: 12/01/2021 00:01

Posted: 11/14/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
JCBJ12	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 601AM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$50.356 HOURLY \$2.050 DIFFERENTIAL		
JCBJ2	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days TUESDAY & WEDNESDAY		
	Rate Of Pay \$50.356 HOURLY \$2.050 DIFFERENTIAL		
JCBJ22	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$50.356 HOURLY \$2.050 DIFFERENTIAL		
JCBJ3	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$48.030 HOURLY \$1.952 DIFFERENTIAL		
JCBJ32	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 1001PM		
	Rest Days TUESDAY & WEDNESDAY		
	Rate Of Pay \$48.030 HOURLY \$1.952 DIFFERENTIAL		

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Bulletin Description: TELEGRAPHERS BULLETIN 2-70

Open: 11/17/2021 00:01

Close: 11/26/2021 17:00

Effective: 12/01/2021 00:01

Posted: 11/14/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
TR14	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time VARIOUS		
	Rest Days FRIDAY & SATURDAY		
	Rate Of Pay VARIOUS		
	SUN/MON: JCBJ1, JCC TOWER \$50.356 HOURLY-\$2.050 DIFFERENTIAL.		
	TUES/WED: JCBJ2, JCC TOWER \$50.356 HOURLY-\$2.050 DIFFERENTIAL		
	THURSDAY: JCBJ3, JCC TOWER \$48.030 HOURLY-\$1.952 DIFFERENTIAL		
TR19	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay VARIOUS		
	SAT/SUN: JCBJ1, JCC TOWER \$50.356 HOURLY-\$2.050 DIFFERENTIAL.		
	MON/TUES: JCBJ22, JCC TOWER \$50.356 HOURLY-\$2.050 DIFFERENTIAL		
	THURSDAY: JCBJ3, JCC TOWER \$48.030 HOURLY-\$1.952 DIFFERENTIAL		
TR20	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER & BROOK TOWER		
	Report Time VARIOUS		
	Rest Days FRIDAY & SATURDAY		
	Rate Of Pay VARIOUS		
	SUN/MON: JCHNA3, JCC TOWER 1001PM \$52.372 HOURLY-\$2.040 DIFFERENTIAL.		
	TUESDAY: JCBJ32, JCC TOWER 1001PM \$48.030 HOURLY-\$1.952 DIFFERENTIAL		
	WEDNESDAY: JCBJ3, JCC TOWER 1001PM \$48.030 HOURLY-\$1.952 DIFFERENTIAL		
	THURSAY: FT3, BROOK TOWER \$41.166 HOURLY-\$1.666 DIFFERENTIAL		

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LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: CREW9-09 **Sequence:** 9

Description: C/D BULLETIN 9-09

Open: 11/03/2021 00:01 Close: 11/12/2021 17:00 Effective: 11/17/2021 00:01 Posted: 11/01/2021 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank	From
CX4003	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertis			
DT4102	CREW DISP. TRNEE	Permanent	LIRR-Extra List	Malik Boyd-West			

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: CREW9-10

Bulletin Seq: 10

Bulletin Description: C/D BULLETIN 9-10

Open: 11/17/2021 00:01

Close: 11/26/2021 17:00

Effective: 12/01/2021 00:01

Posted: 11/16/2021 00:01

Asgn	Position	Perm Or Temp	Terminal
CX4003	CREW DISPATCHER	Permanent	LIRR-Extra List

Location TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$45.691 HOURLY & \$1.896 DIFFERENTIAL

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**THE LONG ISLAND RAIL ROAD
PUBLIC INFORMATION OFFICE
BULLETIN NO. 2021-03**

TO ALL CLERICAL EMPLOYEES:

APPOINTED One (1) Public Information Officer position has become available in the Public Information Office (PIO) in the MTA Office of Service Communications. All those interested in this position are invited to submit a resume to Susan McGowan – General Manager – Public Affairs, Mail Code 1131 or to smmcgow@lirr.org. All resumes must be received by **5 PM, November 26, 2021**. Please include the following information on your submittal: bulletin number, your employee number, railroad experience, and your current work location and phone extension. Thank you.

The Public Information Officer is responsible for providing information to Long Island Rail Road customers and the general public about all aspects of the Long Island Rail Road, including but not limited to service announcements, delays and policies.

Responsibilities:

- Monitor LIRR Train service via the Movement Bureau, Customer Communication Coordinator (CCC), TI MACS, or any other source as instructed.
- Ensure public announcements concerning train service are made as needed and are progressive in nature -- in consultation with the Customer Communications Coordinator (CCC) and at the direction of the PIO Director or his designee -- via all avenues of communication and media platforms as necessary, including but not limited to social media, customer e-Alerts and text messages, terminal message boards, digital screens, Service Status and Internet postings, public address announcements, AVPS updates (electronic signs at stations), and the LIRR's Customer Service Center.
- Ensure Assistant Station Master (ASM) communications with Train Crews and Ushers is consistent with all PIO messaging.
- Handle calls to provide current, updated information to public traffic reporting services, the LIRR's Customer Service Center Supervisor, and the MTA Press Office. Make call-arounds to the media regarding special events at the LI RR, as needed.
- Maintain an accurate record of announcements and a written transfer log including a list of all current announcements required as well as any other information relative to Public Address and AVPS operations
- Make clear and concise announcements by microphone via the PA Console regarding train delays, cancellations, service disruptions, and short trains; and update AVPS signs at branch line stations.
- Provide a comprehensive AM or PM peak summary report, including major causes for delays at the conclusion of each rush hour; as well as a summary report for overnights and weekend AM and PM shifts.
- Assist in the research and drafting text for use in press releases, customer correspondence and other reports or documents
- Record, review and compile daily electronic news media reports and compile clipped newspaper articles
- All other duties assigned, and review reports as assigned

Qualifications

- Prior customer service experience in a high pressure environment
- Prior media relations experience preferably in an operations environment
- Superior written and oral communication skills
- Experience directly responding to customer complaints arising from service emergencies
- Demonstrate ability to read and understand timetables, reports about upcoming track maintenance, special events, holiday programs, etc.
- Superior multi-tasking skills
- Flexibility and adaptability skills with ability to work various hours (24/7) and various days, including holidays, weekends, and during inclement weather.
- Knowledge of LIRR system and customer communication needs a plus.
- Preferred Bachelor's degree in English, Communications, or Journalism; or directly related and demonstrated Journalism/News Media experience; and/or Transportation Operations experience.

Position: Public Information Officer
Location: JCC Building-6th Floor
Tour of Duty: various
Relief Days: various
Rate of Pay: \$41.50 per hour

**THE LONG ISLAND RAIL ROAD
PUBLIC INFORMATION OFFICE
BULLETIN NO. 2021-02**

TO ALL CLERICAL EMPLOYEES:

APPOINTED One (1) Public Information Officer supervisory position has become available in the Public Information Office (PIO) in the MTA Office of Service Communications. All those interested in this position are invited to submit a resume to Susan McGowan – General Manager – Public Affairs, Mail Code 1131 or to smmcgow@lirr.org. All resumes must be received by **5 PM, November 26, 2021**. Please include the following information on your submittal: bulletin number, your employee number, railroad experience, and your current work location and phone extension. Thank you.

JOB SUMMARY

This is a supervisory position in the Public Information Office (PIO) in the Public Affairs Department. This position is responsible for supervising the operation of the PIO and providing information to Long Island Rail Road customers and the general public about all aspects of the Long Island Rail Road, including but not limited to service announcements, delays and policies.

WORK PERFORMED

- Supervising and overseeing the day-to-day operation of the 24/7 Public Information Office
- (PIO) and staff.
- Assist Manager - PIO in scheduling.
- Assist in the maintenance and updating of PIO templated-messages database.
- Assist in the entry of PIO messaging statistics (numbers of e-Alerts, text messages, message board postings, etc.) in the PIO database and write reports monthly, or as needed.
- Represent the PIO at LIRR meetings as directed
- Brief Senior Management on service disruptions as needed
- Assist Manager - PIO in the development and implementation of training exercises for PIO staff.
- Monitor LIRR Train service via the Movement Bureau, Customer Communication Supervisor Train Movement (CCSTM), TIMACS or any other source as instructed.
- Ensure public announcements concerning train service are made as needed via all avenues of communication and media platforms as necessary, including but not limited

to social media, customer e-Alerts and text messages, terminal message boards, Service Status and Internet postings and public address announcements and AVPS updates.

- Handle calls to provide current, updated information to public traffic reporting services, the LIRR's Customer Service Center Supervisor, and the MTA Press Office. They will make call-arounds to the media regarding special events at the LIRR.
- Record, review and compile daily electronic news media reports and compile clipped newspaper articles
- Review all reports as assigned
- Maintain a written transfer log including a list of all current announcements required as well as any other information relative to Public Address and AVPS operations
- Maintain an accurate record of announcements (including low-watt messages)
- Make clear and concise announcements by microphone via the PA Console regarding train delays, cancellations, service disruptions, and short trains
- Provide a comprehensive AM or PM peak summary report, including major causes for delays at the conclusion of each rush hour; as well as a summary report for overnights and weekend AM and PM shifts.
- Assist in the research and writing of press releases and customer correspondence
- Promote safe work practices and safe working conditions
- Lead by example
- All other duties assigned

QUALIFICATIONS

- Preferred Bachelor's degree in English, Communications, or Journalism; or directly related and demonstrated Journalism/News Media experience; and/or Transportation Operations experience.
- Prior customer service experience in a high pressure environment
- Prior media relations experience preferably in an operations environment
- Superior written and oral communication skills
- Experience directly responding to customer complaints arising from service emergencies
- Demonstrate ability to read and understand timetables, reports about upcoming track maintenance, special events, holiday programs, etc.
- Superior multi-tasking skills
- Flexibility and adaptability skills with ability to work various hours (24/7) and various days, including holidays, weekends, and during inclement weather.
- Knowledge of LIRR system and customer communication needs a plus.

Position: Public Information Officer
Location: JCC Building-6th Floor
Tour of Duty: various
Relief Days: various
Rate of Pay: \$45.39 per hour

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: November 17, 2021

BULLETIN NO. SD-19-2021

This bulletin will close **at 5:00 PM on Friday, November 26, 2021**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Rosina Morales, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: LIRRStationsDeptBids@lirr.org or you can fax your CT-88 to the crew office at 718-558-7429

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you don't receive a response after 48 hours please call the crew dispatcher's office to inquire.

Position No. 1	Permanent	Agent (A310)
Location:		Hempstead
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$44.969
Rest Days:		Saturday/Sunday

AWARD TO AGENT'S BULLETIN SD-18-2021

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Permanent A801	A. Walters	12/1/21

THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

DATE: November 17, 2021

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All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you don't receive a response after 48 hours please call the crew dispatcher's office to inquire.

Position No. 1	Permanent	Ticket Clerk (C119)
Location:		Penn Station - Clerk
Tour of Duty:		10:30pm – 6:30am
Rate of Pay:		\$38.029
Rest Days:		Monday/Tuesday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 2	Permanent	Ticket Clerk (C311)
Location:		Lynbrook Clerk/STIMS
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$38.191
Rest Days:		Saturday/Sunday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, tickets types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must be able to use an iPad/STIMS ticket selling unit to assist customers as needed with tickets and information from various applications. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 3	Permanent	Ticket Clerk (C901)
Location:		Penn Station CCSC/Clerk
Tour of Duty:		Sunday/Monday – CCSC – 6:00am – 2:00pm Tuesday – Clerk – 6:00am – 2:00pm Wednesday/Thursday – CCSC – 2:00pm - 10:00pm
Rate of Pay:		Sunday/Monday – CCSC – \$46.485 Tuesday – Clerk – \$38.029 Wednesday/Thursday – CCSC – \$46.485
Rest Days:		Friday/Saturday

Primary Ticket Clerk Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Primary CCSC Duties: Must be qualified in the sale and accounting of tickets and related duties and have a thorough knowledge of the Instructions to Agents and Ticket Clerk manual. Will be required to handle refunds, exchanges, group sales, ticket sales, cash, checks, credit, debit and transit benefit transactions. Process and handle ADL payments and Management adjustments. Applicant will be required to fill out late train notices and provide to customers as needed. Must be able to provide answers to train service related questions regarding tracks and departure times. This position will be required to field complaints and questions regarding the Ticket Offices, Information Desk, Lost & Found Office and Ticket Selling Machines. Incumbent must be able to record and track transactions and inquiries into Excel spreadsheet. This position must be able to facilitate the coordination of the LIRR Cares program with the Customer Service Ambassadors. Incumbent will be required to use various communication tools to communicate with co-workers. Must be able to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 4	Permanent	Ticket Clerk (C907)
Location:	Atlantic Terminal/Penn Station	
Tour of Duty:	Tuesday/Wednesday – Penn Station - 6:00am – 2:00pm Thursday - Atlantic – 6:00am – 2:00pm Friday – Atlantic – 2:30pm – 10:30pm Monday – Atlantic – 7:00am – 3:00pm	
Rate of Pay:	Tuesday/Wednesday – Penn Station - \$38.029 Thursday - Atlantic – \$36.721 Friday – Atlantic – \$36.721 Monday – Atlantic – \$36.721	
Rest Days:	Saturday/Sunday	
Primary Duties:	Same as Position No. 1	

Position No. 5	Temporary	Station Appearance Maintainer (H553) –Assigned P. Giacomino
Location:	Port Wash/Valley YD/Divide	
Tour of Duty:	6:00am – 2:00pm	
Rate of Pay:	\$32.629	
Rest Days:	Monday/Tuesday	

Primary Duties: Primary Duties for Heavy Duty: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 6	Temporary	Station Appearance Maintainer (LT-600)
Location:		Great Neck
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$31.518
Rest Days:		Saturday/Sunday

Primary Duties: Required to operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with Company property. Routine work includes the operation of mechanical cleaning equipment. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Must drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Must be able to communicate with supervisors and display LIRR photo access card to provide positive employee identification at all times.

Position No. 7	Temporary	Station Appearance Maintainer (RSC3)
Location:		Atlantic Terminal
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$31.518
Rest Days:		Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 8	Temporary	Station Appearance Maintainer (VT-600)
Location:		Long Beach
Tour of Duty:		5:00am – 1:00pm
Rate of Pay:		\$32.486
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 6

Position No. 9	Permanent	Station Appearance Maintainer (JAM122)
Location:		Jamaica
Tour of Duty:		4:00pm – 12:00am
Rate of Pay:		\$31.518
Rest Days:		Tuesday/Wednesday
Primary Duties:		Same as Position No. 7

Position No. 10	Permanent	Station Appearance Maintainer (MDY200)
Location:		Midday Storage Yard
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$31.518
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 6

Position No. 11	Permanent	Station Appearance Maintainer (MDY201)
Location:		Midday Storage Yard
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$31.518
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 6

AWARDS TO BULLETIN SD-18-2021

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Permanent C132	D. Campbell	11/17/21
POSITION NO. 2	Permanent C994	M. Harris	11/17/21
POSITION NO. 3	Permanent C140	S. Capobianco	Pending
POSITION NO. 4	Temporary C907	Withdrawn	
POSITION NO. 5	Permanent H502	G. Monda	11/17/21
POSITION NO. 6	Permanent V459	F. Montalvo	11/17/21
POSITION NO. 7	Temporary V480	J. Ciappa	11/17/21
POSITION NO. 8	Temporary HMC123	B. Martyn	11/17/21

LONG ISLAND RAILROAD

Bulletin 10-2021

We are accepting resumes for the position of Customer Service Representative. Please forward resumes to Gabrielle Aulicino, Manager Customer Service Department, mail Code 3140 by Friday, November 26, 2021 at 5:00 PM.

POSITION: CSR - 101

Customer Service Representative

LOCATION: Customer Service Center
(HSF)

RATE OF PAY: 36.2075

TOUR OF DUTY: 11:00 AM – 7:00 PM

RELIEF DAYS: Wednesday and Thursday

JOB SUMMARY:

Responsible to provide superior customer service to the public, providing accurate and up to date information regarding all Long Island Railroad travel and ticket services.

WORK PERFORMED:

Listing of some specific duties and responsibilities:

- Responsibilities include accepting incoming calls and make outgoing calls as required to follow-up on a customer matter, provide information on rules and regulations (i.e. on-board information, smoking, no radio playing, safety, etc.), rates, schedules, service status, station/facility information, trip planning, fare purchase options, and permit or other application/policy procedures for all MTA Agencies.
- Responsible for handling all calls from Corporate Communications (Complaints/Inquiries/Policy Related Questions {i.e. ticket refunds, published/non-published connections, etc.}), Mail&Ride, Ticket Refunds and Ticket Machines Assistance (i.e. document problem, send inquiry to appropriate department/subject matter expert, follow up and investigate, etc.).
- Responsible to document all calls using a Communication Database System and provide customer with a confirmation number for incidents that require investigation and/or follow-up.
- Responsible to access various applications for each Department and provide customer information and/or confirm information. Answer and respond to incoming calls, and record information, about problems, complaints, commendations, and other matters and re-contact a customer (if required) with a call-back. In addition, some ad-hoc responsibilities may include replying to customers using social media to answer any questions via all LIRR Social Media platforms.
- Responsible for accessing and updating manual forms and/or automated systems on behalf of customers for transactions including, but not limited to, customer account information, lost and found matters, accident reports, damage claims, delay verifications and payment transactions.
- Responsible to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Responsible to furnish information over the phone in a clear, professional and pleasant manner under all conditions.
- Responsible to understand all alarms and visual displays as to network and MTA service status.

- Responsible for reporting telephone and computer system troubles (relating to both equipment and software) to the responsible party (carrier, equipment vendors, help desk, etc.) and follow-up with same for trouble resolution.
- Responsible to properly log all reports using PC or other computer devices for all data entry forms and functions.

QUALIFICATIONS:

- A four-year high school diploma or its educational equivalent (GED) approved by a State's Department of Education or recognized accredited organization
- Must have excellent telephone etiquette with ability to answer telephone inquiries from the public.
- Must be familiar with a Communication Database System as well as other various applications including but not limited to Lost & Found, Mail&Ride, Ticket Refunds, documentation of complaints, etc.
- Must be able to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Must be proficient in reading timetables and operating a computer in order to furnish information over the phone in a clear and pleasant manner under all conditions.
- Must be willing and able to wear a headset while researching and manipulating information from various systems and databases. Accept incoming calls and make outgoing calls as required to follow-up on a customer matter.
- Must have ability to understand all alarms and visual displays as to network and MTA service status.
- Have familiarity with all LIRR social media interfaces for Facebook, Twitter, etc.

Gabrielle Aulicino
Customer Service Manager

Posted November 17, 2021

LONG ISLAND RAILROAD

Bulletin 11-2021

We are accepting resumes for the position of Customer Service Representative. Please forward resumes to Gabrielle Aulicino, Manager Customer Service Department, mail Code 3140 by Friday, November 26, 2021 at 5:00 PM.

POSITION: CSR - 106
Customer Service Representative

LOCATION: Customer Service Center
(HSF)

RATE OF PAY: 36.2075

TOUR OF DUTY:
Sat / Sun / Wed 2:00 PM – 10:00 PM
Thur / Fri 12 PM – 8 PM

RELIEF DAYS: Monday / Tuesday

JOB SUMMARY:

Responsible to provide superior customer service to the public, providing accurate and up to date information regarding all Long Island Railroad travel and ticket services.

WORK PERFORMED:

Listing of some specific duties and responsibilities:

- Responsibilities include accepting incoming calls and make outgoing calls as required to follow-up on a customer matter, provide information on rules and regulations (i.e. on-board information, smoking, no radio playing, safety, etc.), rates, schedules, service status, station/facility information, trip planning, fare purchase options, and permit or other application/policy procedures for all MTA Agencies.
- Responsible for handling all calls from Corporate Communications (Complaints/Inquiries/Policy Related Questions {i.e. ticket refunds, published/non-published connections, etc.}), Mail&Ride, Ticket Refunds and Ticket Machines Assistance (i.e. document problem, send inquiry to appropriate department/subject matter expert, follow up and investigate, etc.).
- Responsible to document all calls using a Communication Database System and provide customer with a confirmation number for incidents that require investigation and/or follow-up.
- Responsible to access various applications for each Department and provide customer information and/or confirm information. Answer and respond to incoming calls, and record information, about problems, complaints, commendations, and other matters and re-contact a customer (if required) with a call-back. In addition, some ad-hoc responsibilities may include replying to customers using social media to answer any questions via all LIRR Social Media platforms.
- Responsible for accessing and updating manual forms and/or automated systems on behalf of customers for transactions including, but not limited to, customer account information, lost and found matters, accident reports, damage claims, delay verifications and payment transactions.
- Responsible to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Responsible to furnish information over the phone in a clear, professional and pleasant manner under all conditions.

- Responsible to understand all alarms and visual displays as to network and MTA service status.
- Responsible for reporting telephone and computer system troubles (relating to both equipment and software) to the responsible party (carrier, equipment vendors, help desk, etc.) and follow-up with same for trouble resolution.
- Responsible to properly log all reports using PC or other computer devices for all data entry forms and functions.

QUALIFICATIONS:

- A four-year high school diploma or its educational equivalent (GED) approved by a State's Department of Education or recognized accredited organization
- Must have excellent telephone etiquette with ability to answer telephone inquiries from the public.
- Must be familiar with a Communication Database System as well as other various applications including but not limited to Lost & Found, Mail&Ride, Ticket Refunds, documentation of complaints, etc.
- Must be able to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Must be proficient in reading timetables and operating a computer in order to furnish information over the phone in a clear and pleasant manner under all conditions.
- Must be willing and able to wear a headset while researching and manipulating information from various systems and databases. Accept incoming calls and make outgoing calls as required to follow-up on a customer matter.
- Must have ability to understand all alarms and visual displays as to network and MTA service status.
- Have familiarity with all LIRR social media interfaces for Facebook, Twitter, etc.

Gabrielle Aulicino
Customer Service Manager

Posted November 17, 2021

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF ENGINEER

BULLETIN NO. 520 (REPOST)

Bids for the following position in the Office of the Chief Engineer will be received by Stephanie Nutzul, Manager –Resource, Development & Operational Support (email to smnutzu@lirr.org) until 5:00 PM on Friday, November 26, 2021. **Qualified bidders must include seniority date, date last awarded a position, and the position held at time of bid also please include a daytime phone number.**

POSITION: Clerk-Typist (TEMPORARY)

LOCATION: Office of the Chief Engineer
(Various)

RATE OF PAY: \$35.455

TOUR OF DUTY: 7:30 AM – 3:30 PM

REST DAYS: Saturday and Sunday

PRIMARY DUTIES: Perform filing, typing, and other clerical duties as assigned including, but not restricted to, the accurate transcription of Statement of Facts, Trials and Investigations, handling mail and maintaining office files. Must be a qualified typist (45 WPM), experienced on Microsoft Word and have a thorough knowledge of grammar, punctuation, spelling and letter composition, to perform typing assignments consisting of letters, memos, forms, lists and reports. Must be familiar with the handling of expense requests/requisitions. Ability to run reports from various LIRR database. Also, must have a working knowledge of Excel and Access.

Glenn Greenberg, P.E.
Chief Engineer

POSTED: November 17, 2021

[illegible]

POSITION AWARDED TO THE FOLLOWING:

[illegible]

JOB NO. 11

JOB NO. 12

JOB NO. 10

CLERK RELIEF – CENTRAL CONTROL
MU CENTRAL CONTROL CENTER (Jamaica)
Fri-Sat 7:30 a.m. to 3:30 p.m.
Sun-Mon-Tue 11:30 p.m. to 7:30 a.m.
WEDNESDAY & THURSDAY
SAME AS JOB NO. 11
SAME AS JOB NO. 11

GROUP A

POSITION **TEMPORARY**

LOCATION

TOUR OF DUTY

RELIEF DAYS

RATE OF PAY

QUALIFICATIONS

CLERK – CENTRAL CONTROL TRAINEE

M of E CENTRAL CONTROL CENTER (Jamaica)

VARIOUS

VARIOUS

\$36.332 PER HOUR

TO TRAIN IN COVERING ALL PHASES OF CENTRAL CONTROL CLERICAL DUTIES. TRAINEES MUST HAVE THE ABILITY TO THINK AND REASON IN A PRESSURE-FILLED ATMOSPHERE, MUST HAVE GOOD DECISION-MAKING SKILLS, MUST HAVE GOOD PHONE ETIQUETTE, MUST BE A COMPETENT TYPIST, MUST BE RELIABLE AND RESPONSIBLE AND MUST BE ABLE TO WORK ANY AND ALL HOLIDAYS.

TRAINEES WILL BE REQUIRED TO HAVE COMPLETE UNDERSTANDING OF MAINTENANCE OF EQUIPMENT DEPARTMENT POLICIES. WILL BE REQUIRED TO MAINTAIN FILES AND INPUT RECORDS OF DAILY CAR INSPECTIONS CONSISTENT WITH ICC REGULATIONS; RECORD AND INPUT DAILY EQUIPMENT FAILURES FOR CENTRAL CONTROL USE. WILL BE REQUIRED TO HAVE COMPLETE UNDERSTANDING OF THE ROLLING STOCK MAINTENANCE SYSTEM/EIS AS IT APPLIES TO CENTRAL CONTROL. WILL BE REQUIRED TO ENTER AND RETRIEVE DATA AND EDIT AND VALIDATE ALL INFORMATION THAT IS INPUTTED AND EXTRACTED FROM CENTRAL CONTROL'S PC APPLICATIONS. WILL ACQUIRE A THOROUGH UNDERSTANDING OF THE EQUIPMENT, THE SHOP AND FIELD JARGON FOR THE EQUIPMENT FAILURES AND MUST BE KNOWLEDGEABLE OF COMPONENT CODES. WILL BE REQUIRED TO UNDERSTAND REPAIR CAPABILITY OF THE SHOPS AND YARDS SO THEY CAN ASSIST MASTER MECHANICS TO ROUTE EQUIPMENT WITH DEFECTS TO THE APPROPRIATE LOCATION. WILL BE REQUIRED TO PREPARE AND DISTRIBUTE VARIOUS REPORTS INCLUDING BUT NOT LIMITED TO OUT OF SERVICE REPORTS, CAM REPORTS, TOILET DEFECTS AND RADIO DEFECTS. WILL HANDLE ALL CALLS IN/OUT FROM GANG FOREMEN, ROAD CAR INSPECTORS AND CAMs. WILL PREPARE ALL OVERTIME SHEETS FOR SUPERVISORY APPROVAL. WILL LEARN ALL OTHER RELATED DUTIES AS REQUIRED AND DIRECTED.

1. Training Positions will be bulletined and awarded in accordance with the Agreement.
2. Employees awarded training positions will post on all three shifts for a period not to exceed four weeks. Trainees will be required to become fully qualified during the four-week period. As part of determining the qualifications, the trainee will be required to work "alone" during the fourth week. If the department determines that an employee has qualified in less than the specified period, the employee will be deemed qualified at that time. Employees awarded a training position, who fail to qualify, will be removed from the training position and shall return to their former position, unless it has been abolished or filled by a senior employee in the exercise of seniority.
3. During the training, trainees are prohibited from bidding any other position. Trainees will not work on holidays during the training period unless specifically required to do so by the Carrier.
4. If no Central Control vacancy exists when a trainee becomes qualified, the employee will revert to his/her former position, if the position has not been abolished or filled by a senior employee in the exercise of seniority.

---CONTINUES---

5. When a Clerk – Central Control vacancy is advertised, only bids from applicants qualified through the training program will be entertained. If no qualified bid is received, the Central Control trainee position will be advertised. Once qualified, the employee will be assigned to the existing vacancy.
6. For one year following the qualification of the trainee, the employee will be required to accept temporary vacancies refused by regularly assigned Central Control Staff, if available to cover same.
7. A qualified employee awarded a position who has not covered a position within 6 months of the training program will be provided a five-day refresher course upon being awarded a Clerk – Central Control position, if required.

JOB NO. 32

POSITION PERMANENT
LOCATION
TOUR OF DUTY
RELIEF DAYS
RATE OF PAY
QUALIFICATIONS

CLERK – CENTRAL MANPOWER
HILLSIDE MAINTENANCE COMPLEX
2:30 PM to 10:30 PM
SUNDAY & MONDAY
\$39.229 PER HOUR
MAINTAIN ALL RECORDS AND REPORTS RELATED TO MECHANICAL DEPARTMENT.
HANDLE TIME CARDS, SICK FORMS, PERSONAL DAY FORMS, MAINTAIN FILES AND
OTHER RELATED DUTIES. MUST BE A QUALIFIED AND RAPID TYPIST. CANDIDATES
MUST HAVE SUCCESSFULLY COMPLETED TRAINING PROGRAM.

JOB NO. 8

POSITION PERMANENT
LOCATION
TOUR OF DUTY

RELIEF DAYS
RATE OF PAY
QUALIFICATIONS

CLERK RELIEF – CENTRAL MANPOWER
HILLSIDE MAINTENANCE COMPLEX
Sun-Mon 6:30 a.m. to 2:30 p.m.
Tue-Wed-Thu 2:30 p.m. to 10:30 p.m.
FRIDAY & SATURDAY
SAME AS JOB NO. 32
SAME AS JOB NO. 32

JOB NO. 27

POSITION PERMANENT
LOCATION
TOUR OF DUTY
RELIEF DAYS
RATE OF PAY
QUALIFICATIONS

CLERK – CENTRAL MANPOWER
HILLSIDE MAINTENANCE COMPLEX
10:30 PM to 6:30 AM
FRIDAY & SATURDAY
SAME AS JOB NO. 32
SAME AS JOB NO. 32

JOB NO. 34

POSITION PERMANENT
LOCATION
TOUR OF DUTY
RELIEF DAYS
RATE OF PAY
QUALIFICATIONS

CLERK – CENTRAL MANPOWER
HILLSIDE MAINTENANCE COMPLEX
10:30 PM to 6:30 AM
SUNDAY & MONDAY
SAME AS JOB NO. 32
SAME AS JOB NO. 32

K. WIEBER
OFFICE OF M/E MANPOWER, HMC 3011

**THE LONG ISLAND RAIL ROAD
OFFICE OF VICE PRESIDENT-
CORPORATE COMMUNICATIONS
2021-2**

TO ALL EMPLOYEES COVERED BY REGULATIONS GOVERNING CLERICAL FORCES
ON THE LONG ISLAND RAIL ROAD COMPANY

BIDS FOR THE FOLLOWING POSITION WILL BE ACCEPTED BY THE OFFICER NAMED
BELOW UNTIL 5:00 PM FRIDAY, NOVEMBER 26, 2021. BIDS CAN BE FAXED TO EXT. 7633
OR SENT VIA INTEROFFICE MAIL TO MC 1975.

POSITION: PRINTER (PRESSPERSON) PERMANENT

LOCATION: HILLSIDE, NY

TOUR OF DUTY: 8:30AM – 4:30 PM

LUNCH PERIOD: 12:00 PM – 12:30 PM

DUTIES: Printer (pressperson) duties will include, but are not limited to operation a Heidelberg Press and all other printing presses. Must be qualified in all printing equipment and all related skills in the Print Shop, including ability to be trained in running four-color process jobs on our Two-color Heidelberg Press. The Pressperson will perform other related duties as directed by the Supervisor. The applicant must be able to lift 60 pounds, and will be required to pass an aptitude test for the Printer (Pressperson) position.

REST DAYS: SATURDAY AND SUNDAY

RATE OF PAY: \$38.976

Posted: November 17, 2021

Long Island Rail Road
Office of the Director – Employee Services
Bulletin No. 2021-08

To all employees covered by regulations governing clerical forces on the Long Island Rail Road.

NOTE: In accordance with the TCU agreement, please include seniority date, current position, and date last awarded current position on all bids. FAX: 718-558-6824 – Send original to address below:

Bids for the following position in the Office Services Department will be accepted by the Officer named below until the close of business on **Friday, November 26, 2021**.

Position:	Mail Attendant Extra (Permanent)
Location:	Jamaica, New York
Tour of Duty:	7:00am – 3:00pm
Rest Days:	Saturday and Sunday
Rate of Pay:	\$32.486 per hour
Duties:	Duties will include, but not limited to, pick up U.S. Mail from Post Office, sort, distribute, and collect U.S. and interoffice mail, parcels, stationary supplies, and printed matter and deliver same via hand truck to all departments within the Jamaica area. Daily use and handling of LIRR postal machines their function, operation, and control. Must record and keep accurate records pertaining to all certified and registered mail. Will lend support to the Hillside Mail Room as directed. Other duties as assigned.
Requirements:	Must possess a valid driver's license subject to DMV verification, also approved safety shoes – in accordance with TCU agreement – to be furnished by the employee. Required lifting up to 70 lbs.
Contact:	Daniel Driscoll Director – Employee Services Human Resources Department Jamaica, NY – Mail Code 1157
Posted:	November 17, 2021

Safety Sensitive Position

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**

November 17, 2021

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY
ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
P&L 3124	Assistant Warehouse Person Morris Park/Richmond Hill Permanent (J. Macedonia)	Wazir Mohamed	11/17/21
P&L 3125	Assistant Warehouse Person Various/Various Permanent (J. Hausle)	NO BIDS RECEIVED	
P&L 3126	Assistant Warehouse Person Permanent (T. Kennelly)	NO BIDS RECEIVED	
P&L 3127	Stores Truck Driver Temporary (A. Parchment)	NO BIDS RECEIVED	
P&L 3128	Assistant Warehouse Person Permanent (K. Boykin)	NO BIDS RECEIVED	
P&L 3129	Assistant Warehouse Person Richmond Hill – Temporary (R. Hitzler)	David Mendez	11/17/21

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 17, 2021

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 3130

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 26, 2021**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131

POSITION: Warehouse Person – (D. Mendez) – Temporary
LOCATION: Morris Park / Richmond Hill
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$36.853 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 17, 2021

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3131

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 26, 2021**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person (J. Hausle) – Permanent
RE-ADVERTISED (P&L – 3092, 3096, 3102, 3107, 3111, 3116, 3120 & 3125)
LOCATION: Various
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$34.413 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENT: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 17, 2021

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L –3132

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 26, 2021**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (T. Kennelly) – Permanent
RE-ADVERTISED (P&L – 3121 & 3126)

LOCATION: Hillside

TOUR OF DUTY: 7:30 am – 3:30 pm

REST DAYS: Saturday & Sunday

RATE OF PAY: \$34.413 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 17, 2021

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3133

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 26, 2021**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Stores Truck Driver – (A. Parchment) –Temporary
RE-ADVERTISED (P&L – 3119, 3122 & 3127)
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$35.9925 per hour

DUTIES: Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to operate two-way radio equipment and be familiar with the New York City and State roads, highways and expressways as they relate to the Long island Rail Road’s property. **New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00AM
November 17, 2021

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L –3134

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 26, 2021**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (K. Boykin) – Permanent
RE-ADVERTISED (P&L – 3128)
LOCATION: Hillside
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$34.413 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 17, 2021

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L - 3135

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, November 26, 2021**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131

POSITION: Warehouse Person - (M. Boyd-West) – Temporary
LOCATION: Hillside Warehouse 15 Shop Floor
TOUR OF DUTY: 8:00 am – 4:00 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$36.853 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
November 17, 2021



CHRISTMAS PARTY

FOOD DRINKS

  MUSIC

December 3, 2021

from 7:00 PM to 11:00 PM

Farrell's Bar & Grill, 263 Higbie Lane, West Islip
Hosted by Lodges 90, 177 & 1277



STATIONS DEPARTMENT**NOTICE NO. 2021-47**

Date: October 29, 2021

To: All Stations Department Uniformed Employees

From: James Compton, Chief Stations Officer

Subject: **Uniforms - Annual Re-Issue Period for 2022**



The annual re-issue period for ordering uniforms will begin **November 1st, 2021** and run **through December 31st, 2021** for delivery in late spring/early summer 2022. You **MUST** place your uniform order within this window of time, or we cannot guarantee there will be stock to fulfill your order and you will have to wear old uniforms.

You will have the option to order online, by phone or via fax. The issuance of new uniforms will help ensure your comfort for the upcoming season and will help project a professional image that reflects well on us all.

Wearing the proper LIRR uniform makes employees more easily identifiable and helps in creating a more secure environment for employees and customers alike.

Order forms will be available for printing at ticket offices, main terminal locations, and foremen headquarters from the Stations Department Intranet page. (General Forms, Uniforms)

Through the mass mailing of the postcards the vendor will provide you with more detailed instructions assisting you to accurately place your order including:

- Online ordering at <http://nyct.vfimagewear.com> (for your first online order use your 5-digit IBM# as your employee number and also as your PIN, you will be prompted to change your PIN)
- E-mail your completed order form to: LIRR@vfc.com
- Fax completed form to 1-877-662-5328

If you have any uniform questions, please refer to your manager for assistance.

NEW FOR 2022: The Station Appearance Maintainer uniform has been modified to include high-visibility shirts and sweatshirts. The foremen uniform options remain the same. There will now be separate order forms for the SAMS and foremen.

As with all items you order online, if you have a problem with your uniforms or if they are not received when promised you must call the uniform company at 1-800-742-0761 for assistance. If you need to exchange sizes just give them a call, don't keep an item that you can't wear.

5 attachments: Order forms for Foremen, Agents, Ticket Clerks, SAMS, Ambassadors

"A clean, neat uniform shows the customers you take pride in your job"

LIRR

TRAVELING FOREMAN - STATIONS (STATIONS
DEPARTMENT)FEMALE & MALE ANNUAL ISSUESHIP
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EM
A
L
E

Employee Name:

Street Address: (No PO Boxes)

City

State Zip

Phone

Note: To Avoid Delays, All Orders MUST Have LIRR Employee ID# & BSC#

LIRR Employee #

BSC #

Title:

Email:

INITIAL
ISSUE

ITEM DESCRIPTION

MATERIAL#

SIZE RANGE

ORDER SIZE

☐ Please Check One

QTY

PRICE
EACH

TOTAL

2

Cargo, Flat, Navy

NT2588

4-24

SIZE: INSEAM:

\$29.50

2

Workshirt, LS, Lt. Gray w/Emblem

NT1275

S-L Short, S-5XL Reg, M-5XL Long

☐ Short ☐ Reg. ☐ Long SIZE:

\$12.50

Workshirt, LS, PetroBlue

NT1256

S-L Short, S-5XL Reg, M-5XL Long

☐ Short ☐ Reg. ☐ Long SIZE:

\$10.00

2

Workshirt, SS, Lt. Gray w/Emblem

NT1258

S-6XL

SIZE:

\$10.00

Workshirt, SS, PetroBlue

NT1279

S-6XL

SIZE:

\$9.50

2

Unisex, T Shirt, SS, Light Gray

NT5019

S-5XL

SIZE:

\$10.00

Unisex, Sweatshirt, Medium Gray

NT5020

S-3XL

SIZE:

\$16.00

1 every 2 Parka, Orange/Silver w/Logo

NT3016

S-8XL Reg, M-8XL Long
(UNISEX)☐ Reg. ☐ Long SIZE:

\$139.00

1 every 2 Eisenhower "Ike" Jacket, Orange/Silver w/Logo

NT3017

S-8XL Reg, M-8XL Long
(UNISEX)☐ Reg. ☐ Long SIZE:

\$109.00

INITIAL
ISSUE

ITEM DESCRIPTION

MATERIAL#

SIZE RANGE

ORDER SIZE

☐ Please Check One

QTY

PRICE
EACH

TOTAL

2

Cargo, Flat, Navy

NT2587

30-54 Even

SIZE: INSEAM:

\$28.00

2

Workshirt, LS, Lt. Gray w/Emblem

NT1275

S-L Short, S-5XL Reg, M-5XL Long

☐ Short ☐ Reg. ☐ Long SIZE:

\$12.50

Workshirt, LS, PetroBlue

NT1256

S-L Short, S-5XL Reg, M-5XL Long

☐ Short ☐ Reg. ☐ Long SIZE:

\$10.00

2

Workshirt, SS, Lt. Gray w/Emblem

NT1258

S-6XL

SIZE:

\$10.00

Workshirt, SS, PetroBlue

NT1279

S-6XL

SIZE:

\$9.50

2

Unisex, T Shirt, SS, Light Gray

NT5019

S-5XL

SIZE:

\$9.50

Unisex, Sweatshirt, Medium Gray

NT5020

S-3XL

SIZE:

\$16.00

1 every 2 Parka, Orange/Silver w/Logo

NT3016

S-8XL Reg, M-8XL Long
(UNISEX)☐ Reg. ☐ Long SIZE:

\$139.00

1 every 2 Eisenhower "Ike" Jacket, Orange/Silver w/Logo

NT3017

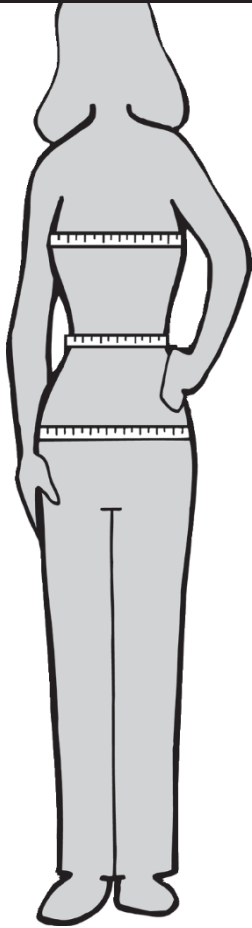
S-8XL Reg, M-8XL Long
(UNISEX)☐ Reg. ☐ Long SIZE:

\$109.00

TOTAL

Signature:

MEASURING GUIDE & TIP



HOW TO MEASURE:

Have someone else measure you. Keep tape straight but not tight. Measure over undergarments or other clothing that will be worn under your uniform. If your measurements fall between two sizes, order the larger size. Nonstandard sizes (sizes outside the size ranges shown) are available upon request. Additional manufacturing time required -- allow up to 60 days.

CHEST / BUST

Measure around the fullest part of chest, keeping tape up under arms and across the shoulder blades.

WAIST

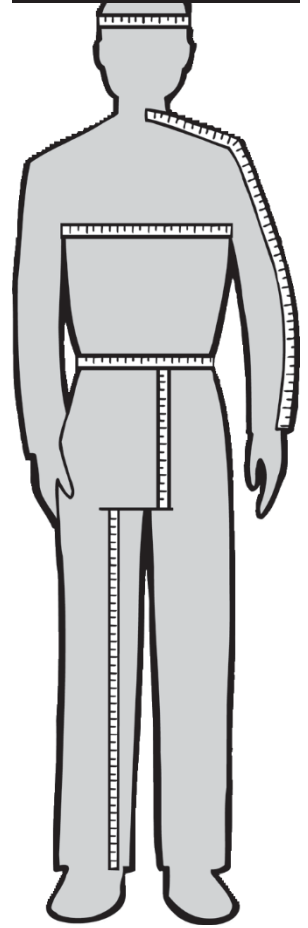
Measure around the smallest part of the natural waistline, Hold tape firmly but not tightly. Keep the tape level and be sure to stand naturally.

HIPS

Measure around the fullest part of hips, Hold the tape measure firmly but not tightly.

SLEEVE

Measure from center of neck of back collar, over the shoulder, along arm, behind elbow, to wrist bone.



FEMALE WORKPANTS - Garment Measurements

Order Size	4	6	8	10	12	14	16	18	20	22	24	26	28	30	32	34
Waist Size	26	27	28	29	30.5	32	33.5	36.5	38.5	40.5	42.5	44.5	46.5	48.5	50.5	52.5
Hip Size	35.5	36.5	37.5	38.5	40	41.5	43	46	48	50	52	54	56	58	60	62

FEMALE WORKSHIRTS - Garment Measurements

Order Size	4	6	8	10	12	14	16	18	20	22	24
Chest Size	39	40	41	42.5	44	45.5	47.5	50.5	52.5	54.5	56.5
Hip Size	38	39	40	41.5	43	44.5	47	50.5	52.5	54.5	56.5

UNISEX PARKA & IKE JACKET - Garment Measurements

Order Size	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	7XL	8XL
Chest Size	43"	50"	54"	58"	62"	66"	70"	74"	78"	82"	86"

MALE WORKPANTS

Order Size	28 - 38 All sizes	40-60 Even Only
Waist Size	28 - 38	40 - 60

MALE WORKSHIRT - Garment Measurements

Order Size	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
Chest Size	42	46	50	54	58	62	66	70	74



To place your order, please use one of the below methods:
 Fax: 1-877-662-5328
 Email: lirr@vfc.com
 Mail: Image Authority
 Direct Customer Support
 P.O. Box 140995
 Nashville, TN 37214-0995

OUR PERSONAL GUARANTEE

Any garment that does not meet your expectation of quality or performance may be returned once authorized within 60 days of order date, including custom merchandise if defective.

However, the following items are **NON-RETURNABLE**:

- Personally embroidered with employee or company name
- Trousers hemmed shorter than a 28 inch inseam
- Washed or worn garments
- Custom manufactured special orders
- Altered garments



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Employee Name:

Street Address: (No PO Boxes)

City

State

Zip

Phone

Note: To Avoid Delays, All Orders MUST Have Employee ID# or BSC#

EXPENSE TYPE: (CHECK ONE)

LIRR Emp.#

BSC#

Title:

Email:

										QTY	PRICE EACH	TOTAL	
1	Blazer, Charcoal Gray	NT4320	4-28 Regular	SIZE:							\$122.00		
2	Cargo, Flat, Navy	NT2588	4-28 Regular	SIZE:	INSEAM:						\$29.50		
	Skirt, Straight, Navy	NT2542	0-28	SIZE:							\$60.00		
2	Shirt, LS White w/Logo	NT1260	0-28	SIZE:							\$24.00		
	Shirt, LS Lt. Blue w/Logo	NT1259	4-28	SIZE:							\$24.00		
	Shirt, LS Striped w/Logo	NT1263	4-28	SIZE:							\$24.00		
	Polo Shirt, LS Navy w/Logo	NT5011	XS-6XL	SIZE:							\$25.00		
	Sweatshirt, Navy	NT5052	S – 5XL	SIZE:							\$12.50		
2	Shirt, SS White w/Logo	NT1262	4-28	SIZE:							\$17.00		
	Shirt, SS Lt. Blue w/Logo	NT1261	4-28	SIZE:							\$24.00		
	Shirt, SS Striped w/Logo	NT1264	4-28	SIZE:							\$24.00		
	Polo Shirt, SS Navy w/Logo	NT5009	XS-6XL	SIZE:							\$22.00		
1	Sweater, V-Neck Navy w/logo	NT5006	S-5XL (UNISEX)	SIZE:							\$29.50		
	Sweater Vest, Navy w/logo	NT5007	XS-6XL (UNISEX)	SIZE:							\$29.50		
3	Tab Bow Tie, Banded, Maroon	NT7251	ONE SIZE								\$7.00		
	Tab Bow Tie, Banded, Navy	NT7256	ONE SIZE								\$7.00		
	Scarf, Maroon	NT7246	ONE SIZE								\$20.00		
	Scarf, Navy	NT7245	ONE SIZE								\$20.00		
	Tie, Maroon w/ White and Navy Stripe	NT7252	ONE SIZE								\$7.00		
	Tie, Navy w/ White and Maroon Stripe	NT7253	ONE SIZE								\$7.00		
	Tie, Clip-On, Maroon w/ White/ Navy Stripe	NT7254	20" / 22"	SIZE:							\$7.00		
	Tie, Clip-On, Navy w/ White/ Maroon Stripe	NT7255	20" / 22"	SIZE:							\$7.00		
2	Name Badge	ENTER 5 DIGIT ID#							NT7367	PRINT First Initial & Last Name		\$12.00	

INITIAL ISSUE

ITEM DESCRIPTION

MATERIAL#

SIZE RANGE

ORDER SIZE
Please Check One

QTY

PRICE EACH

TOTAL

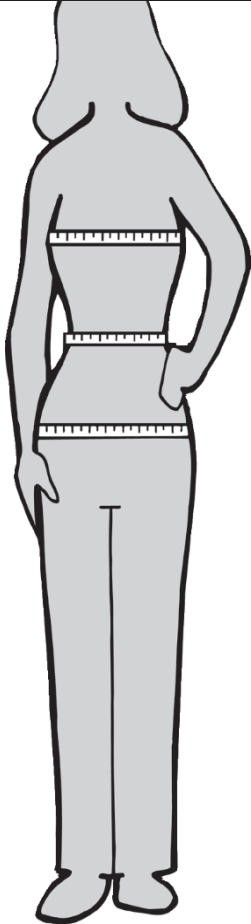
1	Blazer, Charcoal Gray	NT4313	36-46 Short 36-58 Regular 36-58 Long, 38-56 XLong	Short Regular SIZE: Long XLong			\$140.00						
2	Cargo, Flat, Navy	NT2587	28-54 Regular	SIZE: INSEAM:			\$28.00						
2	Shirt, LS White w/Logo	NT1266	Neck Sleeve 14.0-22.0(30/31, 32/33, 34/35, 36/37)	SIZE: SLEEVE:			\$24.00						
	Shirt, LS Lt. Blue w/Logo	NT1265	Neck Sleeve 14.0-22.0(30/31, 32/33, 34/35, 36/37)	SIZE: SLEEVE:			\$24.00						
	Shirt, LS Striped w/Logo	NT1269	Neck Sleeve 14.0-22.0(30/31, 32/33, 34/35, 36/37)	SIZE: SLEEVE:			\$31.00						
	Polo Shirt, LS Navy w/Logo	NT5011	XS-6XL	SIZE:			\$25.00						
	Sweatshirt, Navy	NT5052	S – 5XL	SIZE:			\$12.50						
2	Shirt, SS White w/Logo	NT1268	14.0-22.0	SIZE:			17.00						
	Shirt, SS Lt. Blue w/Logo	NT1267	14.0-22.0	SIZE:			\$24.00						
	Shirt, SS Striped w/Logo	NT1270	14.0-22.0	SIZE:			\$22.00						
	Polo Shirt, SS Navy w/Logo	NT5009	XS-6XL	SIZE:			\$22.00						
1	Sweater Vest, Navy w/logo	NT5007	XS-6XL (UNISEX)	SIZE:			\$29.50						
	Sweater, V-Neck Navy w/logo	NT5006	S-5XL (UNISEX)	SIZE:			\$29.50						
3	Tie, Maroon w/ White and Navy Stripe	NT7252	ONE SIZE				\$7.00						
	Tie, Navy w/ White and Maroon Stripe	NT7253	ONE SIZE				\$7.00						
	Tie, Clip-On, Maroon w/ White/ Navy Stripe	NT7254	20" / 22"	SIZE:			\$7.00						
	Tie, Clip-On, Navy w/ White/ Maroon Stripe	NT7255	20" / 22"	SIZE:			\$7.00						
2	Name Badge	ENTER 5 DIGIT ID#							NT7367	PRINT First Initial & Last Name		\$12.00	

Signature:

TOTAL

To place your order, please use one of the below methods:
Fax: 1-877-662-5328
Email: lirr@vfc.com
Mail: Image Authority
Direct Customer Support
P.O. Box 140995
Nashville, TN 37214-0995

MEASURING GUIDE &TIP



HOW TO MEASURE:

Have someone else measure you. Keep tape straight but not tight. Measure over undergarments or other clothing that will be worn under your uniform. If your measurements fall between two sizes, order the larger size. Nonstandard sizes (sizes outside the size ranges shown) are available upon request. Additional manufacturing time required -- allow up to 60 days.

CHEST / BUST

Measure around the fullest part of chest, keeping tape up under arms and across the shoulder blades.

WAIST

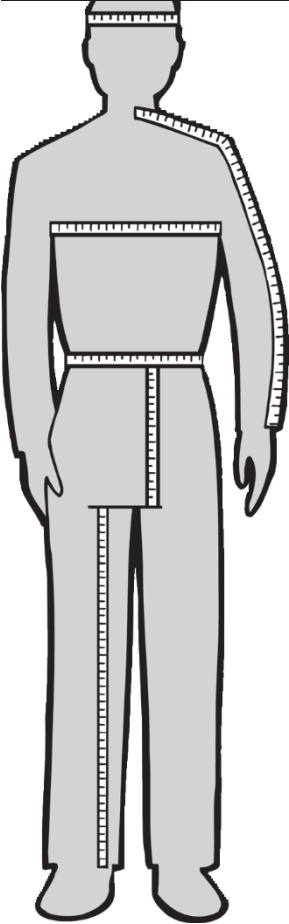
Measure around the smallest part of the natural waist-line, Hold tape firmly but not tightly. Keep the tape level and be sure to stand naturally.

HIPS

Measure around the fullest part of hips, Hold the tape measure firmly but not tightly.

SLEEVE

Measure from center of neck of back collar, over the shoulder, along arm, behind elbow, to wrist bone.



FEMALE BLAZERS - Garment Measurements

Order Size	2	4	6	8	10	12	14	16	18	20	22	24	26
Chest Size	41	42	43	44	45	46.5	48	49.5	51.5	53.5	55.5	57.5	59.5
WaistSize	18.5	19	19.5	20	20.5	21.25	22	22.75	23.75	24.75	25.75	26.75	27.75

FEMALE TROUSER - Garment Measurements

Order Size	2	4	6	8	10	12	14	16	18	20	22	24	26
WaistSize	26	27	28	29	30	31.5	33	34.5	36.5	38.5	40.5	42.5	44.5
HipSize	40.5	41.5	42.5	43.5	44.5	46	47.5	50	52	54	56	58	60

FEMALE SKIRT - Garment Measurements

Order Size	0	2	4	6	8	10	12	14	16	18	20	22	24	26	28
WaistSize	25	26	27	28	29	30	31.5	33	34.5	36.5	38.5	40.5	42.5	44.5	46.5
HipSize	39.5	40.5	41.5	42.5	43.5	44.5	46	47.5	50	52	54	56	58	60	62

FEMALE SHIRT - Garment Measurements

Order Size	4	6	8	10	12	14	16	18	20	22	24	26	28
WaistSize	39	40	41	42	43.5	45	46.5	48	50	52	54	56	58
HipSize	38.5	39.5	40.5	41.5	43	44.5	46	47.5	49	51	53	55	57

FEMALE TAILORED VEST - Garment Measurements

Order Size	2	4	6	8	10	12	14	16	18	20	22	24	26
Chest Size	37	38	39	40	41	42.5	44	45.5	47.5	49.5	51.5	53.5	55.5
WaistSize	17	17.5	18	18.5	19	19.75	20.5	21.25	22.25	23.25	24.25	25.25	26.25

MALE BLAZER - Garment Measurements

Order Size	36	38	40	42	44	46	48	50	52	54	56
ChestSize	42	44	46	48	50	52	54	56	58	60	62
Waist Size	19.75	20.75	21.75	22.75	23.75	24.75	25.75	26.75	27.75	28.75	29.75

MALE TROUSER - Garment Measurements

Order Size	28	30	32	34	36	38	40	42	44	46	48	50	52	54
Waist Size	28.5	30.5	32.5	34.5	36.5	38.5	40.5	42.5	44.5	46.5	48.5	50.5	52.5	54.5
Hip Size	39	41	43	45	47	49	51	53	55	57	59	61	63	65

MALE SHIRTS

Neck Size	14	14.5	15	15.5	16	16.6	17	17.5	18	18.5	19	19.5	20	21	22
Sleeve Length	30/31		•	•	•	•									
	32/33	•	•	•	•	•	•	•	•						
	34/35		•	•	•	•	•	•	•	•	•	•	•	•	•
	36/37						•	•	•	•	•	•	•	•	•

UNISEX SWEATER VEST

Order Size	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
Chest Size	32-33	34-35	36-37	38-40	42-44	46-48	50-52	54-56	58-60	62-64

UNISEX SWEATER

Order Size	S	M	L	XL	2XL	3XL	4XL	5XL
Chest Size	34-35	36-37	38-40	42-44	46-48	50-52	54-56	58-60

To place your order, please use one of the below methods:

Fax: 1-877-662-5328

Email: lirr@vfc.com

Mail: Image Authority

Direct Customer Support

P.O. Box 140995

Nashville, TN 37214-0995

OUR PERSONAL GUARANTEE

Any garment that does not meet your expectation of quality or performance may be returned once authorized within 60 days of order date, including custom merchandise if defective.

However, the following items are **NON-RETURNABLE**:

- Personally embroidered with employee or company name
- Trousers hemmed shorter than a 28 inch inseam
- Washed or worn garments
- Custom manufactured special orders
- Altered garments

LIRR

TICKET CLERKS (Stations Department) Group A
FEMALE & MALE

ANNUAL ISSUE



SHIP TO

Employee Name:

Street Address: (No PO Boxes)

City

StateZip

Phone

Note: To Avoid Delays, All Orders MUST Have Employee ID# or BSC#

LIRR Emp.#

BSC#

Title:

Email:

INITIAL ISSUE	ITEM DESCRIPTION		MATERIAL#	SIZE RANGE	ORDER SIZE	QTY	PRICE EACH	TOTAL			
2	Cargo, Flat, Navy		NT2588	0-28 Regular	SIZE: INSEAM:		\$29.50				
	Skirt, Straight, Navy		NT2542	0-28 Regular	SIZE:		\$60.00				
2	Shirt, LS White w/Logo		NT1260	0-28	SIZE:		\$24.00				
	Shirt, LS Lt. Blue w/Logo		NT1259	4-28	SIZE:		\$24.00				
	Shirt, LS Striped w/Logo		NT1263	4-28	SIZE:		\$24.00				
	Polo Shirt, LS Navy w/Logo		NT5011	XS-6XL	SIZE:		\$25.00				
	Sweatshirt, Navy		NT5052	S – 5XL	SIZE:		\$12.50				
2	Shirt, SS White w/Logo		NT1262	4-28	SIZE:		\$17.00				
	Shirt, SS Lt. Blue w/Logo		NT1261	4-28	SIZE:		\$24.00				
	Shirt, SS Striped w/Logo		NT1264	4-28	SIZE:		\$24.00				
	Polo Shirt, SS Navy w/Logo		NT5009	XS-6XL	SIZE:		\$12.75				
2	Sweater Vest, Navy w/logo		NT5007	XS-6XL (UNISEX)	SIZE:		\$29.50				
	Sweater, V-Neck Navy w/logo		NT5006	S-5XL (UNISEX)	SIZE:		\$29.50				
3	Tab Bow Tie, Banded, Maroon		NT7251	ONE SIZE			\$7.00				
	Tab Bow Tie, Banded, Navy		NT7256	ONE SIZE			\$7.00				
	Scarf, Maroon		NT7246	ONE SIZE			\$20.00				
	Scarf, Navy		NT7245	ONE SIZE			\$20.00				
	Tie, Maroon w/White and Navy Stripe		NT7252	ONE SIZE			\$7.00				
	Tie, Navy w/White and Maroon Stripe		NT7253	ONE SIZE			\$7.00				
	Tie, Clip-On, Maroon w/White/Navy Stripe		NT7254	20" / 22"	SIZE:		\$7.00				
	Tie, Clip-On, Navy w/White/Maroon Stripe		NT7255	20" / 22"	SIZE:		\$7.00				
As required	Name Badge	ENTER 5 DIGIT ID#					NT7367	PRINT First Initial & Last Name		\$12.00	

INITIAL ISSUE	ITEM DESCRIPTION		MATERIAL#	SIZE RANGE	ORDER SIZE <input type="checkbox"/> Please Check One	QTY	PRICE EACH	TOTAL			
2	Cargo, Flat, Navy		NT2587	28-54 Regular, 32-46 Long	<input type="checkbox"/> Regular <input type="checkbox"/> Long SIZE: INSEAM:		\$29.50				
2	Shirt, LS White w/Logo		NT1266	Neck Sleeve 14.0-22.0 (30/31, 32/33, 34/35, 36/37)	SIZE: SLEEVE:		\$24.00				
	Shirt, LS Lt. Blue w/Logo		NT1265	Neck Sleeve 14.0-22.0 (30/31, 32/33, 34/35, 36/37)	SIZE: SLEEVE:		\$24.00				
	Shirt, LS Striped w/Logo		NT1269	Neck Sleeve 14.0-22.0 (30/31, 32/33, 34/35, 36/37)	SIZE: SLEEVE:		\$31.00				
	Polo Shirt, LS Navy w/Logo		NT5011	XS-6XL	SIZE:		\$25.00				
	Sweatshirt, Navy		NT5052	S – 5XL	SIZE:		\$12.50				
2	Shirt, SS White w/Logo		NT1268	14.0-22.0	SIZE:		\$17.00				
	Shirt, SS Lt. Blue w/Logo		NT1267	14.0-22.0	SIZE:		\$24.00				
	Shirt, SS Striped w/Logo		NT1270	14.0-22.0	SIZE:		\$22.00				
	Polo Shirt, SS Navy w/Logo		NT5009	XS-6XL	SIZE:		\$22.00				
2	Sweater Vest, Navy w/logo		NT5007	XS-6XL (UNISEX)	SIZE:		\$29.50				
	Sweater, V-Neck Navy w/logo		NT5006	S-5XL (UNISEX)	SIZE:		\$29.50				
3	Tie, Maroon w/White and Navy Stripe		NT7252	ONE SIZE			\$7.00				
	Tie, Navy w/White and Maroon Stripe		NT7253	ONE SIZE			\$7.00				
	Tie, Clip-On, Maroon w/White/Navy Stripe		NT7254	20" / 22"	SIZE:		\$7.00				
	Tie, Clip-On, Navy w/White/Maroon Stripe		NT7255	20" / 22"	SIZE:		\$7.00				
As required	Name Badge	ENTER 5 DIGIT ID#					NT7367	PRINT First Initial & Last Name		\$12.00	

Signature:

TOTAL

To Place your order, please use one of the following methods:

Fax: 1-877-662-5328

Email: lirr@vfc.com

Mail: Image Authority

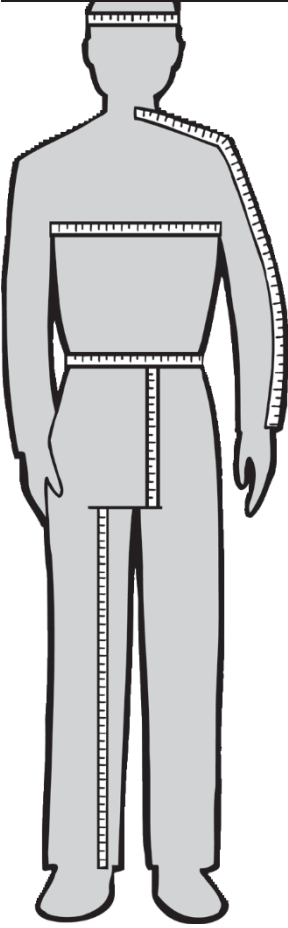
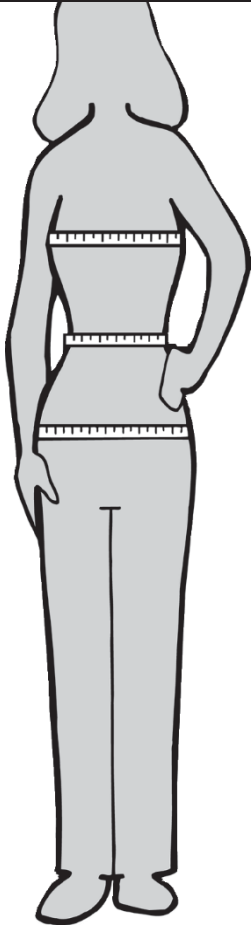
Direct Customer Support

P.O. Box 140995

Nashville, TN 37214-0995

Employee Signature Date

MEASURING GUIDE &TIP



HOW TO MEASURE:

Have someone else measure you. Keep tape straight but not tight. Measure over undergarments or other clothing that will be worn under your uniform. If your measurements fall between two sizes, order the larger size. Nonstandard sizes (sizes outside the size ranges shown) are available upon request. Additional manufacturing time required -- allow up to 60 days.

CHEST / BUST

Measure around the fullest part of chest, keeping tape up under arms and across the shoulder blades.

WAIST

Measure around the smallest part of the natural waist-line, Hold tape firmly but not tightly. Keep the tape level and be sure to stand naturally.

HIPS

Measure around the fullest part of hips, Hold the tape measure firmly but not tightly.

SLEEVE

Measure from center of neck of back collar, over the shoulder, along arm, behind elbow, to wrist bone.

FEMALE TROUSER - Garment Measurements													
Order Size	2	4	6	8	10	12	14	16	18	20	22	24	26
Waist Size	26	27	28	29	30	31.5	33	34.5	36.5	38.5	40.5	42.5	44.5
Hip Size	40.5	41.5	42.5	43.5	44.5	46	47.5	50	52	54	56	58	60

FEMALE SKIRT - Garment Measurements															
Order Size	0	2	4	6	8	10	12	14	16	18	20	22	24	26	28
Waist Size	25	26	27	28	29	30	31.5	33	34.5	36.5	38.5	40.5	42.5	44.5	46.5
Hip Size	39.5	40.5	41.5	42.5	43.5	44.5	46	47.5	50	52	54	56	58	60	62

FEMALE SHIRT - Garment Measurements													
Order Size	4	6	8	10	12	14	16	18	20	22	24	26	28
Chest Size	39	40	41	42	43.5	45	46.5	48	50	52	54	56	58
Hip Size	38.5	39.5	40.5	41.5	43	44.5	46	47.5	49	51	53	55	57

FEMALE TAILORED VEST - Garment Measurements													
Order Size	2	4	6	8	10	12	14	16	18	20	22	24	26
Chest Size	37	38	39	40	41	42.5	44	45.5	47.5	49.5	51.5	53.5	55.5
WaistSize	17	17.5	18	18.5	19	19.75	20.5	21.25	22.25	23.25	24.25	25.25	26.25

MALE TROUSER - Garment Measurements														
Order Size	28	30	32	34	36	38	40	42	44	46	48	50	52	54
Waist Size	28.5	30.5	32.5	34.5	36.5	38.5	40.5	42.5	44.5	46.5	48.5	50.5	52.5	54.5
Hip Size	39	41	43	45	47	49	51	53	55	57	59	61	63	65

MALE SHIRTS																
Neck Size		14	14.5	15	15.5	16	16.6	17	17.5	18	18.5	19	19.5	20	21	22
Sleeve Length	30/31		•	•	•	•										
	32/33	•	•	•	•	•	•	•	•	•						
	34/35		•	•	•	•	•	•	•	•	•	•	•	•	•	•
	36/37						•	•	•	•	•	•	•	•	•	•

UNISEX SWEATER VEST										
Order Size	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
Chest Size	32-33	34-35	36-37	38-40	42-44	46-48	50-52	54-56	58-60	62-64

UNISEX SWEATER								
Order Size	S	M	L	XL	2XL	3XL	4XL	5XL
Chest Size	34-35	36-37	38-40	42-44	46-48	50-52	54-56	58-60

OUR PERSONAL GUARANTEE

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 - Altered garments

To place your order, please use one of the below methods:
Fax: 1-877-662-5328
Email: lirr@vfc.com
Mail: Image Authority
Direct Customer Support
P.O. Box 140995
Nashville, TN 37214-0995





SHIP TO	Employee Name:		Note: To Avoid Delays, All Orders MUST Have LIRR Employee ID# & BSC#							
	Street Address: (No PO Boxes)		Title:							
			LIRR Employee #							
			BSC #							
	City		Email:							
	State Zip									
	Phone									

FEMALE

INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE	ORDER SIZE <input type="checkbox"/> Please Check One		QTY	PRICE EACH	TOTAL
2	Cargo, Flat, Navy	NT2588	4-24	SIZE:	INSEAM:		\$29.50	
2	LS Hi Vis Tee Orange	NT5069B	S – 5XL	SIZE:			\$18.50	
	Hi Vis Sweatshirt Orange	NT5067B	S – 5XL	SIZE:			\$35.00	
2	SS Hi Vis Tee Orange	NT5068B	S – 5XL	SIZE:			\$13.00	
1	Parka, Orange/Silver w/Logo	NT3016	S-8XL Reg, M-8XL Long (UNISEX)	<input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:			\$139.00	
1	Eisenhower “Ike” Jacket, Orange/Silver w/Logo	NT3080	S-8XL Reg, M-8XL Long (UNISEX)	<input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:			\$109.00	

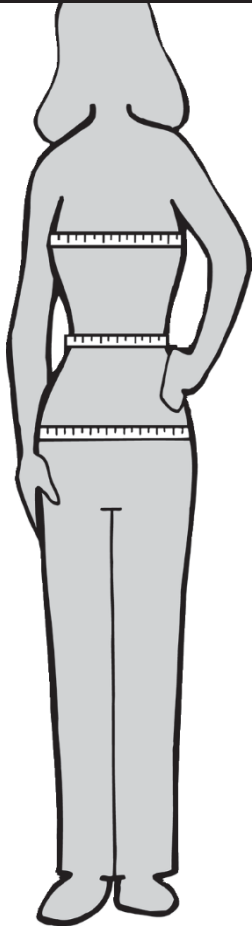
MALE

INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE	ORDER SIZE <input type="checkbox"/> Please Check One		QTY	PRICE EACH	TOTAL
2	Cargo, Flat, Navy	NT2587	28-38 All, 40-60 Even	SIZE:	INSEAM:		\$28.00	
2	LS Hi Vis Tee Orange	NT5069B	S – 5XL	SIZE:			\$18.50	
	Hi Vis Sweatshirt Orange	NT5067B	S – 5XL	SIZE:			\$35.00	
2	SS Hi Vis Tee Orange	NT5068B	S – 5XL	SIZE:			\$13.00	
1	Parka, Orange/Silver w/Logo	NT3016	S-8XL Reg, M-8XL Long (UNISEX)	<input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:			\$139.00	
1	Eisenhower “Ike” Jacket, Orange/Silver w/Logo	NT3080	S-8XL Reg, M-8XL Long (UNISEX)	<input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:			\$109.00	
				TOTAL				

Signature: _____

To place your order, please use one of the below methods:
 Fax: 1-877-662-5328
 Email: lirr@vfc.com
 Mail: Image Authority
 Direct Customer Support
 P.O. Box 140995
 Nashville, TN 37214-0995

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CHEST / BUST

Measure around the fullest part of chest, keeping tape up under arms and across the shoulder blades.

WAIST

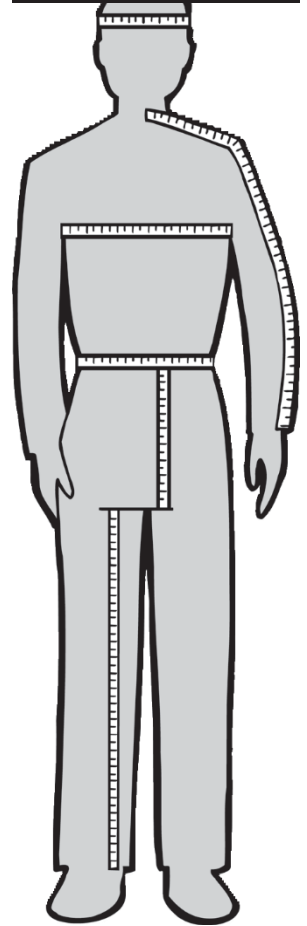
Measure around the smallest part of the natural waistline, Hold tape firmly but not tightly. Keep the tape level and be sure to stand naturally.

HIPS

Measure around the fullest part of hips, Hold the tape measure firmly but not tightly.

SLEEVE

Measure from center of neck of back collar, over the shoulder, along arm, behind elbow, to wrist bone.



FEMALE WORKPANTS - Garment Measurements

Order Size	4	6	8	10	12	14	16	18	20	22	24	26	28	30	32	34
Waist Size	26	27	28	29	30.5	32	33.5	36.5	38.5	40.5	42.5	44.5	46.5	48.5	50.5	52.5
Hip Size	35.5	36.5	37.5	38.5	40	41.5	43	46	48	50	52	54	56	58	60	62

FEMALE WORKSHIRTS - Garment Measurements

Order Size	4	6	8	10	12	14	16	18	20	22	24
Chest Size	39	40	41	42.5	44	45.5	47.5	50.5	52.5	54.5	56.5
Hip Size	38	39	40	41.5	43	44.5	47	50.5	52.5	54.5	56.5

UNISEX PARKA & IKE JACKET - Garment Measurements

Order Size	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	7XL	8XL
Chest Size	43"	50"	54"	58"	62"	66"	70"	74"	78"	82"	86"

MALE WORKPANTS

Order Size	28 - 38 All sizes	40-60 Even Only
Waist Size	28 - 38	40 - 60

MALE WORKSHIRT - Garment Measurements

Order Size	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
Chest Size	42	46	50	54	58	62	66	70	74



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Fax: 1-877-662-5328

Email: lirr@vfc.com

Mail: VF Imagewear

Direct Customer Support

P.O. Box 140995

Nashville, TN 37214-0995

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- Custom manufactured special orders
- Altered garments

ANNUAL ISSUE

SHIP TO

FEMALE

MALE

Employee Name:	
Street Address: (No PO Boxes)	
City	
State	Zip
Phone	

Note: To Avoid Delays, All Orders MUST Have Employee ID# or BSC#

LIRR Emp.#				BSC#			
------------	--	--	--	------	--	--	--

Title:

Email:

INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE	ORDER SIZE	QTY	PRICE EACH	TOTAL
1	Red Single Breasted Blazer, with Logo	NT4311	0-28			\$55.00	
1	Red Tailored Vest, with logo	NT5017	XS-3XL			\$25.00	
2	White Long Sleeve Button Up Shirt, with logo	NT1249	S-4XL			\$25.00	
2	White Short Sleeve Button Up Shirt, with logo	NT1250	S-4XL			\$25.00	
2	Red V-Neck Long Sleeve Sweater, with Logo	NT5013	XS-3XL			\$32.00	
	Red V-Neck Sweater Vest, with Logo	NT5016	XS-3XL			\$26.00	
2	Black Pants	NT2548	0-18 & 18W-28W	size inseam		\$52.00	
1	Black Single Breasted Overcoat, with logo	NT3019	XS-5XL			\$160.00	
3	Black Multi-Stripe Bow Tie	NT7249	One size			\$7.00	
	Black Floppy Bow Tie	NT7239	One size			\$12.00	
1	Black Bell Crown Hat with Gold Expansion Strap	NT7241	XS-2XL			\$85.00	
As Required	Name Badge mat.# - NT7243	ENTER 5 DIGIT ID#				\$25.00	
1	Medallion mat.# - NT7259					\$15.00	

INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE R = REG. T = TALL	ORDER SIZE	QTY	PRICE EACH	TOTAL
1	Men's Red Single Breasted Blazer, with Logo	NT4312	36-54 R, 38-54 T evens			\$55.00	
1	Men's Red Tailored Vest, with logo	NT5018	S-5XL			\$25.00	
2	Men's White Long Sleeve Button Up Shirt, with logo	NT1252	XS-6XL			\$30.00	
	Men's Tall White Long Sleeve Button Up Shirt, with logo	NT1252	LT-3XLT			\$30.00	
2	Men's White Short Sleeve Button Up Shirt, with logo	NT1253	XS-6XL			\$30.00	
2	Men's Red V-Neck Long Sleeve Sweater, with Logo	NT5014	XS-5XL			\$33.00	
	Men's Red V-Neck Sweater Vest, with Logo	NT5015	XS-5XL			\$26.00	
2	Men's Black Flat Front Pants	NT2546	28-54 evens only	waist inseam		\$52.00	
1	Men's Black Single Breasted Overcoat, with logo	NT3084	XS-5XL			\$160.00	
3	Men's Black 4-in-Hand Tie	NT7238	One size			\$14.00	
	Black Multi-Stripe Tie	NT7248	One size			\$7.50	
1	Black Bell Crown Hat with Gold Expansion Strap	NT7241	XS-2XL			\$85.00	
As Required	Name Badge mat.# - NT7243	ENTER 5 DIGIT ID#				\$25.00	
1	Medallion mat.# - NT7259					\$15.00	

TOTAL

Signature:

Date:

To Place your order, please use one of the following methods:

E-mail: lirr@vfc.com

Fax Orders: 1-877-662-5328

Mail: Image Authority

Direct Customer Support


P.O. Box 140995

Nashville, TN 37214-0995

**STATIONS DEPARTMENT
NOTICE NO. 2021-49
REVISED 11/15/2021**

Date: November 15, 2021

To: All Stations Department Employees

From: Theresa Dorsey, Acting Chief Stations Officer 

Subject: Holiday - Thanksgiving Day – Thursday, November 25, 2021

The following positions **will be working** on Thursday November 25, 2021:

AGENTS:

A103 Penn TVM	A251 Jam Theater	A702 Beth TVM	A982 Beth TVM
A105 Penn TVM	A252 Jam Theater	A708 Ronkonkoma	A984 Beth TVM
A106 HSF TVM	A311 Beth TVM	A710 Ronkonkoma	A985 Ronkonkoma
A110 Penn	A403 Broadway	A806 Babylon	
A111 Penn	A506 Atlantic	A808 Patchogue	
A120 Penn	A602 Huntington	A900 Jam Theater	
A121 Penn	A603 Huntington	A941 Hicksville	
A200 Woodside	A701 Mineola	A901 Atlantic	
		A972 Ronkonkoma	

TICKET CLERKS

C101 Penn	C121 Penn	C141 Jam	C412 Port Wash	C906 Penn
C103 Penn	C124 Penn	C143 Jam	C602 Huntington	C907 Atlantic
C104 Penn	C125 Penn	C146 Jam	C702 Beth TVM	C910 Penn
C108 Penn	C126 Penn	C151 Penn TVM	C704 Hicksville	C916 Penn
C109 Penn	C127 Penn	C152 Penn TVM	C706 Hicksville	C917 Penn
C114 Penn	C129 WSY	C161 Jam STIMS	C813 Babylon	C918 Port Wash
C115 PTH	C134 Atlantic	C170 Jam STIMS	C821 HSF TVM	C926 Jam
C116 PTH	C139 Jam	C201 Woodside	C901 Penn	C952 Beth TVM
C119 Penn	C140 Jam	C333 Beth Cshr.	C904 Penn	C953 Beth TVM
			C905 Atlantic	C964 Babylon
				CX28 Atlantic

STATION APPEARANCE MAINTAINERS

ATL101	HC571 Northport	L302 Mineola	L319 Hempstead	V460 Baby Yd
ATL103	HMC118	L304 Freeport	L320 Pt Wash	V461 Baby Yd
ATL104	JAM102	L307 Babylon	L321 Lynbrook	V464 Ronk Yd
ATL106	JAM103	L309 Hicksville	RSC1 Jam	V477 Long Bch
ATL108	JAM108	L309P Hicksville	RSC2 Atlantic	V479 Ronk Yd
ATL109	JAM118	L311 Huntington	RSC3 Atlantic	V480 Ronk Yd
ATL110	JAM119	L312 Ronkonkoma	RSC4 Atlantic	V484 Northport
H553 Pt. Wash	JAM120	L313 Farmingdale	V453 Pt Wash	V485 Northpt
H562 Jam/ATL	JAM124	L314 Ronkonkoma	V454 Pt Wash	V489 Woodside
H573 Northport	JAM130	L315 Bayside	V456 Garden City	V490 VS Yd
HC551 Pt Wash	JAM131	L316 Woodside	V457 Garden City	V491 VS Yd
HC561 Jam/ATL	JAM132			VD100 WSY
				WSY101

The following positions **will be working** on Thursday November 25, 2021:

AMBASSADOR'S

AMB01 Penn	AMB06 Jamaica	AMB11 Atlantic
AMB02 Penn	AMB07 Jamaica	AMB14 Atlantic
AMB03 Penn	AMB08 Jamaica	
AMB50 Penn	AMB09 Jamaica	
AMB99 Penn		

LEAD FOREMAN/FOREMAN:

OFFICES CLOSED:

MESSENGER SERVICE:

TICKET SALES:

TICKET OFFICE HOURS:

TRAIN SERVICE:

Managers to determine per area

Corp., Medical, Lost & Found, Mail & Ride

WILL NOT operate.

Off Peak tickets good on all trains.

Open locations will follow weekday hours as shown on the Ticket Sales hours card.

Will operate on a Holiday schedule.

If you have any questions, please contact your manager.

**STATIONS DEPARTMENT
NOTICE NO. 2021-50
REVISED 11/15/21**

Date: November 15, 2021
 To: All Stations Department Employees
 From: Theresa Dorsey, Acting Chief Stations Officer *MDORSEY*
 Subject: Holiday – The Day After Thanksgiving Day – Friday, November 26, 2021

The following positions **will be working** on Friday November 26, 2021:

AGENTS:

A103 Penn TVM	A700 Beth TVM
A110 Penn	A701 Mineola
A111 Penn	A708 Ronkonkoma
A120 Penn	A710 Ronkonkoma
A121 Penn	A805 Mass Pk
A200 Woodside	A806 Babylon
A252 Jam Theatre	A808 Patchogue
A301 Valley St	A900 Jam Theatre
A303 Long Beach	A901 Jam Theatre
A310 Hempstead	A941 Hicksville
A311 Beth TVM	A971 Huntington
A403 Broadway	A972 Ronkonkoma
A505 Atlantic	A974 HSF TVM
A506 Atlantic	A982 Beth TVM
A603 Huntington	A985 Ronkonkoma
A608 Port Jeff	A988 Beth TVM

TICKET CLERKS

C101 Penn	C141 Jamaica	C802 Freeport
C103 Penn	C143 Jamaica	C804 Merrick
C104 Penn	C146 Jamaica	C813 Babylon
C108 Penn	C151 Penn TVM	C823 HSF Cshr
C109 Penn	C161 STIMS	C830 Wyandanch
C114 Penn	C170 STIMS	C901 Penn
C115 Penn	C201 Woodside	C904 Penn
C116 Penn	C307 Hempstead	C906 Atlantic
C119 Penn	C310 Valley St	C907 Atlantic
C121 Penn	C313 Long Beach	C908 Penn
C124 Penn	C406 Great Neck	C910 Penn
C125 Penn	C411 PT Wash	C916 Penn
C126 Penn	C412 PT Wash	C917 Penn
C127 Penn	C602 Huntington	C926 Jamaica
C134 Atlantic	C700 Beth TVM	C952 Beth TVM
C139 Jamaica	C704 Hicksville	C961 Beth TVM
C140 Jamaica	C706 Hicksville	C964 Babylon
	C709 Beth Cshr	C994 HSF TVM

STATION APPEARANCE MAINTAINERS

ATL 101	HC541 Ronk Yd	L303 Lindenhurst	L911 Ronk Yd	V460 Babylon Yd
ATL 102	HC561 Jam/Atl	L304 Freeport	MP101 Morris Pk	V461 Babylon Yd
ATL 104	HC571 Northpt	L305 Wantagh	RSC1 Jam	V464 Ronk Yd
ATL 105	HC581 Beth Fac	L307 Babylon	RSC2 Atlantic	VD100
ATL 108	H508 Beth Fac	L308 Babylon Yd	RSC3 Atlantic	V466 Northport
ATL 109	H508 Beth Fac	L309 Hicksville	RSC4 Atlantic	V477 Long Beach
ATL 110	HMC 118	L309P Hicksville	SSM1 Babylon Yd	V479 Ronk Yd
ARCH900	JAM 102	L310 Beth Fac	SSM5 Babylon Yd	V480 Ronk Yd
H523 VS Yd	JAM 103	L311 Huntington	SSM9 Beth Fac	V483 Pt Wash
H532 Bab Yd	JAM 108	L312 Ronkonkoma	SSM10 Beth Fac	V484 Northport
H543 Ronk Yd	JAM 119	L313 Farmingdale	SWT 15 Bab Yd	V485 Northport
H552 Pt Wash	JAM 120	L314 Ronkonkoma	SWT19 Beth Fac	V486 Garden City
H553 Pt Wash	JAM 124	L315 Bayside	V452 Morris Pk	V489 Woodside
H562 Jam/Atl	JAM 130	L316 Woodside	V453 Pt Wash	V490 VS Yd
H573 Northport	JAM 131	L319 Hempstead	V454 Pt Wash	V491 VS Yd
HC521 VS Yd	JAM 132	L320 Pt Wash	V455 Garden City	V901 VS
HC531 Bab Yd	L301 Mass Pk	L321 Lynbrook	V456 Garden City	V903 Garden City
	L302 Mineola		V457 Garden City	VT510 Garden City
			V459 VS Yd	VT511 Garden City
				V904 Babylon Yd
				WSY101

The following positions **will be working** on Friday November 26, 2021:

AMBASSADOR'S

AMB01 Penn
AMB02 Penn
AMB50 Penn
AMB06 Jam
AMB07 Jam
AMB11 Atlantic
AMB14 Atlantic

LEAD FOREMAN/FOREMAN:

OFFICES CLOSED:

MESSENGER SERVICE:

TICKET SALES:

TICKET OFFICE HOURS:

TRAIN SERVICE:

Managers to determine per area

Corp., Medical, Lost & Found, Mail & Ride

WILL NOT operate.

Off Peak tickets good on all trains.

Open locations will follow weekday hours as shown on the Ticket Sales hours card.

Will operate on a regular schedule.

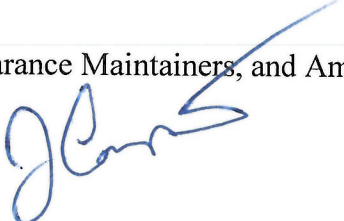
If you have any questions, please contact your manager.



Long Island Rail Road



**STATIONS DEPARTMENT
NOTICE NO. 2021-51**

Date: November 15, 2021
To: All Agents, Ticket Clerks, Station Appearance Maintainers, and Ambassadors
From: James Compton, Chief Stations Officer 
Subject: **2022 Vacation Awards**

Attached are the 2022 vacation awards for Agents, Ticket Clerks, Station Appearance Maintainers, and Ambassadors. All employees are responsible for tracking their days. Attached is an LIRR calendar to assist with tracking your time off.

The vacation awards are in two formats: by each week and by seniority date for each craft.

As a reminder, the birthday vacation day is granted in the third year of employment and is indicated with an **A** or **B** next to the week/name:

“**A**” indicates a birthday vacation day on the first working day after vacation

“**B**” indicates a birthday vacation day before vacation.

Your vacation begins after your second relief day of the week you choose. For example, if you have week #3 as your vacation week and you have Wednesday and Thursday relief days; your vacation begins on Friday of that week.

YOU MUST CALL THE CREW DISPATCHER AT (718) 558-7374 BEFORE 11:00 A.M. AT LEAST ONE DAY PRIOR TO THE START OF YOUR VACATION AND ONE DAY PRIOR TO YOUR RETURN TO DUTY. If your week involves a holiday and your job was blanked on the holiday you must indicate if you will be working the first day after your week off or if you will be extending your vacation by one day and taking that day off (means you were paid holiday pay on the holiday and you are due one more vacation day to make the full week). If your job worked the holiday and you were on vacation, you will receive the appropriate pay for the day (as if you were working). Please refer to Stations Notice 2019-30 attached for guidance.

Vacation Change Requests

All requests must be emailed to LIRRSTATIONSDEPTFORMS@lirr.org for approval by Rosina Morales

Before requesting a vacation change, an attempt to change weeks with another employee must be made using the attached form. If unsuccessful, send a request using the attached form with any documentation for review. If approval is given for a change of vacation, you will be notified by the Crew Dispatchers Office.

**ONLY CHANGES INVOLVING EXTREME EMERGENCIES WILL BE APPROVED AND
DOCUMENTATION MUST BE INCLUDED.**

If you have any questions regarding the attached, please contact Rosina Morales at rmorale@lirr.org

* * * Attachments* * *

- LIRR 2022 Calendar
- Stations Notice 2019-30 *Change to Holiday Pay During Vacations beginning January 2020*
- Agents Weeks by name
- Agents Weeks by seniority
- Agents' Single days
- Ticket Clerks Weeks by name
- Ticket Clerks Weeks by seniority
- Ticket Clerks Single days
- SAMS Weeks by name
- SAMS Weeks by seniority
- SAMS Single days
- Ambassadors Weeks by name
- Ambassadors Weeks by seniority
- Vacation Switch Request Form
- Vacation Change Request Form

LIRR - 2022

☐ Holiday ☐ Partial Day Worked
☐ Worked Holiday ☐ Not Paid
☐ Vacation Day ☐ Bereavement
☐ Personal Day ☐ Jury/Military
☐ Comp Day ☐ Relief Day
☐ Sick Day ☐ Worked Relief

☐ _____
☐ _____
 # Vac. Days _____
 # Per. Days _____
 Pr. Yr. Carryovers _____
 1 st Day Sick Taken _____

Name _____
 Employee # _____
 Address _____
 City _____ State _____ Zip _____
 Phone _____ SS# _____
 Birthday _____ Position _____
 Hire Date _____ Review Date _____

JANUARY

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
						H 1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	H 17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
		1	2	3	4	5
6	7	8	9	10	11	H 12
13	14	15	16	17	18	19
20	H 21	22	23	24	25	26
27	28					

MARCH

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	H 15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	H 30	31				

JUNE

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
					1	2
3	H 4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
30						

AUGUST

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
				1	2	3
4	H 5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
						1
2	3	4	5	6	7	8
9	H 10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
		1	2	3	4	5
6	7	H 8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	H 24	H 25	26
27	28	29	30			

DECEMBER

Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
H 25	26	27	28	29	30	31

**STATIONS DEPARTMENT
2022 AGENTS VACATION SCHEDULE BY WEEK**

WEEK 1 03-Jan-22	WEEK 2 10-Jan-22	WEEK 3 17-Jan-22	WEEK 4 24-Jan-22	WEEK 5 31-Jan-22	WEEK 6 07-Feb-22	WEEK 7 14-Feb-22	WEEK 8 21-Feb-22	WEEK 9 28-Feb-22	WEEK 10 07-Mar-22	WEEK 11 14-Mar-22
Walters, M	Walters, A	Girardi (A)	Chandler	Downs	Walker	Burchianti (B)	Arasa	Gleason	Ferdinand	Teemer
Terito	Terito (A)			Dilone (B)	Barnes (B)	Walker	Coady		Gleason	Verschure
				Williams (A)		Congimi	Piscitello		Terito	Ifferte
							Murphy		Howlett	Buddoo (A)
									Kattou	
WEEK 12 21-Mar-22	WEEK 13 28-Mar-22	WEEK 14 04-Apr-22	WEEK 15 11-Apr-22	WEEK 16 18-Apr-22	WEEK 17 25-Apr-22	WEEK 18 02-May-22	WEEK 19 09-May-22	WEEK 20 16-May-22	WEEK 21 23-May-22	WEEK 22 30-May-22
Mellen	Mellen		Piscitello (A)	Rognon	Girardi	Bock		Walker (A)	Deronde	Borrero
Baldassarre	Brown-Jacobs		Rampersad	Heins	Bacchus	Gleason (A)				Coady
	Lambert		Cousley	Migliozzi		Blanco				
	Anthony		Williams	Castellanos		Cureton-McMillan (B)				
WEEK 23 06-Jun-22	WEEK 24 13-Jun-22	WEEK 25 20-Jun-22	WEEK 26 27-Jun-22	WEEK 27 04-Jul-22	WEEK 28 11-Jul-22	WEEK 29 18-Jul-22	WEEK 30 25-Jul-22	WEEK 31 01-Aug-22	WEEK 32 08-Aug-22	WEEK 33 15-Aug-22
Ferdinand	Pitka-Kreischer	Mcvetty	Borrero	Burchianti	Dalto	Rinfret (B)	Migliozzi	Coady (A)	Sheikh	Rinfret
	Murphy	Teemer (A)	Migliozzi (A)	Dalto	Fisekci	Fisekci	Piscitello	Piscitello	Fisekci	Sheikh
	Thomas	Anthony (A)	Ifferte	Bock	Heins	Walters, A	Pitka-Kreischer (A)	Murphy (A)	Migliozzi	Fisekci (A)
	Supper (B)	Dilone	Brown-Jacobs	Arasa	Walters, M	Mcvetty	Congimi	Congimi	Girardi	Walters, M
	Williams	Buddoo	Downs	Verschure	Walker	Castellanos	Lambert	Gleason	Downs	Borrero
	Kattou	Chandler	Baldassarre	DiIacinto	Wakeford	Pitka-Kreischer	Howlett	Howlett	Rampersad	Deronde
WEEK 34 22-Aug-22	WEEK 35 29-Aug-22	WEEK 36 05-Sep-22	WEEK 37 12-Sep-22	WEEK 38 19-Sep-22	WEEK 39 26-Sep-22	WEEK 40 03-Oct-22	WEEK 41 10-Oct-22	WEEK 42 17-Oct-22	WEEK 43 24-Oct-22	WEEK 44 31-Oct-22
Walters, A	Heins	Ferdinand (A)	Rognon (A)	Davenport	Coady	Burchianti	Burchianti	Davenport	Rognon	Ifferte (A)
Deronde (A)	Ifferte	Bock	Verschure	Thomas (A)	Cousley (A)	Walters, M (A)	Walters, A (B)	DiIacinto	Barnes	Supper
Arasa	Brown-Jacobs	Mcvetty	Rampersad	Scifo	Supper	Wakeford (A)	Teemer	Mellen (A)	Pitka-Kreischer	Blanco (B)
Verschure (A)	Lambert	Rampersad	Bacchus	Blanco			Mellen	Castellanos	Thomas	
DiIacinto	Dilone	Baldassarre	Cureton-McMillan				Barnes	Barnes	Buddoo	
Wakeford	Buddoo	Terito	Kattou				Howlett	Scifo (A)	Williams	
WEEK 45 07-Nov-22	WEEK 46 14-Nov-22	WEEK 47 21-Nov-22	WEEK 48 28-Nov-22	WEEK 49 05-Dec-22	WEEK 50 12-Dec-22	WEEK 51 19-Dec-22	WEEK 52 26-Dec-22	<div>2022 Holidays Provided by Agreement</div> <div> <div>New Year's Day</div> <div>January 1st</div> </div> <div> <div>Martin Luther King, Jr. Day</div> <div>January 17th</div> </div> <div> <div>Memorial Day</div> <div>May 30th</div> </div> <div> <div>Independence Day</div> <div>July 4th</div> </div> <div> <div>Labor Day</div> <div>September 5th</div> </div> <div> <div>Columbus Day</div> <div>October 10th</div> </div> <div> <div>Election Day</div> <div>November 8th</div> </div> <div> <div>Thanksgiving Day</div> <div>November 24th</div> </div> <div> <div>Day After Thanksgiving</div> <div>November 25th</div> </div> <div> <div>Christmas Day</div> <div>December 25th</div> </div>		
Licker	Davenport	Rinfret	Bock (B)	Licker	Sheikh (B)	Sheikh	Rinfret			
Lambert (A)	Teemer	Dalto	Wakeford	Gleason	Licker (A)	Arasa (A)	Dalto (B)			
Chandler (A)	Licker	Ferdinand	Girardi	Cureton-McMillan	Brown-Jacobs (A)	Davenport (A)	Walker			
Cureton-McMillan	Downs (A)	Rognon	Licker	Kattou (A)	Murphy	Teemer	Mcvetty (B)			
	Baldassarre (A)	Heins (B)	Dilone	Congimi (A)	DiIacinto (A)	Borrero (A)				
	Bacchus (B)	Borrero	Supper	Thomas	Castellanos (A)	Deronde				

NOTE - 6 OFF PER WEEK MAXIMUM.



2022 Agent's Vacation Allotments

PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU AGENT Seniority	Week 1	Week 2	Week 3	Week 4	Week 5
58809	Anthony H.	7/23/2018	88	11	6/26/2019	13	25(A)			
28155	Arasa M.	12/29/1993	208	26	8/2/2004	8	27	34	51(A)	
56617	Bacchus A.	11/4/2015	128	16	7/28/2021	17	37	46(B)		
53033	Baldassarre J.	10/20/2004	208	26	8/5/2017	12	26	36	46(A)	
53652	Barnes M.	8/9/2006	208	26	1/7/2015	6(B)	41	42	43	
56040	Blanco A.	5/29/2013	128	16	8/4/2021	18	38	44(B)		
50403	Bock K.	9/8/1999	208	26	8/27/2003	18	27	36	48(B)	
50246	Borrero F.	6/16/1999	208	26	1/27/2004	22	26	33	47	52(A)
50250	Brown-Jacobs N.	6/16/1999	208	26	6/8/2011	13	26	35	50(A)	
52144	Buddoo, D.	9/18/2002	208	26	7/28/2021	11(A)	25	35	43	
27138	Burchianti C.	8/24/1988	208	26	7/14/1999	7(B)	27	40	41	
51959	Castellanos F.	5/29/2002	208	26	5/11/2008	16	29	42	51(A)	
56171	Chandler D.	7/24/2013	128	16	8/4/2021	4	25	45(A)		
52075	Coady J.	7/24/2002	208	26	11/14/2007	8	22	31(A)	39	
54856	Congimi M.	5/28/2008	168	21	1/6/2016	7	30	31	50(A)	
50026	Conyers-Teemer D.	3/3/1999	208	26	1/18/2006	11	25(A)	41	46	51
58912	Cousley K.	10/10/2018	88	11	10/10/2019	15	39(A)			
51619	Cureton McMillian S.	9/5/2001	208	26	9/29/2021	18(B)	37	45	49	
28799	Dalto J.	8/7/1996	208	26	9/13/2000	27	28	47	52(B)	
29606	Davenport S.	5/4/1998	208	26	1/18/2006	38	42	46	51(A)	

2022 Agent's Vacation Allotments
PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU AGENT Seniority	Week 1	Week 2	Week 3	Week 4	Week 5
50673	DeRonde J.	4/5/2000	208	26	6/30/2004	21	33	34(A)	52	
51805	Digiacinto L.	2/13/2002	208	26	7/5/2006	27	34	42	51(A)	
53261	Dilone R.	11/30/2005	208	26	7/31/2019	5(B)	25	35	48	
51360	Doolan D.	5/9/2001	208	26	10/3/2007					
52990	Downs T.	9/22/2004	208	26	6/8/2011	5	26	32	46(A)	
29344	Ferdinand G.	9/24/1997	208	26	1/17/2001	10	23	36(A)	47	
28045	Fisekci M.	7/8/1998	208	26	12/12/2001	28	29	32	33(A)	
52991	Girardi D.	9/22/2004	208	26	1/7/2009	3(A)	17	32	48	
53310	Gleason C.	1/25/2006	208	26	8/8/2017	9	10	18(A)	31	49
29689	Heins J.	3/17/1999	208	26	9/11/2002	16	28	35	47(B)	
51614	Howlett M.	9/5/2001	208	26	7/17/2019	10	30	31	41(A)	
50320	Ifferte K.	7/21/1999	208	26	11/15/2007	11	26	35	44(A)	
52147	Kattou C.	9/25/2002	208	26	11/3/2021	10	24	37	49 (A)	
52076	Lambert M.	7/24/2002	208	26	4/17/2019	13	30	35	45(A)	
29699	Lane D.	7/8/1998	208	26	5/29/2002					
51048	Licker R.	10/4/2000	208	26	6/8/2011	45	46	48	49	50
50079	McVetty R.	3/17/1999	208	26	1/26/2004	25	29	36	52(A)	
50303	Mellen J.	7/7/1999	208	26	9/26/2007	12	13	41	42(A)	
51379	Migliozzi F.	4/25/2001	208	26	8/2/2004	16	26(A)	30	32	
54653	Murphy K.	3/19/2008	168	21	10/7/2015	8	24	31(A)	50	

2022 Agent's Vacation Allotments
PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU AGENT Seniority	Week 1	Week 2	Week 3	Week 4	Week 5
28079	Pacini J.	8/25/1993	208	26	10/10/2012					
50519	Piscitello S.	11/17/1999	208	26	11/7/2012	8	15(A)	30	31	
29686	Pitka-Kreischer J.	6/16/1999	208	26	10/7/2015	24	29	30(A)	43	
29367	Pride S.	10/22/1997	208	26	6/8/2011					
51524	Rampersad R.	7/11/2001	208	26	8/6/2014	15(A)	32	36	37	
27472	Rinfret R.	7/10/1989	208	26	3/4/1998	29(B)	33	47	52	
29923	Rognon K.	1/6/1999	208	26	4/29/2002	16	37(A)	43	47	
58811	Scifo D.	7/18/2018	88	11	6/26/2019	38	42(A)			
28797	Sheikh J.	8/7/1996	208	26	9/20/2000	32	33	50(B)	51	
53295	Supper C.	1/25/2006	208	26	7/28/2021	24(B)	39	44	48	
53299	Terito S.	1/25/2006	208	26	3/27/2019	1	2(A)	10	36	
52011	Thomas M.	6/26/2002	208	26	6/7/2018	24	38(A)	43	50	
51252	Verschure J.	2/21/2001	208	26	7/5/2006	11	27	34(A)	37	
51926	Wakeford R.	4/24/2002	208	26	9/26/2007	28	40(A)	34	48	
28814	Walker K.	8/14/1996	208	26	8/6/2003	6	7	20(A)	28	52
29440	Walters A.	1/26/1998	208	26	1/23/2002	2	29	34	41(B)	
28082	Walters M.	8/25/1993	208	26	7/30/2003	1	28	33	40(A)	
54604	Williams T.	3/5/2008	168	21	10/20/2021	5(A)	15	24	43	

2022 Agent's Vacation Allotments

						MUST HAVE 26 DAYS ENTITLEMENT				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU AGENT Seniority	Day 1	Day 2	Day 3	Day 4	Day 5
28155	Arasa M.	12/29/1993	208	26	8/2/2004					
53033	Baldassarre J.	10/20/2004	208	26	8/5/2017					
53652	Barnes M.	8/9/2006	208	26	1/7/2015					
50403	Bock K.	9/8/1999	208	26	8/27/2003					
50246	Borrero F.	6/16/1999	208	26	1/27/2004					
50250	Brown-Jacobs N.	6/16/1999	208	26	6/8/2011					
52144	Buddoo, D.	9/18/2002	208	26	7/28/2021	7/24	7/25	7/26	7/29	7/30
27138	Burchianti C.	8/24/1988	208	26	7/14/1999	2/10	6/30	7/1		
51959	Castellanos F.	5/29/2002	208	26	5/11/2008					
52075	Coady J.	7/24/2002	208	26	11/14/2007					
50026	Conyers-Teemer D.	3/3/1999	208	26	1/18/2006					
51619	Cureton McMillian S.	9/5/2001	208	26	9/29/2021					
28799	Dalto J.	8/7/1996	208	26	9/13/2000					
29606	Davenport S.	5/4/1998	208	26	1/18/2006	4/9	7/30			
50673	DeRonde J.	4/5/2000	208	26	6/30/2004					
51805	Digiacinto L.	2/13/2002	208	26	7/5/2006					
53261	Dilone R.	11/30/2005	208	26	7/31/2019					
51360	Doolan D.	5/9/2001	208	26	10/3/2007					
52990	Downs T.	9/22/2004	208	26	6/8/2011					

2022 Agent's Vacation Allotments

						MUST HAVE 26 DAYS ENTITLEMENT				
PERNM	NAME	HIREDATE	PROJ-VACGRANT	# OF DAYS	TCU AGENT Seniority	Day 1	Day 2	Day 3	Day 4	Day 5
29344	Ferdinand G.	9/24/1997	208	26	1/17/2001					
28045	Fisekci M.	7/8/1998	208	26	12/12/2001					
52991	Girardi D.	9/22/2004	208	26	1/7/2009					
53310	Gleason C.	1/25/2006	208	26	8/8/2017					
29689	Heins J.	3/17/1999	208	26	9/11/2002	12/27	12/28	12/29		
51614	Howlett M.	9/5/2001	208	26	7/17/2019	5/24	5/25	5/26	5/27	5/28
50320	Ifferte K.	7/21/1999	208	26	11/15/2007	5/27	7/5	12/23		
52147	Kattou C.	9/25/2002	208	26	11/3/2021					
52076	Lambert M.	7/24/2002	208	26	4/17/2019					
29699	Lane D.	7/8/1998	208	26	5/29/2002					
51048	Licker R.	10/4/2000	208	26	6/8/2011					
50079	McVetty R.	3/17/1999	208	26	1/26/2004					
50303	Mellen J.	7/7/1999	208	26	9/26/2007					
51379	Migliozzi F.	4/25/2001	208	26	8/2/2004					
28079	Pacini J.	8/25/1993	208	26	10/10/2012					
50519	Piscitello S.	11/17/1999	208	26	11/7/2012					
29686	Pitka-Kreischer J.	6/16/1999	208	26	10/7/2015					
29367	Pride S.	10/22/1997	208	26	6/8/2011					
51524	Rampersad R.	7/11/2001	208	26	8/6/2014					

Sheet for Agent's Scheduled Vacation Days
They must be entitled to 26 days to be eligible

2022 Agent's Vacation Allotments

						MUST HAVE 26 DAYS ENTITLEMENT				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU AGENT Seniority	Day 1	Day 2	Day 3	Day 4	Day 5
27472	Rinfret R.	7/10/1989	208	26	3/4/1998					
29923	Rognon K.	1/6/1999	208	26	4/29/2002	7/5	12/23			
28797	Sheikh J.	8/7/1996	208	26	9/20/2000					
53295	Supper C.	1/25/2006	208	26	7/28/2021					
53299	Terito S.	1/25/2006	208	26	3/27/2019					
52011	Thomas M.	6/26/2002	208	26	6/7/2018					
51252	Verschure J.	2/21/2001	208	26	7/5/2006					
51926	Wakeford R.	4/24/2002	208	26	9/26/2007					
28814	Walker K.	8/14/1996	208	26	8/6/2003					
29440	Walters A.	1/26/1998	208	26	1/23/2002					
28082	Walters M.	8/25/1993	208	26	7/30/2003					

**STATIONS DEPARTMENT
2022 TICKET CLERKS VACATION SCHEDULE BY WEEK**

WEEK 1 03-Jan-22	WEEK 2 10-Jan-22	WEEK 3 17-Jan-22	WEEK 4 24-Jan-22	WEEK 5 31-Jan-22	WEEK 6 07-Feb-22	WEEK 7 14-Feb-22	WEEK 8 21-Feb-22	WEEK 9 28-Feb-22	WEEK 10 07-Mar-22	WEEK 11 14-Mar-22
M LAMAR	C SNYDER	C FARLEY (B)	R LIPTON (A)	RF SMITH	RF SMITH (A)	S TAYLOR	J LANG	RF SMITH	N RIVERA	W SINGH
A CAPERS	M LAMAR (A)			A WALLACE	T GARGIULO	D DEGALLO	D BRIENZA	J LIGORIO	B BOODRAM	N RIVERA
S MASSEY	T DESVARIEUX			D CAMPBELL		B BOODRAM	B O'ROURKE	D MCCLARY	L TRUJILLO (A)	J DEGRATTO
						T MORALES	D HUTCHINSON	S MASSEY	R LIPTON	D CHAPPELL
						J NECCI	M PIAZZA	A KHALIL		F FARRELL
						T LOGAN	B BOODRAM	B ROONEY (A)		A CAPERS
						A KHALIL (B)	M BARRETT-JAMES (A)	J CARTER (B)		A GILMOUR
							A JOHNSON (A)			D ALVARENGA
							A KHALIL			
WEEK 12 21-Mar-22	WEEK 13 28-Mar-22	WEEK 14 04-Apr-22	WEEK 15 11-Apr-22	WEEK 16 18-Apr-22	WEEK 17 25-Apr-22	WEEK 18 02-May-22	WEEK 19 09-May-22	WEEK 20 16-May-22	WEEK 21 23-May-22	WEEK 22 30-May-22
RF SMITH	P TORREGROSA (A)	D GRAINE	D MEJIA (A)	T SHEEHAN	M BARRETT-JAMES	C VRAZEL	F FARRELL	A SAVARESE	C FARLEY	J LANG
B BOODRAM (A)	A SAVARESE	D MOTTOLA	D DEGALLO	D RICHARDSON	R LIPTON	E ESTRADA	A GILMOUR	J NECCI	S TAYLOR	S CAPOBIANCO
B BROWN (B)	B MOISE (A)	J POWELL (A)	C DAVIS (A)	D BRIENZA	S YOUNG	D MCCLARY	T MORALES (A)	M JEFFERSON	D HUTCHINSON	T D'ANGELIS
	N PRYOR	S MASSEY		M PIAZZA	W AMORE	J BELIZARIO (A)	J DAVIS		O ROCHESTER (A)	M ALIVERTO
		L BATRES-TOC (A)		J SANSONE	P GUMBS	C STELLATO (B)	D CAMPBELL		T FUSARO	D MOTTOLA
		S GIULIANO		J GINOCCHIO		M GREEN (A)	J HART (B)		G ADAMO (B)	J LIGORIO
		S ROSS		A JOHNSON			S GRAVES		J WELLS-JONES	M LAMAR
				M HARRIS (B)						D CHAPPELL
				J WELLS-JONES						P GIULIANO
WEEK 23 06-Jun-22	WEEK 24 13-Jun-22	WEEK 25 20-Jun-22	WEEK 26 27-Jun-22	WEEK 27 04-Jul-22	WEEK 28 11-Jul-22	WEEK 29 18-Jul-22	WEEK 30 25-Jul-22	WEEK 31 01-Aug-22	WEEK 32 08-Aug-22	WEEK 33 15-Aug-22
T O'CONNOR (A)	W SINGH	J DEGRATTO	C FARLEY	T SHEEHAN	T SHEEHAN	D MEJIA	C DAVIS	T D'ANGELIS (B)	T D'AURIZIO	D HUTCHINSON
J POWELL	D DOWNEY	C NOEL	T D'AURIZIO (A)	C SNYDER	S CAPOBIANCO	T D'AURIZIO	D MOTTOLA (B)	D DEGALLO	P GIULIANO	J DEGRATTO
J GINOCCHIO (B)	T D'AURIZIO	T FUSARO (A)	M PIAZZA	D GRAINE	D BRIENZA (B)	N RIVERA	J SANSONE	J GINOCCHIO	A JOHNSON	G ADAMO
C PEPE	W LOWE	C ELLIOTT	L APPEL	T D'ANGELIS	N RIVERA	C DAVIS	J POWELL	A JOHNSON	C ASHBY	T LOGAN
C SIZEMORE	B BROWN	P GUMBS (B)	P TORREGROSA	M ALIVERTO	F FARRELL	C VRAZEL	E ESTRADA	B MOISE	J HART	M HARRIS
			D MCCLARY	T GARGIULO (B)	S GIULIANO	J GINOCCHIO	L TRUJILLO	C ZHU	S ROSS (A)	J DAVIS (A)
			J KATZ	P GIULIANO	D ALVARENGA (A)	A WALLACE	M BARRETT-JAMES	J CARTER	P GUMBS	C SIZEMORE
			C NOEL	A CAPERS	J BELIZARIO	B ROONEY	J GINOCCHIO	Y MONTE (A)	S GRAVES (A)	J WELLS-JONES
			A SAVARESE	T MORALES	D MORAN (A)	W AMORE	A WALLACE	W LOWE (A)		S YOUNG
WEEK 34 22-Aug-22	WEEK 35 29-Aug-22	WEEK 36 05-Sep-22	WEEK 37 12-Sep-22	WEEK 38 19-Sep-22	WEEK 39 26-Sep-22	WEEK 40 03-Oct-22	WEEK 41 10-Oct-22	WEEK 42 17-Oct-22	WEEK 43 24-Oct-22	WEEK 44 31-Oct-22
M PIAZZA	S CAPOBIANCO	S CAPOBIANCO	S TAYLOR	G WEBSTER (B)	G WEBSTER	J LANG	J LANG	O ROCHESTER	G WEBSTER	G WEBSTER
J SANSONE (A)	B O'ROURKE	D DOWNEY	W SINGH (B)	C VRAZEL (A)	M LAMAR	D MOTTOLA	D BRIENZA	G WEBSTER	D CHAPPELL	H TURNER
T O'CONNOR	J LIGORIO	D GRAINE (B)	D MEJIA	R REID	P TORREGROSA	H TURNER	M ALIVERTO	T GARGIULO	K MERRIQUE	A WALLACE (B)
C VRAZEL	D CHAPPELL	D RICHARDSON	F FARRELL	J KATZ	L BATRES-TOC	K MERRIQUE	H TURNER	D MCCLARY (A)	M BARRETT-JAMES	K MERRIQUE
A GILMOUR	E ESTRADA	M ALIVERTO (A)	M GREEN	C ASHBY	K MERRIQUE	T LOGAN (B)	K MERRIQUE	H TURNER	G ADAMO	T FUSARO
L BATRES-TOC	C NOEL	T GARGIULO		S GIULIANO	M HARRIS	B ROONEY	D CAMPBELL (A)	D ALVARENGA	H TURNER	T MORALES
D ALVARENGA	L BATRES-TOC	E ESTRADA (A)		N PRYOR (B)	K CARTER (A)	C ZHU (A)		Y MONTE	A SAVARESE	S YOUNG (A)
J NECCI	T FUSARO	L TRUJILLO		D MORAN	C STELLATO	T DESVARIEUX (B)			C ASHBY	
M HARRIS	C PEPE	S MASSEY (A)							B MOISE	
WEEK 45 07-Nov-22	WEEK 46 14-Nov-22	WEEK 47 21-Nov-22	WEEK 48 28-Nov-22	WEEK 49 05-Dec-22	WEEK 50 12-Dec-22	WEEK 51 19-Dec-22	WEEK 52 26-Dec-22	2022 Holidays Provided by Agreement New Year's Day January 1st Martin Luther King, Jr. Day January 17th Washington's Birthday February 21st Good Friday April 15th Memorial Day May 30th Independence Day July 4th Labor Day September 5th Columbus Day October 10th		
P WALL	D DEGALLO (B)	T SHEEHAN	RE SMITH	RE SMITH	RE SMITH	RE SMITH	RE SMITH (A)			
N RIVERA (A)	O ROCHESTER	C SNYDER	S STARK	P WALL	P WALL	J LANG (A)	T SHEEHAN (A)			
J LIGORIO	T O'CONNOR	D DOWNEY	D RICHARDSON	S STARK	S STARK	C FARLEY	S CAPOBIANCO (A)			
C NOEL (B)	J POWELL	D GRAINE	C DAVIS	O ROCHESTER	C DAVIS	W SINGH	C SNYDER (B)			
A GILMOUR (A)	A CAPERS (A)	P WALL	J SANSONE	P TORREGROSA	O ROCHESTER	D MEJIA	S TAYLOR (A)			
K CARTER	C ASHBY	T D'ANGELIS	F FARRELL (A)	C ASHBY (A)	J LIGORIO (A)	P WALL (A)	D MEJIA			
W AMORE (A)	J NECCI (A)	B O'ROURKE	L TRUJILLO	S GIULIANO (A)	T O'CONNOR	S STARK	D DOWNEY (B)			
P GUMBS	C PEPE (A)	D HUTCHINSON (A)	C SIZEMORE (A)	J DAVIS	D CHAPPELL (A)	B O'ROURKE (A)	S STARK			
	J BELIZARIO	J DEGRATTO	K CARTER	N PRYOR	P GIULIANO (A)	M PIAZZA (A)	D RICHARDSON (A)			

2022 Holidays Provided by Agreement

New Year's Day	January 1st
Martin Luther King, Jr. Day	January 17th
Washington's Birthday	February 21st
Good Friday	April 15th
Memorial Day	May 30th
Independence Day	July 4th
Labor Day	September 5th
Columbus Day	October 10th
Election Day	November 8th
Thanksgiving Day	November 24th
Day After Thanksgiving	November 25th
Christmas Day	December 25th

NOTE - 9 OFF PER WEEK MAXIMUM.



2022 Clerks Vacation Allotments

PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
55849	Adamo G.	2/20/2013	128	16	2/20/2013	21B	33	43		
29768	Aliverto M.	8/26/1998	208	26	8/26/1998	22	27	36A	41	
55466	Alvarenga D.	1/4/2012	168	21	1/4/2012	11	28A	34	42	
55877	Amore W.	3/13/2013	128	16	7/19/2017	17	29	45A		
50221	Appel L.	6/2/1999	32	4	6/2/1999	26				
53736	Ashby C.	9/6/2006	208	26	9/6/2006	32	38	43	46	49A
52905	Barrett-James M.	6/16/2004	208	26	6/16/2004	8A	17	30	43	
53859	Batres Toc L.	11/29/2006	208	26	11/29/2006	14A	34	35	39	
57198	Belizario J.	6/17/2015	128	16	6/17/2015	18A	28	46		
53309	Boland C.	1/25/2006	208	26	1/25/2006					
50675	Boodram B.	4/5/2000	208	26	4/5/2000	7	8	10	12A	
29577	Brienza D.	4/6/1998	208	26	4/6/1998	8	16	28B	41	
59219	Brown B.	1/15/2020	88	11	1/15/2020	12B	24			
57241	Campbell D.	7/8/2015	128	16	7/8/2015	5	19	41A		
52123	Capers A.	8/28/2002	208	26	8/28/2002	1	11	27	46A	
27324	Capobianco S.	3/27/1989	208	26	3/27/1989	22	28	35	36	52A
57562	Carter J.	5/16/2018	88	11	10/23/2013	9B	31			
57435	Carter K.	2/3/2016	128	16	2/3/2016	39A	45	48		
50053	Chappell D.	3/17/1999	208	26	2/21/2001	11	22	35	43	50A
29553	D'Angelis T.	4/6/1998	208	26	4/6/1998	22	27	31B	47	
29345	Daurizio T.	9/24/1997	208	26	9/24/1997	24	26A	29	32	
50302	Davis C.	7/7/1999	208	26	7/7/1999	15A	29	30	48	50
56569	Davis J.	4/30/2014	128	16	4/30/2014	19	33A	49		
29858	Degallo D.	11/18/1998	208	26	11/18/1998	7	15	31	46B	
50214	Degratto J.	6/2/1999	208	26	6/2/1999	11	25A	33	47	
58632	Desvarieux T.	8/21/2019	88	11	8/21/2019	2	40B			



2022 Clerks Vacation Allotments

PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
29031	Downey D.	3/12/1997	208	26	3/12/1997	24	36	47	52B	
57808	Elliot C.	11/16/2016	56	7	11/16/2016	25				
51954	Estrada E.	5/29/2002	208	26	5/29/2002	18	30	35	36A	
27699	Farley C.	3/26/1990	208	26	3/26/1990	3B	21	26	51	
52009	Farrell F.	6/26/2002	208	26	6/26/2002	11	19	28	37	48A
54096	Fusaro T.	5/16/2007	208	26	5/16/2007	21	25A	35	44	
50717	Gargiulo T.	4/24/2000	208	26	4/24/2000	6	27B	36	42	
53734	Gilmour A.	9/6/2006	168	21	9/6/2006	11	19	34	45A	
52972	Ginocchio J.	7/28/2004	208	26	7/28/2004	16	23B	29	30	31
51408	Giuliano P.	5/9/2001	208	26	5/9/2001	22	27	32	50A	
52793	Giuliano S.	4/28/2004	208	26	9/12/2007	14	28	38	49A	
29347	Graine D.	9/24/1997	208	26	9/24/1997	14	27	36B	47	
59240	Graves S.	3/11/2020	88	11	3/11/2020	19	32A			
59215	Green M.	1/15/2020	88	11	1/15/2020	18A	37			
51715	Gumbs P.	11/28/2001	208	26	3/11/2020	17	25B	32	45	
55164	Harris M.	3/25/2009	168	21	1/1/2014	16B	33	34	39	
58628	Hart J.	10/2/2019	88	11	10/2/2019	19B	32			
29700	Hutchinson D.	7/8/1998	208	26	7/8/1998	8	21	33	47A	
58903	Jefferson M.	9/12/2018	40	5	9/12/2018	20				
53650	Johnson A.	8/9/2006	208	26	8/9/2006	8A	16	31	32	
52635	Katz J.	1/08/2004	40	5	3/2/2004	26	38			
57729	Khalil A.	9/7/2016	128	16	9/7/2016	7B	8	9		
51164	Lamar M.	12/6/2000	208	26	12/6/2000	1	2A	22	39	
25235	Lang J.	5/29/1985	208	26	5/23/1988	8	22	40	41	51A
50674	Ligorio J.	4/05/2000	208	26	4/5/2000	9	22	35	45	50A
55777	Lipton R.	11/28/2012	128	16	11/28/2012	4A	10	17		



2022 Clerks Vacation Allotments

PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
55959	Logan T.	11/20/2013	128	16	11/20/2013	7	33	40B		
55464	Longo M.	1/4/2012	16	2	1/4/2012					
58753	Lowe W.	6/27/2018	88	11	5/16/2018	24	31A			
53837	Massey S.	10/25/2006	208	26	10/25/2006	1	9	14	36A	
52108	McClary D.	8/14/2002	208	26	8/28/2002	9	18	26	42A	
28810	Mejia D.	8/14/1996	208	26	8/14/1996	15A	29	37	51	52
51426	Merrique K.	5/23/2001	208	26	5/23/2001	39	40	41	43	44A
56812	Moise B.	11/12/2014	128	16	11/12/2014	13A	31	43		
58090	Monte Y.	5/16/2018	88	11	5/16/2018	31A	42			
54855	Morales T.	5/28/2008	168	21	5/28/2008	7	19A	27	44	
57129	Moran D.	12/20/2017	88	11	12/20/2017	28A	38			
50518	Mottola D.	11/17/1999	208	26	11/17/1999	14	22	30B	40	
53157	Necci J.	8/24/2005	168	21	11/4/2013	7	20	34	46A	
52906	Noel C.	6/16/2004	208	26	6/16/2004	25	26	35	45B	
29317	OConnor T.	8/25/1997	208	26	9/20/2000	23A	34	46	50	
29612	O'Rourke B.	5/18/1998	208	26	5/18/1998	8	35	47	51A	
56386	Pepe C.	11/13/2013	128	16	11/13/2013	23	35	46A		
29698	Piazza M.	7/8/1998	208	26	7/8/1998	8	16	26	34	51A
51428	Powell J.	5/23/2001	208	26	5/23/2001	14A	23	30	46	
56930	Pryor N.	2/4/2015	128	16	2/4/2015	13	38B	49		
52141	Reid R.	9/18/2002	40	5	9/18/2002	38				
28849	Richardson D.	9/25/1996	208	26	3/16/1998	16	36	48	52A	
50047	Rivera N.	3/17/1999	208	26	3/17/1999	10	11	28	29	45A
50305	Rochester O.	7/7/1999	208	26	7/7/1999	21A	42	46	49	50
57560	Rooney B.	11/16/2016	128	16	11/16/2016	9A	29	40		
59218	Ross S.	1/15/2020	88	11	1/15/2020	14	32A			

2022 Clerks Vacation Allotments
PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
51026	Sansone J.	9/20/2000	208	26	9/20/2000	16	30	34A	48	
53616	Savarese A.	6/28/2006	208	26	6/28/2006	13A	20	26	43	
27225	Sheehan T.	11/28/1988	208	26	11/28/1988	16	27	28	47	52A
28796	Singh W.	8/7/1996	208	26	2/7/1996	11	24	37B	51	
56613	Sizemore C.	5/14/2014	128	16	5/14/2014	23	33	48A		
26871	Smith R.	8/24/1987	208	26	8/24/1987	48	49	50	51	52A
50153	Smith R.	5/5/1999	208	26	5/5/1999	5	6A	9	12	
27856	Snyder C.	1/9/1991	208	26	1/9/1991	2	27	47	52B	
29433	Stark S.	1/12/1998	208	26	1/2/1998	48	49	50	51	52A
58757	Stellato C.	6/27/2018	88	11	6/27/2018	18B	39			
28074	Taylor S.	8/25/1993	208	26	8/25/1993	7	21	37	52A	
51543	Torregrosa P.	7/25/2001	208	26	7/25/2001	13A	26	39	49	
52524	Trujillo L.	8/27/2003	208	26	8/27/2003	10A	30	36	48	
53504	Turner H.	5/10/2006	208	26	5/10/2006	40	41	42	43	44A
51523	Vrazel C.	7/11/2001	208	26	7/11/2001	18	29	34	38A	
29346	Wall P.	9/24/1997	208	26	9/24/1997	45	47	49	50	51A
53436	Wallace A.	3/29/2006	208	26	3/29/2006	5	29	30	44B	
50497	Webster G.	10/20/1999	208	26	10/20/1999	38B	39	42	43	44
57352	Wells-Jones J.	11/4/2015	128	16	11/4/2015	16	21A	33		
50487	Winberry G.	10/20/1999	208	26	10/20/1999					
57102	Young S.	4/19/2017	128	16	4/19/2017	17	33	44A		
57098	Zhu C.	9/20/2017	88	11	9/20/2017	31	40A			

2022 Clerks Vacation Allotments

						MUST HAVE 26 DAYS ENTITLEMENT				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Day 1	Day 2	Day 3	Day 4	Day 5
29768	Aliverto M.	8/26/1998	208	26	8/26/1998					
53736	Ashby C.	9/6/2006	208	26	9/6/2006	3/20	4/17	5/22	6/19	7/17
52905	Barrett-James M.	6/16/2004	208	26	6/16/2004					
53859	Batres Toc L.	11/29/2006	208	26	11/29/2006	5/4	6/30	7/6	9/6	10/9
53309	Boland C.	1/25/2006	208	26	1/25/2006					
50675	Boodram B.	4/5/2000	208	26	4/5/2000					
29577	Brienza D.	4/6/1998	208	26	4/6/1998	6/10	6/24			
52123	Capers A.	8/28/2002	208	26	8/28/2002					
27324	Capobianco S.	3/27/1989	208	26	3/27/1989					
50053	Chappell D.	3/17/1999	208	26	2/21/2001					
29553	D'Angelis T.	4/6/1998	208	26	4/6/1998					
29345	Daurizio T.	9/24/1997	208	26	9/24/1997					
50302	Davis C.	7/7/1999	208	26	7/7/1999					
29858	Degallo D.	11/18/1998	208	26	11/18/1998					
50214	Degratto J.	6/2/1999	208	26	6/2/1999					
29031	Downey D.	3/12/1997	208	26	3/12/1997					
51954	Estrada E.	5/29/2002	208	26	5/29/2002					
27699	Farley C.	3/26/1990	208	26	3/26/1990	1/13				
52009	Farrell F.	6/26/2002	208	26	6/26/2002					

2022 Clerks Vacation Allotments

						MUST HAVE 26 DAYS ENTITLEMENT				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Day 1	Day 2	Day 3	Day 4	Day 5
54096	Fusaro T.	5/16/2007	208	26	5/16/2007					
50717	Gargiulo T.	4/24/2000	208	26	4/24/2000					
52972	Ginocchio J.	7/28/2004	208	26	7/28/2004					
51408	Giuliano P.	5/9/2001	208	26	5/9/2001					
52793	Giuliano S.	4/28/2004	208	26	9/12/2007					
29347	Graine D.	9/24/1997	208	26	9/24/1997	12/5	12/6	12/7	12/8	12/9
51715	Gumbs P.	11/28/2001	208	26	3/11/2020					
29700	Hutchinson D.	7/8/1998	208	26	7/8/1998					
53650	Johnson A.	8/9/2006	208	26	8/9/2006					
51164	Lamar M.	12/6/2000	208	26	12/6/2000					
25235	Lang J.	5/29/1985	208	26	5/23/1988					
50674	Ligorio J.	4/05/2000	208	26	4/5/2000					
53837	Massey S.	10/25/2006	208	26	10/25/2006	3/12	6/6			
52108	McClary D.	8/14/2002	208	26	8/28/2002	6/24	7/29	8/26	9/30	10/28
28810	Mejia D.	8/14/1996	208	26	8/14/1996					
51426	Merrique K.	5/23/2001	208	26	5/23/2001					
50518	Mottola D.	11/17/1999	208	26	11/17/1999					
52906	Noel C.	6/16/2004	208	26	6/16/2004					
29317	OConnor T.	8/25/1997	208	26	9/20/2000					

2022 Clerks Vacation Allotments

						MUST HAVE 26 DAYS ENTITLEMENT				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Day 1	Day 2	Day 3	Day 4	Day 5
29612	O'Rourke B.	5/18/1998	208	26	5/18/1998					
29698	Piazza M.	7/8/1998	208	26	7/8/1998					
51428	Powell J.	5/23/2001	208	26	5/23/2001					
28849	Richardson D.	9/25/1996	208	26	3/16/1998					
50047	Rivera N.	3/17/1999	208	26	3/17/1999					
50305	Rochester O.	7/7/1999	208	26	7/7/1999					
51026	Sansone J.	9/20/2000	208	26	9/20/2000					
53616	Savarese A.	6/28/2006	208	26	6/28/2006					
27225	Sheehan T.	11/28/1988	208	26	11/28/1988					
28796	Singh W.	8/7/1996	208	26	2/7/1996	12/6				
26871	Smith R.	8/24/1987	208	26	8/24/1987					
50153	Smith R.	5/5/1999	208	26	5/5/1999					
27856	Snyder C.	1/9/1991	208	26	1/9/1991	11/19				
29433	Stark S.	1/12/1998	208	26	1/2/1998					
28074	Taylor S.	8/25/1993	208	26	8/25/1993					
51543	Torregrosa P.	7/25/2001	208	26	7/25/2001					
52524	Trujillo L.	8/27/2003	208	26	8/27/2003					
53504	Turner H.	5/10/2006	208	26	5/10/2006					
51523	Vrazel C.	7/11/2001	208	26	7/11/2001					

They must be entitled to 26 days to be eligible

2022 Clerks Vacation Allotments

						MUST HAVE 26 DAYS ENTITLEMENT				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Day 1	Day 2	Day 3	Day 4	Day 5
29346	Wall P.	9/24/1997	208	26	9/24/1997					
53436	Wallace A.	3/29/2006	208	26	3/29/2006	9/27				
50497	Webster G.	10/20/1999	208	26	10/20/1999					
50487	Winberry G.	10/20/1999	208	26	10/20/1999					

**STATIONS DEPARTMENT
2022 SAMS VACATION SCHEDULE BY WEEK**

WEEK 1 03-Jan-22	WEEK 2 10-Jan-22	WEEK 3 17-Jan-22	WEEK 4 24-Jan-22	WEEK 5 31-Jan-22	WEEK 6 07-Feb-22	WEEK 7 14-Feb-22	WEEK 8 21-Feb-22	WEEK 9 28-Feb-22	WEEK 10 07-Mar-22	WEEK 11 14-Mar-22
A.Imbriano	R.Douyon	A.Farkas	R.Martinez	U.Nwoko	R.Morch	D.Caffey	M.Seminaro	B.Diercks	L.Rielly	P.Caleca
J.Nunez (B)		S.Deck	A.Farkas (A)	F.Cazzetta (A)	M.Stephens	C.Eamigh	C.Eamigh	O.Lopez-Navarrete	O.Lopez-Navarrete	R.Douyon
C.Van Heest-Bisono		N.Mantell (A)	R.Pirrone	S.Deck (A)	B.Martyn	R.Morch	L.Farina	L.Kushel	J.Marinazzo	T.Schweider
J.Johnson			F.Cazzetta	D.Agugliaro	J.Bux	G.Wolynski	R.Rocke	M.James (A)	A.Imbriano	A.Carino
			R.Canley	D.Powell		M.Spears	A.Volpe	P.Warren (A)	C.Lignelli	C.Pinney
			E.Englehardt			A.Kerr-Smith	L.Britton	M.Dienstag	J.Ciappa	A.Freeman
						A.Cintron	D.Ciano	F.Montalvo		
						W.Rudden	M.James	C.Sougstad		
						J.Yanez	S.Miscioscia			
						G.Parrish	M.Sganbati			
WEEK 12 21-Mar-22	WEEK 13 28-Mar-22	WEEK 14 04-Apr-22	WEEK 15 11-Apr-22	WEEK 16 18-Apr-22	WEEK 17 25-Apr-22	WEEK 18 02-May-22	WEEK 19 09-May-22	WEEK 20 16-May-22	WEEK 21 23-May-22	WEEK 22 30-May-22
P.Grant	T.Morrow (A)	C.Doyle	R.Martinez	M.Seminaro (A)	D.Gonzales	T.Thorson	R.Pirrone	P.Leary	P.Grant	A.Farkas
G.Mahecha	D.Knox	P.Rosswick	T.Christ	A.Joesph (B)	T.Lynch	D.Peluso	A.Busweiler (A)	M.Alleyne	D.Campbell	C.Renner
A.Sims	G.Monda	D.Campbell	A.Ashton	M.Karvitz	T.Barczik (A)	P.Giacomino	J.Cogdell	J.Larkin (A)	J.Kiss	G.Wolynski
D.Mason	P.Jackson	J.Keefe	U.Nwoko (A)	V.Scuderi	T.Paterno	L.Clarh	B.Medina	M.Pimenelet	M.Novotny	V.Buchalski
T.Portesy (A)		S.Parbhudial	A.Thompson	A.Ashton	D.Flutt	N.Keltt	A.Teresky	N.Callender	T.Jackson	J.Urban
T.Gomez (A)		T.Morrow	F.Cazzetta	L.Farina	S.Miller		R.Evola	B.Seslow	J.Urrego (A)	B.Davis
C.Gil		M.Rielly	C.Bridges (A)	L.Britton	A.Freeman		M.Leone	M.Luongo	J.Morton (A)	R.Rango
A.Bukofsky (A)		C.Montanaro	W.Haase (B)	S.Jainarine			A.Frias	M.Amarone	T.Lynch	S.Flowers
S.Bess		C.Matthison	A.Newton	R.Singh (A)			A.Baum	B.Harrison	N.Mantell	A.Imbriano (A)
		K.Citarella	M.Amarone	M.Scott			K.Reid	D.Brown	W.Rudden	N.Perri
WEEK 23 06-Jun-22	WEEK 24 13-Jun-22	WEEK 25 20-Jun-22	WEEK 26 27-Jun-22	WEEK 27 04-Jul-22	WEEK 28 11-Jul-22	WEEK 29 18-Jul-22	WEEK 30 25-Jul-22	WEEK 31 01-Aug-22	WEEK 32 08-Aug-22	WEEK 33 15-Aug-22
L.Rielly	A.Toledo	M.Karvitz (A)	P.Leary	D.Caffey	C.Page	G.Hyde	G.Hyde	C.Doyle	R.Martinez (A)	P.Leary (A)
S.Jainarine (A)	J.Marinazzo	T.Christ (A)	D.Czemniawski	C.Renner	M.Karvitz	C.Page	G.Grasso	G.Grasso	A.Ashton (A)	D.Czemniawski
A.Congrato	R.Farrell	B.Diercks	C.Eamigh	C.Doyle (A)	C.Renner	A.Joesph	M.Alleyne	A.Ashton	V.Buchalski	N.Diaz
J.Bleck (A)	Z.Saracino	A.Sims	P.Rosswick	G.Grasso	R.Morch	D.Czemniawski	A.Sims	R.Rocke	N.Diaz	A.Tierno
C.Bridges	T.Portesy	P.Burgher (A)	M.Spears	G.Wolynski	G.Mahecha	R.Morch (A)	R.Pirrone (A)	N.Diaz (B)	M.Alleyne	B.Davis (A)
M.Stephens	D.Cognata (A)	M.Spears	R.Rango	J.Urban (A)	A.Tierno (A)	G.Mahecha	A.Tierno	A.Tierno	J.Marinazzo	T.Thompson
L.Kushel (A)	P.Rivera (A)	S.Flowers	P.Caleca	T.Thompson	L.Britton	R.Pirrone	B.Beck	A.Volpe	D.Gonzales (A)	P.Burgher
N.Russo (A)	P.Warren	J.Vancol	J.Vancol	B.Beck (B)	T.Thompson(A)	S.Jainarine	J.Keefe	T.Thompson	R.Farrell	D.Ciano
J.Cruz-Pacheco	S.Miscioscia (A)	J.Nunez	W.Haase	J.Kiss	J.Dunn	J.Dunn(A)	N.Russo	D.Gonzales	D.Blumenauer	A.Thompson (A)
J.Bossone	R.Santaella (A)	T.Visser	A.Freeman	D.Ciano	B.Beck	B.Beck	K.Getavesky	R.Rango (A)	A.Kerr-Smith	S.Flowers
WEEK 34 22-Aug-22	WEEK 35 29-Aug-22	WEEK 36 05-Sep-22	WEEK 37 12-Sep-22	WEEK 38 19-Sep-22	WEEK 39 26-Sep-22	WEEK 40 03-Oct-22	WEEK 41 10-Oct-22	WEEK 42 17-Oct-22	WEEK 43 24-Oct-22	WEEK 44 31-Oct-22
A.Joesph	C.Page (B)	A.Farkas	G.Wolynski (B)	A.Sims (B)	I.DeVroeg	C.Page	C.Renner (A)	P.Grant	R.Rocke (A)	L.Farina
B.Diercks (A)	A.Toledo	L.Rielly	G.Mahecha (A)	T.Thorson	I.Rodriguez	P.Leary	C.Eamigh (A)	O.Lopez-Navarrete	O.Lopez-Navarrete	P.Rosswick (A)
V.Scuderi (A)	T.Christ	U.Nwoko	T.Thorson	J.Bleck	Z.Saracino (B)	D.Hookes (A)	S.Jainarine	I.DeVroeg (A)	A.Volpe (A)	U.Nwoko
G.Grasso	C.Eamigh	T.Thorson (B)	A.Cintron (A)	M.Scott (A)	J.Urrego	S.Deck	D.Campbell	P.Burgher	J.Keefe (A)	R.Pirrone
L.Farina (B)	G.Grasso (A)	B.Davis	N.Callender (A)	J.Morton	I.Rodriguez (A)	J.Rodriguez (A)	P.Caleca (A)	D.Campbell (A)	J.Vancol (A)	I.DeVroeg
N.Diaz	I.DeVroeg	J.Kiss (A)	T.Gomez	W.Rudden (A)	T.Paterno (A)	T.Lynch (B)	W.Haase	A.Congrato	D.Mason	M.Spears
P.Rosswick	S.Flowers (A)	D.Hookes	T.Barczik	B.Seslow	A.Busweiler	J.Wood (A)	J.Cruz-Pacheco (A)	L.Kushel	C.Senkus	D.Mason (A)
J.Dunn	R.Singh	K.Getavesky (A)	C.Gil (A)	M.Rielly	F.DuBois	A.Newton	C.Van Heest-Bisono	D.Blumenauer	J.Bossone (A)	R.Farrell (A)
C.Bridges	N.Perri	T.Jackson (A)	J.Wood	M.Luongo	C.Montanaro	A.Grant	F.DuBois	T.Visser (A)	P.Rivera	K.Getavesky
M.Novotny	D.Blumenauer (B)	R.Singh	A.Bukofsky	M.Dienstag	D.Charles	M.Richardson	C.Lignelli	J.Jean	R.Santaella	R.Douyon (A)
WEEK 45 07-Nov-22	WEEK 46 14-Nov-22	WEEK 47 21-Nov-22	WEEK 48 28-Nov-22	WEEK 49 05-Dec-22	WEEK 50 12-Dec-22	WEEK 51 19-Dec-22	WEEK 52 26-Dec-22	2022 Holidays Provided by Agreement		
J.Ziegler	G.Hyde	M.Seminaro	G.Bigio	D.Layer	D.Layer	D.Layer	M.Seminaro	New Year's Day Martin Luther King, Jr. Day Washington's Birthday Good Friday Memorial Day Independence Day Labor Day Columbus Day Election Day	January 1st	
G.Bigio (A)	R.Martinez	D.Layer (B)	V.Scuderi	J.Ziegler (A)	J.Ziegler	G.Hyde	D.Layer		January 17th	
A.Congrato	B.Diercks	D.Caffey	J.Urban	V.Buchalski	G.Mahecha	A.Toledo (A)	D.Caffey (A)		February 21st	
D.DeWitt	J.Ziegler	A.Farkas	P.Rosswick	L.Rielly (B)	V.Buchalski (A)	M.Karvitz	A.Joesph		April 15th	
M.Stephens	G.Bigio	A.Toledo	J.Marinazzo (B)	I.DeVroeg	A.Congrato (A)	D.Czemniawski	T.Christ		May 30th	
T.Jackson	B.Davis	M.Karvitz	J.Kiss	P.Caleca	D.DeWitt	R.Rocke	V.Scuderi		July 4th	
C.Senkus (A)	A.Thompson	P.Grant	D.Gonzales	D.DeWitt	N.Perri (A)	A.Volpe	C.Doyle		September 5th	
S.Parbhudial	D.DeWitt	J.Ziegler	D.DeWitt	M.Novotny (A)	A.Kerr-Smith (B)	P.Burgher	A.Ashton		October 10th	
M.Pimenelet (A)	D.Hookes	G.Bigio	J.Bleck	T.Messina	J.Jean (a)	J.Dunn	J.Urban		November 8th	
D.Patterson	J.Nunez	L.Britton(A)	N.Russo	A.Freeman (B)	W.Rudden	D.Ciano (A)	M.Alleyne (B)			

NOTE - 10 OFF PER WEEK MAXIMUM.

2022 SAMs Vacation Allotments
PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ-VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
59439	Agugliaro D.	9/22/2021	24	3	9/22/2021	5				
52969	Alleyne M.	7/28/2004	208	26	7/28/2004	20	30	32	52 B	
59284	Amarone M.	5/13/2020	88	11	5/13/2020	15	20			
52140	Ashton A.	9/18/2002	208	26	9/18/2002	15	16	31	32 A	52
59028	Barczik T.	3/20/2019	88	11	3/20/2019	17 A	37			
53387	Beck B.	3/8/2006	208	26	6/5/2008	27 B	28	29	30	
59352	Bess S.	7/21/2021	40	5	7/21/2021	12				
51617	Bigio G.	9/5/2001	208	26	9/5/2001	45 A	46	47	48	
55775	Bleck J.	11/28/2012	128	16	1/1/2014	23 A	38	48		
58187	Blumenauer D.	7/12/2017	128	16	7/12/2017	32	35 B	42		
58659	Bossone J.	5/30/2018	88	11	5/30/2018	43 A	23			
57197	Bridges C.	6/17/2015	128	16	6/17/2015	15 A	23	34		
54031	Britton L.	4/25/2007	208	26	4/25/2007	8	16	28	47 A	
59320	Brown D.	6/23/2021	48	6	6/23/2021	20				
52564	Buchalski V.	9/24/2003	208	26	9/24/2003	22	32	49	50 A	
59172	Bukofsky A.	12/11/2019	88	11	12/11/2019	12A	37			
54253	Burgher P.	8/22/2007	168	21	8/22/2007	25 A	33	42	51	
59169	Busweiler A.	12/11/2019	88	11	12/11/2019	19A	39			
29033	Caffey D.	3/12/1997	208	26	3/12/1997	7	27	47	52 A	
55619	Caleca P.	6/20/2012	168	21	6/20/2012	11	25	41 A	49	

2022 SAMs Vacation Allotments
PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
58092	Callender N.	3/20/2019	88	11	3/20/2019	20	38 A			
54714	Campbell D.	4/16/2008	168	21	4/16/2008	14	41	42 A	21	
59453	Canone, Joseph R	10/06/2021	24	3	10/06/2021					
59445	Cantey R.	9/22/2021	24	3	9/22/2021	4				
59345	Carino A.	7/21/2021	40	5	7/21/2021	11				
54852	Cazzetta F.	11/12/2014	128	16	11/12/2014	4	5A	15		
59319	Charles D.	6/23/2021	48	6	6/23/2021	39				
50375	Christ T.	8/11/1999	208	26	8/11/1999	15	25 A	35	52	
55653	Ciano D.	7/25/2012	168	21	7/25/2012	8	27	33	51 A	
59348	Ciappa J.	7/21/2021	40	5	7/21/2021	10				
58597	Cintron A.	4/18/2018	88	11	4/18/2018	7	37 A			
59455	Citarella, Kris	10/06/2021	24	3	10/06/2021	14				
59325	Cogdell J.	6/23/2021	48	6	6/23/2021	50				
58752	Cognata D.	6/27/2018	24	3	6/27/2018	24 A				
54853	Cognato A.	5/28/2008	168	21	5/28/2008	23	42	45	50 A	
58599	Cruz-Pacheco J.	4/18/2018	88	11	4/18/2018	23	41 A			
51391	Czerniawski D.	4/25/2001	208	26	4/25/2001	26	29	33	51	
54055	Davis B.	5/2/2007	208	26	5/2/2007	22	33 A	36	46	
57235	Deck S.	7/8/2015	128	16	7/8/2015	3	5A	40		
53988	Devroeg I.	3/28/2007	208	26	3/28/2007	35	39	42 A	44	49

2022 SAMs Vacation Allotments
PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ-VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
27983	Dewitt D.	8/12/1992	208	26	1/1/2014	45	46	48	49	50
52881	Diaz N.	5/26/2004	208	26	5/26/2004	31 B	32	33	34	
59283	Dienstag M.	5/13/2020	88	11	5/13/2020	9	38			
50373	Diercks B.	8/11/1999	208	26	8/11/2000	9	25	34 A	46	
58164	Douyon R.	6/21/2017	128	16	6/21/2017	2	11	44 A		
51831	Doyle C.	2/27/2002	208	26	2/27/2002	14	27 A	31	52	
59278	DuBois F.	5/13/2020	88	11	5/13/2020	39	41			
54748	Dunn J.	4/23/2008	168	21	4/23/2008	28	29 A	51	34	
51889	Eamigh C.	3/27/2002	208	26	3/27/2002	7	8	41 A	35	26
59448	Englehardt E.	9/22/2021	24	3	9/22/2021	4				
59347	Evola R.	7/21/2021	40	5	7/21/2021	19				
52145	Farina L.	9/18/2002	208	26	9/18/2002	8	16	34 B	44	
29202	Farkas A.	6/18/1997	208	26	6/18/1997	3	4A	22	36	47
57892	Farrell R.	1/18/2017	128	16	1/18/2017	24	32	44 A		
27386	Ferranola M.	5/1/1989	208	26	9/6/2000					
52737	Flowers S.	3/24/2004	208	26	1/1/2014	26	33	35 A	22	
59342	Fluitt D.	7/21/2021	40	5	7/21/2021	17				
58009	Getavesky K.	4/19/2017	128	16	4/19/2017	30	36 A	44		
59457	Giacomino, Paul	10/06/2021	24	3	10/06/2021	18				
59031	Gil C.	5/1/2019	88	11	5/1/2019	12	37 A			

2022 SAMs Vacation Allotments
PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ-VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
54254	Gilbert K.	8/22/2007	168	21	8/22/2007					
58833	Gomez T.	7/18/2018	88	11	7/18/2018	12A	37			
55472	Gonzales D.	1/4/2012	168	21	1/4/2012	17	31	32 A	48	
59340	Grant A.	7/21/2021	40	5	7/21/2021	40				
50715	Grant P.	4/24/2000	208	26	4/24/2000	12	21	42	47	
51924	Grasso G.	4/24/2002	208	26	4/24/2002	27	30	31	34	35 A
57744	Haase W.	9/7/2016	128	16	9/7/2016	15 B	26	41		
59318	Harrison B.	6/23/2021	48	6	6/23/2021	20				
59230	Hernandez E.	3/11/2020	88	11	3/11/2020					
56816	Hookes D.	11/12/2014	128	16	11/12/2014	36	40 A	46		
27821	Hyde G.	9/26/1990	208	26	9/26/1990	46	51	29	30	
57516	Imbriano A.	4/13/2016	128	16	4/13/2016	1	22 A	10		
59444	Jackson P.	9/22/2021	24	3	9/22/2021	13				
58011	Jackson T.	4/19/2017	128	16	4/19/2017	21	36 A	45		
54652	Jainarine S.	3/19/2008	168	21	3/19/2008	16	23 A	29	41	
59071	James M.	6/19/2019	88	11	6/19/2019	8	9A			
58749	Jean J.	6/27/2018	88	11	6/27/2018	42	50A			
54368	Jermann A.	11/28/2007	16	2	11/28/2007					
59442	Johnson J.	9/22/2021	24	3	9/22/2021	1				
29428	Joseph A.	1/12/1998	208	26	1/12/1998	16 B	29	34	52	

2022 SAMs Vacation Allotments
PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
57353	Keefe J.	11/4/2015	128	16	11/4/2015	14	30	43 A		
58177	Kerr-Smith A.	7/12/2017	128	16	7/12/2017	7	32	50 B		
55151	Kiss J.	2/25/2009	168	21	2/25/2009	21	27	36 A	48	
59321	Knox D.	6/23/2021	48	6	6/23/2021	13				
50313	Kravitz M.	7/7/1999	208	26	7/7/1999	16	25 A	28	47	51
59229	Kruse T.	3/11/2020	88	11	3/11/2020	12	17			
57438	Kushel L.	2/3/2016	128	16	2/3/2016	23 A	10	42		
58763	Larkin J.	6/27/2018	88	11	6/27/2018	20 A	37			
27723	Layer D.	4/16/1990	208	26	4/16/1990	47	49	50	51	52
50498	Leary P.	10/20/1999	208	26	10/20/1999	20	26	33 A	40	
59447	Leone M.	9/22/2021	24	3	9/22/2021	19				
59280	Lignelli C.	5/13/2020	88	11	5/13/2020	10	41			
53155	Lopez Navarrete O.	8/24/2005	208	26	8/24/2005	9	10	42	43	
59282	Luongo M.	5/13/2020	88	11	5/13/2020	20	38			
56614	Lynch T.	4/30/2014	128	16	3/20/2019	17	21	40 B		
52059	Mahecha G.	7/10/2002	208	26	7/10/2002	12	28	29	37 A	50
59027	Mantell N.	3/20/2019	88	11	3/20/2019	3A	21			
55811	Marcellin D.	1/9/2013	8	1	5/1/2019					
54352	Marinazzo J.	11/28/2007	168	21	11/28/2007	10	24	32	48 B	
29042	Martinez R.	3/19/1997	208	26	3/19/1997	4	15	32 A	46	

2022 SAMs Vacation Allotments
PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ-VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
59440	Martyn B.	9/22/2021	24	3	9/22/2021	6				
57829	Mason D.	11/16/2016	128	16	11/16/2016	12	43	44 A		
59350	Matthison C.	7/21/2021	40	5	7/21/2021	14				
53156	McCoy D.	8/24/2005	8	1	8/24/2005					
59346	Medina B.	7/21/2021	40	5	7/21/2021	41				
59446	Messina T.	9/22/2021	24	3	9/22/2021	50				
55469	Michel R.	1/4/2012	128	16	1/4/2012					
59064	Miscioscia S.	6/19/2019	88	11	6/19/2019	8	24 A			
58755	Mitchell I.	6/27/2018	88	11	6/27/2018					
57885	Mohamed W.	1/18/2017	128	16	1/18/2017					
59449	Monda G.	9/22/2021	24	3	9/22/2021	13				
59287	Montanaro C.	5/13/2020	88	11	5/13/2020	14	39			
51921	Morch R.	4/24/2002	208	26	4/24/2002	6	7	28	29 A	
59175	Morrow T.	12/11/2019	88	11	12/11/2019	13A	14			
58905	Morton J.	9/12/2018	88	11	9/12/2018	21 A	39			
59285	Newton A.	5/13/2020	88	11	5/13/2020	15	40			
57828	Novotny M.	11/16/2016	128	16	11/16/2016	21	34	49 A		
57739	Nunez J.	9/7/2016	128	16	9/7/2016	1 B	25	46		
53147	Nwoko U.	8/10/2005	208	26	8/10/2005	5	15 A	36	44	
28304	Page C.	11/14/1994	208	26	11/14/1994	28	29	35 B	40	

2022 SAMs Vacation Allotments
PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ-VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
58612	Parbhudial S.	4/18/2018	88	11	4/18/2018	14	45			
59341	Parrish, Gina	7/21/2021	40	5	7/21/2021	7				
59068	Paterno T.	6/19/2019	88	11	6/19/2019	17	39 A			
59343	Patterson D.	7/21/2021	40	5	7/21/2021	45				
59351	Peluso D.	7/21/2021	40	5	7/21/2021	18				
57276	Perri N.	6/21/2017	128	16	6/21/2017	22	35	50 A		
59026	Pimentel M.	3/20/2019	88	11	3/20/2019	20	45 A			
59451	Pinney, Carizma	10/06/2021	24	3	10/06/2021	11				
53232	Pirrone R.	11/2/2005	208	26	11/2/2005	4	19	29	30 A	44
58774	Portesy T.	6/27/2018	88	11	6/27/2018	12A	24			
59458	Powell, Dean	10/06/2021	24	3	10/06/2021	5				
55840	Rango R.	2/20/2013	128	16	2/20/2013	22	26	31 A		
52932	Reilly L.	7/14/2004	208	26	7/14/2004	10	23	36	49 B	
59231	Reilly M.	3/11/2020	88	11	3/11/2020	14	38			
50730	Renner C.	4/24/2000	208	26	4/24/2000	22	27	28	41 A	
59030	Rivera P.	5/1/2019	88	11	5/1/2019	24 A	43			
52521	Rocke R.	8/27/2003	208	26	8/27/2003	8	31	43 A	51	
58587	Rodriguez I.	3/21/2018	88	11	3/21/2018	39	40 A			
53128	Rosswick P.	7/6/2005	208	26	7/6/2005	14	26	34	44 A	48
51191	Rudden W.	1/3/2001	208	26	3/11/2020	7	21	38A	50	

2022 SAMs Vacation Allotments
PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ-VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
50729	Ruiz S.	4/24/2000	208	26	4/24/2000					
57424	Russo N.	2/3/2016	128	16	2/3/2016	23 A	30	48		
59171	Santaella R.	12/11/2019	88	11	12/11/2019	24A	43			
58649	Saracino Z.	5/30/2018	88	11	5/30/2018	24	39 B			
59276	Schweider T.	5/13/2020	88	11	5/13/2020	10	11			
58646	Scott M.	5/30/2018	88	11	5/30/2018	16	38A			
51807	Scuderi V.	2/13/2002	208	26	2/13/2002	34 A	16	52	48	
26979	Seminaro M.	2/24/1988	208	26	2/24/1988	8	16 B	47	52	
58594	Senkus C.	3/21/2018	88	11	3/21/2018	43	45 A			
59228	Seslow B.	3/11/2020	88	11	3/11/2020	38	20			
59443	Sgambati M.	9/22/2021	24	3	9/22/2021	7				
53129	Sims A.	6/29/2005	208	26	6/29/2005	12	25	30	38 B	
58161	Singh R.	6/21/2017	128	16	6/21/2017	35	36	16 A		
54630	Spears M.	3/12/2008	168	21	3/12/2008	7	25	26	44 A	
57397	Stephens M.	12/2/2015	128	16	12/2/2015	6	23	45		
59349	Teresky, Anthony	7/21/2021	40	5	7/21/2021	19				
56203	Thompson A.	9/11/2013	128	16	9/11/2013	15	33 A	46		
54220	Thompson T.	7/25/2007	208	26	7/25/2007	27	28 A	31	33	
53296	Thorsen T.	1/25/2006	208	26	1/25/2006	18	36 B	37	38	
53233	Tierno A.	11/2/2005	208	26	11/2/2005	28 A	30	31	33	

2022 SAMs Vacation Allotments
PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

						ADD THE A OR B DAY TO A WEEK				
PERNM	NAME	HIREDATE	PROJ-VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
50085	Toledo L.	4/7/1999	208	26	4/7/1999	24	35	47	51 A	
52826	Urban J.	5/12/2004	208	26	5/12/2004	22	27 A	48	52	
58772	Urrego J.	6/27/2018	88	11	6/27/2018	21 A	39			
59279	Van Heest - Bisono C.	5/13/2020	88	11	5/13/2020	1	41			
57533	Vancol J.	4/13/2016	128	16	4/13/2016	25	43 A	26		
58647	Visser T.	5/30/2018	88	11	5/30/2018	25	42 A			
53989	Volpe A.	3/28/2007	208	26	3/28/2007	8	31	43 A	51	
59063	Warren P.	6/19/2019	88	11	6/19/2019	9:00 AM	24			
51958	Wolynski G.	5/29/2002	208	26	5/29/2002	7	22	27	37 B	
59039	Wood J.	5/1/2019	88	11	5/1/2019	37	40 A			
59322	Yanez, Johant	6/23/2021	48	6	6/23/2021	7				
51024	Ziegler J.	9/20/2000	208	26	9/20/2000	45	46	47	49 A	50

They must be entitled to 26 days to be eligible

2022 SAMs Vacation Allotments

						MUST HAVE 26 DAYS ENTITLEMENT				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Day 1	Day 2	Day 3	Day 4	Day 5
52969	Alleyne M.	7/28/2004	208	26	7/28/2004					
52140	Ashton A.	9/18/2002	208	26	9/18/2002					
53387	Beck B.	3/8/2006	208	26	6/5/2008	9/7	9/8	11/5	11/12	11/19
51617	Bigio G.	9/5/2001	208	26	9/5/2001					
54031	Britton L.	4/25/2007	208	26	4/25/2007	10/24	11/28	12/19	12/5	11/21
52564	Buchalski V.	9/24/2003	208	26	9/24/2003					
29033	Caffey D.	3/12/1997	208	26	3/12/1997					
50375	Christ T.	8/11/1999	208	26	8/11/1999					
51391	Czerniawski D.	4/25/2001	208	26	4/25/2001					
54055	Davis B.	5/2/2007	208	26	5/2/2007					
53988	Devroeg I.	3/28/2007	208	26	3/28/2007					
27983	Dewitt D.	8/12/1992	208	26	1/1/2014					
52881	Diaz N.	5/26/2004	208	26	5/26/2004					
50373	Diercks B.	8/11/1999	208	26	8/11/2000					
51831	Doyle C.	2/27/2002	208	26	2/27/2002					
51889	Eamigh C.	3/27/2002	208	26	3/27/2002					
52145	Farina L.	9/18/2002	208	26	9/18/2002					
29202	Farkas A.	6/18/1997	208	26	6/18/1997					
27386	Ferranola M.	5/1/1989	208	26	9/6/2000					

They must be entitled to 26 days to be eligible

2022 SAMs Vacation Allotments

						MUST HAVE 26 DAYS ENTITLEMENT				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Day 1	Day 2	Day 3	Day 4	Day 5
52737	Flowers S.	3/24/2004	208	26	1/1/2014					
50715	Grant P.	4/24/2000	208	26	4/24/2000					
51924	Grasso G.	4/24/2002	208	26	4/24/2002					
27821	Hyde G.	9/26/1990	208	26	9/26/1990					
29428	Joseph A.	1/12/1998	208	26	1/12/1998					
50313	Kravitz M.	7/7/1999	208	26	7/7/1999					
27723	Layer D.	4/16/1990	208	26	4/16/1990					
50498	Leary P.	10/20/1999	208	26	10/20/1999					
53155	Lopez Navarrete O.	8/24/2005	208	26	8/24/2005					
52059	Mahecha G.	7/10/2002	208	26	7/10/2002					
29042	Martinez R.	3/19/1997	208	26	3/19/1997					
51921	Morch R.	4/24/2002	208	26	4/24/2002					
53147	Nwoko U.	8/10/2005	208	26	8/10/2005					
28304	Page C.	11/14/1994	208	26	11/14/1994					
53232	Pirrone R.	11/2/2005	208	26	11/2/2005					
52932	Reilly L.	7/14/2004	208	26	7/14/2004	2/20	6/3			
50730	Renner C.	4/24/2000	208	26	4/24/2000					
52521	Rocke R.	8/27/2003	208	26	8/27/2003					
53128	Rosswick P.	7/6/2005	208	26	7/6/2005					

They must be entitled to 26 days to be eligible

2022 SAMs Vacation Allotments

						MUST HAVE 26 DAYS ENTITLEMENT				
PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Day 1	Day 2	Day 3	Day 4	Day 5
51191	Rudden W.	1/3/2001	208	26	3/11/2020	7/11	7/25	8/8	8/22	12/27
50729	Ruiz S.	4/24/2000	208	26	4/24/2000					
51807	Scuderi V.	2/13/2002	208	26	2/13/2002					
26979	Seminaro M.	2/24/1988	208	26	2/24/1988					
53129	Sims A.	6/29/2005	208	26	6/29/2005					
54220	Thompson T.	7/25/2007	208	26	7/25/2007					
53296	Thorsen T.	1/25/2006	208	26	1/25/2006					
53233	Tierno A.	11/2/2005	208	26	11/2/2005					
50085	Toledo L.	4/7/1999	208	26	4/7/1999					
52826	Urban J.	5/12/2004	208	26	5/12/2004					
53989	Volpe A.	3/28/2007	208	26	3/28/2007					
51958	Wolynski G.	5/29/2002	208	26	5/29/2002					
51024	Ziegler J.	9/20/2000	208	26	9/20/2000					

STATIONS DEPARTMENT 2022 AMBASSADOR VACATION SCHEDULE BY WEEK										
WEEK 1 03-Jan-22	WEEK 2 10-Jan-22	WEEK 3 17-Jan-22	WEEK 4 24-Jan-22	WEEK 5 31-Jan-22	WEEK 6 07-Feb-22	WEEK 7 14-Feb-22	WEEK 8 21-Feb-22	WEEK 9 28-Feb-22	WEEK 10 07-Mar-22	WEEK 11 14-Mar-22
			R PETRILLO (A)				M PHILLIPS	I PRIDE	C HERRERA	K BELTRE
WEEK 12 21-Mar-22	WEEK 13 28-Mar-22	WEEK 14 04-Apr-22	WEEK 15 11-Apr-22	WEEK 16 18-Apr-22	WEEK 17 25-Apr-22	WEEK 18 02-May-22	WEEK 19 09-May-22	WEEK 20 16-May-22	WEEK 21 23-May-22	WEEK 22 30-May-22
				A BROUGHTON	M PHILLIPS (B)					
WEEK 23 06-Jun-22	WEEK 24 13-Jun-22	WEEK 25 20-Jun-22	WEEK 26 27-Jun-22	WEEK 27 04-Jul-22	WEEK 28 11-Jul-22	WEEK 29 18-Jul-22	WEEK 30 25-Jul-22	WEEK 31 01-Aug-22	WEEK 32 08-Aug-22	WEEK 33 15-Aug-22
	K MORGAN	D EDWARDS	R PETRILLO	K GROSSO	K GROSSO		R SAPOLIN	A LAL	A LAL	K ASHMEADE-RAY
WEEK 34 22-Aug-22	WEEK 35 29-Aug-22	WEEK 36 05-Sep-22	WEEK 37 12-Sep-22	WEEK 38 19-Sep-22	WEEK 39 26-Sep-22	WEEK 40 03-Oct-22	WEEK 41 10-Oct-22	WEEK 42 17-Oct-22	WEEK 43 24-Oct-22	WEEK 44 31-Oct-22
K ASHMEADE-RAY (A)	K GROSSO (B)	A MCDUFFIE							R PETRILLO	
WEEK 45 07-Nov-22	WEEK 46 14-Nov-22	WEEK 47 21-Nov-22	WEEK 48 28-Nov-22	WEEK 49 05-Dec-22	WEEK 50 12-Dec-22	WEEK 51 19-Dec-22	WEEK 52 26-Dec-22	2022 Holidays Provided by Agreement		
	J THOMAS	K GROSSO				C NANKOO	K GROSSO			

New Year's Day	January 1st
Martin Luther King, Jr. Day	January 17th
Washington's Birthday	February 21st
Good Friday	April 15th
Memorial Day	May 30th
Independence Day	July 4th
Labor Day	September 5th
Columbus Day	October 10th
Election Day	November 8th
Thanksgiving Day	November 24th
Day After Thanksgiving	November 25th
Christmas Day	December 25th

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NOTE - 1 OFF PER WEEK MAXIMUM.



2022 Ambassadors Vacation Allotments

PROJECTED VACATION ACCRUAL GRANTS YEAR TO DATE CALCULATIONS

ADD THE A OR B DAY TO A WEEK

PERNM	NAME	HIREDATE	PROJ- VACGRANT	# OF DAYS	TCU Seniority Date	Week 1	Week 2	Week 3	Week 4	Week 5
58093	Ashmeade-Ray K.	5/30/2018	88	11	5/30/2018	33	34A			
59316	Beltre K.	6/23/2021	48	6	6/23/2021	11				
59380	Broughton A.	8/11/2021	40	5	8/11/2021	16				
59247	Diego A.	3/11/2020	0	0	3/11/2020					
59314	Edwards D.	6/23/2021	48	6	6/23/2021	25				
29871	Grosso K.	11/18/1998	208	26	7/25/2018	24	28	35B	47	52
59426	Herrera C.	9/8/2021	32	4	9/8/2021	10				
59188	Lal, Arjun	12/16/2019	88	10	12/16/2019	31	35			
59425	McDuffie A.	9/8/2021	32	4	9/8/2021	36				
59375	Morgan K.	8/11/2021	40	5	8/11/2021	24				
59376	Nankoo C.	8/11/2021	40	5	8/11/2021	51				
55993	Petrillo R.	4/30/2014	128	16	7/19/2017	4A	26	43		
59242	Phillips M.	3/11/2020	88	11	3/11/2020	8	17B			
59315	Pride I.	6/23/2021	48	6	6/23/2021	9				
59452	Sapolin R.	10/06/2021	24	3	10/06/2021	30				
59466	Thomas J.	10/06/2021	24	3	10/06/2021	46				



Long Island Rail Road



STATIONS DEPARTMENT
Employee Vacation Change Request Form

Submit to: LIRRSTATIONSDEPTFORMS@lirr.org

To: Rosina Morales, Manager Station Services Support

From: _____
EMPLOYEE NAME LIRR ID JOB #

Date: _____

Your consideration and approval for the below request is greatly appreciated:

REQUESTING EMPLOYEE:

Employee Name: _____

Employee Number: _____

Vacation Week: _____

Signature: _____

Would like to change vacation weeks with:

Employee Name: _____

Employee Number: _____

Vacation Week: _____

Signature: _____

APPROVAL SECTION:

Manager Name: _____ **Signature:** _____

Date: _____



Long Island Rail Road



STATIONS DEPARTMENT

Vacation Change Request Form

Submit this request with supporting documentation to:
LIRRSTATIONSDEPTFORMS@lirr.org

To: Rosina Morales, Manager Station Services Support

From: _____
EMPLOYEE NAME LIRR ID JOB #

Date: _____

Your consideration and approval for the below request is greatly appreciated:

☐ **Approved**

☐ **Denied**

Manager Name: _____ **Signature:** _____

Date: _____

**STATIONS DEPARTMENT
NOTICE NO. 2021- 52**

Date: November 12, 2021

To: All Stations Department Employees

From: James Compton, Chief Stations Officer

Subject: Change to Swiping in at Kronos Time Clocks



Effective December 1, 2021, the ability to record your attendance at Kronos time clocks by entering your employee number will be disabled. **Going forward, the only way to record your attendance at a Kronos time clock will be by swiping your LIRR Identification and Access Card** (*white facility access pass*).

To ensure a smooth transition and to accurately record your attendance, employees should immediately begin to use their access pass at the Kronos time clocks. If your access pass does not work at the Kronos time clock, you must immediately notify your supervisor and contact the LIRR Pass Office for a replacement.

As a reminder, all employees are required to swipe in and out for each tour worked. Any issues with Kronos time clocks or swipes not being accepted must immediately be reported to your supervisor or manager.

* * * accurate timekeeping is our goal * * *