



Long Island Rail Road
Going your way

BID SHEETS

THE LONG ISLAND RAIL ROAD
OFFICE OF THE TICKET RECEIVER
BULLETIN NO.

REVISED

January 19, 2022

Bids for the following appointed position in the Office of the Ticket Receiver will be accepted by the Officer named below until the close of business (5:00 p.m.) Friday, January 28, 2022.

POSITION: Ticket Receiver Clerk, TR-13, Permanent

LOCATION: Ticket Receiver's Office
F & A Building/Hillside
Jamaica Station, New York – Mail Code 1408

TOUR OF DUTY: **8:00 am – 4:00 pm**
(30 minute meal period)

RELIEF DAYS: Saturday and Sunday

RATE OF PAY: \$38.53 per hour

PRIMARY DUTIES: Maintain up-to-date trainmen remittance control records. Identify outstanding or late remittances on a timely basis. Must have a full Understanding of passenger trainmen crewboards. Must be capable of entering and retrieving data from the Ticket Receiver's Office System and must be proficient in editing and validating all data. Must be competent in the use of a printing calculator/adding machine. Provide and maintain service punch inventory and control. Must have a thorough understanding of the Manual of Instructions to Passenger Trainmen. Must be very proficient in the use of a PC with a thorough understanding of Windows and Word. Preparation, typing and filing of monthly and daily records, reports and correspondence. Must be a thoroughly trained, experienced, rapid and accurate typist. Must be able to communicate clearly, courteously and professionally with customers, trainmen and representatives of various Railroad departments concerning complaints and inquiries. Must possess the ability to exercise good judgement and to efficiently perform related and assigned duties. This position also is responsible for the destruction of Metro/Rolling stock at Hillside Facility. Other related duties.

Michael Reilly
Controller

Posted January 19, 2022
Jamaica, New York

**THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS**

January 19, 2022

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY
ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
P&L 3148	Warehouse Person Hillside Permanent (C. Shepherd)	Brian Hagemann (Correction)	12/29/21
P&L 3149	Warehouse Person RH/MP-Variou s/Variou s Temporary (D. Mendez)	NO BIDS RECEIVED	
P&L 3150	Assistant Warehouse Person Variou s/Variou s Permanent (J. Hausle)	NO BIDS RECEIVED	
P&L 3151	Assistant Warehouse Person Permanent (T. Kennelly)	NO BIDS RECEIVED	
P&L 3152	Assistant Warehouse Person Permanent (K. Boykin)	NO BIDS RECEIVED	
P&L 3153	Assistant Warehouse Person Warehouse 15 Shop Floor Temporary (J. Macedonia)	NO BIDS RECEIVED	
P&L 3154	Warehouse Person Temporary (A. Tart)	NO BIDS RECEIVED	

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 19, 2022

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 3155

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 28, 2022**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (B. Hagemann) – Permanent
LOCATION: Various
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$36.853 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 19, 2022

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3156

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 28, 2022**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131

POSITION: Warehouse Person – (D. Mendez) – Temporary
RE-ADVERTISED (P&L – 3130, 3136, 3142 & 3149)

LOCATION: Morris Park / Richmond Hill

TOUR OF DUTY: Various

REST DAYS: Various

RATE OF PAY: \$36.853 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 19, 2022

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3157

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 28, 2022**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person (J. Hausle) – Permanent
RE-ADVERTISED (P&L – 3092, 3096, 3102, 3107, 3111, 3116, 3120,
3125, 3131, 3137, 3143 & 3150)
LOCATION: Various
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$34.413 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENT: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 19, 2022

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3158

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 28, 2022**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (T. Kennelly) – Permanent
RE-ADVERTISED (P&L – 3121, 3126, 3132, 3138, 3144 & 3151)
LOCATION: Hillside
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$34.413 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 19, 2022

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3159

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 28, 2022**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (K. Boykin) – Permanent
RE-ADVERTISED (P&L – 3128, 3134, 3140, 3145 & 3152)
LOCATION: Hillside
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$34.413 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 19, 2022

RE-ADVERTISED

THE LONG ISLAND RAIL ROAD DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS BULLETIN NO. P&L – 3160

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 28, 2022**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person (J. Macedonia) – Temporary
RE-ADVERTISED (P&L – 3141, 3146 & 3153)

LOCATION: Hillside Warehouse 15 Shop Floor

TOUR OF DUTY: 8:00AM – 4:00PM

REST DAYS: Friday & Saturday

RATE OF PAY: \$34.413 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENT: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 19, 2022

THE LONG ISLAND RAIL ROAD
DEPUTY CHIEF STORES OFFICER – STORES OPERATION & MATERIALS
BULLETIN NO. P&L – 3161

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Purchases and Materials will be accepted by the Officer named below until the close of business on **Friday, January 28, 2022**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person (A. Tart) – Temporary
RE-ADVERTISED (P&L – 3147 & 3154)
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$36.853 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Elvin Vazquez
Deputy Chief Stores Officer
Stores Operation & Materials
Procurement & Logistics Department

POSTED: 9:00 AM
January 19, 2022

THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT

DATE: January 19, 2022

BULLETIN NO. SD- 02-2022

This bulletin will close **at 5:00 PM on Friday, January 28, 2022**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Rosina Morales, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: LIRRStationsDeptBids@lirr.org or you can fax your CT-88 to the crew office at 718-558-7429

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you don't receive a response after 48 hours please call the crew dispatcher's office to inquire.

Position No. 1	Permanent	Ticket Clerk (C124)
Location:		Penn Station Info
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$35.346
Rest Days:		Monday/Tuesday

Primary Duties: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, tickets types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 4	Temporary	Mail & Ride Typist/Clerk (P201)
Location:		Jamaica Mail & Ride
Tour of Duty:		7:30am – 3:30pm
Rate of Pay:		\$37.609
Rest Days:		Saturday/Sunday

Primary Duties: Must be a qualified 45wpm typist and be familiar with Microsoft Word software on a personal computer. Responsible for handling all outgoing and incoming mail, administration of postal permits and accounts, and coordination between Mail & Ride and Ticket Refunds offices. Must maintain and process all claims for lost/stolen tickets for entire railroad and attempt return of recovered tickets to customers. Must have a full understanding of the sale and accounting of Mail & Ride MetroCard monthly commutation tickets and all other Mail & Ride processes (ex. Application processing, collections, returned tickets, lockbox operations, MetroCard value inquiries, Police pass program, etc.). Must be familiar with line station and terminal ticket office operations and refund policies. Must be customer-oriented and be capable of effectively, efficiently and courteously relating with customers on the telephone. Must be able to use a PC to access the Mail & Ride database for customer inquiries, electronic posting of payments, record updates, etc. Must take lost ticket reports for all commuters.

Must perform pickup and delivery of payments and documents between Jamaica/Flatbush Ave./Penn Station/Hillside Facility and the Mail & Ride bank lock box, etc.

Must be able to perform all other Mail & Ride related Duties.

Position No. 5	Permanent	Station Appearance Maintainer (H572)
Location:		Babylon/Hicksville/Northport
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$32.629
Rest Days:		Thursday/Friday

Primary Duties for Heavy Duty: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 6	Permanent	Station Appearance Maintainer (HMC122)
Location:		Hillside Maintenance Complex
Tour of Duty:		7:30am – 3:30pm
Rate of Pay:		\$31.518
Rest Days:		Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 7	Permanent	Station Appearance Maintainer (JAM119)
Location:		Jamaica
Tour of Duty:		4:00pm – 12:00am
Rate of Pay:		\$31.518
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 6

Position No. 8	Permanent	Station Appearance Maintainer (L302)
Location:		Mineola
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$31.518
Rest Days:		Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 9	Permanent	Station Appearance Maintainer (L304)
Location:		Freeport
Tour of Duty:		5:00am – 1:00pm
Rate of Pay:		\$31.518
Rest Days:		Sunday/Monday
Primary Duties:		Same as Position No. 7

Position No. 13	Permanent	Station Appearance Maintainer (L904)
Location:		Bayside/Wyandanch/Port Washington
Tour of Duty:		Sunday/Monday – Bayside – 6:00am – 2:00pm Thursday- Wyandanch – 5:00am – 1:00pm Friday/Saturday – Port Washington – 5:00am – 1:00pm
Rate of Pay:		\$31.518
Rest Days:		Tuesday/Wednesday
Primary Duties:		Same as Position No. 7

Position No. 14	Permanent	Station Appearance Maintainer (L906)
Location:		Mineola/Wyandanch
Tour of Duty:		Sat/Sun/Mon/Tue – Mineola – 6:00am – 2:00pm Wednesday – Wyandanch 5:00am – 1:00pm
Rate of Pay:		\$31.518
Rest Days:		Thursday/Friday
Primary Duties:		Same as Position No. 7

Position No. 15	Permanent	Station Appearance Maintainer (RSC1)
Location:		Jamaica SAM/Chief
Tour of Duty:		Wed/Thu/ Fri – Jamaica SAM → 4:00pm – 12:00am Saturday/Sunday – Jamaica Chief → 4:00pm – 12:00am
Rate of Pay:		Wed/Thu/ Fri – Jamaica SAM → \$31.518 Saturday/Sunday – Jamaica Chief → \$36.000
Rest Days:		Monday/Tuesday

Primary Duties: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised.

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 22	Permanent	Station Appearance Maintainer (VD100)
Location:		VD Yard Brooklyn/WSY
Tour of Duty:		Mon/Wed/Fri – VD YD Bklyn → 6:30am – 2:30pm Tuesday/Thursday – WSY → 6:30am – 2:30pm
Rate of Pay:		\$31.518
Rest Days:		Saturday/Sunday
Primary Duties:		Same as Position No. 7

AWARD TO AGENT'S BULLETIN SD-01-2022

JOB #

NAME

AWARD DATE

POSITION NO. 1

Permanent A961

Chris Kattou (A)

AWARDS TO BULLETIN SD-01-2022

	<u>JOB #</u>	<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Permanent C109	A. Savarese	1/19/22
POSITION NO. 2	Permanent C116	I. Mitchell	1/19/22
POSITION NO. 3	Temporary CD107	S. Archibald	1/19/22
POSITION NO. 4	Permanent HC571	R. Pirrone	1/19/22
POSITION NO. 5	Permanent JAM116	S. Bess	1/19/22
POSITION NO. 6	Permanent JAM122	S. Miller	1/19/22
POSITION NO. 7	Permanent L324	A. Iacono	1/19/22
POSITION NO. 8	Permanent L400	G. Grasso	1/19/22
POSITION NO. 9	Permanent L401	R. Rango	1/19/22
POSITION NO. 10	Permanent L402	M. Leone	1/19/22
POSITION NO. 11	Permanent L403	R. Douyon	1/19/22
POSITION NO. 12	Permanent L404	P. Rosswick	1/19/22
POSITION NO. 13	Permanent L901	C. Van-Heest Bisono	1/19/22
POSITION NO. 14	Permanent L902	Re-Advertised	
POSITION NO. 15	Permanent L903	R. Bush	1/19/22
POSITION NO. 16	Permanent L904	Re-Advertised	
POSITION NO. 17	Permanent L905	A. Teresky	1/19/22
POSITION NO. 18	Permanent L906	Re-Advertised	
POSITION NO. 19	Permanent L912	C. Croake	1/26/22
POSITION NO. 20	Permanent SSM5	Z. Saracino	1/19/22
POSITION NO. 21	Permanent V450	R. Cantey	1/19/22
POSITION NO. 22	Permanent V472	L. Clark	1/19/22
POSITION NO. 23	Permanent V488	Withdrawn	
POSITION NO. 24	Permanent V494	A. Joseph	1/19/22
POSITION NO. 25	Permanent V495	J. Kiss	1/19/22
POSITION NO. 26	Permanent V910	Re-Advertised	

POSITION NO. 27	Permanent V912	Re-Advertised	
POSITION NO. 28	Permanent V913	Re-Advertised	
POSITION NO. 29	Permanent V915	J. Keefe	1/19/22
POSITION NO. 30	Permanent V917	J. Cruz-Pacheco	1/19/22
POSITION NO. 31	Permanent V919	Re-Advertised	
POSITION NO. 32	Permanent V920	M. Richardson	1/19/22
POSITION NO. 33	Permanent VF101	P. Giacomino	1/19/22
POSITION NO. 34	Permanent VF102	C. Pinney	1/19/22
POSITION NO. 35	Permanent VF201	M. Novotny	1/19/22
POSITION NO. 36	Permanent VF201	K. Getavesky	1/19/22

LONG ISLAND RAILROAD

Bulletin 1-2022

We are accepting resumes for the position of Customer Service Representative. Please forward resumes to Gabrielle Aulicino, Manager Customer Service Department, mail Code 3140 by Friday, January 28, 2022 at 5:00 PM.

POSITION: CSR - 101
Customer Service Representative

LOCATION: Customer Service Center
(HSF)

RATE OF PAY: \$36.2075

TOUR OF DUTY: 11:00 AM – 7:00 PM

RELIEF DAYS: Wednesday and Thursday

JOB SUMMARY:

Responsible to provide superior customer service to the public, providing accurate and up to date information regarding all Long Island Railroad travel and ticket services.

WORK PERFORMED:

Listing of some specific duties and responsibilities:

- Responsibilities include accepting incoming calls and make outgoing calls as required to follow-up on a customer matter, provide information on rules and regulations (i.e. on-board information, smoking, no radio playing, safety, etc.), rates, schedules, service status, station/facility information, trip planning, fare purchase options, and permit or other application/policy procedures for all MTA Agencies.
- Responsible for handling all calls from Corporate Communications (Complaints/Inquiries/Policy Related Questions {i.e. ticket refunds, published/non-published connections, etc.}), Mail&Ride, Ticket Refunds and Ticket Machines Assistance (i.e. document problem, send inquiry to appropriate department/subject matter expert, follow up and investigate, etc.).
- Responsible to document all calls using a Communication Database System and provide customer with a confirmation number for incidents that require investigation and/or follow-up.
- Responsible to access various applications for each Department and provide customer information and/or confirm information. Answer and respond to incoming calls, and record information, about problems, complaints, commendations, and other matters and re-contact a customer (if required) with a call-back. In addition, some ad-hoc responsibilities may include replying to customers using social media to answer any questions via all LIRR Social Media platforms.
- Responsible for accessing and updating manual forms and/or automated systems on behalf of customers for transactions including, but not limited to, customer account information, lost and found matters, accident reports, damage claims, delay verifications and payment transactions.
- Responsible to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Responsible to furnish information over the phone in a clear, professional and pleasant manner under all conditions.
- Responsible to understand all alarms and visual displays as to network and MTA service status.

- Responsible for reporting telephone and computer system troubles (relating to both equipment and software) to the responsible party (carrier, equipment vendors, help desk, etc.) and follow-up with same for trouble resolution.
- Responsible to properly log all reports using PC or other computer devices for all data entry forms and functions.

QUALIFICATIONS:

- A four-year high school diploma or its educational equivalent (GED) approved by a State's Department of Education or recognized accredited organization
- Must have excellent telephone etiquette with ability to answer telephone inquiries from the public.
- Must be familiar with a Communication Database System as well as other various applications including but not limited to Lost & Found, Mail&Ride, Ticket Refunds, documentation of complaints, etc.
- Must be able to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Must be proficient in reading timetables and operating a computer in order to furnish information over the phone in a clear and pleasant manner under all conditions.
- Must be willing and able to wear a headset while researching and manipulating information from various systems and databases. Accept incoming calls and make outgoing calls as required to follow-up on a customer matter.
- Must have ability to understand all alarms and visual displays as to network and MTA service status.
- Have familiarity with all LIRR social media interfaces for Facebook, Twitter, etc.

Gabrielle Aulicino
Customer Service Manager

Posted January 19, 2022

LONG ISLAND RAILROAD

Bulletin 2-2022

We are accepting resumes for the position of Customer Service Representative. Please forward resumes to Gabrielle Aulicino, Manager Customer Service Department, mail Code 3140 by Friday, January 28, 2022 at 5:00 PM.

POSITION: CSR - 106
Customer Service Representative

LOCATION: Customer Service Center
(HSF)

RATE OF PAY: \$36.2075

TOUR OF DUTY:
Sat / Sun / Wed 2:00 PM – 10:00 PM
Thur / Fri 12 PM – 8 PM

RELIEF DAYS: Monday / Tuesday

JOB SUMMARY:

Responsible to provide superior customer service to the public, providing accurate and up to date information regarding all Long Island Railroad travel and ticket services.

WORK PERFORMED:

Listing of some specific duties and responsibilities:

- Responsibilities include accepting incoming calls and make outgoing calls as required to follow-up on a customer matter, provide information on rules and regulations (i.e. on-board information, smoking, no radio playing, safety, etc.), rates, schedules, service status, station/facility information, trip planning, fare purchase options, and permit or other application/policy procedures for all MTA Agencies.
- Responsible for handling all calls from Corporate Communications (Complaints/Inquiries/Policy Related Questions {i.e. ticket refunds, published/non-published connections, etc.}), Mail&Ride, Ticket Refunds and Ticket Machines Assistance (i.e. document problem, send inquiry to appropriate department/subject matter expert, follow up and investigate, etc.).
- Responsible to document all calls using a Communication Database System and provide customer with a confirmation number for incidents that require investigation and/or follow-up.
- Responsible to access various applications for each Department and provide customer information and/or confirm information. Answer and respond to incoming calls, and record information, about problems, complaints, commendations, and other matters and re-contact a customer (if required) with a call-back. In addition, some ad-hoc responsibilities may include replying to customers using social media to answer any questions via all LIRR Social Media platforms.
- Responsible for accessing and updating manual forms and/or automated systems on behalf of customers for transactions including, but not limited to, customer account information, lost and found matters, accident reports, damage claims, delay verifications and payment transactions.
- Responsible to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Responsible to furnish information over the phone in a clear, professional and pleasant manner under all conditions.

- Responsible to understand all alarms and visual displays as to network and MTA service status.
- Responsible for reporting telephone and computer system troubles (relating to both equipment and software) to the responsible party (carrier, equipment vendors, help desk, etc.) and follow-up with same for trouble resolution.
- Responsible to properly log all reports using PC or other computer devices for all data entry forms and functions.

QUALIFICATIONS:

- A four-year high school diploma or its educational equivalent (GED) approved by a State's Department of Education or recognized accredited organization
- Must have excellent telephone etiquette with ability to answer telephone inquiries from the public.
- Must be familiar with a Communication Database System as well as other various applications including but not limited to Lost & Found, Mail&Ride, Ticket Refunds, documentation of complaints, etc.
- Must be able to perform various telemarketing functions such as soliciting information by phone for surveys, mailing campaigns, etc.
- Must be proficient in reading timetables and operating a computer in order to furnish information over the phone in a clear and pleasant manner under all conditions.
- Must be willing and able to wear a headset while researching and manipulating information from various systems and databases. Accept incoming calls and make outgoing calls as required to follow-up on a customer matter.
- Must have ability to understand all alarms and visual displays as to network and MTA service status.
- Have familiarity with all LIRR social media interfaces for Facebook, Twitter, etc.

Gabrielle Aulicino
Customer Service Manager

Posted January 19, 2022

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: USBUL2-36 **Sequence:** 27

Description: USHER BULLETIN 2/36

Open: 01/05/2022 00:01 Close: 01/14/2022 17:00 Effective: 01/19/2022 00:01 Posted: 01/05/2022 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
UX0003	USHERS	Permanent	LIRR-Extra List		Readvertis	
UX0011	USHERS	Permanent	LIRR-Extra List		Readvertis	
UX0012	USHERS	Permanent	LIRR-Extra List		Readvertis	
UX0013	USHERS	Permanent	LIRR-Extra List		Readvertis	
UX0016	USHERS	Temporary	LIRR-Extra List		Readvertis	

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL2-37

Bulletin Seq: 27

Bulletin Description: USHER BULLETIN 2/37

Open: 01/19/2022 00:01

Close: 01/28/2022 17:00

Effective: 02/02/2022 00:01

Posted: 01/19/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
JAU8	USHERS	Temporary	JAMAICA

Location JAMAICA

Report Time 11PM

Rest Days WEDNESDAY & THURSDAY

Rate Of Pay \$39.564 HOURLY & \$1.650 DIFFERENTIAL

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public.

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/37

Open: 01/19/2022 00:01

Close: 01/28/2022 17:00

Effective: 02/02/2022 00:01

Posted: 01/19/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
RUH6	USHERS	Permanent	NEW YORK

Location JAMAICA & NEW YORK

Report Time VARIOUS

Rest Days TUESDAY & WEDNESDAY

Rate Of Pay \$39.564 HOURLY & \$1.650 DIFFERENTIAL

THURS/FRI: BM1 (7AM)
 SAT: NYU2X (7AM)
 SUN/MON: JAU6 (3PM)

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

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All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/37

Open: 01/19/2022 00:01

Close: 01/28/2022 17:00

Effective: 02/02/2022 00:01

Posted: 01/19/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0003	USHERS	Permanent	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$39.511 HOURLY & \$1.650 DIFFERENTIAL BASE RATE

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/37

Open: 01/19/2022 00:01

Close: 01/28/2022 17:00

Effective: 02/02/2022 00:01

Posted: 01/19/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0011	USHERS	Permanent	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$39.511 HOURLY & \$1.650 DIFFERENTIAL BASE RATE
MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM

USHERS ARE EXPECTED TO BE COURTEOUS AT ALL TIMES

IN SOME INSTANCES, THEY MUST BE ABLE TO WORK WITH MINIMAL DIRECTION.

MUST WORK WELL WITH THE PUBLIC

APPLICANTS WILL BE SUBJECT TO A 2 PART EXAM THAT HAS BEEN DEVELOPED BY THE GENERAL STATIONMASTER

PART 1 LIVE ANNOUNCEMENTS AND ACTUAL USE AND UNDERSTANDING OF COMPUTER SYSTEM

PART 2 WRITTEN EXAM PASSING GRADE ON EXAM IS 75%

DURING THE COURSE OF THE 3 WEEK TRAINING PROGRAM, THE APPLICANT WILL COMPLETE A REVIEW OF ALL STATION STOPS

ALL APPLICANTS SHOULD HAVE FULL KNOWLEDGE OF STATION STOPS AND CORRESPONDING BRANCHES UPON STARTING THE USHERS PROGRAM.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/37

Open: 01/19/2022 00:01

Close: 01/28/2022 17:00

Effective: 02/02/2022 00:01

Posted: 01/19/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0012	USHERS	Permanent	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$39.511 HOURLY & \$1.650 DIFFERENTIAL BASE RATE
MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM

USHERS ARE EXPECTED TO BE COURTEOUS AT ALL TIMES

IN SOME INSTANCES, THEY MUST BE ABLE TO WORK WITH MINIMAL DIRECTION.

MUST WORK WELL WITH THE PUBLIC

APPLICANTS WILL BE SUBJECT TO A 2 PART EXAM THAT HAS BEEN DEVELOPED BY THE GENERAL STATIONMASTER

PART 1 LIVE ANNOUNCEMENTS AND ACTUAL USE AND UNDERSTANDING OF COMPUTER SYSTEM

PART 2 WRITTEN EXAM PASSING GRADE ON EXAM IS 75%

DURING THE COURSE OF THE 3 WEEK TRAINING PROGRAM, THE APPLICANT WILL COMPLETE A REVIEW OF ALL STATION STOPS

ALL APPLICANTS SHOULD HAVE FULL KNOWLEDGE OF STATION STOPS AND CORRESPONDING BRANCHES UPON STARTING THE USHERS PROGRAM.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/37

Open: 01/19/2022 00:01

Close: 01/28/2022 17:00

Effective: 02/02/2022 00:01

Posted: 01/19/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0013	USHERS	Permanent	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$39.511 HOURLY & \$1.650 DIFFERENTIAL BASE RATE
MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM

USHERS ARE EXPECTED TO BE COURTEOUS AT ALL TIMES

IN SOME INSTANCES, THEY MUST BE ABLE TO WORK WITH MINIMAL DIRECTION.

MUST WORK WELL WITH THE PUBLIC

APPLICANTS WILL BE SUBJECT TO A 2 PART EXAM THAT HAS BEEN DEVELOPED BY THE GENERAL STATIONMASTER

PART 1 LIVE ANNOUNCEMENTS AND ACTUAL USE AND UNDERSTANDING OF COMPUTER SYSTEM

PART 2 WRITTEN EXAM PASSING GRADE ON EXAM IS 75%

DURING THE COURSE OF THE 3 WEEK TRAINING PROGRAM, THE APPLICANT WILL COMPLETE A REVIEW OF ALL STATION STOPS

ALL APPLICANTS SHOULD HAVE FULL KNOWLEDGE OF STATION STOPS AND CORRESPONDING BRANCHES UPON STARTING THE USHERS PROGRAM.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/37

Open: 01/19/2022 00:01

Close: 01/28/2022 17:00

Effective: 02/02/2022 00:01

Posted: 01/19/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0016	USHERS	Permanent	LIRR-Extra List

Location VARIOUS
 Report Time VARIOUS
 Rest Days VARIOUS
 Rate Of Pay \$39.511 HOURLY & \$1.650 DIFFERENTIAL BASE RATE
 MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM

USHERS ARE EXPECTED TO BE COURTEOUS AT ALL TIMES

IN SOME INSTANCES, THEY MUST BE ABLE TO WORK WITH MINIMAL DIRECTION.

MUST WORK WELL WITH THE PUBLIC

APPLICANTS WILL BE SUBJECT TO A 2 PART EXAM THAT HAS BEEN DEVELOPED BY THE GENERAL STATIONMASTER

PART 1 LIVE ANNOUNCEMENTS AND ACTUAL USE AND UNDERSTANDING OF COMPUTER SYSTEM

PART 2 WRITTEN EXAM PASSING GRADE ON EXAM IS 75%

DURING THE COURSE OF THE 3 WEEK TRAINING PROGRAM, THE APPLICANT WILL COMPLETE A REVIEW OF ALL STATION STOPS

ALL APPLICANTS SHOULD HAVE FULL KNOWLEDGE OF STATION STOPS AND CORRESPONDING BRANCHES UPON STARTING THE USHERS PROGRAM.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: CREW9-13 **Sequence:** 13

Description: C/D BULLETIN 9-13

Open: 01/05/2022 00:01 Close: 01/14/2022 17:00 Effective: 01/19/2022 00:01 Posted: 01/04/2022 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
CX4003	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertis		

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: CREW9-14

Bulletin Seq: 14

Bulletin Description: C/D BULLETIN 9-14

Open: 01/19/2022 00:01

Close: 01/28/2022 17:00

Effective: 02/02/2022 00:01

Posted: 01/18/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
CX4003	CREW DISPATCHER	Permanent	LIRR-Extra List

Location TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$45.691 HOURLY & \$1.896 DIFFERENTIAL

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE TCU AND

UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-73 **Sequence:** 73

Description: TELEGRAPHERS BULLETIN 2-73

Open: 01/05/2022 00:01 Close: 01/14/2022 17:00 Effective: 01/19/2022 00:01 Posted: 01/05/2022 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
FT2	BLOCK OPERATOR	Permanent	BROOK			
JCCMT2	BLOCK OPERATOR	Permanent	JCC TOWER			
BO1053	BLOCK OPERATOR	Permanent	LIRR-Extra List	59050	ALVARADO, J	167 BO1059 BO LIRR
BO1054	BLOCK OPERATOR	Temporary	LIRR-Extra List			
BO1055	BLOCK OPERATOR	Permanent	LIRR-Extra List			
BO1056	BLOCK OPERATOR	Temporary	LIRR-Extra List			
BO1057	BLOCK OPERATOR	Permanent	LIRR-Extra List			
BO1058	BLOCK OPERATOR	Temporary	LIRR-Extra List			

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-74

Bulletin Seq: 74

Bulletin Description: TELEGRAPHERS BULLETIN 2-74

Open: 01/19/2022 00:01

Close: 01/28/2022 17:00

Effective: 02/02/2022 00:01

Posted: 01/19/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1054	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SUNDAY & MONDAY		
	Rate Of Pay \$41.166 HOURLY & \$1.666 DIFFERENTIAL		
BO1055	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$41.166 HOURLY & \$1.666 DIFFERENTIAL		
BO1056	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$41.166 HOURLY & \$1.666 DIFFERENTIAL		
BO1057	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$41.166 HOURLY & \$1.666 DIFFERENTIAL		
BO1058	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$41.166 HOURLY & \$1.666 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin ID: TELBUL2-74

Bulletin Seq: 74

Bulletin Description: TELEGRAPHERS BULLETIN 2-74

Open: 01/19/2022 00:01

Close: 01/28/2022 17:00

Effective: 02/02/2022 00:01

Posted: 01/19/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1059	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days FRIDAY & SATURDAY		
	Rate Of Pay \$41.166 HOURLY & \$1.666 DIFFERENTIAL		

FT2	BLOCK OPERATOR	Permanent	BROOK
	Location BROOK TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$41.166 HOURLY \$1.666 DIFFERENTIAL		

JCCMT2	BLOCK OPERATOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$41.166 HOURLY \$1.666 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Revised 1/13/2022

**STATIONS DEPARTMENT
NOTICE NO. 2022-01**

Date: January 12, 2022
 To: All Stations Department Employees
 From: Theresa Dorsey, Acting Chief Stations Officer *TDD*
 Subject: Holiday- Martin Luther King, Jr. Day, Monday January 17, 2022

The following positions **will be working** on Monday January 17, 2022:

AGENT

TICKET CLERK

A103 Penn TVM	A608 Port Jefferson	C102 Penn	C136 Atlantic	C406 Great Neck	C910 Penn
A106 TVM	A701 Mineola	C103 PTH	C139 Jam Chf	C411 Port Wash	C901 Penn
A110 Penn	A702 TVM	C106 Penn TR	C140 Jam Chf	C412 Port Wash	C904 Penn TR
A120 PTH	A703 Hicksville	C108 Penn	C143 Jam	C602 Huntington	C911 Penn
A121 PTH	A709 Ronkonkoma PM	C114 Penn	C145 Jam	C702 Beth TVM	C912 PTH Info
A200 Woodside	A710 Ronkonkoma	C115 PTH	C151 Penn TVM	C704 Hicksville	C913 Penn
A250 Jam Theater	A805 Mass Park	C116 PTH	C160 STIMS	C706 Hicksville	C917 Penn Info
A251 Jam Theater	A806 Babylon	C118 Penn	C161 STIMS	C721 Hicksville	C923 Jam
A301 Valley Stream	A808 Patchogue	C121 Penn Info	C201 Woodside	C804 Merrick	C924 Jam
A303 Long Beach	A900 Jam Theater	C126 PTH Info	C307 Hempstead	C802 Freeport	C952 Beth TVM
A310 Hempstead	A961 Broadway	C127 Penn Info	C310 Valley Stream	C813 Babylon	C953 Beth TVM
A311 Beth TVM	A971 Ronkonkoma	C129 WSY	C313 Long Beach	C814 Babylon	C961 Port Wash
A505 Atlantic	A972 Ronkonkoma AM	C132 Atlantic	C333 Beth Cashier	CT815 Babylon	C963 Hicksville
A506 Atlantic	A982 Beth TVM	C134 Atlantic	C403 Bayside	C821 HSF TVM	C980 Hicksville
A602 Huntington	A984 Beth TVM			C830 Wyandanch	
A603 Huntington	A988 Penn				

STATION APPEARANCE MAINTAINER

ATL102	HMC112	L301 Mass Pk	RSC2 ATL	V479 Ronk Yd PM
ATL103	HMC124	L302 Mineola	RSC3 ATL	V480 Ronk Yd PM
ATL105	JAM102	L303 Lindenhurst	RSC4 ATL	V483 Pt Wash
ATL107	JAM104	L304 Freeport	SSM2A Roslyn	V484 Northpt PM
ATL 109	JAM108	L305 Wantagh	SSM6A Roslyn	V485 Northpt PM
ATL 110	JAM109	L307 Babylon	SSM9 Bethpage Fcty.	V486 Garden City Fac
H552 Pt. Wash	JAM112	L308 Babylon Yd PM	SSM10 Beth Fcty	V488 Ronkonkoma Yd
H562 Jam/Atl	JAM113	L309 Hicksville	V453 Pt Wash	V489 Woodside
H523 Valley Yd	JAM118	L309P Hicksville PM	V454 Pt Wash	V490 VS Yd PM
H532 Bab Yd	JAM119	L311 Huntington	V455 Garden City	V491 VS Yd PM
H543 Ronk Yd	JAM120	L312 Ronkonkoma	V456 Garden City	V492 Queens Vg.
HC561	JAM124	L313 Farmingdale	V457 Garden City	VT510 Garden City Fac
HC521 Valley Yd	JAM130	L315 Bayside	V459 Valley Stream Yd	VT511 Garden City Fac
HC531 Bab Yd	JAM131	L317 Great Neck	V460 Baby Yd PM	VT600 Long Beach
HC541 Ronk Yd	JAM132	L319 Hempstead	V461 Baby Yd PM	V902 Morris Park
HC551 Pt. Wash		L320 Pt Wash	V462 Babylon Yd	V903 Ronkonkoma Yd
HC571 Northpt		L321 Lynbrook	V463 Ronk Yd	V904 Ronkonkoma Yd
HC572 Northpt		L322 Ronkonkoma Yd	V466 Northport	V920 Queens Vg.
HC508 Beth Fac			V467 Cold Spr. Har.	WSY101
HC581 Beth Fac			V471 Garden City	WSY900
			V474 Valley Strm Yd	ARCH900
			V477 Long Bch	

The following Ambassador's **will be working**:

AMBASSADOR

AMB01 Penn
AMB03 Penn
AMB50 Penn
AMB90 Penn
AMB06 Jamaica
AMB91 Jamaica
AMB11 Atlantic
AMB14 Atlantic

LEAD FOREMAN/FOREMAN:	All regularly scheduled Foremen Will Work
OFFICES CLOSED:	Corp., Medical, Lost & Found, Mail & Ride
MESSENGER SERVICE:	WILL NOT operate.
TICKET SALES:	Off Peak tickets good on all trains.
TICKET OFFICE HOURS:	Open locations will follow weekday hours as shown on the Ticket Sales hours card
TRAIN SERVICE:	Will operate on a holiday schedule.

If you have any questions, please contact your manager.



**STATIONS DEPARTMENT
NOTICE NO. 2022-02**

Date: January 11, 2022
To: Stations Department Employees
From: Theresa Dorsey, Acting Chief Stations Officer *T Dorsey*
Subject: LIRR Promotions – March 1, 2022

LIRR Promotions to Promote Public Transportation

- **Discounted Monthly tickets**
 - 10% discount (School monthlies excluded)

- **City Ticket validity period change:**
 - Valid seven days a week. **OFF-PEAK TRAVEL ONLY**
 - New fare is \$5.00


- **New 20-trip ticket: Sold only through eTix®**
 - Valid on all trains
 - 20% discount off 20 peak one-way fares
 - Valid for 60 days

- **PEAK fares will return 3/1/2022.**

The effective date for the tickets will be 2/25/2022

Any questions, please refer to any Stations Dept. Manager.

**STATIONS DEPARTMENT
NOTICE NO. 2022-03**

Date: January 11, 2022
To: Ticket Agents and Ticket Clerks
From: Theresa Dorsey, Acting Chief Stations Officer 
Subject: **2021 Stations Department Notices Index**

Attached is a listing of the Stations Department notices issued from January through December 2021.

This cover page should be placed within your Stations Department Notices binder and the index pages placed in front of the binder.

If you require any of the notices listed, you may go to the LIRR Stations Department website. For any questions, you may contact the Mineola Office 718-558-8169

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Employees should protect themselves, their fellow-employees, and the public by immediately reporting anything suspicious to MTA Police at 212-878-1220 or by dialing "911."

2021 STATIONS DEPARTMENT NOTICES INDEX

NOTICE NO.	Date of Notice	SUBJECT
2021-01	1/18/2021	Holiday – MLK Jr. Day, Monday, January 18, 2021
Revised 2021-01	1/20/2021	Rev - Holiday - MLK Jr. Day, Monday, January 18, 2021
2021-02	1/7/2021	2021 Personal Expense Mileage Rate
2021-03	1/12/2021	Mask wearing & Social Distancing Instructions Due to Pandemic
2021-04	1/12/2021	White Access Pass to be used to Swipe at Kronos Clocks
2021-05	1/13/2021	Train Time App Adds New “Chat” Feature
2021-06	1/19/2021	COVID-19 Vaccine Information
2021-07	1/14/2021	Acceptable COVID Test Types & Return to Work Clearance Information
2021-08	1/14/2021	COVID-19 Leave Time
2021-09	1/25/2021	Mail & Ride Customers with Pretax Balances may Purchase Ten-Trip Tickets from Ticket Offices or eTix®
Revised 2021-09	1/26/2021	Rev 1/26/21- Mail & Ride Customers with Pretax Balances may Purchase Ten-Trip Tickets from Ticket Offices or eTix®
2021-10	1/28/2021	2020 Stations Department Notices Index
2021-11	1/29/2021	Holiday- President’s Day, Monday, February 15, 2021
2021-12	2/19/2021	New COVID-19 Leave Time Rules – MTA Guidance
2021-13	2/19/2021	Update on COVID-19 Vaccine Information (original notice #2021-06)
2021-14	2/24/2021	Daylight Saving Time begins – Sunday, March 14, 2021 at 2:00 AM
2021-15	2/24/2021	Clarification of Holiday Application during a Vacation Week
2021-16	3/11/2021	Mineola BLM Office – Temporary Relocation
2021-17	3/11/2021	Holiday – Good Friday – Friday, April 2, 2021
Revised 2021-17	3/11/2021	Rev 3/17/21- Holiday – Good Friday – Friday, April 2, 2021
2021-18	3/29/2021	Annual RWIC Training
2021-19	4/19/21	Change to Time off and Payment for Vaccinations
2021-20	4/22/2021	COVID-19 UPDATE – Return to Work and Travel Guidance
2021-21	4/30/21	HOLIDAY- Memorial Day, Monday, May 31, 2021

NOTICE NO.	Date of Notice	SUBJECT
2021-22	5/5/2021	2 nd UPDATE on COVID-19 Vaccine Information (original notice #2021-06, update notice #2021-13
2021-23	5/19/2021	Cancer Screening Leave
2021-24	5/19/2021	Request to Preregister for Defensive Driving
2021-25	5/24/2021	Warm Weather Dress Code – Memorial Day through Labor Day
2021-26	5/28/2021	Holiday – Independence Day, Sunday, July 4, 2021
2021-27	5/28/2021	Holiday – Independence Day, Observed Monday, July 5 th
2021-28	6/3/2021	153 rd Belmont Stakes, Saturday, June 5, 2021
2 nd Rev 2021-26	6/7/2021	2 nd Revision - Holiday – Independence Day, Sunday, July 4, 2021
2021-29	6/14/21	Holiday – Juneteenth, Saturday, June 19, 2021
Revised 2021-29	6/16/21	Rev – Holiday- Juneteenth, Saturday, June 19, 2021
2021-30	6/21/21	2021 Customer Appreciation – Summer Saturdays Program
3 rd Rev 2021-26	6/23/21	3 rd Revision - Holiday – Independence Day, Sunday, July 4, 2021
3 rd Rev 2021-27	6/23/21	3 rd Revision – Holiday – Independence Day Observed, Monday, July 5, 2021
2021-31	8/2/21	Step-Up to Traveling Foreman Position – Island/Terminal Territories
2021-32	8/9/21	Qualification Training for Bobcat Utility Vehicle
2021-33	8/9/21	Snow Removal Sign-Up – Deadline September 8,2021
2021-34	8/12/21	Holiday – Labor Day, Monday, September 6, 2021
2021-35	8/16/21	2022 Vacation Selections
Revised 2021-34	8/17/21	Rev – Holiday – Labor Day, Monday, September 6, 2021
2021-36	8/23/21	Step-Up to Cover Supervisor Ticket Stock position
2021-37	8/31/21	Cool Weather Dress Code
2021-38	9/2/21	COVID-19 Testing Program for Unvaccinated Employees
Revised 2021-38	9/7/21	Rev 9.7.21 - COVID-19 Testing Program for Unvaccinated Employees
2021-39	9/8/21	Mail & Ride Conversion to a Mobile Solution (eTix®)
2021-40	9/13/21	Bike Permits NOT Required on Trains Effective, September 7, 2021
2021-41	9/13/21	2021 Customer Appreciation – Autumn Weekend Program

NOTICE NO.	Date of Notice	SUBJECT
2021-42	9/13/21	2021 Friends & Family Wednesdays
2021-43	9/29/21	Holiday – Columbus Day – Monday, October 11, 2021
Revised 2021-43	9/30/21	Rev - Holiday – Columbus Day – Monday, October 11, 2021
2021-44	10/4/21	Eastern Standard Time – Effective Sunday, November 7, 2021
2021-45	10/4/21	Veteran's Day – Thursday, November 11, 2021 - Employees
2021-46	10/15/21	Election Day, Tuesday, November 2, 2021
2021-47	10/28/21	Uniforms – Annual Re-Issue Period for 2022
2021-48	11/3/21	Homeless / Quality of Life Issues
2021-49	11/11/21	Thanksgiving Day, Thursday, November 25, 2021
2021-50	11/11/21	The Day After Thanksgiving, Friday, November 26, 2021
Revised 2021-49	11/15/21	Rev– Holiday-Thanksgiving Day, Thursday, November 25, 2021
Revised 2021-50	11/15/21	Rev -Holiday-The Day After Thanksgiving, Friday, November 26, 2021
2021-51	11/15/21	2022 Vacation Awards
2021-52	11/12/21	Change to Swiping in at Kronos Clocks
2021-53	11/15/21	Contacting the Crew Dispatcher Office
2021-54	11/17/21	Opening of Elmont Station/USB Arena, November 19, 2021
2021-55	11/17/21	Belmont Park Station and new Elmont Station Ticket Sales
2021-56	12/2/21	Holiday – Christmas Day, Saturday, December 25, 2021
2021-57	12/2/21	Holiday Observed – Christmas Day, Monday, December 27, 2021
2021-58	12/1/21	Weekly COVID Testing
Revised 2021-56	12/7/21	Rev – Holiday -Christmas Day – Saturday, December 25, 2021
2021-57	12/7/21	Rev – Holiday – Observed – Christmas Day, Monday, December 27, 2021
2021-59	12/10/21	Update – Weekly COVID Testing (update to notice 2021-58)
2021-60	12/15/21	Holiday – New Year's Day – Saturday, January 1, 2022
2021-61	12/15/21	Holiday – Observed – New Year's Day, Monday, January 3, 2022
2021-62	12/16/21	Department Updates – Payroll, Swiping at Kronos Clocks, Weekly COVID Testing
2021-63	12/22/21	Payroll Timesheet – Agents, Clerks, SAMs, Ambassadors
2021-64	12/24/21	New COVID Exposure, Symptoms, or Positive Test Guidance

