



Long Island Rail Road
Going your way

BID SHEETS

THE LONG ISLAND RAIL ROAD

OFFICE OF THE CHIEF TRANSPORTATION OFFICER

Jamaica, NY
November 2, 2022

CHIEF TRANSPORTATION OFFICE BULLETIN NO. 2-22

TO ALL CLERICAL EMPLOYEES:

Bids for the following TEMPORARY position in the office of the Chief Transportation Officer will be received by Kathleen Hill, Acting Assistant to the Chief Transportation Officer, Jamaica Station Building, Third Floor, Transportation Department, Mail Code 1134, until 3:00 PM on Friday, November 11, 2022.

POSITION: Denial Clerk

LOCATION: Transportation Crew Management Services Office
Jamaica Station Building

RATE OF PAY: \$37.039

TOUR OF DUTY: 8:00 AM – 4:00 PM

RELIEF DAYS: Saturday and Sunday

PRIMARY DUTIES:

Responsible for the handling of claim denials for passenger, yard and road service, and non-operating personnel. Responsible for mail procedures governed by various time limits as stated in various contractual agreements. Must have knowledge of office procedures in the handling of files and other correspondence relating to Transportation Department employees. Individual must be a competent typist and proficient with Microsoft Word, Outlook, Access and Excel. Must possess effective oral communication and interpersonal skills. Candidate must work as directed, and handle all other clerical duties as assigned. Responsible for packing and lifting boxes up to 25 pounds.

POSTED: November 2, 2022

CLOSES: November 11, 2022

THE LONG ISLAND RAIL ROAD
OFFICE OF MARKET AND DEVELOPMENT

October 2, 2022

NOTICE OF AWARD

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY
ROSTER OF CLERICAL FORCES:

<u>BULLETIN NO.</u>	<u>POSITION</u>	<u>NAME</u>	<u>EFFECTIVE DATE</u>
2022-13	Mail Attendant- Hillside Mailroom Services	Calvin Bridges	November 9, 2022

Yannis Takos
General Manager, Market Development

POSTED: 9:00 AM
November 2, 2022

THE LONG ISLAND RAIL ROAD
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

November 2, 2022

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM
SENIORITY ROSTER OF CLERICAL FORCES:

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
3302	Assistant Warehouse Person Permanent (J. Macedonia)	NO BIDS RECEIVED	
3303	Stores Truck Driver Permanent (A. Parchment)	WITHDRAWN	
3304	Assistant Warehouse Person WH 15 SF -Permanent Fri & Sat Relief (D. Brown)	NO BIDS RECEIVED	
3305	Warehouse Person Mid-Day Storage Yard Permanent	Kyonna Morgan	11/9/22
3306	Warehouse Person-SF-V/V Temporary (K. Boykin)	NO BIDS RECEIVED	
3307	Warehouse Person Permanent (G. Schaefer)	Richard Cantey	11/9/22
3308	Assistant Warehouse Person Permanent (C. Jahkhah)	NO BIDS RECEIVED	
3309	Stores Truck Driver Permanent (P. Bartholomew)	WITHDRAWN	

Eric Florio

Acting Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
November 2, 2022

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3310**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, November 11, 2022**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person – (J. Macedonia) – Permanent
RE-ADVERTISED (3273, 3282, 3291 & 3302)
LOCATION: Hillside
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$36.243 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Acting Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
November 2, 2022

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3311**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY ROSTER OF
CLERICAL FORCES:**

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, November 11, 2022**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person (D. Brown) – Permanent
RE-ADVERTISED (3304)
LOCATION: Hillside Warehouse 15 Shop Floor
TOUR OF DUTY: 8:00AM – 4:00PM
REST DAYS: Friday & Saturday
RATE OF PAY: \$36.243 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENT: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Acting Assistant Deputy Chief Stores Officer
MTA Materials Management & Distribution

POSTED: 9:00 AM
November 2, 2022

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3312**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, November 11, 2022**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (K. Boykin) – Temporary
RE-ADVERTISED (3268, 3278, 3287, 3295 & 3306)

LOCATION: Hillside Warehouse 15 Shop Floor

TOUR OF DUTY: Various

REST DAYS: Various

RATE OF PAY: \$38.813 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Acting Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
November 2, 2022

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3313**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, November 11, 2022**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (C. Jahkhah) – Permanent
RE-ADVERTISED (3280, 3289, 3297 & 3308)
LOCATION: Hillside
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$36.243 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Acting Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
November 2, 2022

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: November 2, 2022

BULLETIN NO. SD-18-2022

This bulletin will close **at 5:00 PM on Friday, November 11, 2022**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Rosina Morales, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: LIRRStationsDeptBids@lirr.org or you can fax your CT-88 to the crew office at 718-558-7429

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you don't receive a response after 48 hours, please call the crew dispatcher's office to inquire.

Position No. 1	Temporary	Agent (A403)
Location:		Broadway
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$47.759
Rest Days:		Monday/Tuesday

Position No. 2	Permanent	Agent (AG610)
Location:		Grand Central Madison TSM
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$50.245
Rest Days:		Saturday/Sunday

Position No. 3 Permanent Agent (AG615)
Location: Grand Central Madison - SPVG AGT
Tour of Duty: 6:00am – 2:00pm
Rate of Pay: \$52.670
Rest Days: Saturday/Sunday

Position No. 4 Permanent Agent (AG616)
Location: Grand Central Madison - SPVG AGT
Tour of Duty: 2:00pm – 10:00pm
Rate of Pay: \$52.670
Rest Days: Monday/Tuesday

Position No. 5 Permanent Agent (AG911)
Location: Grand Central Madison - TSM
Tour of Duty: Wednesday/Thursday/Friday - 6:00am – 2:00pm
Saturday/Sunday – 2:00pm – 10:00pm
Rate of Pay: \$50.245
Rest Days: Monday/Tuesday

Position No. 6	Permanent	Agent (AG918)
Location:		Grand Central Madison - SPVG AGT/TSM
Tour of Duty:		Monday/Tuesday - SPVG AGT - 2:00pm – 10:00pm Friday – Agent/STIMS – 9:00am – 5:00pm Saturday/Sunday – 6:00am – 2:00pm
Rate of Pay:		Monday/Tuesday - SPVG AGT - \$52.670 Friday – Agent/STIMS – \$50.245 Saturday/Sunday – SPVG AGT - \$52.670
Rest Days:		Wednesday/Thursday

AWARDS TO BULLETIN SD-17-2022

<u>JOB #</u>		<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Temporary A985	Jeff Carter	11/2/22
POSITION NO. 2	Permanent A403	Re-Advertise	

**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER – STATIONS DEPARTMENT**

DATE: November 2, 2022

BULLETIN NO. SD-21-2022

This bulletin will close **at 5:00 PM on Friday, November 11, 2022**. It will be open to employees included in the consolidated system seniority roster for clerical forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Rosina Morales, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: LIRRStationsDeptBids@lirr.org or you can fax your CT-88 to the crew office at 718-558-7429

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you don't receive a response after 48 hours, please call the crew dispatcher's office to inquire.

Position No. 1	Permanent	Ticket Clerk (C310)
Location:		Valley Stream
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$38.724
Rest Days:		Saturday/Sunday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 2	Permanent	Ticket Clerk (C998)
Location:	Penn Station – WEC/Penn Station – Info/Clerk	
Tour of Duty:	Monday – Info – WEC – 6:00am – 2:00pm Tuesday/Wednesday – Info – WEC – 2:00pm – 10:00pm Saturday – Clerk – Penn – 6:00am – 2:00pm Sunday – Info – WEC – 6:00am – 2:00pm	
Rate of Pay:	Monday – Info – WEC – \$37.226 Tuesday/Wednesday – Info – WEC – \$37.226 Saturday – Clerk – Penn – \$40.052 Sunday – Info – WEC – \$37.226	
Rest Days:	Thursday/Friday	

Primary Duties: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, ticket types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 3	Permanent	Ticket Clerk (CG620)
Location:		Grand Central Madison TSM
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$40.373
Rest Days:		Saturday/Sunday

Primary Duties: Must have a full understanding of the sales and accounting of tickets and related duties. Must possess the ability to service, define error codes and correct malfunctions in the Ticket Vending Machines (TVM). Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a “state report” from the TVM utilizing a computer notebook. Verify TVM cash removals and prepare deposits from these removals. Must be able to verify the contents of change modules removed from the TVMs and refill these modules for replenishment of the machines. Prepare deposit for change orders and verify change orders when received. Must be able to reconcile all cash removals, deposits, and coin refills processed against reports generated daily and cashier’s safe. Will assist the Agent with the transfer of parts for repair between location and service contractor for TSMs. Record, verify, and forward any claims to Automated Ticket Sales area for processing. Must be able to lift full coin hoppers as part of daily routine. Must have a valid NYS Driver’s license. Must be qualified in the sale and accounting of tickets or ticket vending machines. Must possess the ability to exercise good judgment and perform all assigned and related duties. Qualification of all TVM duties required. Incumbent must be customer oriented and be capable of effectively and courteously relating to customers.

Position No. 4	Permanent	Ticket Clerk (CG625)
Location:		Grand Central Madison – CCSC
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$48.958
Rest Days:		Monday/Tuesday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties and have a thorough knowledge of the Instructions to Agents and Ticket Clerk manual. Will be required to handle refunds, exchanges, group sales, ticket sales, cash, checks, credit, debit and transit benefit transactions. Process and handle ADL payments and Management adjustments. Applicant will be required to fill out late train notices and provide to customers as needed. Must be able to provide answers to train service related questions regarding tracks and departure times. This position will be required to field complaints and questions regarding the Ticket Offices, Information Desk, Lost & Found Office and Ticket Selling Machines. Incumbent must be able to record and track transactions and inquiries into Excel spreadsheet. This position must be able to facilitate the coordination of the LIRR Cares program with the Customer Service Ambassadors. Incumbent will be required to use various communication tools to communicate with co-workers. Must be able to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 5	Permanent	Ticket Clerk (CG626)
Location:		Grand Central Madison – TSM
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$48.958
Rest Days:		Thursday/Friday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties and have a thorough knowledge of the Instructions to Agents and Ticket Clerk manual. Will be required to handle refunds, exchanges, group sales, ticket sales, cash, checks, credit, debit and transit benefit transactions. Process and handle ADL payments and Management adjustments. Applicant will be required to fill out late train notices and provide to customers as needed. Must be able to provide answers to train service related questions regarding tracks and departure times. This position will be required to field complaints and questions regarding the Ticket Offices, Information Desk, Lost & Found Office and Ticket Selling Machines. Incumbent must be able to record and track transactions and inquiries into Excel spreadsheet. This position must be able to facilitate the coordination of the LIRR Cares program with the Customer Service Ambassadors. Incumbent will be required to use various communication tools to communicate with co-workers. Must be able to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 6	Permanent	Ticket Clerk (CG627)
Location:		Grand Central Madison – Info Clerk
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$37.226
Rest Days:		Wednesday/Thursday

Primary Duties: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, ticket types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 7	Permanent	Ticket Clerk (CG628)
Location:		Grand Central Madison – Info Clerk
Tour of Duty:		5:30pm – 1:30am
Rate of Pay:		\$37.226
Rest Days:		Monday/Tuesday

Primary Duties: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, ticket types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 8	Permanent	Ticket Clerk (CG629)
Location:		Grand Central Madison – Info Clerk
Tour of Duty:		10:00am – 6:00pm
Rate of Pay:		\$37.226
Rest Days:		Monday/Tuesday

Primary Duties: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, ticket types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 9	Permanent	Ticket Clerk (CG630)
Location:		Grand Central Madison – TR
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$40.052
Rest Days:		Saturday/Sunday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 10	Permanent	Ticket Clerk (CG631)
Location:		Grand Central Madison – TR
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$40.052
Rest Days:		Saturday/Sunday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 11 Permanent Ticket Clerk (CG632)
Location: Grand Central Madison
Tour of Duty: 6:00am – 2:00pm
Rate of Pay: \$40.052
Rest Days: Wednesday/Thursday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 12 Permanent Ticket Clerk (CG633)
Location: Grand Central Madison
Tour of Duty: 7:30am – 3:30pm
Rate of Pay: \$40.052
Rest Days: Friday/Saturday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 13 Permanent Ticket Clerk (CG634)
Location: Grand Central Madison
Tour of Duty: 3:00pm – 11:00pm
Rate of Pay: \$40.052
Rest Days: Sunday/Monday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 14 Permanent Ticket Clerk (CG635)

Location: Grand Central Madison

Tour of Duty: 5:30pm – 1:30am

Rate of Pay: \$40.052

Rest Days: Saturday/Sunday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 15 Permanent Ticket Clerk (CG921)

Location: Grand Central Madison – TSM

Tour of Duty: Wednesday/Thursday/Friday - 6:00am – 2:00pm
Saturday/Sunday – 2:00pm – 10:00pm

Rate of Pay: \$40.373

Rest Days: Monday/Tuesday

Primary Duties: Must have a full understanding of the sales and accounting of tickets and related duties. Must possess the ability to service, define error codes and correct malfunctions in the Ticket Vending Machines (TVM). Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a “state report” from the TVM utilizing a computer notebook. Verify TVM cash removals and prepare deposits from these removals. Must be able to verify the contents of change modules removed from the TVMs and refill these modules for replenishment of the machines. Prepare deposit for change orders and verify change orders when received. Must be able to reconcile all cash removals, deposits, and coin refills processed against reports generated daily and cashier’s safe. Will assist the Agent with the transfer of parts for repair between location and service contractor for TSMs. Record, verify, and forward any claims to Automated Ticket Sales area for processing. Must be able to lift full coin hoppers as part of daily routine. Must have a valid NYS Driver’s license. Must be qualified in the sale and accounting of tickets or ticket vending machines. Must possess the ability to exercise good judgment and perform all assigned and related duties. Qualification of all TVM duties required. Incumbent must be customer oriented and be capable of effectively and courteously relating to customers.

Position No. 16	Permanent	Ticket Clerk (CG940)
Location:		Grand Central Madison – CCSC/Info Clerk
Tour of Duty:		Monday/Tuesday – CCSC – 6:00am – 2:00pm Wednesday – Info - 6:00am – 2:00pm Thursday/Friday – CCSC – 2:00pm – 10:00pm
Rate of Pay:		Monday/Tuesday – CCSC – \$48.958 Wednesday – Info - \$37.226 Thursday/Friday – CCSC – \$48.958
Rest Days:		Saturday/Sunday

Primary Duties for Chief Customer Service Clerk: Must be qualified in the sale and accounting of tickets and related duties and have a thorough knowledge of the Instructions to Agents and Ticket Clerk manual. Will be required to handle refunds, exchanges, group sales, ticket sales, cash, checks, credit, debit and transit benefit transactions. Process and handle ADL payments and Management adjustments. Applicant will be required to fill out late train notices and provide to customers as needed. Must be able to provide answers to train service related questions regarding tracks and departure times. This position will be required to field complaints and questions regarding the Ticket Offices, Information Desk, Lost & Found Office and Ticket Selling Machines. Incumbent must be able to record and track transactions and inquiries into Excel spreadsheet. This position must be able to facilitate the coordination of the LIRR Cares program with the Customer Service Ambassadors. Incumbent will be required to use various communication tools to communicate with co-workers. Must be able to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Primary Duties for Information Clerk: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, ticket types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 17	Permanent	Ticket Clerk (CG941)
Location:		Grand Central Madison – Info/Clerk
Tour of Duty:		Monday/Tuesday – Info - 5:30pm – 1:30am Wednesday – Clerk - 5:30pm – 1:30am Saturday/Sunday – Clerk - 5:30pm – 1:30am
Rate of Pay:		Monday/Tuesday – Info - \$37.226 Wednesday – Clerk - \$40.052 Saturday/Sunday – Clerk - \$40.052
Rest Days:		Thursday/Friday

Primary Duties for Ticket Clerk: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Primary Duties for Information Clerk: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, ticket types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 18 Permanent Ticket Clerk (CG942)

Location: Grand Central Madison – Info/Clerk

Tour of Duty: Monday/Tuesday – Info – 10:00am – 6:00pm
Wednesday – Clerk – 6:00am – 2:00pm
Thursday – Info - 6:00am – 2:00pm
Friday – Clerk – 4:00pm – 12:00am

Rate of Pay: Monday/Tuesday – Info – \$37.226
Wednesday – Clerk – \$40.052
Thursday – Info - \$37.226
Friday – Clerk – \$40.052

Rest Days: Saturday/Sunday

Primary Duties for Ticket Clerk: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Primary Duties for Information Clerk: Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, ticket types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

Position No. 19 Permanent Ticket Clerk (CG943)

Location: Grand Central Madison

Tour of Duty: Monday – 3:00pm – 11:00pm
Thursday – 6:00am – 2:00pm
Friday/Saturday – 7:30am – 3:30pm
Sunday – 3:00pm – 11:00pm

Rate of Pay: \$40.052

Rest Days: Tuesday/Wednesday

Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Must possess the ability to exercise good judgment and efficiently perform assigned duties.

Position No. 20	Temporary	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$35.680
Rest Days:		Various

Primary Duties: Applicant will be required to work split shifts (two four hour shifts in any given twelve-hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Friday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

Position No. 21	Temporary	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$35.680
Rest Days:		Various

Primary Duties: Applicant will be required to work split shifts (two four hour shifts in any given twelve-hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Friday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

Position No. 22	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$35.680
Rest Days:		Various

Primary Duties: Applicant will be required to work split shifts (two four hour shifts in any given twelve-hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Friday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

Position No. 23	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$35.680
Rest Days:		Various

Primary Duties: Applicant will be required to work split shifts (two four hour shifts in any given twelve-hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Friday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

Position No. 24	Permanent	Ambassador
Location:		Various
Tour of Duty:		Various
Rate of Pay:		\$35.680
Rest Days:		Various

Primary Duties: Applicant will be required to work split shifts (two four hour shifts in any given twelve-hour period) at various locations which include but is not limited to Penn Station, Jamaica Station, Atlantic Terminal and Citifield. Required to work singly or part of a team to provide outstanding customer service to MTA/LIRR customers utilizing technological devices and printed materials. Applicant must be customer orientated and be capable of effectively and courteously relating information to customers. Will be required to assist customers with directions pertaining to travel throughout the MTA/LIRR's three main terminals, eleven branches, major connection points and stations, in addition to Ticket Selling Machine usage. Must be able to provide direction to mass transit systems, local points of interest, landmarks, elevators/escalators, station exits and ticket selling windows. Required to assist customers with limited mobility to exits, platforms, bus stops, cab stands, and other mass transit points. Will be required to work indoors/outdoors and in all types of weather conditions. Incumbent may receive an annual, non-pensionable stipend in an amount not less than \$500 and no greater than \$1900 by December 15 each year. A weekly schedule will be provided each Friday for the following week, however, this schedule is subject to change. Must possess the ability to exercise good judgment and perform all other related duties as assigned and work as directed.

Position No. 25 Permanent Mail & Ride Clerk (P208)

Location: Jamaica

Tour of Duty: 9:15am – 5:15pm

Rate of Pay: \$39.609

Rest Days: Saturday/Sunday

Primary Duties: Must be a competent 25 wpm typist and be familiar with Microsoft Word software on a personal computer. Must have a full understanding of the sale and accounting of Mail & Ride MetroCard monthly commutation tickets and all other Mail & Ride processes (ex. Application processing, collections, returned tickets, lockbox operations, MetroCard value inquiries, Police pass program, etc.). Must be familiar with line station and terminal ticket office operations and refund policies. Must be customer-oriented and be capable of effectively, efficiently and courteously relating with customers on the telephone. Must be able to use a PC to access the Mail & Ride database for customer inquiries, electronic posting of payments, record updates, etc. Must take lost ticket reports for all commuters.

Must be able to perform all other Mail & Ride related duties.

Position No. 26 Temporary Station Appearance Maintainer (HCT05)

Location: Babylon Yard – HD Chief

Tour of Duty: 3:30pm – 11:30pm

Rate of Pay: \$37.914

Rest Days: Saturday/Sunday

Primary Duties: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised.

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 27 Temporary Station Appearance Maintainer (V913)

Location: Babylon Yard/Cold Spring Harbor/Long Beach

Tour of Duty: Monday – Babylon Yard – 6:00am – 2:00pm
Thursday – Cold Spring Harbor – 6:00am – 2:00pm
Friday/Saturday – Long Beach – 5:00am – 1:00pm
Sunday – Babylon Yard – 6:00am – 2:00pm

Rate of Pay: \$34.214

Rest Days: Tuesday/Wednesday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 28	Temporary	Station Appearance Maintainer (V917)
Location:		Valley Stream Yard/Garden City Station
Tour of Duty:		Tuesday/Wednesday – Valley Stream - 6:00am – 2:00pm Thurs/Fri/Sat – Garden City Station – 6:00am – 2:00pm
Rate of Pay:		\$34.214
Rest Days:		Sunday/Monday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 29 Permanent Station Appearance Maintainer (ARCH900)

Location: Freeport/Arch St. Facility/Northport

Tour of Duty: Monday – Freeport – 5:00am – 1:00pm
Thursday/Friday – Arch St. Facility - 6:00am – 2:00pm
Saturday/Sunday – Northport – 6:00am – 2:00pm

Rate of Pay: Monday – Freeport – \$33.194
Thursday/Friday – \$33.194
Saturday/Sunday – \$34.214

Rest Days: Tuesday/Wednesday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 30	Permanent	Station Appearance Maintainer (ATL104)
Location:		Atlantic Avenue
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$33.194
Rest Days:		Monday/Tuesday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 31	Permanent	Station Appearance Maintainer (GCC680)
Location:		Grand Central Madison - Chief
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$37.914
Rest Days:		Saturday/Sunday

Primary Duties: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised.

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 32	Permanent	Station Appearance Maintainer (GCM660)
Location:		Grand Central Madison – SAM/Laborer
Tour of Duty:		8:00am – 4:00pm
Rate of Pay:		\$33.914
Rest Days:		Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: conference rooms, cafeteria, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties if needed. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 33	Permanent	Station Appearance Maintainer (GCM661)
Location:		Grand Central Madison – SAM/Laborer
Tour of Duty:		8:00am – 4:00pm
Rate of Pay:		\$33.194
Rest Days:		Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: conference rooms, cafeteria, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties if needed. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 34	Permanent	Station Appearance Maintainer (GCM662)
Location:		Grand Central Madison
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$33.194
Rest Days:		Friday/Saturday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 35	Permanent	Station Appearance Maintainer (GCM663)
Location:		Grand Central Madison
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$33.194
Rest Days:		Sunday/Monday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 36	Permanent	Station Appearance Maintainer (GCM664)
Location:		Grand Central Madison
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$33.194
Rest Days:		Wednesday/Thursday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 37	Permanent	Station Appearance Maintainer (GCM665)
Location:		Grand Central Madison
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$33.194
Rest Days:		Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 38 Permanent Station Appearance Maintainer (GCM667)

Location: Grand Central Madison

Tour of Duty: 6:00am – 2:00pm

Rate of Pay: \$33.194

Rest Days: Monday/Tuesday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 39	Permanent	Station Appearance Maintainer (GCM668)
Location:		Grand Central Madison
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$33.194
Rest Days:		Sunday/Monday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 40	Permanent	Station Appearance Maintainer (GCM669)
Location:		Grand Central Madison
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$33.194
Rest Days:		Tuesday/Wednesday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 41	Permanent	Station Appearance Maintainer (GCM670)
Location:		Grand Central Madison
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$33.194
Rest Days:		Thursday/Friday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 42	Permanent	Station Appearance Maintainer (GCM671)
Location:		Grand Central Madison
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$33.194
Rest Days:		Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 43	Permanent	Station Appearance Maintainer (GCM672)
Location:		Grand Central Madison
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$33.194
Rest Days:		Wednesday/Thursday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 44	Permanent	Station Appearance Maintainer (GCM673)
Location:		Grand Central Madison
Tour of Duty:		10:00pm – 6:00am
Rate of Pay:		\$33.194
Rest Days:		Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 45	Permanent	Station Appearance Maintainer (GCM674)
Location:		Grand Central Madison
Tour of Duty:		10:00pm – 6:00am
Rate of Pay:		\$33.194
Rest Days:		Sunday/Monday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 46	Permanent	Station Appearance Maintainer (GCM675)
Location:		Grand Central Madison
Tour of Duty:		10:00pm – 6:00am
Rate of Pay:		\$33.194
Rest Days:		Tuesday/Wednesday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 47	Permanent	Station Appearance Maintainer (GCM676)
Location:		Grand Central Madison
Tour of Duty:		10:00pm – 6:00am
Rate of Pay:		\$33.194
Rest Days:		Thursday/Friday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 48	Permanent	Station Appearance Maintainer (GCM677)
Location:		Grand Central Madison
Tour of Duty:		10:00pm – 6:00am
Rate of Pay:		\$33.194
Rest Days:		Wednesday/Thursday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 49	Permanent	Station Appearance Maintainer (GCM678)
Location:		Grand Central Madison
Tour of Duty:		10:00pm – 6:00am
Rate of Pay:		\$33.194
Rest Days:		Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 50	Permanent	Station Appearance Maintainer (GCM985)
Location:		Grand Central Madison SAM/Chief
Tour of Duty:		Wednesday/Thursday/Friday – SAM - 2:00pm – 10:00pm Saturday/Sunday – Chief – 2:00pm – 10:00pm
Rate of Pay:		Wednesday/Thursday/Friday – SAM - \$33.194 Saturday/Sunday – Chief – \$37.914
Rest Days:		Monday/Tuesday

Primary Duties: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised.

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 51	Permanent	Station Appearance Maintainer (GCM986)
Location:		Grand Central Madison
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$33.194
Rest Days:		Tuesday/Wednesday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 52	Permanent	Station Appearance Maintainer (GCM987)
Location:		Grand Central Madison
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		\$33.194
Rest Days:		Thursday/Friday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 53	Permanent	Station Appearance Maintainer (GCM988)
Location:		Grand Central Madison
Tour of Duty:		2:00pm – 10:00pm
Rate of Pay:		\$33.194
Rest Days:		Friday/Saturday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 54	Permanent	Station Appearance Maintainer (GCM989)
Location:		Grand Central Madison
Tour of Duty:		10:00pm – 6:00am
Rate of Pay:		\$33.194
Rest Days:		Monday/Tuesday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 55	Permanent	Station Appearance Maintainer (GCM990)
Location:		Grand Central Madison
Tour of Duty:		Monday/Tuesday/Wednesday/Thursday – 10:00pm – 6:00am Sunday – 2:00pm – 10:00pm
Rate of Pay:		\$33.194
Rest Days:		Friday/Saturday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 56	Permanent	Station Appearance Maintainer (HGM650)
Location:		Grand Central Madison - HD
Tour of Duty:		10:00pm – 6:00am
Rate of Pay:		\$34.515
Rest Days:		Sunday/Monday

Primary Duties for Heavy Duty: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 57 Permanent Station Appearance Maintainer (HGM651)

Location: Grand Central Madison - HD

Tour of Duty: 10:00pm – 6:00am

Rate of Pay: \$34.515

Rest Days: Thursday/Friday

Primary Duties: Primary Duties for Heavy Duty: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 58 Permanent Station Appearance Maintainer (HGM955)

Location: Grand Central Madison - HD

Tour of Duty: 10:00pm – 6:00am

Rate of Pay: \$34.515

Rest Days: Tuesday/Wednesday

Primary Duties: Primary Duties for Heavy Duty: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 59 Permanent Station Appearance Maintainer (HMC113)

Location: Hillside Maintenance Complex

Tour of Duty: 7:30am-3:30pm

Rate of Pay: \$33.194

Rest Days: Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 60 Permanent Station Appearance Maintainer (L315)

Location: Bayside

Tour of Duty: 6:00am – 2:00pm

Rate of Pay: \$33.194

Rest Days: Sunday/Monday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 61	Permanent	Station Appearance Maintainer (MDY901)
Location:		Midday Storage Yard – SAM/Chief
Tour of Duty:		6:00am – 2:00pm
Rate of Pay:		Monday/Tuesday/Friday – SAM - \$33.194 Saturday/Sunday – Chief - \$37.914
Rest Days:		Wednesday/Thursday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

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Position No. 62	Permanent	Station Appearance Maintainer (SSM1)
Location:		Babylon Yard – Chief/SAM Extra List
Tour of Duty:		04/01 – 11/30 - Chief → 7:30am – 3:30pm 12/01 – 03/31 → Extra List SAM → Various
Rate of Pay:		04/01 – 11/30 - Chief → \$38.216 12/01 – 03/31 - Extra List SAM → \$34.364
Rest Days:		04/01 – 11/30 - Chief → Sunday/Monday 12/01 – 03/31 - Extra List SAM → Various

Primary Duties for Chief Spray Wash: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised.

Primary Duties for Chief and Extra List: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 63	Permanent	Station Appearance Maintainer (SSM4)
Location:		Long Beach/Valley Yard – Chief/SAM Extra List
Tour of Duty:		04/01 – 11/30 – Chief → 7:30am – 3:30pm 12/01 – 03/31 → Extra List SAM → Various
Rate of Pay:		04/01 – 11/30 – Chief → \$38.216 12/01 – 03/31 – Extra List SAM → \$34.364
Rest Days:		04/01 – 11/30 - Chief → Friday/Saturday 12/01 – 03/31 - Extra List SAM → Various

Primary Duties for Chief Spray Wash: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised.

Primary Duties for Chief and Extra List: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 64	Permanent	Station Appearance Maintainer (SSM5)
Location:		Babylon Yard - Chief/SAM Extra List
Tour of Duty:		04/01 – 11/30 – Chief → 7:30am – 3:30pm 12/01 – 03/31 - Extra List SAM → Various
Rate of Pay:		04/01 – 11/30 - Chief → \$34.666 12/01 – 03/31 – Extra List SAM → \$34.364
Rest Days:		04/01 – 11/30 - Chief → Sunday/Monday 12/01 – 03/31 - Extra List SAM → Various

Primary Duties for Chief Spray Wash: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised.

Primary Duties for Chief and Extra List: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

Position No. 65 Permanent Station Appearance Maintainer (V450)

Location: Morris Park

Tour of Duty: 6:15am – 2:15pm

Rate of Pay: \$34.214

Rest Days: Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

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Position No. 66	Permanent	Station Appearance Maintainer (V491)
Location:		Valley Stream Yard
Tour of Duty:		3:00pm – 11:00pm
Rate of Pay:		\$34.214
Rest Days:		Saturday/Sunday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

Position No. 67 Permanent Station Appearance Maintainer (V920)

Location: Queens Village/Cold Spring Harbor

Tour of Duty: Monday/Tuesday – Queens Village - 3:30pm – 11:30pm
Friday – Cold Spring Harbor – 6:00am – 2:00pm
Saturday/Sunday – Queens Village – 3:30pm – 11:30pm

Rate of Pay: \$34.214

Rest Days: Wednesday/Thursday

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

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**THE LONG ISLAND RAIL ROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT**

Date November 2, 2022

TO ALL CLERICAL EMPLOYEES:

We will be accepting resumes for the **PERMANENT APPOINTED** position of Assistant Traveling Foreman. Interested applicants must forward their resumes to Assistant Terminal Manager Barbara Sanchez at bsanche@lirr.org by **5:00 PM on Friday, November 11, 2022**. The email subject line must indicate "Submission for Assistant Foreman-Cleaning".

Position:	Permanent	Assistant Traveling Foreman (4 positions)
Location:		Grand Central Madison
Tour of Duty:		Various
Rate of Pay:		\$42.089
Relief Days:		Various

PRIMARY DUTIES:

- Responsible for all aspects of the Unified Trash Operation (UTO) in Grand Central Madison (GCM)_ including pickup and delivery of full tilt carts to the transfer station via "tug" or manually from designated pick-up points and replenishing empty push carts to same. OSHA certification to be kept up to date.
- Perform heavy duty work and power wash work as required. Act as the roadway worker in charge (RWIC) when needed.
- Work as directed by Traveling Foreman and Management.
- Qualify on the proper use of the installed dry-line systems.
- Perform daily, weekly, and monthly inspections of cleaning equipment. Conduct finger-tip maintenance on frequently used parts.
- Assist as needed with deliveries into designated locations.
- Conduct specialized window cleaning operations using dedicated equipment as needed, ensure team is following all safety protocols.
- Utilize special graffiti removal products which could be specifically engineered for use in conjunction with pressure wash equipment. Ensure safe handling, use and storage of the products.
- Operate all departmental utility vehicles when required and as needed. Ex. Bobcat during winter storms, John Deere in GCM.
- Communicate with Traveling Foreman of all daily duties, safety issues, equipment problems, employee problems, customer issues, etc.
- Communicate with the manager of any necessary issues, and as required.
- Conduct daily safety briefings with fellow employees, as required.
- Check all equipment used daily to ensure it is working as intended, report all deficiencies.
- Handle other Station Appearance Maintainer tasks as assigned and required.
- Step-up to cover the Traveling Foreman position as needed.

REQUIREMENTS:

- A four-year high school diploma or its educational equivalent (GED or TASC) approved by a State's Department of Education or recognized accredited organization.

- Must possess a minimum of three years cleaning experience, two of which must be as a Station Appearance Maintainer in the Stations Department within the last five years.
- Strong communication and interpersonal skills to effectively supervise employees.
- Must have a valid driver's license from the state of your legal residence.
- Must be familiar with all relevant safety work rules.
- Must have knowledge of the various types of cleaning equipment and their utilization for routine cleaning, heavy duty cleaning, power wash cleaning, graffiti removal, graffiti sealing operation and snow removal.
- Required to wear minimum Level D type protective clothing (as prescribed by OSHA regulations) which includes, but is not limited to, safety shoes and full-length pants.
- Required to complete and pass OSHA training for the TUG and John Deere units (training will be provided).
- Required to wear company issued uniform.

AWARDS TO BULLETIN SD-20-2022

<u>JOB #</u>		<u>NAME</u>	<u>AWARD DATE</u>
POSITION NO. 1	Temporary C912	C. White	11/2/22
POSITION NO. 2	Temporary C310	Withdrawn	
POSITION NO. 3	Temporary AMB	Re-Advertised	
POSITION NO. 4	Temporary AMB	Re-Advertised	
POSITION NO. 5	Permanent AMB	Re-Advertised	
POSITION NO. 6	Permanent P209	Withdrawn	
POSITION NO. 7	Temporary HZ812	T. Cavallo	11/2/22
POSITION NO. 8	Temporary JAM113	Withdrawn	
POSITION NO. 9	Temporary JAM131	Withdrawn	
POSITION NO. 10	Temporary V912	Michael Scott	11/2/22
POSITION NO. 11	Temporary V913	Re-Advertised	
POSITION NO. 12	Permanent ARCH900	Re-Advertised	
POSITION NO. 13	Permanent HC551	D. DaSilva	11/2/22
POSITION NO. 14	Permanent L310	D. Knox	11/2/22
POSITION NO. 15	Permanent MDY901	A. Ruiz	11/2/22
POSITION NO. 16	Permanent V920	Re-Advertised	

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: USBUL2-55 **Sequence:** 52

Description: USHER BULLETIN 2/55

Open: 10/19/2022 00:01 Close: 10/28/2022 17:00 Effective: 11/02/2022 00:01 Posted: 10/19/2022 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
RUH1	USHERS	Permanent	JAMAICA		Readvertise	
UX0013	USHERS	Permanent	LIRR-Extra List		Readvertise	
UX0014	USHERS	Permanent	LIRR-Extra List		Readvertise	
UX0012	USHERS	Temporary	LIRR-Extra List		Readvertise	
RUH6	USHERS	Permanent	NEW YORK		Readvertise	

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL2-56

Bulletin Seq: 52

Bulletin Description: USHER BULLETIN 2/56

Open: 11/02/2022 00:01

Close: 11/11/2022 17:00

Effective: 11/16/2022 00:01

Posted: 11/02/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
JAU5	USHERS	Permanent	JAMAICA

Location JAMAICA

Report Time 3PM

Rest Days SATURDAY & SUNDAY

Rate Of Pay \$41.763 HOURLY

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

*Candidates are required to have been active LIRR employees for a minimum of six months prior to the close date of this posting.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/56

Open: 11/02/2022 00:01

Close: 11/11/2022 17:00

Effective: 11/16/2022 00:01

Posted: 11/02/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
RUH1	USHERS	Permanent	JAMAICA

Location JAMAICA & ATLANTIC AVENUE

Report Time VARIOUS

Rest Days THURSDAY & FRIDAY

Rate Of Pay \$41.763 HOURLY

SAT/SUN: JAU1 (1201AM)

MON/TUES: JAU7 (4PM)

WED: BKU2 (230PM)

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

*Candidates are required to have been active LIRR employees for a minimum of six months prior to the close date of this posting.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/56

Open: 11/02/2022 00:01

Close: 11/11/2022 17:00

Effective: 11/16/2022 00:01

Posted: 11/02/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
RUH6	USHERS	Permanent	NEW YORK

Location JAMAICA & NEW YORK

Report Time VARIOUS

Rest Days TUESDAY & WEDNESDAY

Rate Of Pay \$41.763 HOURLY

THURS/FRI: BM1 (7AM)
 SAT: NYU2X (7AM)
 SUN/MON: JAU6 (3PM)

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

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Bulletin Description: USHER BULLETIN 2/56

Open: 11/02/2022 00:01

Close: 11/11/2022 17:00

Effective: 11/16/2022 00:01

Posted: 11/02/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0012	USHERS	Temporary	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$41.612 HOURLY & \$1.650 DIFFERENTIAL BASE RATE
MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM

USHERS ARE EXPECTED TO BE COURTEOUS AT ALL TIMES

IN SOME INSTANCES, THEY MUST BE ABLE TO WORK WITH MINIMAL DIRECTION.

MUST WORK WELL WITH THE PUBLIC

APPLICANTS WILL BE SUBJECT TO A 2 PART EXAM THAT HAS BEEN DEVELOPED BY THE GENERAL STATIONMASTER

PART 1 LIVE ANNOUNCEMENTS AND ACTUAL USE AND UNDERSTANDING OF COMPUTER SYSTEM

PART 2 WRITTEN EXAM PASSING GRADE ON EXAM IS 75%

DURING THE COURSE OF THE 3 WEEK TRAINING PROGRAM, THE APPLICANT WILL COMPLETE A REVIEW OF ALL STATION STOPS

ALL APPLICANTS SHOULD HAVE FULL KNOWLEDGE OF STATION STOPS AND CORRESPONDING BRANCHES UPON STARTING THE USHERS PROGRAM.

*Candidates are required to have been active LIRR employees for a minimum of six months prior to the close date of this posting.

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Open: 11/02/2022 00:01

Close: 11/11/2022 17:00

Effective: 11/16/2022 00:01

Posted: 11/02/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0013	USHERS	Permanent	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$41.612 HOURLY & \$1.650 DIFFERENTIAL BASE RATE
MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM

USHERS ARE EXPECTED TO BE COURTEOUS AT ALL TIMES

IN SOME INSTANCES, THEY MUST BE ABLE TO WORK WITH MINIMAL DIRECTION.

MUST WORK WELL WITH THE PUBLIC

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Effective: 11/16/2022 00:01

Posted: 11/02/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0014	USHERS	Permanent	LIRR-Extra List

Location VARIOUS
 Report Time VARIOUS
 Rest Days VARIOUS
 Rate Of Pay \$41.612 HOURLY & \$1.650 DIFFERENTIAL BASE RATE
 MUST COplete LIRR/TCU USHER TRAINING PROGRAM

USHERS ARE EXPECTED TO BE COURTEOUS AT ALL TIMES

IN SOME INSTANCES, THEY MUST BE ABLE TO WORK WITH MINIMAL DIRECTION.

MUST WORK WELL WITH THE PUBLIC

APPLICANTS WILL BE SUBJECT TO A 2 PART EXAM THAT HAS BEEN DEVELOPED BY THE GENERAL STATIONMASTER

PART 1 LIVE ANNOUNCEMENTS AND ACTUAL USE AND UNDERSTANDING OF COMPUTER SYSTEM

PART 2 WRITTEN EXAM PASSING GRADE ON EXAM IS 75%

DURING THE COURSE OF THE 3 WEEK TRAINING PROGRAM, THE APPLICANT WILL COMPLETE A REVIEW OF ALL STATION STOPS

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LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: TELBUL2-92 **Sequence:** 91

Description: TELEGRAPHERS BULLETIN 2-92

Open: 10/19/2022 00:01 Close: 10/28/2022 17:00 Effective: 11/02/2022 00:01 Posted: 10/19/2022 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank	From		
FT3	BLOCK OPERATOR	Permanent	BROOK		Readvertise				
TR16	BLOCK OPERATOR	Permanent	BROOK		Readvertise				
GCM11	TRAIN DIRECTOR	Temporary	GRAND CENTRAL MADISON	28330	BAUTISTA, K	19	JATD1	AT	JCCT
GCM12	TRAIN DIRECTOR	Temporary	GRAND CENTRAL MADISON	29849	JAMES, AM	33	1-3	PC	PSCC
GCM21	TRAIN DIRECTOR	Temporary	GRAND CENTRAL MADISON	52538	MARTIN, L	68	2-7	PC	PSCC
GCM22	TRAIN DIRECTOR	Temporary	GRAND CENTRAL MADISON	55566	FABLE, T	128	PX5005	PC	LIRR
GCM31	TRAIN DIRECTOR	Temporary	GRAND CENTRAL MADISON	55774	SWABY, K	117	FT1	BO	BRK
TR11	TRAIN DIRECTOR	Temporary	GRAND CENTRAL MADISON	56536	SIMMS, N	126	2-4	PC	PSCC
JCBJ2	TRAIN DIRECTOR	Permanent	JCC TOWER		Readvertise				
JCBJ22	TRAIN DIRECTOR	Temporary	JCC TOWER	58425	FAGAN, T	150	BO1047	BO	LIRR
JCBJ3	TRAIN DIRECTOR	Temporary	JCC TOWER	59144	FIERRO, A	170	TX1001	BO	LIRR
JCCMT2	BLOCK OPERATOR	Temporary	JCC TOWER		Readvertise				
JCCQN2	TRAIN DIRECTOR	Permanent	JCC TOWER	58607	DOWD, J	158	BO1057	BO	LIRR
JCHN12	TRAIN DIRECTOR	Temporary	JCC TOWER		Readvertise		JCBJ1	TR	JCCT
JLTD1	LEAD TRAIN DIRECTOR	Temporary	JCC TOWER	28004	GRIECO, DG	6	JTD31*	TR	JCCT
JTD11	TRAIN DIRECTOR	Permanent	JCC TOWER	28821	GRIMALDI, RJ	28	JTD12	TR	JCCT
WL2	BLOCK OPERATOR	Permanent	LEAD		Readvertise				
BO1050	BLOCK OPERATOR	Permanent	LIRR-Extra List	59301	DESANTIS, GD	178	BO1054	BO	LIRR
BO1052	BLOCK OPERATOR	Permanent	LIRR-Extra List		Readvertise				
MDSY11	TRAIN DIRECTOR	Temporary	MIDDAY STORAGE YARD	50721	GUERRE JR, R	36	1-1	PC	PSCC
MDSY21	TRAIN DIRECTOR	Temporary	MIDDAY STORAGE YARD	52731	ARDITO, TP	70	2-2	PC	PSCC
MDSY31	TRAIN DIRECTOR	Temporary	MIDDAY STORAGE YARD	55341	JONES, A	127	PX5003	PC	LIRR
TR12	TRAIN DIRECTOR	Temporary	MIDDAY STORAGE YARD	51769	HATWOOD, LJ	49	1-6	PC	PSCC
WS31	TRAIN DIRECTOR	Temporary	WEST SIDE YARD		Readvertise				
BO1055	BLOCK OPERATOR	Temporary			Readvertise				

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL2-93

Bulletin Seq: 93

Bulletin Description: TELEGRAPHERS BULLETIN 2-93

Open: 11/02/2022 00:01

Close: 11/11/2022 17:00

Effective: 11/16/2022 00:01

Posted: 10/31/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
JATD1	ASST. TRAIN DIRECTOR	Temporary	JCC TOWER
	Location JCC TOWER		
	Report Time 6AM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$55.996 HOURLY \$2.221 DIFFERENTIAL		
BO1047	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY SUNDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
BO1052	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
BO1054	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SUNDAY & MONDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
BO1057	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: TELEGRAPHERS BULLETIN 2-93

Open: 11/02/2022 00:01

Close: 11/11/2022 17:00

Effective: 11/16/2022 00:01

Posted: 10/31/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
FT1	BLOCK OPERATOR	Temporary	BROOK
	Location BROOK TOWER		
	Report Time 601AM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		
FT3	BLOCK OPERATOR	Permanent	BROOK
	Location BROOK TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		
JCCMT2	BLOCK OPERATOR	Temporary	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		
TR16	BLOCK OPERATOR	Permanent	BROOK
	Location BROOK TOWER		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		
	SATURDAY & SUNDAY: FT1; 601AM		
	MONDAY & TUESDAY: FT2: 201PM		
	WEDNESDAY: FT3: 1001PM		
WL2	BLOCK OPERATOR	Permanent	LEAD
	Location LEAD TOWER		
	Report Time 201PM		
	Rest Days TUESDAY & WEDNESDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: TELEGRAPHERS BULLETIN 2-93

Open: 11/02/2022 00:01

Close: 11/11/2022 17:00

Effective: 11/16/2022 00:01

Posted: 10/31/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
JCBJ2	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days TUESDAY & WEDNESDAY		
	Rate Of Pay \$53.034 HOURLY \$2.050 DIFFERENTIAL		
JCHN12	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 601AM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$57.736 HOURLY \$2.151 SHIFT DIFFERENTIAL		
JTD12	TRAIN DIRECTOR	Temporary	JCC TOWER
	Location JCC TOWER		
	Report Time 6AM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$58.878 HOURLY \$2.335 DIFFERENTIAL		
JTD31*	TRAIN DIRECTOR	Temporary	JCC TOWER
	Location JCC TOWER		
	Report Time 11PM		
	Rest Days FRIDAY & SATURDAY		
	Rate Of Pay VARIOUS SUNDAY & MONDAY-JLTD3 11PM; \$59.944 HOURLY; \$2.377 DIFFERENTIAL TUESDAY WEDNESDAY & THURSDAY-JTD31 11PM; \$58.878 HOURLY; \$2.335 DIFFERENTIAL		
WS31	TRAIN DIRECTOR	Temporary	WEST SIDE YARD
	Location WEST SIDE YARD		
	Report Time 11PM		
	Rest Days TUESDAY & WEDNESDAY		
	Rate Of Pay \$50.585 HOURLY \$1.952 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin ID: TELBUL2-93

Bulletin Seq: 93

Bulletin Description: TELEGRAPHERS BULLETIN 2-93

Open: 11/02/2022 00:01

Close: 11/11/2022 17:00

Effective: 11/16/2022 00:01

Posted: 10/31/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1055	BLOCK OPERATOR	Temporary	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: CREW9-30 **Sequence:** 30

Description: C/D BULLETIN 9-30

Open: 10/19/2022 00:01 Close: 10/28/2022 17:00 Effective: 11/02/2022 00:01 Posted: 10/18/2022 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
CD1D	CREW DISPATCHER	Temporary	JAMAICA		Readvertise	
CX4005	CREW DISPATCHER	Permanent	LIRR-Extra List		Readvertise	

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: CREW9-31

Bulletin Seq: 31

Bulletin Description: C/D BULLETIN 9-31

Open: 11/02/2022 00:01

Close: 11/11/2022 17:00

Effective: 11/16/2022 00:01

Posted: 11/01/2022 00:01

Asgn	Position	Perm Or Temp	Terminal
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CD1D	CREW DISPATCHER	Temporary	JAMAICA
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Location TRANSPORTATION CREW MANAGEMENT, JAMAICA

Report Time 759AM

Rest Days WEDNESDAY & THURSDAY

Rate Of Pay \$48.121 HOURLY \$1.896 DIFFERENTIAL

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

CX4005	CREW DISPATCHER	Permanent	LIRR-Extra List
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Location TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$48.121 HOULRY & \$1.896 DIFFERENTIAL

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BYT THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

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STATIONS DEPARTMENT
NOTICE NO. 2022-42



Date: October 25, 2022
To: All Stations Department Employees
From: Theresa Dorsey, Chief Stations Officer *TD*
Subject: Holiday - Election Day - Tuesday, November 8, 2022

The following positions will be working on Tuesday November 8, 2022:

AGENT

A102 HSF TVM
A101 HSF Parts
A103 Penn TVM
A106 HSF TVM
A110 Penn
A120 PTH
A121 PTH
A200 Woodside
A250 Jam Theater
A251 Jam Theater
A252 Jam Theater
A311 Beth TVM
A312 Beth TVM
A505 Atlantic
A506 Atlantic
A601 Syosset
A602 Huntington
A700 Beth TVM
A701 Mineola
A702 Beth TVM
A703 Hicksville
A709 Ronkonkoma
A710 Ronkonkoma
A801 Rockville Centre
A806 Babylon
A808 Patchogue
A961 Broadway
A971 Ronkonkoma
A972 Ronkonkoma
A984 Beth TVM
A985 Huntington
A986 Penn TVM
A988 Penn

TICKET CLERK

C101 Penn
C102 Penn
C103 Penn TH
C106 Penn
C108 Penn
C109 Penn
C114 Penn
C115 Penn TH
C118 Penn
C126 Penn TH
C127 Penn
C132 Atlantic
C134 Atlantic
C136 Atlantic
C140 Jam PM Ch
C143 Jam
C145 Jam
C151 Penn TVM
C160 STIMS
C161 STIMS
C176 WEC WR
C201 Woodside
C331 Beth TVM
C333 Beth Cshr.
C411 Port Wash
C412 Port Wash
C602 Huntington
C700 Beth TVM
C702 Beth TVM
C704 Hicksville
C709 Beth Cshr.
C814 Babylon
C821 HSF TVM
C822 HSF TVM
C901 Penn
C910 Penn
C911 Penn
C912 Penn
C913 Penn TVM
C916 Penn
C917 Penn
C918 Penn
C922 Jam Chief
C923 Jam
C924 Jam
C823 HSF Cshr
C830 Wyandanch
C907 Penn
C953 Beth TVM
C963 Hicksville
C964 Babylon
C993 Penn
C998 Penn
CT185 Mineola
CT186 Mineola
Tkt Stock Supv.

STATION APPEARANCE MAINTAINER

ATL102
ATL103
ATL105
ATL107
ATL108
ATL110
H552 Pt. Wash
H572 Northpt
HC551 Pt Wash QRT
HC571 Northpt
HMC112
HMC124
JAM102
JAM104
JAM108
JAM109
JAM112
JAM118
JAM119
JAM120
JAM124
JAM130
JAM131
JAM132
JAC1
L302 Mineola
L304 Freeport
L307 Babylon
L310 Beth Fac
L311 Huntington
L312 Ronkonkoma
L315 Bayside
L308 Babylon Yd
L309 Hicksville
L316 Woodside
L317 Great Neck
L319 Hempstead
L320 Pt Wash
L322 Ronk. Yd
L401 Bellmore
L402 Seaford
L404 Wyandanch
L905 Lynbrook
L919 Hicksville
RSC2 Atlantic
RSC3 Atlantic
SSM1 Babylon Yd
SSM2 Roslyn
SSM3 Ronk Yd
SSM4 VS Yd
SSM5 Babylon Yd.
SSM6 Roslyn
SSM7 Ronk. Yd
SSM8 VS Yd
SSM9 Beth Fac.
SSM10 Beth Fac.
SWT15 Babylon Yd
SWT16 Roslyn
SWT17 Ronk Yd
SWT18 VS Yd
SWT19 Beth Fac.
V450 Morris Park
V453 Pt Wash
V454 Pt Wash
V456 Garden City
V457 Garden City
V460 Baby Yd
V461 Baby Yd
V462 Baby Yd
V466 Northpt
V471 Garden City
V472 Garden City
V477 Long Bch
V479 Ronk Yd
V480 Ronk Yd
V489 Woodside
V910 Rockville Ctr
V912 Morris Park
V914 KO Yd
V915 KO Yd
V919 Hicksville
VD100 VD Yd
WSY 101
WSY900


AMBASSADORS

All AMBASSADORS WILL WORK.

LEAD FOREMAN/FOREMAN:	All are working
OFFICES CLOSED:	Corp., Medical, Lost & Found, Mail & Ride
MESSENGER SERVICE:	WILL NOT operate.
TICKET SALES:	Peak fares in effect. Senior, People with Disabilities & Medicare valid on ALL trains.
TICKET OFFICE HOURS:	Open locations will follow weekday hours as shown on the Ticket Sales hours card.
TRAIN SERVICE:	Will operate on a Weekday schedule.

If you have any questions, please contact your manager.

**STATIONS DEPARTMENT
NOTICE NO. 2022-43**

Date: October 26, 2022
To: All Stations Department Uniformed Employees
From: Theresa Dorsey, Chief Stations Officer 
Subject: Uniforms - Annual Re-Issue Period for 2023

The annual re-issue period for ordering uniforms will begin on **November 1, 2022**, and run through **December 31, 2022**, for delivery in late spring/early summer 2023. You **MUST** place your uniform order within this window of time, orders received outside of this timeframe will not be accepted.

You will have the option to order online, by email, or via fax. The issuance of new uniforms will ensure your comfort for the upcoming season and will project a professional image that reflects well on our department as well as the LIRR.

Wearing the proper LIRR uniform ensures the ability for employees to be easily identifiable and creates a secure environment for employees and customers alike.

Order forms will be available for printing at ticket offices, main terminal locations, and foremen headquarters from the Stations Department Intranet page. (*Departments → Stations → General Forms → Uniforms*)

Through the mass mailing of the postcards, the vendor will provide you with detailed instructions to assist you with accurately place your order including:

- Online ordering at <https://imageauthority.com/NYCT> (for your first online order, enter your employee number in the Employee LIRR Number field and enter this number as well in the Employee PIN field. You will be prompted to change your PIN. Your employee number is the 5-digit LIRR ID also referred to as IBM).
- E-mail your completed order form to: LIRR@wwof.com
- Fax completed form to 1-877-662-5328

If you have any uniform questions, please refer to your manager for assistance.

As with all items you order online, if you have a problem with your uniforms or if they are not received when promised you must call the uniform company at 1-800-742-0761 for assistance. If you need to exchange sizes just give them a call, don't keep an item that you can't wear.

5 attachments: Order forms for Foremen, Agents, Ticket Clerks, SAMS, Ambassadors

"A clean, neat uniform shows the customers you take pride in your job"

LIRR

TRAVELING FOREMAN - STATIONS (STATIONS DEPARTMENT) FEMALE & MALE ANNUAL ISSUE



SHIP TO

Employee Name: _____

Street Address: (No PO Boxes) _____

City _____

State _____ Zip _____

Phone _____

Note: To Avoid Delays, All Orders MUST Have LIRR Employee ID# & BSC#

LIRR Employee # _____

BSC # _____

Title: _____

Email: _____

FEMALE

INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE	ORDER SIZE ↓ Please Check One	QTY	PRICE EACH	TOTAL
2	Cargo, Flat, Navy	NT2588	4-24	SIZE: INSEAM:		\$29.50	
2	Workshirt, LS, Lt. Gray w/Emblem	NT1275	S-L Short, S-5XL Reg, M-5XL Long	<input type="checkbox"/> Short <input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:		\$12.50	
	Workshirt, LS, PetroBlue	NT1256	S-L Short, S-5XL Reg, M-5XL Long	<input type="checkbox"/> Short <input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:		\$10.00	
2	Workshirt, SS, Lt. Gray w/Emblem	NT1258	S-6XL	SIZE:		\$10.00	
	Workshirt, SS, PetroBlue	NT1279	S-6XL	SIZE:		\$9.50	
2	Unisex, T Shirt, SS, Light Gray	NT5019	S-5XL	SIZE:		\$10.00	
	Unisex, Sweatshirt, Medium Gray	NT5020	S-3XL	SIZE:		\$16.00	
1 every 2	Parka, Orange/Silver w/Logo	NT3016	S-8XL Reg, M-8XL Long (UNISEX)	<input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:		\$139.00	
1 every 2	Eisenhower "Ike" Jacket, Orange/Silver w/Logo	NT3017	S-8XL Reg, M-8XL Long (UNISEX)	<input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:		\$109.00	

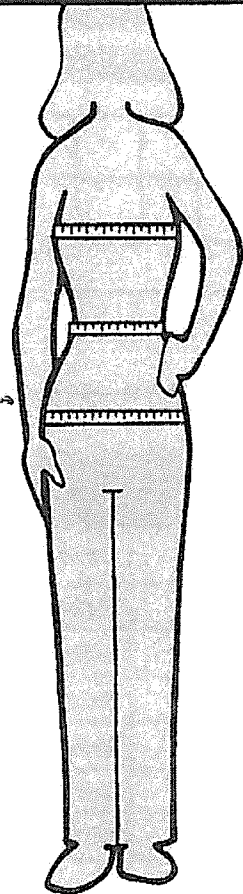
MALE

INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE	ORDER SIZE ↓ Please Check One	QTY	PRICE EACH	TOTAL
2	Cargo, Flat, Navy	NT2587	30-54 Even	SIZE: INSEAM:		\$28.00	
2	Workshirt, LS, Lt. Gray w/Emblem	NT1275	S-L Short, S-5XL Reg, M-5XL Long	<input type="checkbox"/> Short <input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:		\$12.50	
	Workshirt, LS, PetroBlue	NT1256	S-L Short, S-5XL Reg, M-5XL Long	<input type="checkbox"/> Short <input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:		\$10.00	
2	Workshirt, SS, Lt. Gray w/Emblem	NT1258	S-6XL	SIZE:		\$10.00	
	Workshirt, SS, PetroBlue	NT1279	S-6XL	SIZE:		\$9.50	
2	Unisex, T Shirt, SS, Light Gray	NT5019	S-5XL	SIZE:		\$9.50	
	Unisex, Sweatshirt, Medium Gray	NT5020	S-3XL	SIZE:		\$16.00	
1 every 2	Parka, Orange/Silver w/Logo	NT3016	S-8XL Reg, M-8XL Long (UNISEX)	<input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:		\$139.00	
1 every 2	Eisenhower "Ike" Jacket, Orange/Silver w/Logo	NT3017	S-8XL Reg, M-8XL Long (UNISEX)	<input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:		\$109.00	

							TOTAL	

Signature: _____

MEASURING GUIDE & TIP



HOW TO MEASURE:

Have someone else measure you. Keep tape straight but not tight. Measure over undergarments or other clothing that will be worn under your uniform. If your measurements fall between two sizes, order the larger size. Nonstandard sizes (sizes outside the size ranges shown) are available upon request. Additional manufacturing time required -- allow up to 60 days.

CHEST / BUST

Measure around the fullest part of chest, keeping tape up under arms and across the shoulder blades.

WAIST

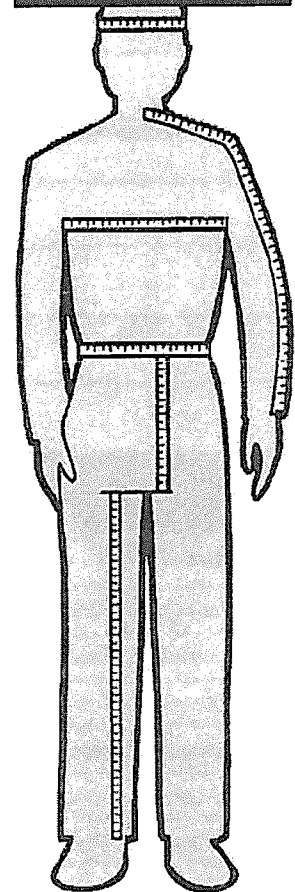
Measure around the smallest part of the natural waistline, Hold tape firmly but not tightly. Keep the tape level and be sure to stand naturally.

HIPS

Measure around the fullest part of hips, Hold the tape measure firmly but not tightly.

SLEEVE

Measure from center of neck of back collar, over the shoulder, along arm, behind elbow, to wrist bone.



FEMALE WORKPANTS - Garment Measurements

Order Size	4	6	8	10	12	14	16	18	20	22	24	26	28	30	32	34
Waist Size	26	27	28	29	30.5	32	33.5	36.5	38.5	40.5	42.5	44.5	46.5	48.5	50.5	52.5
Hip Size	35.5	36.5	37.5	38.5	40	41.5	43	46	48	50	52	54	56	58	60	62

FEMALE WORKSHIRTS - Garment Measurements

Order Size	4	6	8	10	12	14	16	18	20	22	24
Chest Size	39	40	41	42.5	44	45.5	47.5	50.5	52.5	54.5	56.5
Hip Size	38	39	40	41.5	43	44.5	47	50.5	52.5	54.5	56.5

UNISEX PARKA & TEE JACKET - Garment Measurements

Order Size	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	7XL	8XL
Chest Size	43"	50"	54"	58"	62"	66"	70"	74"	78"	82"	86"

MALE WORKPANTS

Order Size	28 - 38 All sizes	40-60 Even Only
Waist Size	28 - 38	40 - 60

MALE WORKSHIRT - Garment Measurements

Order Size	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
Chest Size	42	46	50	54	58	62	66	70	74



**IMAGE
AUTHORITY™**

To place your order, please use one of the below methods:
 Fax: 1-877-662-5328
 Email: irr@wwof.com
 Mail: Image Authority
 Direct Customer Support
 P.O. Box 140995
 Nashville, TN 37214-0995

OUR PERSONAL GUARANTEE

Any garment that does not meet your expectation of quality or performance may be returned once authorized within 60 days of order date, including custom merchandise if defective.

However, the following items are **NON-RETURNABLE**:

- Personally embroidered with employee or company name
- Trousers hemmed shorter than a 28 inch inseam
- Washed or worn garments
- Custom manufactured special orders
- Altered garments

SHIP TO	Employee Name:		Note: To Avoid Delays, All Orders MUST Have Employee ID# or BSC#					
	Street Address: (No PO Boxes)		LIRR Emp.#		BSC#			
	City		Title:					
	State	Zip	Email:					
	Phone							

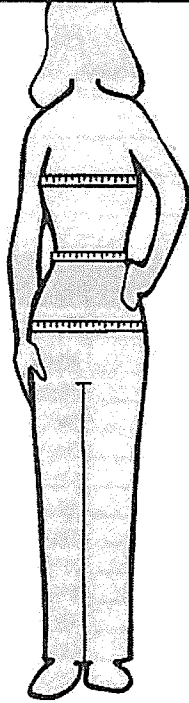
						QTY	PRICE EACH	TOTAL
FEMALE	1	Blazer, Charcoal Gray	NT4320	4-28 Regular	SIZE:		\$122.00	
	2	Cargo, Flat, Navy	NT2588	4-28 Regular	SIZE: INSEAM:		\$29.50	
		Skirt, Straight, Navy	NT2542	0-28	SIZE:		\$60.00	
	2	Shirt, LS White w/Logo	NT1260	0-28	SIZE:		\$24.00	
		Shirt, LS Lt. Blue w/Logo	NT1259	4-28	SIZE:		\$24.00	
		Shirt, LS Striped w/Logo	NT1263	4-28	SIZE:		\$24.00	
		Polo Shirt, LS Navy w/Logo	NT5011	XS-6XL	SIZE:		\$25.00	
		Sweatshirt, Navy	NT5052	S-5XL	SIZE:		\$12.50	
		2	Shirt, SS White w/Logo	NT1262	4-28	SIZE:		\$17.00
	2	Shirt, SS Lt. Blue w/Logo	NT1261	4-28	SIZE:		\$24.00	
Shirt, SS Striped w/Logo		NT1264	4-28	SIZE:		\$24.00		
2	Polo Shirt, SS Navy w/Logo	NT5009	XS-6XL	SIZE:		\$22.00		
	1	Sweater, V-Neck Navy w/Logo	NT5006	S-5XL (UNISEX)	SIZE:		\$29.50	
3	Sweater Vest, Navy w/Logo	NT5007	XS-6XL (UNISEX)	SIZE:		\$29.50		
	Tab Bow Tie, Banded, Maroon	NT7251	ONE SIZE			\$7.00		
	Tab Bow Tie, Banded, Navy	NT7256	ONE SIZE			\$7.00		
	Scarf, Maroon	NT7246	ONE SIZE			\$20.00		
	Scarf, Navy	NT7245	ONE SIZE			\$20.00		
	Tie, Maroon w/White and Navy Stripe	NT7252	ONE SIZE			\$7.00		
	Tie, Navy w/White and Maroon Stripe	NT7253	ONE SIZE			\$7.00		
	Tie, Clip-On, Maroon w/White/Navy Stripe	NT7254	20"/22"	SIZE:		\$7.00		
	Tie, Clip-On, Navy w/White/Maroon Stripe	NT7255	20"/22"	SIZE:		\$7.00		
	2	Name Badge	ENTER 5 DIGIT ID#	NT7367	PRINT First Initial & Last Name			\$12.00

INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE	ORDER SIZE <small>PLEASE CHECK ONE</small>	QTY	PRICE EACH	TOTAL
1	Blazer, Charcoal Gray	NT4313	36-46 Short 36-58 Regular 36-58 Long 38-56 X Long	<input type="checkbox"/> Short <input type="checkbox"/> Regular SIZE: <input type="checkbox"/> Long <input type="checkbox"/> X Long		\$140.00	
2	Cargo, Flat, Navy	NT2587	28-54 Regular	SIZE: INSEAM:		\$28.00	
2	Shirt, LS White w/Logo	NT1266	Neck: Sleeve 14.0-22.0(30/31, 32/33, 34/35, 36/37)	SIZE: SLEEVE:		\$24.00	
	Shirt, LS Lt. Blue w/Logo	NT1265	Neck: Sleeve 14.0-22.0(30/31, 32/33, 34/35, 36/37)	SIZE: SLEEVE:		\$24.00	
	Shirt, LS Striped w/Logo	NT1269	Neck: Sleeve 14.0-22.0(30/31, 32/33, 34/35, 36/37)	SIZE: SLEEVE:		\$31.00	
	Polo Shirt, LS Navy w/Logo	NT5011	XS-6XL	SIZE:		\$25.00	
	Sweatshirt, Navy	NT5052	S-5XL	SIZE:		\$12.50	
2	Shirt, SS White w/Logo	NT1268	14.0-22.0	SIZE:		17.00	
	Shirt, SS Lt. Blue w/Logo	NT1267	14.0-22.0	SIZE:		\$24.00	
	Shirt, SS Striped w/Logo	NT1270	14.0-22.0	SIZE:		\$22.00	
	Polo Shirt, SS Navy w/Logo	NT5009	XS-6XL	SIZE:		\$22.00	
1	Sweater Vest, Navy w/Logo	NT5007	XS-6XL (UNISEX)	SIZE:		\$29.50	
	Sweater, V-Neck Navy w/Logo	NT5006	S-5XL (UNISEX)	SIZE:		\$29.50	
3	Tie, Maroon w/White and Navy Stripe	NT7252	ONE SIZE			\$7.00	
	Tie, Navy w/White and Maroon Stripe	NT7253	ONE SIZE			\$7.00	
	Tie, Clip-On, Maroon w/White/Navy Stripe	NT7254	20"/22"	SIZE:		\$7.00	
	Tie, Clip-On, Navy w/White/Maroon Stripe	NT7255	20"/22"	SIZE:		\$7.00	
2	Name Badge	ENTER 5 DIGIT ID#	NT7367	PRINT First Initial & Last Name			\$12.00

TOTAL

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 Fax: 1-877-662-5328
 Email: lirr@world.com
 Mail: Image Authority
 Direct Customer Support
 P.O. Box 140995
 Nashville, TN 37214-0995

MEASURING GUIDE & TIP



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CHEST / BUST

Measure around the fullest part of chest, keeping tape up under arms and across the shoulder blades.

WAIST

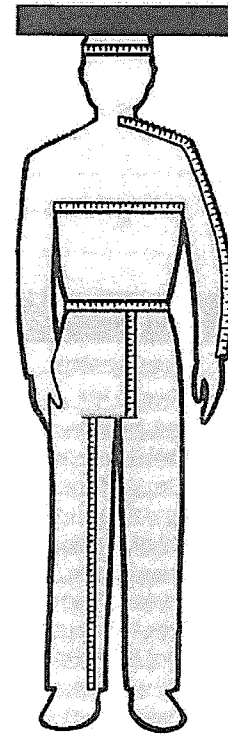
Measure around the smallest part of the natural waistline, Hold tape firmly but not tightly. Keep the tape level and be sure to stand naturally.

HIPS

Measure around the fullest part of hips, Hold the tape measure firmly but not tightly.

SLEEVE

Measure from center of neck of back collar, over the shoulder, along arm, behind elbow, to wrist bone.



FEMALE BLAZERS - Garment Measurements													
Order Size	2	4	6	8	10	12	14	16	18	20	22	24	26
Chest Size	41	42	43	44	45	46.5	48	49.5	51.5	53.5	55.5	57.5	59.5
Waist Size	18.5	19	19.5	20	20.5	21.25	22	22.75	23.75	24.75	25.75	26.75	27.75

FEMALE TROUSER - Garment Measurements													
Order Size	2	4	6	8	10	12	14	16	18	20	22	24	26
Waist Size	26	27	28	29	30	31.5	33	34.5	36.5	38.5	40.5	42.5	44.5
Hip Size	40.5	41.5	42.5	43.5	44.5	46	47.5	50	52	54	56	58	60

FEMALE SKIRT - Garment Measurements															
Order Size	0	2	4	6	8	10	12	14	16	18	20	22	24	26	28
Waist Size	25	26	27	28	29	30	31.5	33	34.5	36.5	38.5	40.5	42.5	44.5	46.5
Hip Size	39.5	40.5	41.5	42.5	43.5	44.5	46	47.5	50	52	54	56	58	60	62

FEMALE SHIRT - Garment Measurements													
Order Size	4	6	8	10	12	14	16	18	20	22	24	26	28
Waist Size	39	40	41	42	43.5	45	46.5	48	50	52	54	56	58
Hip Size	38.5	39.5	40.5	41.5	43	44.5	46	47.5	49	51	53	55	57

FEMALE TAILORED VEST - Garment Measurements													
Order Size	2	4	6	8	10	12	14	16	18	20	22	24	26
Chest Size	37	38	39	40	41	42.5	44	45.5	47.5	49.5	51.5	53.5	55.5
Waist Size	17	17.5	18	18.5	19	19.75	20.5	21.25	22.25	23.25	24.25	25.25	26.25

MALE BLAZER - Garment Measurements												
Order Size	36	38	40	42	44	46	48	50	52	54	56	
Chest Size	42	44	46	48	50	52	54	56	58	60	62	
Waist Size	19.75	20.75	21.75	22.75	23.75	24.75	25.75	26.75	27.75	28.75	29.75	

MALE TROUSER - Garment Measurements														
Order Size	28	30	32	34	36	38	40	42	44	46	48	50	52	54
Waist Size	28.5	30.5	32.5	34.5	36.5	38.5	40.5	42.5	44.5	46.5	48.5	50.5	52.5	54.5
Hip Size	39	41	43	45	47	49	51	53	55	57	59	61	63	65

MALE SHIRTS															
Neck Size	14	14.5	15	15.5	16	16.6	17	17.5	18	18.5	19	19.5	20	21	22
Sleeve Length	30/31		*	*	*	*									
	32/33	*	*	*	*	*	*	*	*						
	34/35		*	*	*	*	*	*	*	*	*	*	*	*	*
	36/37						*	*	*	*	*	*	*	*	*

UNISEX SWEATER VEST										
Order Size	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
Chest Size	32-33	34-35	36-37	38-40	42-44	46-48	50-52	54-56	58-60	62-64

UNISEX SWEATER								
Order Size	S	M	L	XL	2XL	3XL	4XL	5XL
Chest Size	34-35	36-37	38-40	42-44	46-48	50-52	54-56	58-60

To place your order, please use one of the below methods:

Fax: 1-877-662-5328

Email: lirr@wwof.com

Mail: Image Authority

Direct Customer Support

P.O. Box 140995

Nashville, TN 37214-0995

OUR PERSONAL GUARANTEE

Any garment that does not meet your expectation of quality or performance may be returned once authorized within 60 days of order date, including custom merchandise if defective.

However, the following items are **NON-RETURNABLE**:

- Personally embroidered with employee or company name
- Trousers hemmed shorter than a 28 inch inseam
- Washed or worn garments
- Custom manufactured special orders
- Altered garments

SHIP TO	Employee Name:		Note: To Avoid Delays, All Orders MUST Have Employee ID# or BSCH					
	Street Address: (No PO Boxes)		LIRR Emp.#		BSCH			
	City		Title:					
	State Zip		Email:					
	Phone							

INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE	ORDER SIZE	QTY	PRICE EACH	TOTAL
2	Cargo, Flat, Navy	NT2588	0-28 Regular	SIZE: INSEAM:		\$29.50	
	Skirt, Straight, Navy	NT2542	0-28 Regular	SIZE:		\$60.00	
2	Shirt, LS White w/Logo	NT1260	0-28	SIZE:		\$24.00	
	Shirt, LS Lt. Blue w/Logo	NT1259	4-28	SIZE:		\$24.00	
	Shirt, LS Striped w/Logo	NT1263	4-28	SIZE:		\$24.00	
	Polo Shirt, LS Navy w/Logo	NT5011	XS-6XL	SIZE:		\$25.00	
	Sweatshirt, Navy	NT5052	S - 5XL	SIZE:		\$12.50	
2	Shirt, SS White w/Logo	NT1262	4-28	SIZE:		\$17.00	
	Shirt, SS Lt. Blue w/Logo	NT1261	4-28	SIZE:		\$24.00	
	Shirt, SS Striped w/Logo	NT1264	4-28	SIZE:		\$24.00	
	Polo Shirt, SS Navy w/Logo	NT5009	XS-6XL	SIZE:		\$12.75	
2	Sweater Vest, Navy w/logo	NT5007	XS-6XL (UNISEX)	SIZE:		\$29.50	
	Sweater, V-Neck Navy w/logo	NT5006	S-5XL (UNISEX)	SIZE:		\$29.50	
3	Tab Bow Tie, Banded, Maroon	NT7251	ONE SIZE			\$7.00	
	Tab Bow Tie, Banded, Navy	NT7256	ONE SIZE			\$7.00	
	Scarf, Maroon	NT7246	ONE SIZE			\$20.00	
	Scarf, Navy	NT7245	ONE SIZE			\$20.00	
	Tie, Maroon w/White and Navy Stripe	NT7252	ONE SIZE			\$7.00	
	Tie, Navy w/White and Maroon Stripe	NT7253	ONE SIZE			\$7.00	
	Tie, Clip-On, Maroon w/White/Navy Stripe	NT7254	20"/22"	SIZE:		\$7.00	
	Tie, Clip-On, Navy w/White/Maroon Stripe	NT7255	20"/22"	SIZE:		\$7.00	
As required	Name Badge	ENTER 5 DIGIT ID#		PRINT First Initial & Last Name		\$12.00	

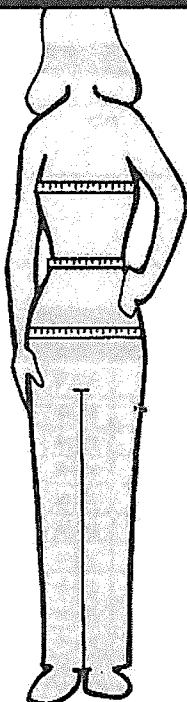
INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE	ORDER SIZE	QTY	PRICE EACH	TOTAL
2	Cargo, Flat, Navy	NT2587	28-54 Regular, 32-46 Long	<input type="checkbox"/> Regular <input type="checkbox"/> Long SIZE: INSEAM:		\$29.50	
2	Shirt, LS White w/Logo	NT1266	Neck Sleeve 14.0-22.0(30/31,32/33,34/35,36/37)	SIZE: SLEEVE:		\$24.00	
	Shirt, LS Lt. Blue w/Logo	NT1265	Neck Sleeve 14.0-22.0(30/31,32/33,34/35,36/37)	SIZE: SLEEVE:		\$24.00	
	Shirt, LS Striped w/Logo	NT1269	Neck Sleeve 14.0-22.0(30/31,32/33,34/35,36/37)	SIZE: SLEEVE:		\$31.00	
	Polo Shirt, LS Navy w/Logo	NT5011	XS-6XL	SIZE:		\$25.00	
	Sweatshirt, Navy	NT5052	S - 5XL	SIZE:		\$12.50	
2	Shirt, SS White w/Logo	NT1268	14.0-22.0	SIZE:		\$17.00	
	Shirt, SS Lt. Blue w/Logo	NT1267	14.0-22.0	SIZE:		\$24.00	
	Shirt, SS Striped w/Logo	NT1270	14.0-22.0	SIZE:		\$22.00	
	Polo Shirt, SS Navy w/Logo	NT5009	XS-6XL	SIZE:		\$22.00	
2	Sweater Vest, Navy w/logo	NT5007	XS-6XL (UNISEX)	SIZE:		\$29.50	
	Sweater, V-Neck Navy w/logo	NT5006	S-5XL (UNISEX)	SIZE:		\$29.50	
3	Tie, Maroon w/White and Navy Stripe	NT7252	ONE SIZE			\$7.00	
	Tie, Navy w/White and Maroon Stripe	NT7253	ONE SIZE			\$7.00	
	Tie, Clip-On, Maroon w/White/Navy Stripe	NT7254	20"/22"	SIZE:		\$7.00	
	Tie, Clip-On, Navy w/White/Maroon Stripe	NT7255	20"/22"	SIZE:		\$7.00	
As required	Name Badge	ENTER 5 DIGIT ID#		PRINT First Initial & Last Name		\$12.00	

Employee Signature: _____ Date: _____

TOTAL

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 Fax: 1-877-662-5328
 Email: irc@world.com
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 Nashville, TN 37214-0995

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CHEST / BUST

Measure around the fullest part of chest, keeping tape up under arms and across the shoulder blades.

WAIST

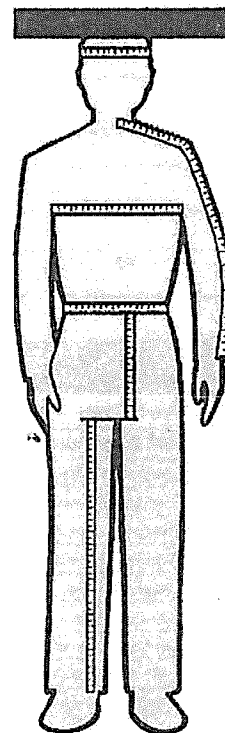
Measure around the smallest part of the natural waistline, Hold tape firmly but not tightly. Keep the tape level and be sure to stand naturally.

HIPS

Measure around the fullest part of hips, Hold the tape measure firmly but not tightly.

SLEEVE

Measure from center of neck of back collar, over the shoulder, along arm, behind elbow, to wrist bone.



FEMALE TROUSER - Garment Measurements													
Order Size	2	4	6	8	10	12	14	16	18	20	22	24	26
Waist Size	26	27	28	29	30	31.5	33	34.5	36.5	38.5	40.5	42.5	44.5
Hip Size	40.5	41.5	42.5	43.5	44.5	46	47.5	50	52	54	56	58	60

MALE TROUSER - Garment Measurements														
Order Size	28	30	32	34	36	38	40	42	44	46	48	50	52	54
Waist Size	28.5	30.5	32.5	34.5	36.5	38.5	40.5	42.5	44.5	46.5	48.5	50.5	52.5	54.5
Hip Size	39	41	43	45	47	49	51	53	55	57	59	61	63	65

FEMALE SKIRT - Garment Measurements															
Order Size	0	2	4	6	8	10	12	14	16	18	20	22	24	26	28
Waist Size	25	26	27	28	29	30	31.5	33	34.5	36.5	38.5	40.5	42.5	44.5	46.5
Hip Size	39.5	40.5	41.5	42.5	43.5	44.5	46	47.5	50	52	54	56	58	60	62

MALE SHIRTS															
Neck Size	14	14.5	15	15.5	16	16.6	17	17.5	18	18.5	19	19.5	20	21	22
Sleeve Length	30/31	*	*	*	*	*	*	*	*	*	*	*	*	*	*
	32/33	*	*	*	*	*	*	*	*	*	*	*	*	*	*
	34/35	*	*	*	*	*	*	*	*	*	*	*	*	*	*
	36/37	*	*	*	*	*	*	*	*	*	*	*	*	*	*

FEMALE SHIRT - Garment Measurements													
Order Size	4	6	8	10	12	14	16	18	20	22	24	26	28
Chest Size	39	40	41	42	43.5	45	46.5	48	50	52	54	56	58
Hip Size	38.5	39.5	40.5	41.5	43	44.5	46	47.5	49	51	53	55	57

UNISEX SWEATER VEST										
Order Size	XS	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
Chest Size	32-33	34-35	36-37	38-40	42-44	46-48	50-52	54-56	58-60	62-64

FEMALE TAILORED VEST - Garment Measurements													
Order Size	2	4	6	8	10	12	14	16	18	20	22	24	26
Chest Size	37	38	39	40	41	42.5	44	45.5	47.5	49.5	51.5	53.5	55.5
Waist Size	17	17.5	18	18.5	19	19.75	20.5	21.25	22.25	23.25	24.25	25.25	26.25

UNISEX SWEATER								
Order Size	S	M	L	XL	2XL	3XL	4XL	5XL
Chest Size	34-35	36-37	38-40	42-44	46-48	50-52	54-56	58-60

OUR PERSONAL GUARANTEE

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- Personally embroidered with employee or company name
- Trousers hemmed shorter than a 28 inch inseam
- Washed or worn garments
- Custom manufactured special orders
- Altered garments

To place your order, please use one of the below methods:

Fax: 1-877-662-5328
 Email: fax@imageauthority.com
 Mail: Image Authority
 Direct Customer Support
 P.O. Box 140995
 Nashville, TN 37214-0995



LIRR

STATION APPEARANCE MAINTAINERS (Stations Department) FEMALE & MALE ANNUAL ISSUE



SHIP TO	Employee Name:	Note: To Avoid Delays, All Orders MUST Have LIRR Employee ID# & BSC#							
	Street Address: (No PO Boxes)	Title:							
	City	LIRR Employee #							
	State	Zip	BSC #						
	Phone	Email:							

INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE	ORDER SIZE		QTY	PRICE EACH	TOTAL
				Please Check One				
2	Cargo, Flat, Navy	NT2588	4-24	SIZE:	INSEAM:		\$29.50	
2	LS HI Vis Tee Orange	NT5069	S-5XL	SIZE:			\$18.50	
	HI Vis Sweatshirt Orange	NT5067	S-5XL	SIZE:			\$35.00	
2	SS HI Vis Tee Orange	NT5068	S-5XL	SIZE:			\$13.00	
1	Parka, Orange/Silver w/Logo	NT3016	S-8XL Reg, M-8XL Long (UNISEX)	<input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:			\$139.00	
1	Eisenhower "Ike" Jacket, Orange/Silver w/Logo	NT3080	S-8XL Reg, M-8XL Long (UNISEX)	<input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:			\$109.00	

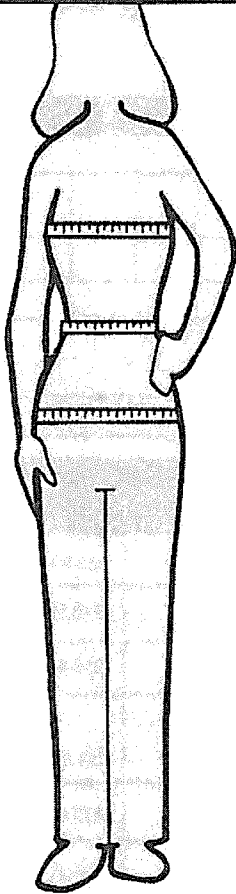
INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE	ORDER SIZE		QTY	PRICE EACH	TOTAL
				Please Check One				
2	Cargo, Flat, Navy	NT2587	28-38 All, 40-60 Even	SIZE:	INSEAM:		\$28.00	
2	LS HI Vis Tee Orange	NT5069	S-5XL	SIZE:			\$18.50	
	HI Vis Sweatshirt Orange	NT5067	S-5XL	SIZE:			\$35.00	
2	SS HI Vis Tee Orange	NT5068	S-5XL	SIZE:			\$13.00	
1	Parka, Orange/Silver w/Logo	NT3016	S-8XL Reg, M-8XL Long (UNISEX)	<input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:			\$139.00	
1	Eisenhower "Ike" Jacket, Orange/Silver w/Logo	NT3080	S-8XL Reg, M-8XL Long (UNISEX)	<input type="checkbox"/> Reg. <input type="checkbox"/> Long SIZE:			\$109.00	
TOTAL								

Signature: _____

To place your order, please use one of the below methods:

Fax: 1-877-662-5328
 Email: lirr@wwof.com
 Mail: Image Authority
 Direct Customer Support
 P.O. Box 140995
 Nashville, TN 37214-0995

MEASURING GUIDE & TIP



HOW TO MEASURE:

Have someone else measure you. Keep tape straight but not tight. Measure over undergarments or other clothing that will be worn under your uniform. If your measurements fall between two sizes, order the larger size. Nonstandard sizes (sizes outside the size ranges shown) are available upon request. Additional manufacturing time required -- allow up to 60 days.

CHEST / BUST

Measure around the fullest part of chest, keeping tape up under arms and across the shoulder blades.

WAIST

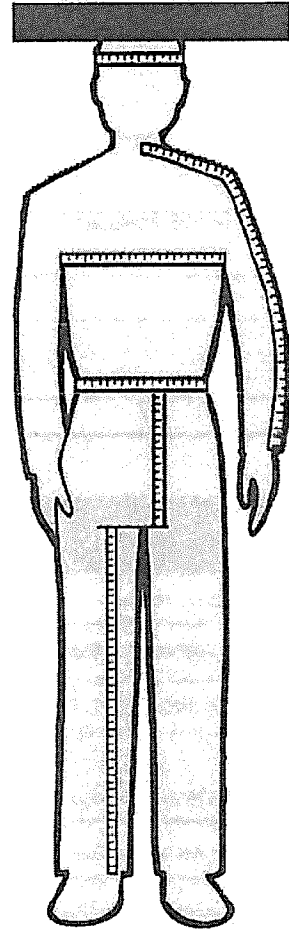
Measure around the smallest part of the natural waistline, Hold tape firmly but not tightly. Keep the tape level and be sure to stand naturally.

HIPS

Measure around the fullest part of hips, Hold the tape measure firmly but not tightly.

SLEEVE

Measure from center of neck of back collar, over the shoulder, along arm, behind elbow, to wrist bone.



FEMALE WORKPANTS - Garment Measurements

Order Size	4	6	8	10	12	14	16	18	20	22	24	26	28	30	32	34
Waist Size	26	27	28	29	30.5	32	33.5	36.5	38.5	40.5	42.5	44.5	46.5	48.5	50.5	52.5
Hip Size	35.5	36.5	37.5	38.5	40	41.5	43	46	48	50	52	54	56	58	60	62

FEMALE WORKSHIRTS - Garment Measurements

Order Size	4	6	8	10	12	14	16	18	20	22	24
Chest Size	39	40	41	42.5	44	45.5	47.5	50.5	52.5	54.5	56.5
Hip Size	38	39	40	41.5	43	44.5	47	50.5	52.5	54.5	56.5

UNISEX PARKA & JACKET - Garment Measurements

Order Size	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	7XL	8XL
Chest Size	43"	50"	54"	58"	62"	66"	70"	74"	78"	82"	86"

MALE WORKPANTS

Order Size	28 - 38 All sizes	40-60 Even Only
Waist Size	28 - 38	40 - 60

MALE WORKSHIRT - Garment Measurements

Order Size	S	M	L	XL	2XL	3XL	4XL	5XL	6XL
Chest Size	42	46	50	54	58	62	66	70	74



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- Altered garments

ANNUAL ISSUE

SHIP TO	Employee Name:		Note: To Avoid Delays, All Orders MUST Have Employee ID# or BSC#					
	Street Address: (No PO Boxes)		LIRR Emp.#		BSC#			
	City		Title:					
	State	Zip	Email:					
	Phone							

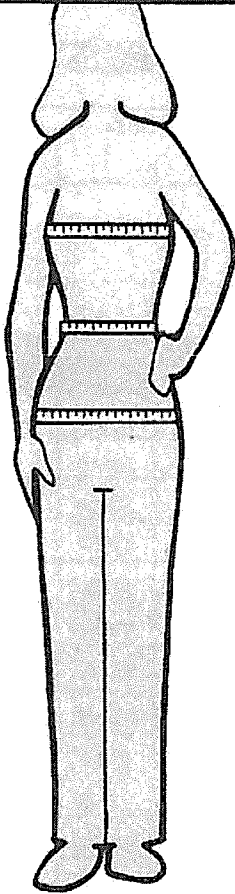
INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE	ORDER SIZE	QTY	PRICE EACH	TOTAL
1	Red Single Breasted Blazer, with Logo	NT4311	0-28			\$55.00	
1	Red Tailored Vest, with logo	NT5017	XS-3XL			\$25.00	
2	White Long Sleeve Button Up Shirt, with logo	NT1249	S-4XL			\$25.00	
2	White Short Sleeve Button Up Shirt, with logo	NT1250	S-4XL			\$25.00	
2	Red V-Neck Long Sleeve Sweater, with Logo	NT5014	XS-4XL			\$32.00	
	Red V-Neck Sweater Vest, with Logo	NT5016	XS-3XL			\$26.00	
2	Black Pants	NT2548	0-18 & 18W-28W	size	inseam	\$52.00	
1	Black Single Breasted Overcoat, with logo	NT3019	XS-5XL			\$160.00	
3	Black Multi-Stripe Bow Tie	NT7249	One size			\$7.00	
	Black Floppy Bow Tie	NT7239	One size			\$12.00	
1	Black Bell Crown Hat with Gold Expansion Strap	NT7241	XS-2XL			\$85.00	
As Required	Name Badge mat.# - NT7243	ENTER 5 DIGIT ID#	Name:			\$25.00	
1	Medallion mat.# - NT7259					\$15.00	

INITIAL ISSUE	ITEM DESCRIPTION	MATERIAL#	SIZE RANGE R=REG. T=TALL	ORDER SIZE	QTY	PRICE EACH	TOTAL
1	Men's Red Single Breasted Blazer, with Logo	NT4312	36-54 R, 38-54 T evens			\$55.00	
1	Men's Red Tailored Vest, with logo	NT5018	S-5XL			\$25.00	
2	Men's White Long Sleeve Button Up Shirt, with logo	NT1252	XS-6XL			\$30.00	
	Men's Tall White Long Sleeve Button Up Shirt, with logo	NT1252	LT-3XLT			\$30.00	
2	Men's White Short Sleeve Button Up Shirt, with logo	NT1253	XS-6XL			\$30.00	
2	Men's Red V-Neck Long Sleeve Sweater, with Logo	NT5014	XS-4XL			\$33.00	
	Men's Red V-Neck Sweater Vest, with Logo	NT5015	XS-5XL			\$26.00	
2	Men's Black Flat Front Pants	NT2546	28-54 evens only	waist	inseam	\$52.00	
1	Men's Black Single Breasted Overcoat, with logo	NT3084	XS-5XL			\$160.00	
3	Men's Black 4-in-Hand Tie	NT7238	One size			\$14.00	
	Black Multi-Stripe Tie	NT7248	One size			\$7.50	
1	Black Bell Crown Hat with Gold Expansion Strap	NT7241	XS-2XL			\$85.00	
As Required	Name Badge mat.#-NT7243	ENTER 5 DIGIT ID#	Name:			\$25.00	
1	Medallion mat.# - NT7259					\$15.00	
TOTAL							

Signature: _____ Date: _____

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 E-mail: lirr@wwof.com
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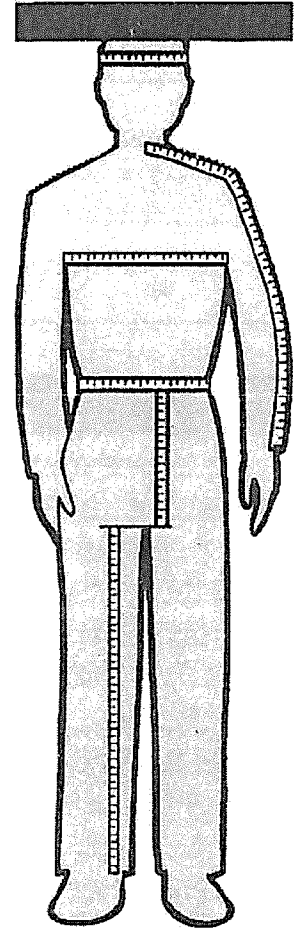
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Hip Size	35.5	36.5	37.5	38.5	40	41.5	43	46	48	50	52	54	56	58	60	62

FEMALE WORKSHIRTS - Garment Measurements											
Order Size	4	6	8	10	12	14	16	18	20	22	24
Chest Size	39	40	41	42.5	44	45.5	47.5	50.5	52.5	54.5	56.5
Hip Size	38	39	40	41.5	43	44.5	47	50.5	52.5	54.5	56.5

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Order Size	S	M	L	XL	2XL	3XL	4XL	5XL	6XL	7XL	8XL
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MALE WORKPANTS		
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Waist Size	28 - 38	40 - 60

MALE WORKSHIRT - Garment Measurements									
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Chest Size	42	46	50	54	58	62	66	70	74



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**STATIONS DEPARTMENT
NOTICE NO. 2022-44**

Date: October 26, 2022
To: All Stations Department Employees
From: Theresa Dorsey, Chief Stations Officer *TD*
Subject: **Queens Signal Cutover Program**

On Friday, October 28th at approximately 10 PM, train service between Jamaica and Hempstead AND Jamaica and Hicksville will be suspended until approximately 5 AM Monday, October 31st for crews to perform the Queens Signal Cutover Project. To accommodate customers, the LIRR will be running Z-Train service and two bus programs throughout the weekend.

We need everyone's help to assist customers impacted by this extremely large program. This program requires nearly 175 tours from Friday night through Monday morning. Please check your schedules and keep an eye out for the crew boards starting Thursday morning. We encourage all employees, who are qualified in busing operations, to come out and support the operation this weekend. Anyone looking to sign up for OT work should call the crew office before 11am beginning Thursday.

The below bullet points will help identify the impact and alternate service we have available. Throughout the weekend, our customers should be directed to utilize the Babylon, Port Washington, Long Beach, Far Rockaway or West Hempstead Branches.

Hempstead Branch

- Double Track Outage between Jamaica and Hempstead – 9:45 PM Friday to 3:45 AM Monday
- Bus service replaces train service at all stations except Elmont and Country Life Press, where no service is being provided this weekend.
- The bus routes are unique and will not be what our customers are familiar with.
 - Eastbound buses, leaving Jamaica, stop at: Floral Park, Stewart Manor, Nassau Blvd, Garden City, and Hempstead
 - Westbound buses, leaving Hempstead, stop at: Garden City, Nassau Blvd, Stewart Manor, Floral Park, and Jamaica
- Customers for Hollis, Queens Village, and Bellerose are accommodated by the following bus routes:
 - Eastbound buses, leaving Jamaica, stop at: Hollis, Queens Village, Bellerose, Mineola, and East Williston
 - Westbound buses, leaving East Williston, stop at: Mineola, Bellerose, Queens Village, Hollis, and Jamaica

- On Saturday, 10/29, The **NY Islanders** have a home game at UBS Arena. **The LIRR will not provide any service to/from UBS Arena.** Hockey fans will need to drive, or use rideshare services to get to/from UBS Arena for the Islanders Game.

Oyster Bay Branch

- Buses replace trains between Jamaica and East Williston – 10 PM Friday to 2:30 AM Monday
- The bus routes are unique and will not be what our customers are familiar with.
 - Eastbound buses, leaving Jamaica, stop at: Hollis, Queens Village, Bellerose, Mineola, and East Williston
 - Westbound buses, leaving East Williston, stop at: Mineola, Bellerose, Queens Village, Hollis, and Jamaica
- Two-hourly train service is provided at Oyster Bay Branch stations between East Williston and Oyster Bay

Ronkonkoma Branch & Huntington/Port Jefferson Branches

- Z-Train Service – 12:15 AM Saturday to 2:30 AM Monday
- Eastbound customers traveling on the Ronkonkoma or Port Jefferson branch will board an electric train from Penn Station to Babylon and transfer in Babylon for a diesel shuttle train to Bethpage and Hicksville. At Hicksville, customers will detrain and board an hourly Ronkonkoma/Huntington train or a two-hourly Port Jefferson train.
- Westbound customers boarding East of Hicksville will have hourly service from Huntington/Ronkonkoma and two-hourly service from Port Jefferson to Hicksville. At Hicksville, customers will detrain and board a diesel shuttle to Bethpage and Babylon. At Babylon, there will be connecting electric train service to Penn Station.
- **No train service is provided to New Hyde Park, Merillon Ave, Carle Place or Westbury. Mineola will have limited bus service to/from Jamaica**
- The Z-train will make a Bethpage stop along the route between Babylon and Hicksville or vice versa.
- NICE Bus will cross-honor on the N40/N41 route between Mineola and Hempstead, however, there is no connecting train service on either end.
- NICE Bus will also cross-honor on the N22/N24 route between Jamaica and Hicksville, but there is no connecting train service.

All other branches

- Modified timetables have been posted on the website and updated in the TrainTime App.

Hillside Support Facility

- Jamaica – Employee Shuttle Van will be located on Supthin Blvd, between the station building and the staircase to Tracks 1 and 2.
- HSF – Employee shuttle van will be located by the security booth on 183rd St and Liberty Ave.
- Employee shuttle schedule is attached

Miscellaneous Info

- All employees working the program must punch in /out for their tour
 - Sign in/out sheets are provided at locations without a Kronos Clock
- Wear your uniform and bring your safety vest
- Read the information packets provided in the Bus Supply Bin!

If you have any questions about the program, please reach out to your manager.

The crew dispatchers will be extremely busy trying to cover all positions and will not be able to assist you with any questions related to the program.

Attached are the following documents:

1. HSF Employee Shuttle Schedule
2. Planned Work Posters
3. Public Timetable PDFs
 - a. Hempstead, Oyster Bay, Port Jefferson and Ronkonkoma
 - b. Babylon, Long Beach, Far Rockaway, Montauk and West Hempstead
4. Service Plan / Track Work Program – Final

Advise the STOPS desk agent at 718-557-2430 or cell 929-400-1572 of any busing issues after you speak to the Manager on duty for that shift. All bus moves will be recorded, so keep track as needed.

CHECK THE BUSING BIN AT YOUR LOCATION FOR ALL INFORMATION NEEDED.
