



**Long Island Rail Road**  
*Going your way*

**BID SHEETS**

**THE LONG ISLAND RAIL ROAD**  
**ENGINEERING DEPARTMENT**  
**BULLETIN NO. 534**  
**REPOST**

Resumes for the following Appointed Position in the Office of the Chief Engineer will be received by Lauren Saldivias – Manager – Engineering Payroll & Operational Support, emailed to: [lsaldiv@lirr.org](mailto:lsaldiv@lirr.org) **until 5:00 PM on July 12, 2024.**

**POSITION:** Payroll Information Clerk (Appointed)

**LOCATION:** Engineering  
Various Locations

**RATE OF PAY:** \$39.889

**TOUR OF DUTY:** 7:30 a.m. – 3:30 p.m.

**RELIEF DAYS:** Saturday and Sunday

**PRIMARY DUTIES:**

Input data into the LIRR’s Corporate Time & Attendance Management System (CTAMS) based on labor distribution sheets generated by Engineering department field employees and supervision. Such data includes employee arrival time, departure time, hours worked, leave used, maintenance and project accounting and labor distribution codes, as well as all other required information. Review labor distribution forms for completion, accuracy, and required approvals. Correspond with field supervision when required. When not inputting data, Payroll Information Clerks will perform duties including reviewing SAFER Reports and inputting them into the Efficiency Testing System (ETS), reviewing employee sick notes, archiving email submissions, and performing other clerical tasks as required.

At minimum, candidate must have intermediate computer skills, including a working knowledge of Microsoft Windows, Outlook, Excel, and Word; Payroll Information Clerks will also use Adobe Professional.

Edward McGoldrick  
Chief Engineer

**POSTED:**

July 3, 2024

**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

**DATE: July 3, 2024**

**BULLETIN NO.: SD-13-2024**

**This bulletin will close at 5:00 PM on Friday, July 12, 2024**

It will be open to employees included in the consolidated system seniority roster for AGENT forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to Stations Department – Crew Office, Jamaica Mail Code 1106 via interoffice mail or you can scan or take a picture of your CT-88 and email to: [LIRRStationsDeptBids@lirr.org](mailto:LIRRStationsDeptBids@lirr.org) or you can fax your CT-88 to the crew office at 718-558-7429.

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you do not receive a response after 48 hours, please call the crew dispatcher's office to inquire.

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<b>Position No.</b>	1	Permanent	(A900) Agent (Assigned T. Logan)
<b>Location:</b>			Jamaica Theatre
<b>Tour of Duty:</b>			Sun/Mon – 10:00 PM – 6:00 AM Thu/Fri – 6:00 AM – 2:00 PM Sat – 2:00 PM – 10:00 PM
<b>Rate of Pay:</b>			\$50.245
<b>Rest Days:</b>			Tuesday / Wednesday



**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

**DATE: July 3, 2024**

**BULLETIN NO.: SD-13-2024**

**This bulletin will close at 5:00 PM on Friday, July 12, 2024**

It will be open to employees included in the consolidated system seniority roster for CLERICAL forces. All bids must be received prior to the close of this bulletin. CT-88 receipts will only be honored if signed by the designated representatives working in the Stations Department by sending the CT-88 interoffice, Fax, and email. The following information must be included in all bids: Seniority date, the date last awarded a position, and current position.

All bids can be sent to **Stations Department – Crew Office, Jamaica Mail Code 1106** via interoffice mail or you can scan or take a picture of your CT-88 and email to: [LIRRStationsDeptBids@lirr.org](mailto:LIRRStationsDeptBids@lirr.org) or you can fax your CT-88 to the crew office at 718-558-7429.

For all emails: **Be sure to put your Name in the subject line and the word BID. EX: JOHN SMITH-BID**

All bid withdrawals can either be done by calling crew or emailing the same email address before the bulletin closes. If you are close to the closing date/time of the bid be sure to call crew directly to get a verification that the bid has been withdrawn.

All emailed bids and withdrawal requests will receive an email response within 48 hours of your original email, if you do not receive a response after 48 hours, please call the crew dispatcher's office to inquire.

**PRIMARY DUTIES WILL BE LISTED AFTER THE JOB POSTINGS**

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<b>Position No.</b>	1	Temporary	(C840) Ticket Clerk
<b>Location:</b>			Mineola
<b>Tour of Duty:</b>			9:00 AM – 5:00 PM
<b>Rate of Pay:</b>			\$38.287
<b>Rest Days:</b>			Saturday / Sunday

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**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

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<b>Position No.</b>	2	Temporary	(C994) Ticket Clerk
<b>Location:</b>	Hillside TSM / Bethpage Facility		
<b>Tour of Duty:</b>	Wed / Thu – Hillside TSM - 7:30 AM – 3:30 PM Friday – Hillside TSM – 8:00 AM – 4:00 PM Sat / Sun – Bethpage Facility – 6:00 AM – 2:00 PM		
<b>Rate of Pay:</b>	\$40.222		
<b>Rest Days:</b>	Monday / Tuesday		

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<b>Position No.</b>	3	Temporary	(C136) Ticket Clerk
<b>Location:</b>	Atlantic Avenue		
<b>Tour of Duty:</b>	2:30 PM – 10:30 PM		
<b>Rate of Pay:</b>	\$38.674		
<b>Rest Days:</b>	Thursday / Friday		

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<b>Position No.</b>	4	Permanent	(C143) Ticket Clerk
<b>Location:</b>	Jamaica		
<b>Tour of Duty:</b>	7:00 AM – 3:00 PM		
<b>Rate of Pay:</b>	\$40.052		
<b>Rest Days:</b>	Saturday / Sunday		

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<b>Position No.</b>	5	Permanent	(C998) Info Clerk / Ticket Clerk
<b>Location:</b>	Penn Station / Penn Station WEC		
<b>Tour of Duty:</b>	Sun / Mon – Penn Station WEC – 6:00 AM – 2:00 PM Tues / Wed – Penn Station WEC – 2:00 PM – 10:00 PM Saturday – Penn Station – 6:00 AM – 2:00 PM		
<b>Rate of Pay:</b>	Sun / Mon / Tues / Wed – Info Clerk – \$37.226 Saturday – Ticket Clerk - \$40.052		
<b>Rest Days:</b>	Thursday / Friday		

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**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

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<b>Position No.</b>	6	Permanent	(C176) Info Clerk
<b>Location:</b>			Penn Station - WEC
<b>Tour of Duty:</b>			2:00 PM – 10:00 PM
<b>Rate of Pay:</b>			\$37.226
<b>Rest Days:</b>			Tuesday / Wednesday

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<b>Position No.</b>	7	Permanent	(C823) TSM Cashier
<b>Location:</b>			Hillside TSM
<b>Tour of Duty:</b>			9:00 AM – 5:00 PM
<b>Rate of Pay:</b>			\$44.389
<b>Rest Days:</b>			Saturday / Sunday

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<b>Position No.</b>	8	Permanent	(CG631) Ticket Clerk TR
<b>Location:</b>			Grand Central Madison
<b>Tour of Duty:</b>			2:00 PM – 10:00 PM
<b>Rate of Pay:</b>			\$40.052
<b>Rest Days:</b>			Saturday / Sunday

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<b>Position No.</b>	9	Permanent	(C148) Lost & Found Clerk
<b>Location:</b>			Penn Station
<b>Tour of Duty:</b>			7:00 AM – 3:00 PM
<b>Rate of Pay:</b>			\$38.674
<b>Rest Day:</b>			Saturday / Sunday

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<b>Position No.</b>	10	Permanent	(P202) Mail & Ride Clerk
<b>Location:</b>			Jamaica
<b>Tour of Duty:</b>			7:30 AM – 3:30 PM
<b>Rate of Pay:</b>			\$39.609
<b>Rest Days:</b>			Saturday / Sunday

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**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

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<b>Position No.</b>	11	Temporary	(L309P) Station Appearance Maintainer (Assigned B. Sandler)
<b>Location:</b>	Hicksville		
<b>Tour of Duty:</b>	2:00 PM – 10:00 PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Monday / Tuesday		

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<b>Position No.</b>	12	Temporary	(V914) Station Appearance Maintainer
<b>Location:</b>	Ronkonkoma Yard / Babylon Yard / Babylon Station		
<b>Tour of Duty:</b>	Mon / Tue – Ronkonkoma Yard - 6:00 AM – 2:00 PM Friday – Babylon Yard – 6:00 AM – 2:00 PM Sat / Sun – Babylon Station – 5:00 AM – 1:00 PM		
<b>Rate of Pay:</b>	Mon / Tue - \$34.214 Fri / Sat / Sun – \$33.194		
<b>Rest Days:</b>	Wednesday / Thursday		

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<b>Position No.</b>	13	Temporary	(SL-01) Station Appearance Maintainer (Assigned B. Tonge)
<b>Location:</b>	Long Beach		
<b>Tour of Duty:</b>	11:30 AM – 7:30 PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Tuesday / Wednesday		

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<b>Position No.</b>	14	Temporary	(SL-02) Station Appearance Maintainer (Assigned D. DeGregorio)
<b>Location:</b>	Babylon Yard / Long Beach / Freeport		
<b>Tour of Duty:</b>	Monday – Babylon Yard - 6:00 AM – 2:00 PM Tuesday / Wednesday – Long Beach – 11:30 AM – 7:30 PM Saturday / Sunday – Freeport – 11:00 AM – 7:00 PM		
<b>Rate of Pay:</b>	Monday - \$34.214 Tues / Wed / Sat / Sun - \$33.194		
<b>Rest Days:</b>	Thursday / Friday		

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**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

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<b>Position No.</b>	21	Permanent	(SSM8/SSM8A) Station Appearance Maintainer
<b>Location:</b>	<b>December 1 - March 31</b> Extra List <b>April 1 – November 30</b> Long Beach / Valley Yard		
<b>Tour of Duty:</b>	<b>December 1 – March 31</b> Various <b>April 1 – November 30</b> 7:30AM – 3:30PM		
<b>Rate of Pay:</b>	<b>December 1- March 31</b> \$34.364 <b>April 1 – November 30</b> \$34.666		
<b>Rest Days:</b>	Friday / Saturday		

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<b>Position No.</b>	22	Permanent	(V459) Station Appearance Maintainer
<b>Location:</b>	Valley Stream Yard		
<b>Tour of Duty:</b>	6:00 AM – 2:00 PM		
<b>Rate of Pay:</b>	\$34.214		
<b>Rest Days:</b>	Tuesday / Wednesday		

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<b>Position No.</b>	23	Permanent	(HMC124) Station Appearance Maintainer
<b>Location:</b>	Hillside Maintenance Complex		
<b>Tour of Duty:</b>	2:30 PM – 10:30 PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Friday / Saturday		

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<b>Position No.</b>	24	Permanent	(L320) Station Appearance Maintainer
<b>Location:</b>	Port Washington		
<b>Tour of Duty:</b>	5:00 AM – 1:00 PM		
<b>Rate of Pay:</b>	\$33.194		
<b>Rest Days:</b>	Friday / Saturday		

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**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

**TICKET CLERK POSTINGS**

**C136, C143, C840, CG631**

Must be qualified in the sale and accounting of tickets and related duties as outlined in the Instructions to Agents and Ticket Clerk Manual. Passing a pre-screening assessment (i.e., physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must possess the ability to exercise good judgment and efficiently perform assigned duties. Will be required to work as directed.

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**C998, C176**

Must be able to read train schedules and give prompt and accurate train information and use latest technology as it relates to fares, track assignments, schedules, ticket types and tour packages. Will be required to answer customer questions related to locations in and around the station. Will be required to monitor the waiting room checking that all occupants are valid ticket holders, checking customer tickets prior to entering waiting room, and maintaining the timetable racks throughout the station. Must be able to keep station posters and special instructions current, take in timetables deliveries, discard expired timetables, and maintain an organized timetable room. Passing a pre-screening assessment (i.e., physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must possess the ability to exercise good judgment and efficiently perform all assigned duties. Will be required to work as directed.

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**C994, C823**

Primary Duties: Must have a full understanding of the sales and accounting of tickets and related duties. Must possess the ability to service, define error codes and correct malfunctions in the Ticket Vending Machines (TVM). Process large amounts of currency and coins, prepare bank deposits, maintain accurate spare parts inventory, defective parts log and the TVM ticket stock book. Must be familiar with the TVM Malfunction and Maintenance reports. The applicant should be mechanically inclined and be able to lift coin magazines, cassettes, bill, and coin vaults. Must be able to operate coin filler, currency counter/sorter, coin sorter and be familiar with obtaining a "state report" from the TVM utilizing a computer notebook. Verify TVM cash removals and prepare deposits from these removals. Must be able to verify the contents of change modules removed from the TVMs and refill these modules for replenishment of the machines. Prepare deposit for change orders and verify change orders when received. Must be able to reconcile all cash removals, deposits, and coin refills processed against reports generated daily and cashier's safe. Will assist the Agent with the transfer of parts for repair between location and service contractor for TSMs. Record, verify, and forward any claims to Automated Ticket Sales area for processing. Must be able to lift full coin hoppers as part of daily routine. Passing a pre-screening assessment (i.e., physical, written and/or practical evaluation) will be required. Must have a valid NYS Driver's license. Must be qualified in the sale and accounting of tickets or ticket vending machines. Must possess the ability to exercise good judgment and perform all assigned and related duties. Qualification of all TVM duties required. Incumbent must be customer oriented and be capable of effectively and courteously relating to customers. Will be required to work as directed.

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**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

**MAIL & RIDE POSTING**

**P202**

Must be a competent 25 wpm typist and be familiar with Microsoft Word software on a personal computer. Must have a full understanding of the sale and accounting of Mail & Ride MetroCard monthly commutation tickets and all other Mail & Ride processes (ex. Application processing, collections, returned tickets, lockbox operations, MetroCard value inquiries, Police pass program, etc.). Must be familiar with line station and terminal ticket office operations and refund policies. Must be customer-oriented and be capable of effectively, efficiently, and courteously relating with customers on the telephone. Must be able to use a PC to access the Mail & Ride database for customer inquiries, electronic posting of payments, record updates, etc. Must take lost ticket reports for all commuters.

Must be able to perform all other Mail & Ride related duties.

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**THE LONG ISLAND RAILROAD**  
**OFFICE OF THE CHIEF STATIONS OFFICER**  
**STATIONS DEPARTMENT**  
**STATION APPEARANCE MAINTAINER (SAM) POSTINGS**

**GCM678, L309P, L320, L328, SL-01, SL-02, V459, V471, V914**

Primary Duties: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items if needed (garbage, furniture, salt bags). Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers.

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**RSC1, RSC4**

Primary Duties: Must be able to supervise, coordinate and instruct Station Appearance Maintainers and Laborers in the performance of their duties. Must be completely familiar with the work rules of employees being supervised.

Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer/laborer duties as directed by the Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

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**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

**JAM133, HMC124**

Primary Duties for Heavy Duty: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

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**SSM8, SSM22**

Primary Duties for Extra list and Spray Wash: Operate singly and/or part of a team to clean and maintain the appearance of the Long Island Railroad properties, stations, office buildings and other appurtenances associated with company property. Routine work includes but is not limited to the operation of mechanical cleaning equipment, cleaning stations, platforms, public restrooms, sidewalks, waiting rooms, ticket offices, graffiti removal, snow (includes curb cutouts and sidewalks) and ice removal, spread ice-melting chemicals, lifting of heavy items when needed (garbage, furniture, salt bags). Heavy box lifting, use rakes, use shovels, use high speed floor polishing equipment, use compressors and spray washers. Must perform work in accordance with written and oral instructions that specify the priority and frequency of daily duties at each location. Responsible to perform duties as directed. All duties must be performed in an efficient and courteous manner.

Responsible to complete daily station cleaning reports and to provide reports to supervisors as directed. Operate company vehicles and drive between Long Island Railroad properties. Must make minor repairs (e.g., change flat tires) as necessary to completion of daily assignment. Must hold a valid New York State Driver's License. Must be able to understand and follow road maps and/or written descriptions to travel between locations. Required to communicate with supervisors and display LIRR photo access card to provide positive employee identification. Will be responsible for providing a safe, clean environment for customers and employees and required to perform station appearance maintainer duties as directed by Foremen, Terminal Managers and/or Branch Line Managers. Always required to wear personal protective equipment when needed with a minimum of safety shoes and full-length pants to be worn.

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**THE LONG ISLAND RAILROAD  
OFFICE OF THE CHIEF STATIONS OFFICER  
STATIONS DEPARTMENT**

**Notice of Awards to Bulletin SD-12-2024**

<b>Position Number</b>	<b>Type</b>	<b>Job Number</b>	<b>Name</b>	<b>Award Date</b>
1	Temporary	C964	R. Petrillo	07/03/2024
2	Temporary	C307	A. Imbriano	07/03/2024
3	Temporary	C127	M. Whalen	07/03/2024
4	Permanent	C901	R. Reid	07/03/2024
5	Permanent	C907	C. Pinney	07/03/2024
6	Permanent	C153	Y. Perez-Borrell	07/03/2024
7	Permanent	C333	J. Degratto	07/10/2024
8	Permanent	CG630	R. Forcer	07/03/2024
9	Temporary	MDY201	M. Martinez	07/03/2024
10	Temporary	L309P	S. Benjamin (A)	07/03/2024
11	Temporary	V914	RE-ADVERTISED	
12	Temporary	SL-01	B. Tonge (A)	07/03/2024
13	Temporary	SL-02	D. DeGregorio (A)	07/03/2024
14	Temporary	L328	RE-ADVERTISED	
15	Permanent	H552	A. Mitchell	07/03/2024
16	Permanent	L327	C. P. Doyle	07/03/2024
17	Permanent	RSC1	RE-ADVERTISED	
18	Permanent	JAM134	D. Bagley	07/03/2024
19	Permanent	V457	A. Ononiwu	07/03/2024
20	Permanent	L308	A. J. Bufkosky	07/03/2024
21	Permanent	GCM678	WITHDRAWN	



**THE LONG ISLAND RAIL ROAD**  
**Assistant Deputy Chief Stores Officer**  
**MTA Material Management & Distribution**

**July 3, 2024**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY  
ROSTER OF CLERICAL FORCES:**

**NOTICE OF AWARDS**

<b><u>BULLETIN #</u></b>	<b><u>POSITION</u></b>	<b><u>EMPLOYEE</u></b>	<b><u>EFFECTIVE DATE</u></b>
3483	Warehouse Person Permanent (B. Sevigny)	Thomas Leverock	7/10/24
3484	Warehouse Person Permanent (A. Willis)	Ricardo Brown	7/3/24
3485	Stores Truck Driver Bethpage-Permanent (P. LaMariana)	NO BIDS RECEIVED	
3486	Assistant Warehouse Person Temporary (R. Meuschke)	Arjun Lal	7/3/24
3487	Warehouse Person-SF-V/V Permanent (J.Scire)	NO BIDS RECEIVED	
3488	Assistant Warehouse Person Temporary (B. Balogh)	NO BIDS RECEIVED	
3489	Stores Truck Driver Temporary (C. Mack)	NO BIDS RECEIVED	

**Eric Florio**  
Assistant Deputy Chief Stores Officer  
MTA Material Management & Distribution

POSTED: 9:00 AM  
July 3, 2024

**THE LONG ISLAND RAIL ROAD  
ASSISTANT DEPUTY CHIEF STORES OFFICER  
MTA MATERIAL MANAGEMENT & DISTRIBUTION  
BULLETIN NO. 3490**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, July 12, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Assistant Warehouse Person – (M. Reynolds) – Temporary  
**LOCATION:** Morris Park  
**TOUR OF DUTY:** 7:30 AM – 3:30 PM  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$36.243 per hour

**DUTIES:** Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Eric Florio**  
Assistant Deputy Chief Stores Officer  
MTA Material Management & Distribution

POSTED: 9:00 AM  
July 3, 2024

**THE LONG ISLAND RAIL ROAD  
ASSISTANT DEPUTY CHIEF STORES OFFICER  
MTA MATERIAL MANAGEMENT & DISTRIBUTION  
BULLETIN NO. 3491**

TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, July 12, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Assistant Warehouse Person - (T. Leverock) – Permanent  
**LOCATION:** Hillside  
**TOUR OF DUTY:** 7:30 am – 3:30 pm  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$36.243 per hour

**DUTIES:** Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Eric Florio**  
Assistant Deputy Chief Stores Officer  
MTA Material Management & Distribution

POSTED: 9:00 AM  
July 3, 2024

## **RE-ADVERTISED**

**THE LONG ISLAND RAIL ROAD  
ASSISTANT DEPUTY CHIEF STORES OFFICER  
MTA MATERIAL MANAGEMENT & DISTRIBUTION  
BULLETIN NO. 3492**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, July 12, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Stores Truck Driver – (P. LaMariana) – Permanent  
**RE-ADVERTISED (3485)**

**LOCATION:** Bethpage (610 Hicksville Road)

**TOUR OF DUTY:** 7:30 AM – 3:30 PM

**REST DAYS:** Saturday & Sunday

**RATE OF PAY:** \$37.906 per hour

**DUTIES:** Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to be familiar with the New York City and State roads, highways and expressways as they relate to the Long Island Rail Road’s property. **New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Eric Florio**  
Assistant Deputy Chief Stores Officer  
MTA Material Management & Distribution

POSTED: 9:00AM  
July 3, 2024

## **RE-ADVERTISED**

**THE LONG ISLAND RAIL ROAD  
ASSISTANT DEPUTY CHIEF STORES OFFICER  
MTA MATERIAL MANAGEMENT & DISTRIBUTION  
BULLETIN NO. 3493**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, July 12, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Warehouse Person - (J. Scire) – Permanent  
**RE-ADVERTISED (3478 & 3487)**  
**LOCATION:** Hillside Warehouse 15 Shop Floor  
**TOUR OF DUTY:** Various  
**REST DAYS:** Various  
**RATE OF PAY:** \$38.813 per hour

**DUTIES:** Must have functional knowledge of all Stores administrative activities, forms and documents, including general familiarization with the entire LIRR procurement system. Must be proficient in WMS operations and perform all appropriate input.

Must perform general housekeeping in area of assignment. Must be able to conduct oneself in a businesslike fashion in all oral and written communications. Must be qualified to perform the specific method of operation pertinent to the various material distribution stations regarding receiving, storing and shipping, issuance of material and other related duties. Must have knowledge of all the official documents, (i.e. MP-151, MW-121, SK-35, etc.), concerning the charge out of material including proper execution. Must be able to maintain perpetual inventory of specified classes of material. Must be able to lift up to 75lbs. Must be able to assist supervision in taking of inventory, verifying out of stock and rectification of errors.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Eric Florio**  
Assistant Deputy Chief Stores Officer  
MTA Material Management & Distribution

POSTED: 9:00 AM  
July 3, 2024

**RE-ADVERTISED**

**THE LONG ISLAND RAIL ROAD  
ASSISTANT DEPUTY CHIEF STORES OFFICER  
MTA MATERIAL MANAGEMENT & DISTRIBUTION  
BULLETIN NO. 3494**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, July 12, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Assistant Warehouse Person – (B. Balogh) – Temporary  
**RE-ADVERTISED (3488)**  
**LOCATION:** Hillside  
**TOUR OF DUTY:** 7:30 am – 3:30 pm  
**REST DAYS:** Saturday & Sunday  
**RATE OF PAY:** \$36.243 per hour

**DUTIES:** Must be qualified to operate all material handling equipment. Must be able to operate a floor scrubber. Must be familiar with all materials. Must be able to load and unload trucks by forklift/hand. Must do all general laborer's work, such as sweeping, dusting, lifting, transferring material. Must possess a minimum Class D New York State Driver's License. Will be required to complete a Forklift Training Program.

Perform all other related duties as assigned.

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Eric Florio**  
Assistant Deputy Chief Stores Officer  
MTA Material Management & Distribution

POSTED: 9:00 AM  
July 3, 2024

## **RE-ADVERTISED**

**THE LONG ISLAND RAIL ROAD  
ASSISTANT DEPUTY CHIEF STORES OFFICER  
MTA MATERIAL MANAGEMENT & DISTRIBUTION  
BULLETIN NO. 3495**

**TO ALL EMPLOYEES INCLUDED IN CONSOLIDATED SYSTEM SENIORITY OF CLERICAL FORCES:**

Bids for the following position in the organization of Material Management & Distribution will be accepted by the Officer named below until the close of business on **Friday, July 12, 2024**. Bids can be faxed to Ext. 3279 or sent via interoffice mail to MC: 3131.

**POSITION:** Stores Truck Driver – (C. Mack) – Temporary  
**RE-ADVERTISED (3489)**

**LOCATION:** Hillside

**TOUR OF DUTY:** 7:30 AM – 3:30 PM

**REST DAYS:** Saturday & Sunday

**RATE OF PAY:** \$37.906 per hour

**DUTIES:** Must be qualified to operate all types of gasoline driven vehicles including trucks with lifts and booms, automobiles and all material handling equipment. Must be physically able to assist in the loading and unloading of all types of material and equipment that the needs of service require. Must hold a New York State Class “B” CDL license with HAZMAT endorsement with no air brake restrictions. Must be familiar with emergency truck maintenance and inspection procedures as instigated by New York State and the Company. Will be required to be familiar with the New York City and State roads, highways and expressways as they relate to the Long Island Rail Road’s property. **New applicants must secure a New York State Class “A” CDL license with HAZMAT endorsement with no air brake restrictions within three months of award of position. Training will be provided by the Carrier.**

**REQUIREMENTS:** Approved safety shoes in accordance with TCU Agreement to be furnished by the employee. Under the Contract effective 7/26/82, the following information must be included on LIRR bid application form CT-88: seniority date, current position, date awarded current position.

**Eric Florio**  
Assistant Deputy Chief Stores Officer  
MTA Material Management & Distribution

POSTED: 9:00AM  
July 3, 2024

**LONG ISLAND RAILROAD**  
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

**Bulletin Awards - Non-Ops**

**Bulletin ID:** USBUL2-94      **Sequence:** 94

**Description:** USHER BULLETIN 2/94

Open: 06/19/2024 00:01      Close: 06/28/2024 17:00      Effective: 07/03/2024 00:01      Posted: 06/18/2024 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name
RUH6	USHERS	Temporary	NEW YORK	59879	NORTON-JERRICK, A

07/01/20      15:25



**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** USBUL2-95

**Bulletin Seq:** 94

**Bulletin Description:** USHER BULLETIN 2/95

Open: 07/03/2024 00:01

Close: 07/12/2024 17:00

Effective: 07/17/2024 00:01

Posted: 07/03/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
JAU8	USHERS	Permanent	JAMAICA

Location JAMAICA

Report Time 11PM

Rest Days WEDNESDAY & THURSDAY

Rate Of Pay \$41.763 HOURLY

MUST COMPLETE LIRR/TCU USHER TRAINING PROGRAM.

\* Ushers are expected to be courteous at all times.

\* In some instances, they must be able to work with minimal direction.

\* Must work well with the public.

\* Applicants will be subject to a 2-part exam that has been developed by the General Stationmaster.

Part 1- Live announcements and actual use and understanding of computer systems.

Part 2- Written exam - Passing grade on exam is 75%

\* During the course of the 3 week training program, the applicant will complete a review of all station stops.

\* All applicants should have a full knowledge of station stops and corresponding branches upon starting the Ushers program.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin Awards - Non-Ops**

**Bulletin ID:** TELBUL3-36      **Sequence:** 36

**Description:** TELEGRAPHERS BULLETIN 3-36

Open: 06/19/2024 00:01      Close: 06/28/2024 17:00      Effective: 07/03/2024 00:01      Posted: 06/16/2024 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name
FT2	BLOCK OPERATOR	Permanent	BROOK		Readvertise
FT3	BLOCK OPERATOR	Permanent	BROOK	60305	ESPIRITU, AE
TR11	TRAIN DIRECTOR	Permanent	GRAND CENTRAL MADISON	58602	LEE, H
JCCMT2	BLOCK OPERATOR	Permanent	JCC TOWER		Readvertise
JCCMT3	BLOCK OPERATOR	Temporary	JCC TOWER		Readvertise
JCCQN2	TRAIN DIRECTOR	Permanent	JCC TOWER	59701	GRALA, JG
JLTD1	LEAD TRAIN DIRECTOR	Permanent	JCC TOWER	28330	BAUTISTA, K
JTD14*	LEAD TRAIN DIRECTOR	Permanent	JCC TOWER	53219	BAYLEY, DJ
TR2	TRAIN DIRECTOR	Permanent	JCC TOWER	55060	MCSHINE, P
TR8	TRAIN DIRECTOR	Permanent	JCC TOWER	59903	MANNICK, NM
BO1052	BLOCK OPERATOR	Temporary	LIRR-Extra List	60293	PUMA, JP
BO1054	BLOCK OPERATOR	Temporary	LIRR-Extra List	60300	ISAAC, EI
BO1055	BLOCK OPERATOR	Temporary	LIRR-Extra List	60295	BEIR, RB
TR12	TRAIN DIRECTOR	Permanent	MIDDAY STORAGE YARD	52731	ARDITO, TP

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** TELBUL3-37

**Bulletin Seq:** 37

**Bulletin Description:** TELEGRAPHERS BULLETIN 3-37

Open: 07/03/2024 00:01

Close: 07/12/2024 17:00

Effective: 07/17/2024 00:01

Posted: 06/30/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
JATD1	ASST. TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 6AM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$55.996 HOURLY \$2.221 DIFFERENTIAL		
BO1051	BLOCK OPERATOR	Permanent	LIRR-Extra List
	Location TELEGRAPHER EXTRA LIST		
	Report Time VARIOUS		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$43.355 HOURLY & \$1.666 DIFFERENTIAL		
FT2	BLOCK OPERATOR	Permanent	BROOK
	Location BROOK TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		
JCCMT2	BLOCK OPERATOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 201PM		
	Rest Days MONDAY & TUESDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		
JCCMT3	BLOCK OPERATOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$43.355 HOURLY \$1.666 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: TELEGRAPHERS BULLETIN 3-37

Open: 07/03/2024 00:01

Close: 07/12/2024 17:00

Effective: 07/17/2024 00:01

Posted: 06/30/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
JLTD2	LEAD TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 2PM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$59.944 HOURLY \$2.377 DIFFERENTIAL		
GCM21	TRAIN DIRECTOR	Permanent	GRAND CENTRAL MADISON
	Location GRAND CENTRAL MADISON		
	Report Time 201PM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$55.157 DIFF \$2.04		
JCCQN1	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 601AM		
	Rest Days SUNDAY & MONDAY		
	Rate Of Pay \$54.755 HOURLY \$2.118 DIFFERENTIAL		
JCCQN3	TRAIN DIRECTOR	Temporary	JCC TOWER
	Location JCC TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$52.400 HOURLY \$2.025 DIFFERENTIAL		
JCHN31	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 1001PM		
	Rest Days WEDNESDAY & THURSDAY		
	Rate Of Pay \$57.736 HOURLY \$2.151 SHIFT DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**Bulletin ID:** TELBUL3-37

**Bulletin Seq:** 37

**Bulletin Description:** TELEGRAPHERS BULLETIN 3-37

Open: 07/03/2024 00:01

Close: 07/12/2024 17:00

Effective: 07/17/2024 00:01

Posted: 06/30/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
JTD11	TRAIN DIRECTOR	Permanent	JCC TOWER
	Location JCC TOWER		
	Report Time 6AM		
	Rest Days SATURDAY & SUNDAY		
	Rate Of Pay \$58.878 HOURLY \$2.335 DIFFERENTIAL		

MDSY21	TRAIN DIRECTOR	Permanent	MIDDAY STORAGE YARD
	Location MIDDAY STORAGE YARD		
	Report Time 230PM		
	Rest Days TUESDAY & WEDNESDAY		
	Rate Of Pay \$53.034 HOURLY \$2.050 DIFFERENTIAL		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

**LONG ISLAND RAILROAD**  
MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES

**Bulletin Awards - Non-Ops**

**Bulletin ID:** CREW9-62      **Sequence:** 62

**Description:** C/D BULLETIN 9-62

Open: 06/19/2024 00:01      Close: 06/28/2024 17:00      Effective: 07/03/2024 00:01      Posted: 06/18/2024 00:01

Asgn	Position	Perm or Temp	Terminal	Emp Num	Employee Name
PD1C	PAYROLL DISPATCHER	Permanent	JAMAICA	51969	FREDELL IV, WF
CX4004	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertise	
CX4005	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertise	
CX4006	CREW DISPATCHER	Permanent	LIRR-Extra List	Readvertise	

07/01/20      15:27

**LONG ISLAND RAILROAD**  
**MANAGEMENT-TRANSPORTATION CREW MANAGEMENT SERVICES**

**Bulletin ID:** CREW9-63

**Bulletin Seq:** 63

**Bulletin Description:** C/D BULLETIN 9-63

Open: 07/03/2024 00:01

Close: 07/12/2024 17:00

Effective: 07/17/2024 00:01

Posted: 06/30/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
DT4102	CREW DISP. TRNEE	Temporary	LIRR-Extra List
	Location TRANSPORTATION CREW MANAGEMENT, JAMAICA Report Time VARIOUS Rest Days VARIOUS Rate Of Pay *\$33.245/\$40.530 HOURLY TEMPORARY ***FAXED BIDS WILL NOT BE ACCEPTED*** APPLICANTS MAY BE SUBJECTED TO AN APTITUDE EXAM THAT HAS BEEN DEVELOPED BY THE HUMAN RESOURCES DEPARTMENT. DURING THE COURSE OF THE TRAINING PROGRAM, 3 - 4 WRITTEN EXAMS WILL BE ADMINISTERED TO THE TRAINEE. RATE OF PAY INCREASES TO \$40.530 AFTER TRAINEE HAS SUCCESSFULLY COMPLETED 3 MONTHS OF THE TRAINING PROGRAM. RATE INCREASE WILL BE RETROACTIVE TO THE INITIAL DAY IN THE TRAINING PROGRAM. AS INFORMATION, 100% QUALIFIED CREW DISPATCHER RATE IS \$48.121 APPLICANTS FOR THIS POSITION MUST COMPLETE THE CREW DISPATCHER TRAINING PROGRAM "APPENDIX G-1" OF THE TCU CONTRACT. TRAINEE SHALL BE BOUND BY THE PROVISIONS OF THIS AGREEMENT FOR A PERIOD OF 24 MONTHS FROM THE DAY TRAINING BEGINS UNLESS MUTUALLY AGREED TO BY THE CARRIER AND THE ORGANIZATION. TRAINEES ASSIGNED HERETO WILL BE REQUIRED TO TRAIN ON ALL CREW DISPATCHING AND PAYROLL DISPATCHING ASSIGNMENTS IN ORDER TO BECOME CONVERSANT IN THE USE OF VARIOUS TIMETABLES, CREW BOOKS AND PAYROLL MANUALS, ETC. AND OBTAIN A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING EMPLOYEES UNDER THE JURISDICTION OF THE CREW MANAGEMENT SERVICES OFFICE. *DIFFERENTIAL NOT INCLUDED IN ABOVE RATES OF PAY.		

CX4004	CREW DISPATCHER	Permanent	LIRR-Extra List
	Location MANAGER-TRANS. CREW MANAGEMENT JAMAICA Report Time VARIOUS Rest Days VARIOUS Rate Of Pay \$48.121 HOURLY & \$1.896 DIFFERENTIAL APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BYT THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.		

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 receipts is honored only if signed by employees working in the transportation crew management services office.

Bulletin Description: C/D BULLETIN 9-63

Open: 07/03/2024 00:01

Close: 07/12/2024 17:00

Effective: 07/17/2024 00:01

Posted: 06/30/2024 00:01

Asgn	Position	Perm Or Temp	Terminal
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CX4005	CREW DISPATCHER	Permanent	LIRR-Extra List
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Location TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)  
 Report Time VARIOUS  
 Rest Days VARIOUS  
 Rate Of Pay \$48.121 HOURLY & \$1.896 DIFFERENTIAL

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BYT THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

CX4006	CREW DISPATCHER	Permanent	LIRR-Extra List
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Location TRANSPORTATION CREW MANAGEMENT, JAMAICA (5C1)  
 Report Time VARIOUS  
 Rest Days VARIOUS  
 Rate Of Pay \$48.121 HOURLY & \$1.896 DIFFERENTIAL

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE A THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BYT THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

REL1	CREW DISPATCHER	Permanent	JAMAICA
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Location TRANSPORTATION CREW MANAGEMENT, JAMAICA  
 Report Time 740AM  
 Rest Days SUNDAY AND MONDAY  
 Rate Of Pay \$48.121 HOURLY  
 \$1.896 DIFFERENTIAL  
 TUESDAY (CD1C)  
 WEDNESDAY AND THURSDAY (CD1D)  
 FRIDAY AND SATURDAY (CD1B)

APPLICANTS FOR THIS POSITION MUST HAVE COMPLETED THE CREW DISPATCHER TRAINING PROGRAM AS PER TCU CONTRACT. MUST HAVE THOROUGH KNOWLEDGE OF THE REGULATIONS GOVERNING THE WORKING CONDITIONS OF EMPLOYEES REPRESENTED BY THE UTU, BLE, TCU AND UTU Y/M. MUST BE A COMPETENT TYPIST AND WORK AS DIRECTED WITHIN THE OFFICE OF THE MANAGER-TRANSPORTATION CREW MANAGEMENT SERVICES.

All bids must be in the transportation crew management services office prior to the close of this bulletin. CT-88 reciepts is honored only if signed by employees working in the transportation crew management services office.





## STATIONS DEPARTMENT NOTICE NO. 2024-34

Date: June 24, 2024  
To: Ticket Clerks and Stations Dept. Clerical Staff  
From: Theresa Dorsey, Chief Stations Officer *T. Dorsey*  
Subject: Monthly Fare Reduction starting July 2024 for City Zones Stations

**Effective, Tuesday, June 25, 2024, monthly prices for City Zone Stations will be reduced by 10%. This is for all monthlies (school tickets included) sold for travel between zone 1 to zone 1, zone 1 to zone 3 and zone 3 to zone 3.**

This is expected to be a one-year pilot that was initiated by NYS lawmakers using a transportation account within the NYS budget that is ear-marked for transit improvements within NYC.

\* If you have any questions, please contact any Stations Department Manager or Leader. \*



NOTICE NO. 2024-14

REVISED 6/24/24

Date: June 24, 2024  
To: All Stations Department Employees  
From: Theresa Dorsey, Chief Stations Officer *T. Dorsey*  
Subject: **Lost & Found Item Tagging**

In efforts to reunite all lost items with their rightful owners it is important to document each item as it is received. We must also input and remove items from our system to report on our progress and show our efforts.

Using the system properly will ensure that customers retrieved items have been tagged and accurate tracking has been achieved.

**When returning an item to a customer at your location please follow these steps:**

1. Establish if the item has been entered into the Lost & Found database when you first received it.
2. If the item **has** been entered into the database, simply have the customer complete the Lost & Found – Item Returned at Ticket Office Form.
3. Attached the form to your manifest and note on the manifest the specific item you returned.
4. If the item **has not** been entered into the database, have the customer complete the Lost & Found – Item Returned at Ticket Office Form. The Lost & Found staff will enter the returned item into the database appropriately when they receive the form.
5. You **must** make a photocopy of owners ID and attach to the return form.
6. Finally, forward the completed Item Returned Form and manifest in your canvas bag to the Lost and Found office for system removal. Mail Code: **0520**

If you have any questions about this process, call the Lost & Found Office.

By following this procedure, we can better reflect the hard work everyone puts forth to return our customers' lost items.

Lost & Found Supervisor can be reached at the following e-mail address.

- [agheusk@lirr.org](mailto:agheusk@lirr.org)

Lost & Found Office number (Not to be shared with Public)

- 212-643-5053

\*Penn Leadership Team Always Improving Our Processes\*



## NOTICE NO. 2023-33 REVISED 6/26/24

Date: June 21, 2024  
 To: Stations Department Employees  
 From: Theresa Dorsey, Chief Stations Officer *T. Dorsey*  
 Subject: HOLIDAY – Independence Day, Thursday, July 4, 2024

**TICKET AGENTS** - The following positions **WILL** work:

Job #	Location
A103	PENN TVM
A106	HSF TVM
A110	PENN
A111	PENN
A120	PTH
A121	PTH
A200	WOODSIDE
A251	JAMAICA THEATRE
A252	JAMAICA THEATRE
A303	LONG BEACH
A311	BETH TVM
A506	ATLANTIC
A602	HUNTINGTON
A603	HUNTINGTON

Job #	Location
A700	BETH TVM
A701	MINEOLA
A702	BETH TVM
A708	RONKONKOMA
A710	RONKONKOMA
A806	BABYLON
A808	PATCHOGUE
A900	JAMAICA THEATRE
A901	ATLANTIC
A941	HICKSVILLE
A403	BROADWAY
A972	RONKONKOMA
A974	HSF TVM

Job #	Location
A982	BETH TVM
A984	BETH TVM
A985	RONKONKOMA
AG610	GCM TVM
AG615	GCM
AG616	GCM
SXA1	WESTHAMPTON
SXA2	EAST HAMPTON
SXA3	SOUTHAMPTON
SXA4	MONTAUK



**TICKET CLERKS** - The following positions **WILL** work:

Job #	Location
C101	PENN
C103	PENN
C114	PENN
C115	PENN
C116	PENN
C119	PENN
C121	PENN
C124	PENN
C127	PENN
C134	ATLANTIC
C139	JAMAICA CHIEF
C140	JAMAICA CHIEF
C141	JAMAICA
C143	JAMAICA
C146	JAMAICA
C151	PENN TVM
C160	JAMAICA
C175	PENN
C176	PENN

Job #	Location
C201	WOODSIDE
C333	BETH CASHIER
C412	PORT WASH
C602	HUNTINGTON
C700	BETH TVM
C702	BETH TVM
C704	HICKSVILLE
C706	HICKSVILLE
C802	FREEPORT
C813	BABYLON
C821	HSF TVM
C823	HSF CASHIER
C901	PENN
C904	PENN
C906	PENN
C907	ATLANTIC
C910	PENN
C917	PENN
C313	LONG BEACH
C918	PORT WASH
C926	JAMAICA
C952	BETH TVM
C953	BETH TVM

Job #	Location
C960	PATCHOGUE
C964	BABYLON
C994	HSF TVM
CG620	GCM TVM
CG625	GCM
CG628	GCM
CG629	GCM
CG630	GCM
CG631	GCM
CG633	GCM
CG634	GCM
CG635	GCM
CG940	GCM
CG942	GCM
CG943	GCM
TS-3	ATLANTIC
TS-4	JAMAICA
TS-6	WOODSIDE



**STATION APPEARANCE MAINTAINERS – The following positions WILL work:**

Job #	Location
ATL101	ATLANTIC
ATL103	ATLANTIC
ATL106	ATLANTIC
ATL108	ATLANTIC
ATL109	ATLANTIC
ATL110	ATLANTIC
HC551	PORT WASH
H553	PORT WASH
HC571	NORTHPORT
H573	NORTHPORT
HMC118	HMC
HMC125	HMC
GCM660	GCM
GCM661	GCM
GCM662	GCM
GCM663	GCM
GCM665	GCM
GCM667	GCM
GCM668	GCM
GCM669	GCM
GCM671	GCM
GCM673	GCM
GCM674	GCM
GCM676	GCM
GCM678	GCM
GCM685	GCM
GCM986	GCM
GCM988	GCM
GCM991	GCM

Job #	Location
JAC1	JAMAICA
JAM102	JAMAICA
JAM108	JAMAICA
JAM109	JAMAICA
JAM113	JAMAICA
JAM118	JAMAICA
JAM119	JAMAICA
JAM120	JAMAICA
JAM124	JAMAICA
JAM130	JAMAICA
JAM131	JAMAICA
JAM132	JAMAICA
L301	MASS PK
L304	FREEMPORT
L307	BABYLON
L308	BABYLON YD
L309	HICKSVILLE
L309P	HICKSVILLE
L312	RONKONKOMA
L314	RONKONKOMA
L316	WOODSIDE
L320	PORT WASH
L321	LYNBROOK
L403	RVC
L902	SEAFORD
L903	HUNTINGTON
L905	GREAT NECK
L912	RONK YD.
RSC1	JAMAICA

Job #	Location
RSC2	ATLANTIC
RSC3	ATLANTIC
RSC4	ATLANTIC
SL01	LONG BEACH
SL02	LONG BEACH
SSM4	LONG BEACH
SSM8	LONG BEACH
SSM23	LONG BEACH
V450	MORRIS PK
V453	PORT WASH
V454	PORT WASH
V456	GARDEN CITY
V457	GARDEN CITY
V460	BABYLON YD
V461	BABYLON YD
V462	BABYLON YD
VH478	LONG BEACH
V479	KO YARD
V480	KO YARD
V482	KO YARD
V489	WOODSIDE
V490	VALLEY YD
V491	VALLEY YD
V495	WESTHAMPTON
V452	MORRIS PK
VD100	VD YARD
WSS1	WSSY
WSY101	WSSY



**AMBASSADORS** – The following positions **WILL** work:

PENN	JAMAICA	ATLANTIC	GCM
AMB31	AMB43	AMB10	AMP01
AMB38	AMB44	AMB11	AMP02
AMB70	AMB48		AMB20
AMBP04	AMB49		AMB21
AMBP05	AMB50		AMB25
	AMB80		AMB0023
	AMBP07		AMB0026
	AMBP09		
	AMBT81		

**LEAD FRMN/FRMN/ASST FRMN:** HSF WILL NOT work. GCM Foremen & Asst. Foremen, Atlantic, & Jamaica WILL Work. Island Foreman positions refer to weekly Island Foremen schedule. Island Asst. Foremen & GCM Overnight Asst. Foreman WILL NOT work.

**OFFICES CLOSED:** General Offices, Medical, Lost and Found, Mail & Ride.

**MESSENGER SERVICE:** **WILL NOT** operate.

**TICKET SALES:** Senior/Off-Peak Fares in effect all day.


**TICKET OFFICE HOURS:** Open Ticket Offices follow the weekend schedule as shown on the Ticket Sales Hours Card

**TRAIN SERVICE:** Will operate on a holiday schedule.

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## STATIONS DEPARTMENT NOTICE NO. 2024-35

Date: June 28, 2024  
To: Ticket Clerks and Stations Dept. Clerical Staff  
From: Theresa Dorsey, Chief Stations Officer   
Subject: Air Train Fare Reduction Starting June 28

**Effective, Friday June 28, 2024, the Air Train one-way fare will be reduced to \$4.25 on a temporary basis.**

All employees are to advise customers that the MetroCard **we are selling is still the \$8.50 full price**, but it can be used for either two trips or one ride for two customers. Customers traveling by themselves or only one way are advised to buy a single RR ticket and then pay for their Air Train fare in Jamaica by either tapping their phone or contactless credit card on the designated gate or purchasing a single ride fare from the vending machines in Jamaica.

**\* If you have any questions, please contact any Stations Department Manager or Leader. \***