



Long Island Rail Road
Going your way

BID SHEETS

JOB NO. 28

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 40
QUALIFICATIONS	SAME AS JOB NO. 40

JOB NO. 34

POSITION PERMANENT	CLERK – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	10:30 PM to 6:30 AM
RELIEF DAYS	SUNDAY & MONDAY
RATE OF PAY	SAME AS JOB NO. 40
QUALIFICATIONS	SAME AS JOB NO. 40

JOB NO. 8

POSITION PERMANENT	CLERK RELIEF – CENTRAL MANPOWER
LOCATION	HILLSIDE MAINTENANCE COMPLEX
TOUR OF DUTY	Sun-Mon 6:30 a.m. to 2:30 p.m. Tue-Wed-Thu 2:30 p.m. to 10:30 p.m.
RELIEF DAYS	FRIDAY & SATURDAY
RATE OF PAY	SAME AS JOB NO. 40
QUALIFICATIONS	SAME AS JOB NO. 40

K. WIEBER
OFFICE OF M/E MANPOWER, HMC 3011

THE LONG ISLAND RAIL ROAD

ENGINEERING DEPARTMENT

BULLETIN NO. 534

REPOST

Resumes for the following Appointed Position in the Office of the Chief Engineer will be received by Lauren Saldivias – Manager – Engineering Payroll & Operational Support, emailed to: lsaldiv@lirr.org until 5:00 PM on June 14, 2024.

POSITION: Payroll Information Clerk (Appointed)

LOCATION: Engineering
Various Locations

RATE OF PAY: \$39.889

TOUR OF DUTY: 7:30 a.m. – 3:30 p.m.

RELIEF DAYS: Saturday and Sunday

PRIMARY DUTIES:

Input data into the LIRR's Corporate Time & Attendance Management System (CTAMS) based on labor distribution sheets generated by Engineering department field employees and supervision. Such data includes employee arrival time, departure time, hours worked, leave used, maintenance and project accounting and labor distribution codes, as well as all other required information. Review labor distribution forms for completion, accuracy, and required approvals. Correspond with field supervision when required. When not inputting data, Payroll Information Clerks will perform duties including reviewing SAFER Reports and inputting them into the Efficiency Testing System (ETS), reviewing employee sick notes, archiving email submissions, and performing other clerical tasks as required.

At minimum, candidate must have intermediate computer skills, including a working knowledge of Microsoft Windows, Outlook, Excel, and Word; Payroll Information Clerks will also use Adobe Professional.

Edward McGoldrick
Chief Engineer

POSTED:

June 5, 2024

**THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT**

DATE: June 5, 2024

BULLETIN NO.: SD-11-2024

This bulletin will close at 5:00 PM on Friday, June 14, 2024

It will be open to employees included in the consolidated system seniority roster for AGENT forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Stations Department – Crew Office, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: **LIRRStationsDeptBids@lirr.org** or you can fax your CT-88 to the crew office at 718-558-7429.

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you do not receive a response after 48 hours, please call the crew dispatcher's office to inquire.

Position No.	1	Permanent	(A900) Agent (Assigned D. Moran)
Location:	Jamaica Theatre		
Tour of Duty:	Sun/Mon – 10:00 PM – 6:00 AM Thu/Fri – 6:00 AM – 2:00 PM Sat – 2:00 PM – 10:00 PM		
Rate of Pay:	\$50.245		
Rest Days:	Tuesday / Wednesday		

**THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT**

Notice of Awards to Bulletin SD-10-2024

Position Number	Type	Job Number	Name	Award Date
1	Permanent	A900	RE-ADVERTISED	
2	Permanent	A901	RE-ADVERTISED	
3	Permanent	A102	T. Desvarieux	05/29/2024

**THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT**

DATE: June 5, 2024

BULLETIN NO.: SD-11-2024

This bulletin will close at 5:00 PM on Friday, June 14, 2024

It will be open to employees included in the consolidated system seniority roster for CLERICAL forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Stations Department – Crew Office, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: **LIRRStationsDeptBids@lirr.org** or you can fax your CT-88 to the crew office at 718-558-7429.

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you do not receive a response after 48 hours, please call the crew dispatcher's office to inquire.

PRIMARY DUTIES WILL BE LISTED AFTER THE JOB POSTINGS

Position No.	1	Temporary	(C109) Ticket Clerk
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Location:	Penn Station
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Tour of Duty:	2:00 PM – 10:00 PM
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Rate of Pay:	\$40.052
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Rest Days:	Sunday / Monday
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Position No.	2	Temporary	(C124) Info Clerk
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Location:	Penn Station
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Tour of Duty:	2:00 PM – 10:00 PM
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Rate of Pay:	37.226
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Rest Days:	Monday / Tuesday
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**THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT**

Position No. 3 Temporary (C960) Ticket Clerk

Location: Woodside / Patchogue / Hicksville

Tour of Duty: Wed – Woodside – 6:00 AM – 2:00 PM
 Thu – Patchogue – 5:00 AM – 1:00 PM
 Fri – Hicksville – 1:00 PM – 9:00 PM
 Sat/Sun – Woodside – 8:00 AM – 4:00 PM

Rate of Pay: Wed - \$37.368
 Thu - \$38.008
 Fri - \$39.519
 Sat/Sun - \$37.368

Rest Days: Monday / Tuesday

Position No. 4 Temporary (C961) Ticket Clerk / TSM Clerk / Cashier

Location: Port Washington / Wantagh / Bethpage Facility / Hillside Facility

Tour of Duty: Mon – Port Washington – 6:00 AM – 2:00 PM
 Tue – Wantagh – 6:00 AM - 2:00 PM
 Fri – Bethpage Facility 6:00 AM – 2:00 PM
 Sat – Hillside Facility 11:00 AM – 7:00 PM
 Sun – Bethpage Facility 10:30 AM – 6:30 PM

Rate of Pay: Mon - \$38.008
 Tue - \$38.287
 Fri - \$40.222
 Sat/Sun - \$44.389

Rest Days: Wednesday / Thursday

Position No. 5 Temporary (C997) Cashier / TSM Clerk

Location: Bethpage Facility

Tour of Duty: Mon / Sat / Sun – 10:30 AM – 6:30 PM
 Thu / Fri – 8:30 AM – 4:30 PM

Rate of Pay: Mon / Sat / Sun - \$44.389
 Thu / Fri - \$40.222

Rest Days: Tuesday / Wednesday

**THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT**

Position No. 15 Permanent (RSC1) Station Appearance Maintainer / Chief Station Appearance Maintainer

Location: Jamaica

Tour of Duty: 4:00 PM – 12:00 AM

Rate of Pay: Wednesday / Thursday / Friday – SAM - \$33.194
Saturday / Sunday – Chief - \$37.914

Rest Days: Monday / Tuesday

Position No. 16 Permanent (VH478) Station Appearance Maintainer / Heavy Duty Station Appearance Maintainer

Location: Long Beach

Tour of Duty: 5:00 AM – 1:00 PM

Rate of Pay: Monday / Wednesday - \$34.214
Tuesday / Thursday / Sunday - \$34.364

Rest Days: Friday / Saturday

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT
TICKET CLERK POSTINGS

C109, C132, C960

Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must possess the ability to exercise good judgment and efficiently perform assigned duties. Will be required to work as directed.

C997, CG620,

Must have a full understanding of the sales and accounting of tickets and related duties. Must possess the ability to service, define error codes and correct malfunctions in the Ticket Vending Machines (TVM). Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a "state report" from the TVM utilizing a computer notebook. Verify TVM cash removals and prepare deposits from these removals. Must be able to verify the contents of change modules removed from the TVMs and refill these modules for replenishment of the machines. Prepare deposit for change orders and verify change orders when received. Must be able to reconcile all cash removals, deposits, and coin refills processed against reports generated daily and cashier's safe. Will assist the Agent with the transfer of parts for repair between location and service contractor for TSMs. Record, verify, and forward any claims to Automated Ticket Sales area for processing. Must be able to lift full coin hoppers as part of daily routine. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must be qualified in the sale and accounting of tickets or ticket vending machines. Must possess the ability to exercise good judgment and perform all assigned and related duties. Qualification of all TVM duties required. Incumbent must be customer oriented and be capable of effectively and courteously relating to customers. Will be required to work as directed.

C124

Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, ticket types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables and maintain an organized timetable room. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

**THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT**

C101

Must be qualified in the sale and accounting of tickets and related duties and have a thorough knowledge of the Instructions to Agents and Ticket Clerk manual. Will be required to handle refunds, exchanges, group sales, ticket sales, cash, checks, credit, debit and transit benefit transactions. Process and handle ADL payments and Management adjustments. Applicant will be required to fill out late train notices and provide to customers as needed. Must be able to provide answers to train service related questions regarding tracks and departure times. This position will be required to field complaints and questions regarding the Ticket Offices, Information Desk, Lost & Found Office and Ticket Selling Machines. Incumbent must be able to record and track transactions and inquiries into Excel spreadsheet. This position must be able to facilitate the coordination of the LIRR Cares program with the Customer Service Ambassadors. Incumbent will be required to use various communication tools to communicate with co-workers. Must be able to lift full coin hoppers as part of daily routine. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must be able to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT

C961

Cashier/TSM Clerk primary Duties: Must have a full understanding of the sales and accounting of tickets and related duties. Must possess the ability to service, define error codes and correct malfunctions in the Ticket Vending Machines (TVM). Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a "state report" from the TVM utilizing a computer notebook. Verify TVM cash removals and prepare deposits from these removals. Must be able to verify the contents of change modules removed from the TVMs and refill these modules for replenishment of the machines. Prepare deposit for change orders and verify change orders when received. Must be able to reconcile all cash removals, deposits, and coin refills processed against reports generated daily and cashier's safe. Will assist the Agent with the transfer of parts for repair between location and service contractor for TSMs. Record, verify, and forward any claims to Automated Ticket Sales area for processing. Must be able to lift full coin hoppers as part of daily routine. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must be qualified in the sale and accounting of tickets or ticket vending machines. Must possess the ability to exercise good judgment and perform all assigned and related duties. Qualification of all TVM duties required. Incumbent must be customer oriented and be capable of effectively and courteously relating to customers. Will be required to work as directed.

Ticket Clerk Primary Duties: Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Passing a pre-screening assessment (i.e. physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must possess the ability to exercise good judgment and efficiently perform assigned duties. Will be required to work as directed.

**THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT
STATION APPEARANCE MAINTAINER (SAM) POSTINGS**

L309P, L307

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

**THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT**

H552, H572

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

**THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT**

JAM112, JAM124

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner. Required to receive deliveries and to move furniture from one location to another within the complex. Will be required to set up as requested: Conference rooms, cafeteria, classrooms, etc. This will include the moving of chairs, tables, partitions and temporary walls for scheduled staff meetings or different departments. Station Cleaner/Laborer must be available as directed for emergency and safety related problems and to maintain bathrooms and heavily used areas.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

RSC1

Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised.

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT

VH478

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

**THE LONG ISLAND RAILROAD
OFFICE OF THE CHIEF STATIONS OFFICER
STATIONS DEPARTMENT**

Notice of Awards to Bulletin SD-10-2024

Position Number	Type	Job Number	Name	Award Date
1	Temporary	C964	WITHDRAWN	
2	Temporary	C998	J. Cumberbatch	05/29/2024
3	Temporary	C124	RE-ADVERTISED	
4	Temporary	TS-3	C. Howard – Lowe	05/29/2024
5	Temporary	TS-4	C. Elliott	05/29/2024
6	Temporary	TS-6	J. Rojas	05/29/2024
7	Temporary	TS-7	A. Puzino	05/29/2024
8	Permanent	C140	C. Snyder	06/05/2024
9	Permanent	C141	J. Desir	06/05/2024
10	Temporary	V917	N. Vezzi	05/29/2024
11	Temporary	L301	M. Imbriano	05/29/2024
12	Temporary	SL-01	RE-ADVERTISED	
13	Temporary	SL-02	RE-ADVERTISED	
14	Temporary	SV-01	J. Ciappa	05/29/2024
15	Permanent	H552	RE-ADVERTISED	
16	Permanent	JAM112	RE-ADVERTISED	
17	Permanent	V912	J. Moser	05/29/2024
18	Permanent	L328	B. Khan	05/29/2024
19	Permanent	GCM671	S. Baskin	05/29/2024
20	Permanent	H532	K. Getavesky	05/29/2024
21	Permanent	L403	WITHDRAWN	
22	Permanent	RSC1	RE-ADVERTISED	
23	Permanent	JAM118	F. Perez	06/05/2024

**THE LONG ISLAND RAIL ROAD
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution**

June 5, 2024

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY
ROSTER OF CLERICAL FORCES:**

NOTICE OF AWARDS

<u>BULLETIN #</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>EFFECTIVE DATE</u>
3471	Stores Truck Driver Permanent (P. LaMariana)	James Smith	5/29/24
3472	Stockman – Permanent (K. Alves)	George Hyde	5/29/24
3473	Assistant Warehouse Person Permanent (D. Mason)	NO BIDS RECEIVED	
3474	Warehouse Person Temporary (T. Kennelly)	Ryan Meuschke	5/29/24

Eric Florio
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
June 5, 2024

THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3475

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, June 14, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131

POSITION: Warehouse Person – (A. Medina) – Temporary
LOCATION: Morris Park / Richmond Hill
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$38.813 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
June 5, 2024

RE-ADVERTISED

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3476**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, June 14, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (D. Mason) – Permanent
RE-ADVERTISED (3459, 3462, 3467 & 3473)
LOCATION: Hillside
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$36.243 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
June 5, 2024

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3477**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on Friday, June 14, 2024. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person - (R. Meuschke) – Temporary
LOCATION: Hillside
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$36.243 per hour

DUTIES: Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
June 5, 2024

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3478**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, June 14, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person - (J. Scire) – Permanent
LOCATION: Hillside Warehouse 15 Shop Floor
TOUR OF DUTY: Various
REST DAYS: Various
RATE OF PAY: \$38.813 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
June 5, 2024

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3479**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, June 14, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person – (F. Perez) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$38.813 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
June 5, 2024

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3480**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, June 14, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Warehouse Person – (V. Lendel) – Temporary
LOCATION: Hillside
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$38.813 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
June 5, 2024

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3481**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, June 14, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Stockman – (G. Hyde) – Permanent
LOCATION: Hillside
TOUR OF DUTY: 7:30 am – 3:30 pm
REST DAYS: Saturday & Sunday
RATE OF PAY: \$42.067 per hour

DUTIES: Must be proficient in WMS and MAXIMO operations and perform all appropriate input. Must have a complete working knowledge of all Stores activities, including knowledge of the entire Long Island Rail Road procurement system, including, but not limited to the following:

Payroll (CTAMS), and must coordinate overtime through user departments. Monthly Stock Status reports, MP-151, SK-35, MW-12, Material Consumption report. Brass report, Wheel and Axle report, Bin Location report. Must have complete working knowledge of the Long Island Rail Road accounting system and its relation to the Stores Department. Will be required to set up complete inventory system and be able to maintain same. Must have a working knowledge of Stores Department shipping and receiving systems as it relates to the user's activities. Perform all other related duties as assigned.

Must have leadership qualities as the span of control encompasses the direction, motivation, supervision and control of two or more employees. Must be able to conduct oneself in a business-like fashion in all oral and written communications.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
June 5, 2024

**THE LONG ISLAND RAIL ROAD
ASSISTANT DEPUTY CHIEF STORES OFFICER
MTA MATERIAL MANAGEMENT & DISTRIBUTION
BULLETIN NO. 3482**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, June 14, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

POSITION: Assistant Warehouse Person – (M. Reynolds) – Temporary
LOCATION: Morris Park
TOUR OF DUTY: 7:30 AM – 3:30 PM
REST DAYS: Saturday & Sunday
RATE OF PAY: \$36.243 per hour

DUTIES: Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

REQUIREMENTS: Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

Eric Florio
Assistant Deputy Chief Stores Officer
MTA Material Management & Distribution

POSTED: 9:00 AM
June 5, 2024

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES
Bulletin Awards - Non-Ops

Bulletin ID: USBUL2-92 **Sequence:** 92

Description: USHER BULLETIN 2/92

Open: 05/15/2024 00:01 Close: 05/24/2024 17:00 Effective: 05/29/2024 00:01 Posted: 05/13/2024 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
RUH3	USHERS	Permanent	JAMAICA	51191	RUDDEN JR, WJ	29 NYU3
NYU2	USHERS	Permanent	NEW YORK	54287	JAMES, L	14 RUH4
						US NYK
						US REL

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: USBUL2-93

Bulletin Seq: 93

Bulletin Description: USHER BULLETIN 2/93

Open: 06/05/2024 00:01

Close: 06/14/2024 17:00

Effective: 06/19/2024 00:01

Posted: 05/28/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
NYU3	USHERS	Permanent	NEW YORK

Location NEW YORK

Report Time 11AM

Rest Days SATURDAY & SUNDAY

Rate Of Pay \$41.763 HOURLY

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/93

Open: 06/05/2024 00:01

Close: 06/14/2024 17:00

Effective: 06/19/2024 00:01

Posted: 05/28/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
RUH1	USHERS	Permanent	JAMAICA

Location VARIOUS

Report Time VARIOUS

Rest Days THURSDAY & FRIDAY

Rate Of Pay \$41.763 HOURLY \$1.650 DIFFERENTIAL
 SAT/SUN JAU1 (1201AM)
 MON/TUES JAU7 (4PM)
 WED BKU2 (2PM)

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGANING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/93

Open: 06/05/2024 00:01

Close: 06/14/2024 17:00

Effective: 06/19/2024 00:01

Posted: 05/28/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
RUH2	USHERS	Permanent	RELIEF CREW

Location VARIOUS

Report Time VARIOUS

Rest Days SUNDAY & MONDAY

Rate Of Pay \$41.763 HOURLY \$1.650 DIFFERENTIAL
FRI/SAT NYU7 (11PM)
WED/THU JAU8 (11PM)
TUES BKU2 (2PM)

*ALL APPLICABLE DIFFERENTIALS WILL APPLY IN ACCORDANCE WITH THE COLLECTIVE BARGANING AGREEMENTS.

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

* Ushers are expected to be courteous at all times.

* In some instances, they must be able to work with minimal direction.

* Must work well with the public

* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

* During the course of the 3 week training program, the applicant will complete a review of all station stops.

* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/93

Open: 06/05/2024 00:01

Close: 06/14/2024 17:00

Effective: 06/19/2024 00:01

Posted: 05/28/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
RUH4	USHERS	Permanent	RELIEF CREW

Location JAMAICA
 Report Time VARIOUS
 Rest Days THURSDAY & FRIDAY
 Rate Of Pay \$41.763 HOURLY \$1.650 DIFFERENTIAL
 SAT: JAU2 (6AM)
 SUN/MON: JAU4 (8AM-SUN/730AM-MON)
 TUES/WED: BM1 (7AM)

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

- * Ushers are expected to be courteous at all times.
 - * In some instances, they must be able to work with minimal direction.
 - * Must work well with the public
 - * Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.
- Part 1- Live announcements and actual use and understanding of computer systems.
- Part 2- Written exam - Passing grade on exam is 75%
- * During the course of the 3 week training program, the applicant will complete a review of all station stops.
 - * All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: USHER BULLETIN 2/93

Open: 06/05/2024 00:01

Close: 06/14/2024 17:00

Effective: 06/19/2024 00:01

Posted: 05/28/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
UX0009	USHERS	Temporary	LIRR-Extra List

Location VARIOUS

Report Time VARIOUS

Rest Days VARIOUS

Rate Of Pay \$41.612 HOURLY & \$1.650 DIFFERENTIAL BASE RATE
MUST COplete LIRR/TCU USHER TRAINING PROGRAM

USHERS ARE EXPECTED TO BE COURTEOUS AT ALL TIMES

IN SOME INSTANCES, THEY MUST BE ABLE TO WORK WITH MINIMAL DIRECTION.

MUST WORK WELL WITH THE PUBLIC

APPLICANTS WILL BE SUBJECT TO A 2 PART EXAM THAT HAS BEEN DEVELOPED BY THE GENERAL STATIONMASTER

PART 1 LIVE ANNOUNCEMENTS AND ACTUAL USE AND UNDERSTANDING OF COMPUTER SYSTEM

PART 2 WRITTEN EXAM PASSING GRADE ON EXAM IS 75%

DURING THE COURSE OF THE 3 WEEK TRAINING PROGRAM, THE APPLICANT WILL COMPLETE A REVIEW OF ALL STATION STOPS

ALL APPLICANTS SHOULD HAVE FULL KNOWLEDGE OF STATION STOPS AND CORRESPONDING BRANCHES UPON STARTING THE USHERS PROGRAM.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: TELBUL3-33 **Sequence:** 33

Description: TELEGRAPHERS BULLETIN 3-33

Open: 05/15/2024 00:01

Close: 05/24/2024 17:00

Effective: 05/29/2024 00:01

Posted: 05/13/2024 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank	From
FT2	BLOCK OPERATOR	Permanent	BROOK				
FT3	BLOCK OPERATOR	Temporary	BROOK				
JTD24	TRAIN DIRECTOR	Permanent	JCC TOWER	52282	SCOTTO, JT	53	JCHN21
TR14	TRAIN DIRECTOR	Permanent	JCC TOWER	59912	TANCHAK, A		FT3
TR9	BLOCK OPERATOR	Permanent	JCC TOWER				
BO1054	BLOCK OPERATOR	Temporary	LIRR-Extra List	60062	SKAALERUD, KS	203	TX1002
							BO
							LIRR

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: TELBUL3-35

Bulletin Seq: 35

Bulletin Description: TELEGRAPHERS BULLETIN 3-35

Open: 06/05/2024 00:01

Close: 06/14/2024 17:00

Effective: 06/19/2024 00:01

Posted: 05/26/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
BO1048	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days FRIDAY & SATURDAY		
	Rate Of Pay \$59.944 HOURLY & \$2.377 DIFFERENTIAL		

MUST BE FULLY QUALIFIED AT DIVIDE AND JCC

FT2	BLOCK OPERATOR	Permanent	BROOK
	Location BROOK TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		

FT3	BLOCK OPERATOR	Permanent	BROOK
	Location BROOK TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		

TR9	BLOCK OPERATOR	Temporary	JCC TOWER
	Location JCC TOWER		
	Report Time VARIOUS		
	Rest Days THURSDAY & FRIDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		
	SATURDAY & SUNDAY: JCCMT1; 601AM		
	MONDAY & TUESDAY: JCCMT2; 201PM		
	WEDNESDAY: JCCMT3; 1001PM		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin ID: TELBUL3-35

Bulletin Seq: 35

Bulletin Description: TELEGRAPHERS BULLETIN 3-35

Open: 06/05/2024 00:01

Close: 06/14/2024 17:00

Effective: 06/19/2024 00:01

Posted: 05/26/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
JLTD2	LEAD TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 2PM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$59.944 HOURLY \$2.377 DIFFERENTIAL		
PX5002	PSCC CONSOLE OPERATOR	Permanent	LIRR-Extra List
	Location PENN STATION CENTRAL CONTROL		
	Report Time VARIOUS		
	Rest Days VARIOUS		
	Rate Of Pay \$57.736 HOURLY & \$2.151 DIFFERENTIAL		
JCCQN3	TRAIN DIRECTOR	Temporary	JCC TOWER
	Location JCC TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$52.400 HOURLY \$2.025 DIFFERENTIAL		
JCHN21	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days TUESDAY & WEDNESDAY		
	Rate Of Pay \$57.736 HOURLY \$2.151 SHIFT DIFFERENTIAL		
JTD13	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 6AM		
	Rest Days SUNDAY & MONDAY		
	Rate Of Pay \$58.878 HOURLY \$2.335 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin ID: TELBUL3-35

Bulletin Seq: 35

Bulletin Description: TELEGRAPHERS BULLETIN 3-35

Open: 06/05/2024 00:01

Close: 06/14/2024 17:00

Effective: 06/19/2024 00:01

Posted: 05/26/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
MDSY11	TRAIN DIRECTOR	Permanent	MIDDAY STORAGE YARD
	Location MIDDAY YARD		
	Report Time 630AM		
	Rest Days SUNDAY & MONDAY		
	Rate Of Pay \$53.034 HOURLY \$2.050 DIFFERENTIAL		

PSCTR1	BLOCK OPERATOR	Temporary	PENN STATION CENTRAL CONTROL
	Location PENN STATION CENTRAL CONTROL TEMPORARY		
	Report Time VARIOUS		
	Rest Days VARIOUS		
	Rate Of Pay *\$43.355 HOURLY		

CANDIDATES AWARDED POSITIONS IN PSCC WILL BE SUBJECT TO THE AGREEMENT BETWEEN THE LIRR AND TCU-TOWER EMPLOYEES.

NOTE: THESE POSITIONS SHALL BE AWARDED IN SENIORITY ORDER FROM EXTRA LIST EMPLOYEES. ONCE AWARDED A TRAINING POSITION, THE EMPLOYEE TRAINING WILL NOT BE INTERRUPTED TO FILL OTHER POSITIONS. UPON COMPLETION OF THE TRAINING PROGRAM, THE EMPLOYEE SHALL REVERT TO THE EXTRA LIST AND WILL BE PAID THE DIFFERENCE BETWEEN THE BLOCK OPERATOR RATE AND THE PSCC CONSOLE OPERATOR RATE.

APPENDIX J SECTION 3 "THE RATE OF PAY FOR A CONSOLE OPERATOR ASSIGNED TO PSCC SHALL BE \$43.355 PER HOUR. DURING THE TRAINING PERIOD, EACH EMPLOYEE SHALL BE COMPENSATED AT THE RATE OF PAY OF HIS/HER FORMER POSITION. UPON SUCCESSFUL COMPLETION OF TRAINING, THE EMPLOYEE SHALL BE PAID FOR HIS/HER TRAINING PERIOD AT THE CONSOLE OPERATOR RATE." FULLY QUALIFIED PSCC CONSOLE OPERATOR RATE IS \$57.736 HOURLY.

*DIFFERENTIAL IS NOT INCLUDED IN ABOVE RATE OF PAY.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: TELEGRAPHERS BULLETIN 3-34

Open: 06/05/2024 00:01

Close: 06/14/2024 17:00

Effective: 06/19/2024 00:01

Posted: 05/26/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
PSCTR2	BLOCK OPERATOR	Temporary	PENN STATION CENTRAL CONTROL
Location	PENN STATION CENTRAL CONTROL TEMPORARY		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	*\$43.355 HOURLY		

CANDIDATES AWARDED POSITIONS IN PSCC WILL BE SUBJECT TO THE AGREEMENT BETWEEN THE LIRR AND TCU-TOWER EMPLOYEES.

NOTE: THESE POSITIONS SHALL BE AWARDED IN SENIORITY ORDER FROM EXTRA LIST EMPLOYEES. ONCE AWARDED A TRAINING POSITION, THE EMPLOYEE TRAINING WILL NOT BE INTERRUPTED TO FILL OTHER POSITIONS. UPON COMPLETION OF THE TRAINING PROGRAM, THE EMPLOYEE SHALL REVERT TO THE EXTRA LIST AND WILL BE PAID THE DIFFERENCE BETWEEN THE BLOCK OPERATOR RATE AND THE PSCC CONSOLE OPERATOR RATE.

APPENDIX J SECTION 3 "THE RATE OF PAY FOR A CONSOLE OPERATOR ASSIGNED TO PSCC SHALL BE \$43.355 PER HOUR. DURING THE TRAINING PERIOD, EACH EMPLOYEE SHALL BE COMPENSATED AT THE RATE OF PAY OF HIS/HER FORMER POSITION. UPON SUCCESSFUL COMPLETION OF TRAINING, THE EMPLOYEE SHALL BE PAID FOR HIS/HER TRAINING PERIOD AT THE CONSOLE OPERATOR RATE." FULLY QUALIFIED PSCC CONSOLE OPERATOR RATE IS \$57.736 HOURLY.

*DIFFERENTIAL IS NOT INCLUDED IN ABOVE RATE OF PAY.

PSCTR3	BLOCK OPERATOR	Temporary	PENN STATION CENTRAL CONTROL
Location	PENN STATION CENTRAL CONTROL TEMPORARY		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	*\$43.355 HOURLY		

CANDIDATES AWARDED POSITIONS IN PSCC WILL BE SUBJECT TO THE AGREEMENT BETWEEN THE LIRR AND TCU-TOWER EMPLOYEES.

NOTE: THESE POSITIONS SHALL BE AWARDED IN SENIORITY ORDER FROM EXTRA LIST EMPLOYEES. ONCE AWARDED A TRAINING POSITION, THE EMPLOYEE TRAINING WILL NOT BE INTERRUPTED TO FILL OTHER POSITIONS. UPON COMPLETION OF THE TRAINING PROGRAM, THE EMPLOYEE SHALL REVERT TO THE EXTRA LIST AND WILL BE PAID THE DIFFERENCE BETWEEN THE BLOCK OPERATOR RATE AND THE PSCC CONSOLE OPERATOR RATE.

APPENDIX J SECTION 3 "THE RATE OF PAY FOR A CONSOLE OPERATOR ASSIGNED TO PSCC SHALL BE \$43.355 PER HOUR. DURING THE TRAINING PERIOD, EACH EMPLOYEE SHALL BE COMPENSATED AT THE RATE OF PAY OF HIS/HER FORMER POSITION. UPON SUCCESSFUL COMPLETION OF TRAINING, THE EMPLOYEE SHALL BE PAID FOR HIS/HER TRAINING PERIOD AT THE CONSOLE OPERATOR RATE." FULLY QUALIFIED PSCC CONSOLE OPERATOR RATE IS \$57.736 HOURLY.

*DIFFERENTIAL IS NOT INCLUDED IN ABOVE RATE OF PAY.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin ID: TELBUL3-34

Bulletin Seq: 34

Bulletin Description: TELEGRAPHERS BULLETIN 3-34

Open: 06/05/2024 00:01

Close: 06/14/2024 17:00

Effective: 06/19/2024 00:01

Posted: 05/26/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
PSCTR4	BLOCK OPERATOR	Temporary	PENN STATION CENTRAL CONTROL
Location	PENN STATION CENTRAL CONTROL TEMPORARY		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	*\$43.355 HOURLY		

CANDIDATES AWARDED POSITIONS IN PSCC WILL BE SUBJECT TO THE AGREEMENT BETWEEN THE LIRR AND TCU-TOWER EMPLOYEES.

NOTE: THESE POSITIONS SHALL BE AWARDED IN SENIORITY ORDER FROM EXTRA LIST EMPLOYEES, ONCE AWARDED A TRAINING POSITION, THE EMPLOYEE TRAINING WILL NOT BE INTERRUPTED TO FILL OTHER POSITIONS. UPON COMPLETION OF THE TRAINING PROGRAM, THE EMPLOYEE SHALL REVERT TO THE EXTRA LIST AND WILL BE PAID THE DIFFERENCE BETWEEN THE BLOCK OPERATOR RATE AND THE PSCC CONSOLE OPERATOR RATE.

APPENDIX J SECTION 3 "THE RATE OF PAY FOR A CONSOLE OPERATOR ASSIGNED TO PSCC SHALL BE \$43.355 PER HOUR. DURING THE TRAINING PERIOD, EACH EMPLOYEE SHALL BE COMPENSATED AT THE RATE OF PAY OF HIS/HER FORMER POSITION. UPON SUCCESSFUL COMPLETION OF TRAINING, THE EMPLOYEE SHALL BE PAID FOR HIS/HER TRAINING PERIOD AT THE CONSOLE OPERATOR RATE." FULLY QUALIFIED PSCC CONSOLE OPERATOR RATE IS \$57.736 HOURLY.

*DIFFERENTIAL IS NOT INCLUDED IN ABOVE RATE OF PAY.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

LONG ISLAND RAILROAD
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin Awards - Non-Ops

Bulletin ID: CREW9-60 **Sequence:** 60

Description: C/D BULLETIN 9-60

Open: 05/15/2024 00:01 **Close:** 05/24/2024 17:00 **Effective:** 05/29/2024 00:01 **Posted:** 05/13/2024 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name	Rank From
CX4003	CREW DISPATCHER	Permanent	LIRR-Extra List		Readvertise	
CX4005	CREW DISPATCHER	Permanent	LIRR-Extra List		Readvertise	
CX4006	CREW DISPATCHER	Permanent	LIRR-Extra List		Readvertise	

LONG ISLAND RAILROAD

MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

Bulletin ID: CREW9-61

Bulletin Seq: 61

Bulletin Description: C/D BULLETIN 9-61

Open: 06/05/2024 00:01

Close: 06/14/2024 17:00

Effective: 06/19/2024 00:01

Posted: 05/28/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
DT4103	CREW DISP. TRNEE	Temporary	LIRR-Extra List
Location	TRANSPORTATION CREW MANAGEMENT, JAMAICA		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	*\$33.245/\$40.530 HOURLY		
	TEMPORARY		
	FAXED BIDS WILL NOT BE ACCEPTED		
	APPLICANTS MAY BE SUBJECTED TO AN APTITUDE EXAM THAT HAS BEEN DEVELOPED BY THE HUMAN RESOURCES DEPARTMENT.		
	DURING THE COURSE OF THE TRAINING PROGRAM, 3 - 4 WRITTEN EXAMS WILL BE ADMINISTERED TO THE TRAINEE.		
	RATE OF PAY INCREASES TO \$40.530 AFTER TRAINEE HAS SUCCESSFULLY COMPLETED 3 MONTHS OF THE TRAINING PROGRAM. RATE INCREASE WILL BE RETROACTIVE TO THE INITIAL DAY IN THE TRAINING PROGRAM.		
	AS INFORMATION, 100% QUALIFIED CREW DISPATCHER RATE IS \$48.121		
	APPLICANTS FOR THIS POSITION MUST COMPLETE THE CREW DISPATCHER TRAINING PROGRAM "APPENDIX G-1" OF THE TCU CONTRACT.		
	TRAINEE SHALL BE BOUND BY THE PROVISIONS OF THIS AGREEMENT FOR A PERIOD OF 24 MONTHS FROM THE DAY TRAINING BEGINS UNLESS MUTUALLY AGREED TO BY THE CARRIER AND THE ORGANIZATION.		
	TRAINEES ASSIGNED HERETO WILL BE REQUIRED TO TRAIN ON ALL CREW DISPATCHING AND PAYROLL DISPATCHING ASSIGNMENTS IN ORDER TO BECOME CONVERSANT IN THE USE OF VARIOUS TIMETABLES, CREW BOOKS AND PAYROLL MANUALS, ETC. AND OBTAIN A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING EMPLOYEES UNDER THE JURISDICTION OF THE CREW MANAGEMENT SERVICES OFFICE.		
	*DIFFERENTIAL NOT INCLUDED IN ABOVE RATES OF PAY.		

CD2A	CREW DISPATCHER	Permanent	JAMAICA
Location	TRANSPORTATION CREW MANAGEMENT, JAMAICA		
Report Time	340P		
Rest Days	SATURDAY & SUNDAY		
Rate Of Pay	\$48.121 HOURLY \$1.896 DIFFERENTIAL		
	APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND		
	UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: C/D BULLETIN 9-61

Open: 06/05/2024 00:01

Close: 06/14/2024 17:00

Effective: 06/19/2024 00:01

Posted: 05/28/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
CX4004	CREW DISPATCHER	Permanent	LIRR-Extra List
Location	MANAGER-TRANS. CREW MANAGEMENT JAMAICA		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	\$48.121 HOURLY & \$1.896 DIFFERENTIAL		
	<p>APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BYT THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.</p>		

CX4005	CREW DISPATCHER	Permanent	LIRR-Extra List
Location	TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	\$48.121 HOURLY & \$1.896 DIFFERENTIAL		
	<p>APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BYT THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.</p>		

CX4006	CREW DISPATCHER	Permanent	LIRR-Extra List
Location	TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)		
Report Time	VARIOUS		
Rest Days	VARIOUS		
Rate Of Pay	\$48.121 HOURLY & \$1.896 DIFFERENTIAL		
	<p>APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BYT THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.</p>		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.



NOTICE NO. 2024-26E

Date: April 11, 2024
To: Stations Department Employees
From: Theresa Dorsey, Chief Stations Officer
Subject: Personal Electric Vehicles (PEV) Regulations

This policy directive applies to all customers, **employees**, contractors, consultants, visitors, agencies, and departments MTA-wide. Employees must follow these restrictions on all LIRR property.

As per the new policy, PEVs are allowed on-board LIRR trains under the following regulations:

- Must not weigh more than 100lbs, have a wheel diameter greater than 27", be higher than 48" or longer than 80"
- PEVs must remain powered off during transport
- If the PEV can be folded, it must be folded or compacted and carried
- Keep clear of doors, seats, aisles, and emergency equipment
- PEVs and their batteries must never be left unattended, discarded, stored locked to any MTA asset within the system, or abandoned for any reason

Items that are NOT permitted or restricted with this policy:


- Charging of PEVs in or on any train, platform, station, facility, or terminal is **prohibited**
 - PEVs must remain powered off during transport
- Riding of PEVs in stations or on-board trains is **prohibited**
- Shared or rented PEV provider's property (e.g, Cit Bike, Lime, Bird, Lynx, etc.)
- Hoverboards are **prohibited**

Any questions please refer to any Stations Dept. Manager.

STATIONS DEPARTMENT



NOTICE NO. 2024-27

Date: May 20, 2024
 To: All Station Operations Employees
 From: Theresa Dorsey, Chief Stations Officer 
 Subject: HOLIDAY- Memorial Day, Monday, May 27, 2024

TICKET AGENTS - The following positions **WILL** work:

Job #	Location
A102	HSF TVM
A105	PENN TVM
A106	HSF TVM
A110	PENN
A120	PTH
A121	PTH
A200	WOODSIDE
A250	JAMAICA THEATRE
A251	JAMAICA THEATRE
A303	LONG BEACH
A311	BETH TVM
A312	BETH TVM
A505	ATLANTIC

Job #	Location
A506	ATLANTIC
A602	HUNTINGTON
A603	HUNTINGTON
A702	BETH TVM
A703	HICKSVILLE
A709	RONKONKOMA
A710	RONKONKOMA
A806	BABYLON
A808	PATCHOGUE
A900	JAMAICA THEATRE
A941	MINEOLA
A961	BROADWAY
A971	RONKONKOMA

Job #	Location
A972	RONKONKOMA
A982	BETH TVM
A984	BETH TVM
A988	PENN
AG610	GCM TVM
AG615	GCM
AG918	GCM



TICKET CLERKS - The following positions **WILL** work:

Job #	Location
C102	PENN
C103	PTH
C104	PENN
C106	PENN
C108	PENN
C114	PENN
C115	PTH
C116	PTH
C118	PENN
C121	PENN
C126	PTH
C127	PENN
C132	ATLANTIC
C134	ATLANTIC
C136	ATLANTIC
C139	JAM CHIEF
C140	JAM CHIEF
C143	JAMAICA
C145	JAMAICA
C152	PENN TVM
C160	JAMAICA
C176	PTH
C201	WOODSIDE

Job #	Location
C313	LONG BEACH
C331	BETH TVM
C333	BETH CASHIER
C411	PORT WASH
C412	PORT WASH
C602	HUNTINGTON
C702	BETH TVM
C704	HICKSVILLE
C706	HICKSVILLE
C802	FREEPORT
C813	BABYLON
C814	BABYLON
C821	HSF TVM
C822	HSF TVM
C823	HSF CASHIER
C840	MINEOLA
C901	PENN
C904	PENN
C910	PENN
C911	PENN
C912	PTH
C913	PENN
C917	PENN

Job #	Location
C923	JAMAICA
C924	JAMAICA
C952	BETH TVM
C953	BETH TVM
C998	PTH
CG620	GCM TVM
CG626	GCM
CG627	GCM
CG630	GCM
CG631	GCM
CG632	GCM
CG633	GCM
CG635	GCM
CG940	GCM
CG941	GCM
CG942	GCM
CG943	GCM



STATIONS DEPARTMENT



STATION APPEARANCE MAINTAINERS - The following positions WILL work:

Job #	Location
ARCH900	FREEMPORT
ATL102	ATLANTIC
ATL103	ATLANTIC
ATL105	ATLANTIC
ATL106	ATLANTIC
ATL107	ATLANTIC
ATL109	ATLANTIC
ATL110	ATLANTIC
GCM662	GCM
GCM664	GCM
GCM665	GCM
GCM669	GCM
GCM670	GCM
GCM671	GCM
GCM672	GCM
GCM673	GCM
GCM674	GCM
GCM676	GCM
GCM678	GCM
GCM685	GCM
GCM986	GCM
GCM987	GCM
GCM988	GCM
H552	PORT WASH
H572	NORTHPORT
HC551	PORT WASH
HC571	NORTHPORT

Job #	Location
HMC112	HSF
HMC124	HSF
JAC1	JAMAICA
JAM102	JAMAICA
JAM108	JAMAICA
JAM109	JAMAICA
JAM112	JAMAICA
JAM113	JAMAICA
JAM118	JAMAICA
JAM119	JAMAICA
JAM120	JAMAICA
JAM124	JAMAICA
JAM130	JAMAICA
JAM131	JAMAICA
JAM132	JAMAICA
L302	MINEOLA
L307	BABYLON
L308	BABYLON YD
L309	HICKSVILLE
L311	HUNTINGTON
L312	RONKONKOMA
L317	GREAT NECK
L320	PORT WASH
L321	LYNBROOK
L903	HICKSVILLE
L904	BAYSIDE

Job #	Location
RSC2	ATLANTIC
RSC4	ATLANTIC
SSM4	VALLEY YARD
SSM8	VALLEY YARD
SSM23	VALLEY YARD
V450	MORRIS PARK
V453	PORT WASH
V454	PORT WASH
V459	VALLEY STREAM
V460	BABYLON YD
V461	BABYLON YD
V466	NORTHPORT
V479	KO YARD
V480	KO YARD
V489	WOODSIDE
V495	WESTHAMPTON
V910	GARDEN CITY FAC.
V912	MORRIS PARK
V913	BABYLON YD
V914	RONKONKOMA
V915	KO YARD
V919	WOODSIDE
VD100	VD YARD
VH478	LONG BEACH
WSC1	WSSY
WSY101	WSSY
WSY900	WSSY

STATIONS DEPARTMENT



AMBASSADORS - The following positions WILL work:

PENN
AMB31
AMB32
AMB33
AMB38
AMB70
AMB036
AMBP04
AMBP06

JAMAICA
AMB40
AMB42
AMB43
AMB44
AMB48
AMB80
AMBP07
AMBP08
AMBT81


ATLANTIC
AMBP10
AMBP11
AMBP12

GCM
AMB01
AMB21
AMB24
AMB25
AMBP03
AMB0026

LEAD/FOREMEN/ASS'T FOREMEN: HSF & WSY WILL NOT work. Atlantic, Jamaica, WILL Work.
 GCM Foremen & Asst. Foremen Will Work
 Island Foremen positions refer to weekly Island Foremen schedule.
OFFICES CLOSED: General Offices, Medical, Lost and Found, Mail & Ride.
MESSENGER SERVICE: **WILL NOT** operate.
TICKET SALES: Off-Peak Fares in effect all day.
TICKET OFFICE HOURS: Open Ticket Offices follow the weekday schedule as shown on the Ticket Sales Hours Card
TRAIN SERVICE: Will operate on a holiday schedule.



NOTICE NO. 2024-28

Date: May 23, 2024
To: Ticket Clerks and Frontline Staff
From: Theresa Dorsey, Chief Stations Officer 
Subject: Customer Appreciation - Summer Saturdays Program Effective July 6th

The LIRR is continuing an appreciation program for LIRR monthly commuters this summer beginning in July.

Program Guidelines:

- LIRR monthly ticket holders can travel system wide with **up to two (2)** companions (ages 5 and older) on Saturdays only, this summer.
- **Begins July 1st through August 31st 2024- Saturdays ONLY.**
- \$1.00 per companion each way (\$2 for a round trip).

How & Where to Purchase:

Monthly ticket holders who wish to take advantage of this program need to purchase **Family Fare tickets** through:

- TVMs.
- Ticket Windows.
- MTA Train Time.
- On-board LIRR trains.

Exclusions:

- The 6:44 AM (#6006), 7:44 AM (#6008) and 10:05 AM (#6010) trains from Penn Station and their connecting trains to Montauk (all stops).
- The 7:58 AM (#8014/6904) train from Grand Central Madison, and its connecting train to Greenport (and all stops in between). Also listed as 7:51 AM train from Penn Station with transfer at Jamaica.

* If you have any questions, please contact any Stations Department Manager or Leader. *



NOTICE NO. 2024-29

Date: May 29, 2024

To: All Stations Department Employees

From: Theresa Dorsey, Chief Stations Officer

Subject: **Changes to Covid-19 Guidance**



Please see the attached guidance from MTA Safety & Security department regarding changes to procedures if you test positive for COVID – 19. These changes are effective May 28, 2024.

- There is no more isolation period for a positive test.
- We no longer require employees to report positive tests.
- The COVID hotline and portal are no longer active.
- If you are too ill to report to work your sick leave bank will be used.
- NYS COVID paid sick leave will only be available when a quarantine or isolation order is issued by a public health authority, this expires July 31, 2025.

Please refer to the attached document from Carl Hamann for more information.

Attachment: MTA distributed Changes to COVID-19 Guidance

* If you have any questions, please contact any Stations Department Manager or Leader. *



Safety and Security

May 24, 2024

Colleagues,

As you may be aware, Centers for Disease Control (CDC) and New York State Department of Health (NYS DOH) have recently updated their guidance for COVID-19. The new guidance can be accessed on CDC's [Respiratory Illnesses](#) page and no longer includes the requirement of an isolation period following a positive COVID test.

Based on the updated guidance of CDC and NYS DOH, the MTA has revised our employee COVID policies, which include, but are not limited to, the following:

COVID Reporting

- The MTA no longer requires employees to report positive COVID tests.
- The COVID hotline and self-service portal are no longer active.

5-day Isolation

- The MTA no longer requires employees to isolate for 5-days following a positive COVID test.

COVID-19 Sick Leave

- Employees are required to use their personal sick leave if they are too ill to report to work.

- Going forward, New York State COVID Paid Sick Leave (NYSCPSL) will only be available when a quarantine or isolation order is issued by a public health authority. The NYSCPL expires July 31, 2025.

The updated MTA COVID policies go into effect **May 28, 2024**. Visit the [COVID frequently asked questions](#) for more information.

Please continue best hygiene practices, such as frequent hand washing, and consider staying home if you are feeling sick.

Thank you and stay safe,

Carl Hamann
Acting Chief Safety and Security Officer

MTA Employee Communications

2 Broadway, New York, NY, 10004

You are receiving this email as an MTA employee.
[Contact us](#) with feedback, ideas, and submissions.



NOTICE NO. 2024-30

Date: May 31, 2024

To: All Stations Department Employees

From: Theresa Dorsey, Chief Stations Officer

Re: Instructions for Time Off to Vote in Primary Elections, Tuesday, June 25, 2024

The Federal, State, and Local Primary Elections will be held on Tuesday, June 25, 2024, for all New York State registered voters. Polls open at 6:00 AM and close at 9:00 PM. Early voting is available beginning on Saturday, June 15, 2024, through Sunday, June 23, 2024.

Employees will be offered **two hours** off to vote **only if** they do not have sufficient time to vote either before or after their crew book tour. This law defines sufficient time as having at least four consecutive hours between the time the polls open and the start of their shift, or four consecutive hours between the time their shift ends and the closing of the polls. To comply with the New York State laws regarding voting while ensuring our service continues at the highest level possible for our customers, we are offering Stations Department employees the option to request paid time off during work hours if they meet this criterion.

If you decide to vote on Tuesday, June 25, 2024, and meet the above-mentioned criterion, you must make this request through **your leader** no later than 5:00 p.m. on **Friday, June 21, 2024**, using the attached form #SSS-02. You can request to arrive up to two hours after the start of your scheduled tour start time **OR** you can request to leave up to two hours earlier than your scheduled tour end time. Your leader will decide when this time can be taken.

To be eligible for the two-hour accommodation, you must be a **registered voter** in New York and your crew book tour would not allow for sufficient time to vote. All requests for time off will be verified via the New York State Board of Elections website.

Attachment: Form SSS-02

* * *

If you see something, say something.



Fill out this form to request time off for voting in the Primary Elections on June 25, 2024. **The due date is reflected on the Stations Department Notice.**

NAME: _____

CRAFT: _____

JOB NUMBER: _____

JOB LOCATION: _____

REQUEST (either start or end of tour): _____

NUMBER OF HOURS REQUESTED OFF (up to 2): _____

Office Use only:

LEADER NAME (print): _____

ACTUAL TIME OFF APPROVED FOR EMPLOYEE: _____

LEADER'S SIGNATURE OF APPROVAL: _____

Instructions to Leaders:

Put the actual time you are approving the employee to be off for voting on this sheet EX: 6:00 AM – 8:00 AM or 8:00 PM – 10:00 PM.

Approve the time off while ensuring your operation is covered in the AM and the PM, once approved advise the employee giving at least 48 hours' notice so the employee has enough time to make plans for voting.

Scan this form to so payroll for the employee can be completed correctly.